

MINUTES

Regular Meeting
City Hall Council Chamber

November 7, 2016
Monday, 6:00 p.m.

Present: Mayor pro tempore Dennis C. Bailey, presiding; Council Members Eric B. Hendrick, David W. White, David Causby, Ben Kittrell, Dicky Amaya; City Manager Rick Howell, City Clerk Bernadette A. Parduski, City Attorney Robert W. (Bob) Yelton, Director of Finance Justin S. Merritt, MPA, Director of Human Resources Deborah C. (Deb) Jolly, Director of Water Resources David W. Hux, Director of Engineering Services Benjamin (Ben) Yarboro, Police Chief Jeffrey H. (Jeff) Ledford, Fire Chief William P. Hunt, MPA, EFO, Director of Public Works Daniel C. (Danny) Darst, and Director of Planning and Development Services Walter (Walt) Scharer, AICP

Absent: Mayor O. Stanhope Anthony III

Mr. Bailey called the meeting to order at 6:00 p.m. and welcomed all who were in attendance. Mr. Amaya gave the invocation and Mr. Causby led the *Pledge of Allegiance*.

A. Approval of agenda:

- 1) Motion to adopt the proposed agenda

ACTION TAKEN: Upon a motion made by Mr. Amaya, City Council voted unanimously to approve the agenda as presented.

B. Consent Agenda:

ACTION TAKEN: Mr. Bailey presented the consent agenda. Mr. White made a motion to approve the consent agenda. The consent agenda and following items were unanimously approved:

- 1) Approval of the Minutes of the Regular Meeting of October 3, 2016
- 2) Approval of the Minutes of the Regular Meeting of October 17, 2016
- 3) Approval of a resolution amending the 2012 Municipal Records Retention Schedule as recommended by the North Carolina Department of Cultural Resources: Resolution No. 54-2016

- 4) Approval of a resolution honoring Helen L. Houze on the occasion of her retirement from employment with the City of Shelby: Resolution No. 55-2016
- 5) Approval of a resolution awarding the construction contract for the City of Shelby Water System Improvements – Grover Morgan Waterline Project: Resolution No. 56-2016
- 6) Adoption of an ordinance authorizing demolition of a dwelling: Ordinance No. 52-2016
- 7) Adoption of a budget ordinance amendment for the City of Shelby’s Hanna Property Multi-purpose Recreation Complex Project: Ordinance No. 53-2016
- 8) Adoption of an ordinance establishing a capital project ordinance and budgets for the City of Shelby’s Police Department PSAP Communication Addition Project: Ordinance No. 54-2016
- 9) Adoption of a budget ordinance amendment for the City of Shelby’s East Gateway Enhancement Project: Ordinance No. 55-2016
- 10) Adoption of Fiscal Year (FY) 2016-2017 Budget Ordinance Amendment No. 6: Ordinance No. 56-2016
- 11) Adoption of Fiscal Year (FY) 2016-2017 Budget Ordinance Amendment No. 7: Ordinance No. 57-2016

END CONSENT AGENDA

C. Unfinished Business: None

D. New Business: None

E. City Manager’s Report:

- 1) With regard to the contract between the City of Shelby and the North Carolina Department of Transportation (NCDOT) for the mowing of US Highway 74 inside the corporate limits, Mr. Howell informed Council the City had been reimbursed \$20,000 per year for those services. The NCDOT has proposed to reduce the contract reimbursement by \$5,000. He recommended the City not renew this agreement for the reduced contract amount of \$15,000 at this time.

- 2) **Mr. Howell reported that Human Resources Director Deb Jolly and Energy Services Director Julie McMurry have been in discussions with Cleveland Community College in an effort to develop and offer an electric lineman training program for the purpose of future employment recruitment of this skilled trade.**
- 3) **Mr. Howell advised Council to anticipate and to expect extensive construction activities to take place in the spring 2017 in the Uptown Shelby alleys, including those along Campbell Street, Dale Street, and Arey Street from Lafayette Street to Morgan Street. Some of the work will be completed in conjunction with the continuation of the next phase of the Parking Lot Improvements Project.**
- 4) **Mr. Howell provided an update regarding the City's application to the Building Reuse Community Development Block Grant Program through the North Carolina Department of Commerce for two projects, the Campbell Building and the Sterchi Building. Although preliminary approval for \$500,000 has been granted, final approval is taking longer than anticipated due to the newness of the funding program and its administration.**
- 5) **Mr. Howell reminded Council to save the date of December 13, 2016 at 11:00 a.m. for Huesker, Inc.'s inauguration celebration at its manufacturing plant located at 1901 West Dixon Boulevard in Shelby, North Carolina.**

F. Council Announcements and Remarks:

- 1) **Mr. Causby expressed his appreciation to Mr. Howell for his recent City Manager update which was provided last week.**

G. Adjournment:

- 1) **Motion to adjourn**

ACTION TAKEN: Upon a motion made by Mr. Hendrick, City Council voted unanimously to adjourn the meeting at 6:12 p.m.

Respectfully submitted,

**Bernadette A. Parduski, NCCMC, MMC
City Clerk**

**Dennis C. Bailey
Mayor pro tempore**

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