

Welcome and Call to Order by Mayor O. Stanhope Anthony III

~ Invocation ~

~ Pledge of Allegiance ~

A. Approval of agenda:

Discussion and revision of the proposed agenda, including consent agenda; adoption of an agenda

- 1) Motion to adopt the agenda as proposed or amended

B. Public Hearing:

- 1) Consideration of the closeout of the City of Shelby Westside Crest Sewer Project benefitting Clearwater Paper Corporation through the Community Development Block Grant-Economic Development Program No. 16-E-2909 1

C. Consent Agenda:

Prior to approval and adoption of the agenda, a Council Member may move an item from the Consent Agenda to the regular agenda. Items remaining on the Consent Agenda will be considered collectively through a single motion and vote.

- 1) Approval of the Minutes of the Regular Meeting of March 18, 2019 4
- 2) Approval of Special Event Permit Applications: 14
 - a. June Bug Jam 5K, requested date: June 1, 2019 15
 - b. 7th Inning Stretch Festival, 5K, and Little Miss American Legion World Series, requested date: August 10, 2019 23
- 3) Approval of a resolution awarding the contract for the City of Shelby Stormwater Infrastructure Assistance Program Project at 203 Montrose Circle in Shelby, North Carolina: Resolution No. 26-2019 31

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1) To approve the Minutes and General Account of the Closed Session of March 18, 2019	
2) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the City Council, including agreement on a tentative list of economic development incentives that may be offered pursuant to North Carolina General Statute 143-318.11 (a) (4)	
I. Adjournment:	
<i>To adjourn a meeting of City Council, a majority of the Council members must vote for a motion to adjourn.</i>	
1) Motion to adjourn	113

City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

Agenda Item: B-1

Public Hearings:

- 1) Consideration of the closeout of the City of Shelby Westside Crest Sewer Project benefitting Clearwater Paper Corporation through the Community Development Block Grant-Economic Development Program No. 16-E-2909

(Presenting: Justin Merritt, Assistant City Manager/Finance Director)

Summary of Available Information:

- Memorandum dated March 25, 2019 from Justin Merritt, Assistant City Manager/Finance Director to Rick Howell, City Manager
- Notice of Public Hearing

City Manager's Recommendation / Comments

This public hearing is required under the terms of the grant agreement between the City of Shelby and the NC Department of Commerce. The grant noted above provided \$3,000,000 in funding to be used toward the \$7,100,000 sewer project. This project included the addition of approximately 20,600 linear feet of 24" diameter gravity sewer line, improvements to the Crest Sewer Lift Station, installation of approximately 12,000 linear feet of sewer force main. It was installed to provide capacity in the system to serve Clearwater Paper which committed to investing \$330,000,000 and creating 180 jobs. They have fulfilled this commitment as required by the economic development incentive agreement and are well on their way to being in production. The purpose of this hearing is to allow public comment on this matter.

After the conclusion of the public hearing this grant will be considered closed.



To: Rick Howell, City Manager

From: Justin Merritt, Assistant City Manager/Director of Finance

Date: March 25, 2019

Subject: NCDOC CDBG Clearwater Paper Sewer Project Grant-Public Hearing Request

Background:

As you know, the City of Shelby was awarded a North Carolina Department of Commerce Community Development Block Grant Program for Economic Development grant, in the amount of \$3,000,000, to assist with the extension of sewer infrastructure to the site of the Clearwater Paper expansion project, previously known as Project Grizzly. These funds have now been expended and a public hearing must be held in order to properly close out the grant. This public hearing has been properly noticed in the Shelby Star.

Recommendation:

Hold the requested public hearing on the April 1, 2019 City Council Agenda.

**City of Shelby: Westside Crest Sewer Project Benefitting
Clearwater Paper Corporation
CDBG-ED #16-E-2909
Closeout Public Hearing Notice**

Notice is hereby given that the City of Shelby will hold a public hearing on **April 1, 2019 at 6:00 p.m.** at City Hall at 300 South Washington Street, Shelby, NC 28150. The purpose of this hearing is to review the budget and activities that have been accomplished through the CDBG Economic Development Program #16-E-2909. The activities being paid for with CDBG-ED funds are complete and the City is in the process of closing out the grant.

