

MINUTES

Special Meeting: City Council Annual Retreat
George W. Clay, Jr. Utility Operations Center

February 19, 2010
Friday, 12:30 p.m.

Present: Mayor W. Ted Alexander, presiding; Council Members Christopher H. (Chris) Mabry, Oliver Stanhope (Stan) Anthony, III, Jeanette D. Patterson, Joel R. Shores, Jr., Andrew L. Hopper, Sr.; City Manager Rick Howell, City Clerk Bernadette A. Parduski, MMC, Director of Finance Theodore B. (Ted) Phillips, CPA, Director of Human Resources Deborah C. (Deb) Jolly, Director of Utilities Brad R. Cornwell, PLS, EI, Police Chief Jeffrey H. (Jeff) Ledford, Fire Chief William P. Hunt, Director of Public Works Daniel C. (Danny) Darst, Jr., Director of Parks and Recreation Charlie Holtzclaw, Director of Housing Bryan T. Howell, and Director of Development Services Brian L. Pruett

Absent: City Attorney Robert W. Yelton

Clerk's Note:

A Council vacancy (Ward 4) exists due to the resignation of Mr. Putnam on February 10, 2010.

Mayor Alexander called the meeting to order at 12:39 p.m., welcomed all who were in attendance, and gave the invocation. Mr. Shores led in the *Pledge of Allegiance*.

The agenda and departmental presentations from the 2010 City Council Annual Retreat notebook are hereby incorporated by reference and made a part of these Minutes.

During presentations, Council made the following requests:

Police Department

- Invite Council to neighborhood walk-throughs, call-ins, and ride-alongs
- Provide a detailed update on the Northeast Shelby Weed and Seed Program

Mayor Alexander declared a recess at 1:55 p.m. and reconvened the meeting at 2:10 p.m.

Fire and Rescue Department

- Educate the public regarding quality of life issues linked to services provided to the community; significant statistics which quantify

accomplishment of mission related goals and produce tangible benefits from expenditures i.e. tax base protection, pre-hospital emergency care, and paramedic services; and

- Shelby's fire loss rate for 2008 represents less than 2 percent of overall tax base; and
- 70 percent of all small business which experience a fire or other significant disruption of operations are out of business within two years

Mayor Alexander declared a recess at 3:36 p.m. and reconvened the meeting at 3:51 p.m.

Public Works

- Review landfill fees i.e. disposal of leaves
- Research use of community service workers
- Study a City-wide recycling program, possibly through the Keep Shelby Beautiful Commission

Mayor Alexander declared a recess at 5:17 p.m. and reconvened the meeting at 5:30 p.m.

Finance

- Review bank draft requirements and consider adding incentives for utility bills collection

Mayor Alexander recessed the meeting at 6:30 p.m. to reconvene on Saturday, February 20, 2010, at 8:30 a.m. in the same location.

Respectfully submitted,

Bernadette A. Parduski, MMC
City Clerk

W. Ted Alexander
Mayor

City of Shelby, N. C.
2010 City Council Retreat
February 19th and 20th, 2010
Utility Operations Center Assembly Room
824 West Grover Street
AGENDA

Lunch will be served beginning at noon.

Friday, February 19, 2010

1. Arrive and Settle In (12:30 –
2. Welcome & Call to Order – Mayor Ted Alexander
3. City Services – Presentations

General Fund

- a. Fund Overview / Comments – City Manager
 - b. Police Department
 - c. Fire Department
 - d. Public Works Department
 - e. Parks and Recreation Department
 - f. Debt Service and Special Appropriations
 - g. Finance Department
 - h. Planning Services Department
 - i. Airport
 - j. Development Services Department
 - k. Human Resources Department
 - l. Administration and Legal Services
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4. Discussion and Wrap Up (5:45 – 6:00 pm)

RECESS UNTIL SATURDAY MORNING @ 8:30 am

City of Shelby, N. C.
2010 City Council Retreat
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AGENDA

Saturday, February 20, 2010

Light Breakfast (8:00 am)

5. Reconvene (8:30 am)

6. City Services – Presentations Continued.....

Enterprise Funds

- a. Fund Overview / Comments City Manager
- b. Housing
- c. Water and Sewer
- d. Natural Gas
- e. Electric

7. Capital / Special Projects Reports

- a. Airport Terminal
- b. Westside Water and Sewer
- c. Electric Line Extensions
- d. Fuel Station
- e. Foothills Commerce Center

8. Review of 2009-10 Goals and previous years / Update

9. Council Brainstorming Ideas / Discussion of Goals

10-11 Goal Setting and Prioritization

10. Closing Comments – Mayor and City Council

Adjourn (1:00 pm)