

MINUTES

Regular Meeting
City Hall Council Chamber

October 16, 2017
Monday, 6:00 p.m.

Present: Mayor O. Stanhope Anthony III, presiding; Council Members Eric B. Hendrick, David W. White, David Causby, Dennis C. Bailey, Dicky Amaya; City Manager Rick Howell, City Clerk Bernadette A. Parduski, NCCMC, MMC, City Attorney Robert W. (Bob) Yelton, Director of Finance Justin S. Merritt, MPA, Assistant Director of Finance Elizabeth B. (Beth) Beam, CPA, Director of Human Resources Deborah C. (Deb) Jolly, Director of Energy Services Julie R. McMurry, Director of Water Resources David W. Hux, Police Chief Jeffrey H. (Jeff) Ledford, Fire Chief William P. Hunt, MPA, EFO, Director of Parks and Recreation Charlie Holtzclaw, and Director of Planning and Development Services Walter (Walt) Scharer, AICP; and Bill Harrelson of Cleveland Community College and C19TV

Absent: Council Member Ben Kittrell, Jr.

Mayor Anthony called the meeting to order at 6:00 p.m. and welcomed all who were in attendance. The Mayor gave the invocation and Mr. Bailey led the *Pledge of Allegiance*.

A. Approval of agenda:

- 1) Motion to adopt the proposed agenda

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to approve the agenda as presented.

B. Special Presentation:

- 1) Recognition of William Wayne Merritt on the occasion of his retirement from employment with the City of Shelby: Resolution No. 61-2017

Mayor Anthony called upon William Wayne Merritt. The Mayor formally read and presented framed Resolution No. 61-2017 to Mr. Merritt. Mayor Anthony then presented a plaque along with the key to the City and a City lapel pin to him in honor of and with heartfelt appreciation for 26 years of dedicated service to the City of Shelby Parks and Recreation Department.

Humbled by the recognition, Mr. Merritt expressed his appreciation to all.

C. Public Comment: None

D. Public Hearing:

- 1) Consideration of an ordinance to extend the corporate limits of the City of Shelby, North Carolina: Ordinance No. 66-2017**

Mr. Scharer introduced Ordinance No. 66-2017 for Council's consideration. He recommended proceeding with the annexation process for these properties located on Washburn Switch Road, Farmville Road, and Plato Lee Road owned by Cleveland County.

He stated the annexation sites have an area of approximately 160.86 acres. Currently, the property is being marketed for economic development purposes. Mr. Scharer added the property meets the statutory requirements for annexation and is contiguous with the current corporate limits of the City of Shelby.

As a reminder, Mr. Howell stated this voluntary annexation by Cleveland County is part of the economic development agreement among the City of Shelby, Cleveland County, and Clearwater Paper Corporation. Ultimately, these parcels will be fully served with City utilities.

Mayor Anthony opened the public hearing at 6:10 p.m. and invited comments from the public. The public offered no comments.

Mayor Anthony closed the public hearing at 6:11 p.m.

ACTION TAKEN: Upon a motion made by Mr. Amaya, City Council voted unanimously to approve and adopt Ordinance No. 66-2017 entitled, "AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF SHELBY, NORTH CAROLINA".

E. Consent Agenda:

ACTION TAKEN: Mayor Anthony presented the consent agenda. Mr. Bailey made a motion to approve the consent agenda. The consent agenda and following items were unanimously approved:

- 1) Approval of the Minutes of the Regular Meeting of October 2, 2017**

- 2) Adoption of a budget ordinance amendment for the City of Shelby's Water Treatment Plant Upgrade Project: Ordinance No. 67-2017
- 3) Approval of a resolution approving an Agreement for a Public Works and Economic Development Act Grant by the United States Department of Commerce: Resolution No. 66-2017

END CONSENT AGENDA

F. Unfinished Business:

- 1) Consideration of appointments to City advisory boards and commissions:
 - a. Shelby Cleveland County Regional Airport Advisory Board

Mrs. Parduski reported there is one vacancy for a term concluding February 2019. An application from Richard Fletcher was recently received in the Clerk's Office.

Mr. Hendrick nominated Richard Fletcher.

ACTION TAKEN: Upon a motion by Mr. Bailey, City Council voted unanimously to close the nominations and accept the nominee by acclamation.

G. New Business:

- 1) Consideration of a resolution authorizing the assignment of a sole source vendor for the purchase of a grit removal system for the City of Shelby's Wastewater Treatment Plant Influent Upgrade Project: Resolution No. 67-2017

Mr. Howell introduced Resolution No. 67-2017 for Council's consideration and approval. He discussed the requirements of North Carolina General Statute 143-129, which serve as documentation for the reasoning behind the City's consulting engineers, HDR Engineering Inc. of the Carolinas' and staff's grit removal system procurement recommendation.

As background information, Mr. Howell stated the City is in the process of upgrading the influent/preliminary treatment processes ahead of the large industrial project that will increase flows and loads to the First Broad River Wastewater Treatment Plant (FBR WWTP). In January 2017, Clearwater Paper Corporation decided to double their capacity and therefore double the flow and Total Suspended Solids (TSS) from their facility. The main impact on the WWTP is to the headworks. The City initiated this project to improve their

screening and grit removal process and to accommodate the increase in capacity.