The project included approximately 20,600 linear feet of 24-inch gravity sewer line, improvements to the existing Westside (Crest Schools) sewer pump station including the installation of a third pump and SCADA system improvements, and approximately 12,000 linear feet of 16-inch sewer force main.

Citizens will also be given the opportunity to provide oral and written comment on the City of Shelby's use of CDBG funds. All interested citizens are encouraged to attend. For additional information or to submit written comments, send to the Planning Director at Post Office Box 207, Shelby, NC 28151. Comments should be postmarked by March 29, 2019.

If you plan to attend and require special accommodations because of a disability or physical impairment, please contact the Planning Director at 704-484-6829 or 315 S. Lafayette Street by March 29, 2019 prior to the hearing. The NC Relay for the Deaf number is 1-800-735-8262.

This information is available in Spanish or any other language upon request. Please contact the Planning Director at 704-484-6829 for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Planning Director at 704-484-6829 o en 315 S. Lafayette Street de alojamiento para esta solicitud.

The City of Shelby is an EEO.

March 21, 2019

SN-116873

PROOF O.K. BY: _____ **O.K. WITH CORRECTIONS BY:** _____

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

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City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

C. Consent Agenda:

Prior to approval and adoption of the agenda, a Council Member may move an item from the Consent Agenda to the regular agenda. Items remaining on the Consent Agenda will be considered collectively through a single motion, second, and vote.

Agenda Item: C-1

- 1) Approval of the Minutes of the Regular Meeting of March 18, 2019

Consent Agenda Item: (Bernadette Parduski, City Clerk)

Summary of Available Information:

Please read and offer changes as you deem necessary.

- Minutes of the Regular Meeting of March 18, 2019

City Manager's Recommendation / Comments

Approve the minutes as presented or as amended by the Mayor and City Council via the Consent Agenda.

MINUTES

Regular Meeting
City Hall Council Chamber

March 18, 2019
Monday, 6:00 p.m.

Present: Mayor O. Stanhope Anthony III, presiding; Council Members David W. White, David Causby, Charles Webber, and Dicky Amaya; City Manager Rick Howell, ICMA-CM, City Clerk Bernadette A. Parduski, NC-CMC, IIMC-MMC, City Attorney Robert W. (Bob) Yelton, Assistant City Manager/Director of Finance Justin S. Merritt, MPA, Director of Human Resources Deborah C. (Deb) Jolly, Police Chief Jeffrey H. (Jeff) Ledford, Fire Chief William P. Hunt, MPA, EFO, Director of Public Works Daniel C. (Danny) Darst, Jr., Director of Parks and Recreation Charlie Holtzclaw, Director of Planning and Development Services Walter (Walt) Scharer, AICP; and Director of Cable Programming Greg Tillman of Cleveland Community College and The Video Factory

Absent: Council Members Eric B. Hendrick and Violet Arth Dukes

Mayor Anthony called the meeting to order at 6:00 p.m. and welcomed all who were in attendance. The Mayor gave the invocation and Mr. Amaya led the *Pledge of Allegiance*.

A. Approval of agenda:

- 1) Motion to adopt the proposed agenda

ACTION TAKEN: Upon a motion made by Mr. Amaya, City Council voted unanimously to approve the agenda as presented.

B. Special Presentations:

- 1) Certified Entrepreneurial Community (CEC) Program update – Steve Padgett, Director, Small Business Center, Cleveland Community College

Mr. Padgett is reporting to all 15 municipalities in Cleveland County and expressing his appreciation for their support of and participation in this program. He reminded all in attendance the Certified Entrepreneurial Community Program celebrated its second anniversary in December 2018.

Mr. Padgett stated the program is alive and well and conducting a great deal of activity particularly through referrals. At the Small Business Center, these referrals come through a wide variety of sources demonstrating the program

is well known throughout Cleveland County and the community is sharing the information.

Mr. Padgett announced through a collaborative project with the Isothermal Planning and Development Commission (IPDC), Mountain BizWorks, a regional small business development organization, based in Asheville, North Carolina, will open a pop-up office in Shelby. Mountain BizWorks is a non-profit which will provide their services of coaching, educating, and financing to start-up businesses as well as existing businesses in this area. The Mountain BizWorks office will be opened from April through May 2019 to serve Cleveland County.

Next, Mr. Padgett envisions the CEC program allowing Cleveland County to develop as an entrepreneurial magnet in which small business owners and aspiring entrepreneurs have access to resources needed to make their dreams a reality. He foresees this region where collaboration, creativity, innovation, and investment generate opportunity and prosperity for all.

Mr. Padgett concluded by expressing his appreciation to City Council and to Mr. Howell for their continued support and enthusiasm for the CEC Program.

Council received the information. No action was required.

2) Beating Recycle Contamination – Danny Darst, Director of Public Works

Mr. Darst begin his presentation by sharing statistical information relating to Shelby's Curbside Rollout Recycling Program. Since the program began in January 2012 to the present, recycling tonnage has steadily increased and in 2018 to more than 1,063 tons with an annual average of 88.66 tons per month. Mr. Darst noted the program has become very successful among residents, stating residential participation is at 77 percent and commercial participation is at 40 percent.

Mr. Darst explained contamination in the recycling industry has become a major problem worldwide. The first signs of trouble came in January 2018 when China banned the importation of several categories of recyclable waste. For decades, China had bought massive shipments of recyclable plastics, paper, cardboard, and other materials from countries around the world. China abruptly announced its intention to close its borders to this trash influx. The country banned the import of 24 categories of solid waste, including several kinds of scrap plastic and mixed paper. It also demanded that other waste materials, like cardboard and scrap metal, have only a very minimal percentage of contamination from food and other sources. Mr. Darst stated this has caused the recycle industry to restrict the product delivered to the transfer stations. These transfer stations are rejecting contaminated

loads and are asking for assistance to clean up the recycle stream. Mr. Darst further stated Recycle Shelby and Republic Services will be checking recycling carts for contamination. When carts are identified as contaminated, the newly designed City's tag and flyer to re-educate the customer, stating what can and cannot be recycled, will be attached to the cart. The contaminated materials must be removed and placed in the refuse cart.

Mr. Darst summarized several talking points and stressed that contamination is a reality but data and experience prove that the public can reduce it through consistent and sustained education and improvements in sorting technology. Education is the way to help encourage best practices and refine the public's sorting skills for the reason that recycling is still the right thing to do.

Council received the information. No action was required.

C. Public Comment: None

D. Public Hearings:

1) Consideration of a proposed ordinance amending the zoning map of the City of Shelby, North Carolina: Ordinance No. 17-2019

Mayor Anthony reported the public hearing would not be held due to the withdrawal of the application by the applicant, Spencer Borders.

2) Consideration of a resolution granting a Special Use Permit to Senior Total Life Care Inc., 101 T. R. Harris and Fallston Road and 103 T. R. Harris: Resolution No. 21-2019

Mayor Anthony reported the public hearing would not be held due to the withdrawal of the application by the applicant, Spencer Borders.

E. Consent Agenda:

ACTION TAKEN: Mayor Anthony presented the consent agenda. Mr. White made a motion to approve the consent agenda. The consent agenda and following items were unanimously approved:

1) Approval of the Minutes of the Special Meeting of February 2, 2019

2) Approval of the Minutes of the Regular Meeting of February 18, 2019

- 3) Approval of a resolution approving the 2019 Local Government Agencies General Records Retention and Disposition Schedule recommended by the North Carolina Department of Natural and Cultural Resources: Resolution No. 22-2019
- 4) Approval of a resolution revising and amending the Safety Policies of the City of Shelby to provide for an updated Safety Policy and Safety Manual: Resolution No. 23-2019
- 5) Adoption of an ordinance amending the Code of Ordinances, City of Shelby, North Carolina, Chapter 32. Parks and Recreation, Article I. Section 32-1. Hours of Operation: Ordinance No. 18-2019
- 6) Adoption of an ordinance amending the Code of Ordinances, City of Shelby, North Carolina, Chapter 32. Parks and Recreation, Article II. Parks and Recreation Commission: Ordinance No. 19-2019
- 7) Adoption of an ordinance authorizing demolition of a dwelling (1206 Patterson Street): Ordinance No. 20-2019
- 8) Adoption of an ordinance authorizing demolition of a dwelling (714 Congress Street): Ordinance No. 21-2019
- 9) Adoption of an ordinance establishing a capital project ordinance and budgets for the City of Shelby Circuit 10-4 Reconductoring Project: Ordinance No. 22-2019
- 10) Adoption of a budget ordinance amendment for the City of Shelby's Airport T-Hangar Project: Ordinance No. 23-2019
- 11) Adoption of a budget ordinance amendment for the City of Shelby's Uptown Streetscape and Pedestrian Improvements Project: Ordinance No. 24-2019