Next, Mr. Hux introduced Christopher Crotwell, PE of HDR Engineering as the City's Project Manager. He stated based on HDR's research and experience, only one manufacturer is recommended for this forced vortex grit removal system, namely, the Smith and Loveless PISTA 360 Grit Chamber with V-Force Baffle grit system. Mr. Hux further stated while there are other manufacturers utilizing what appears to be a similar forced vortex grit process, field studies, physical and computer modeling, and case studies have shown that Smith and Loveless's patented V-Force baffle significantly improves the grit removal capabilities of the forced vortex process.

Mr. Hux concluded by stating HDR recommended basing the grit system design around the Smith and Loveless unit and sole sourcing this system as the most cost-effective way to ensure the City will be able to achieve the necessary grit removal at the First Broad River Wastewater Treatment Plant (FBR WWTP).

Mr. Howell explained there are reasonable exceptions within the State's statute allowing for the assignment of a sole source vendor. The justification for a sole source selection ensures the public identification and approval of same as well as overall transparency in the process.

ACTION TAKEN: Upon a motion made by Mr. Bailey, City Council voted unanimously to approve and adopt Resolution No. 67-2017 entitled, "A RESOLUTION AUTHORIZING THE ASSIGNMENT OF A SOLE SOURCE VENDOR FOR THE PURCHASE OF A GRIT REMOVAL SYSTEM FOR THE CITY OF SHELBY'S WASTEWATER TREATMENT PLANT INFLUENT UPGRADE PROJECT".

H. City Manager's Report:

1) Mr. Howell provided the following updates:

- With regard to the East Gateway Improvements Project, progress is being made with regard to these items: Drainage, mast arms, concrete islands, landscaping, and signal boxes. The last item for Council's consideration will be the final design and cost of the gateway sign.
- With regard to Clearwater Paper Corporation's new facility, the City's various bid openings for all aspects of the project are scheduled for various dates in October, November, and December 2017.

- With regard to the Grover Morgan Waterline Project, the project is still on schedule to be completed by the end of 2017 and is heading toward Clyde Street.
 - With regard to the Uptown Water and Sewer Improvements Project, the construction agreements should be executed in early November 2017 with completion anticipated by the end of April 2018. Mr. Howell advised Council to anticipate and to expect extensive construction activities to take place in Uptown Shelby during this period. An effort will be made to keep the public well informed.
 - With regard to the Hanna Property Multi-purpose Recreation Complex Project, progress is ongoing and at various stages with regard to grading, clearing, gravel, lighting, and utilities.
 - With regard to the City Park pool, which is approximately 20 years old, contractors will drain and evaluate its condition during the upcoming week and provide their opinions and the costs of any repairs.
 - With a regard to the 911 Communications Center Addition Project at the Police Department, the construction is moving along, including the brick work, installation of the roof, and painting the main building with an anticipated completion date in January 2018.
- 2) Mr. Howell informed Mayor and Council that the initial findings and recommendations of the 2017 Classification and Compensation Study conducted by Springsted Incorporated have been completed. He suggested November 6, 8, and 9, 2017 as possible dates to schedule small group meetings with the City's consultant to share these preliminary results. The full Classification and Compensation Study by Springsted will be scheduled for presentation at a future Council meeting.
 - 3) Mr. Howell announced Mafic USA, LLC will hold a groundbreaking ceremony at its first U S facility located at 119 Metrolina Drive in Shelby, North Carolina on October 17, 2017 at 10:00 a.m.
 - 4) Mr. Howell invited Mayor and Council to attend the City's Veterans Day Appreciation Luncheon on November 9, 2017 at 11:30 a.m., Earl Scruggs Center.
- I. Council Announcements and Remarks:
- 1) Mayor Anthony expressed appreciation to Director of Human Resources Deb Jolly and Assistant Director of Finance Beth Beam for heading up the

City's Volunteer Recognition Event held on October 12, 2017.

Mayor Anthony mentioned participating in the 3rd Annual Cleveland Cup 5K on October 13, 2017 at Shelby City Park along with Council Members David White and David Causby. The Mayor congratulated all City employees who won awards for the fastest times in their respective age groups. It was a great event for government employees from Kings Mountain, Shelby, and Cleveland County. Mr. Howell added the City of Shelby employees ran and walked as "Team Timmy" and raised over \$1,000 for Timmy Thompson, former Parks and Recreation employee who was recently diagnosed with Amyotrophic Lateral Sclerosis (ALS).

- 2) Mayor Anthony attended a kickoff event today, October 16, 2017, on Blanton Street in West Shelby for a new route from the Transportation Administration of Cleveland County which began offering free rides to people living in the under-served area under the name, West End Reach Transit. The Mayor said the new route will give residents better access to crucial services.**
- 3) As the highest contributor to the Timmy Thompson fund, Mr. White invited all to City Park on Friday, October 20, 2017, at 2:00 p.m. in the Aquatics Conference Room to witness him giving City Manager Rick Howell a haircut.**
- 4) Mr. Causby reminded Mayor Anthony and Council members to attend the Fire and Rescue Department's oath ceremony on October 17, 2017 at 3:30 p.m. in Council Chamber.**

J. Adjournment:

- 1) Motion to adjourn**

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to adjourn the meeting at 6:38 p.m.

Respectfully submitted,

**Bernadette A. Parduski, NCCMC, MMC
City Clerk**

O. Stanhope Anthony III

Mayor

Minutes of October 16, 2017