END CONSENT AGENDA

F. Unfinished Business:

- 1) City of Shelby's W-5712A NC 180 and SR 2202 Water and Sewer Utility Relocation Project

Mr. Howell introduced Ordinance No. 25-2019 for Council's consideration. If approved, this ordinance would appropriate funding for the relocation of the City owned water distribution and sewer collection lines in and around the intersection of Joe's Lake Road and South Post Road in the southeastern

section of the City. The North Carolina Department of Transportation (NCDOT) has funded and is building a roundabout at this intersection. As such, the City is being required by NCDOT to relocate all of its utility infrastructure to accommodate the road work. This ordinance only affects the water and sewer systems. The work is estimated to cost \$232,711 and the City's share is \$90,052.75. The City will agree to allow NCDOT to include approved work within their construction contract. NCDOT will pay these costs up front and the City will reimburse its portion of the total cost once billed by NCDOT. The City's share is appropriated from the Water Fund and Sewer Fund capital reserves, respectively. Mr. Howell noted \$42,500.00 represents sewer location costs for a private force main sewer owned by Ingles Market. The City will seek reimbursement of those costs, however, no prior agreement exists between the City and Ingles.

Next, Mr. Howell introduced Resolution No 24-2019 for Council's consideration. The resolution authorizes the City to enter into a Utility Construction Agreement associated with Project W-5712A.

- a. Consideration of an ordinance establishing a capital project ordinance and budgets for the City of Shelby's W-5712-A NC 180 and SR 2202 Water and Sewer Utility Relocation Project: Ordinance No. 25-2019

ACTION TAKEN: Upon a motion made by Mr. Amaya, City Council voted unanimously to approve and adopt Ordinance No. 25-2019 entitled, "AN ORDINANCE ESTABLISHING A CAPITAL PROJECT ORDINANCE AND BUDGETS FOR THE CITY OF SHELBY'S W-5712A NC 180 AND SR 2202 WATER AND SEWER UTILITY RELOCATION PROJECT".

- b. Consideration of a resolution accepting and approving a utility relocation agreement for water and sewer between the City of Shelby and the North Carolina Department of Transportation for relocation of utilities in conflict with the interchange improvements at NC 180 and SR 2202 intersection: Resolution No. 24-2019

ACTION TAKEN: Upon a motion made by Mr. Amaya, City Council voted unanimously to approve and adopt Resolution No. 24-2019 entitled, "A RESOLUTION ACCEPTING AND APPROVING A UTILITY RELOCATION AGREEMENT FOR WATER AND SEWER BETWEEN THE CITY OF SHELBY AND THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR RELOCATION OF UTILITIES IN CONFLICT WITH THE INTERCHANGE IMPROVEMENTS AT NC 180 AND SR 2202 INTERSECTION".

- 2) City of Shelby's U-5775 NC 150 and US 74 Business Water and Sewer Utility Relocation Project:

Mr. Howell introduced Ordinance No. 26-2019 for Council's consideration. If approved, this ordinance would appropriate funding for the relocation of the City owned water distribution and sewer collection lines in and around the intersection of East Marion Street, Cherryville Road, and Peach Street. The North Carolina Department of Transportation (NCDOT) has funded and is realigning these intersections. As such, the City is being required by NCDOT to relocate all of its utility infrastructure to accommodate the road work. The ordinance only affects the water and sewer systems and the City's share is \$271,465.25. Under North Carolina General Statutes, the City is responsible for 25 percent of relocation costs and 100 percent of any betterment costs. With the relocation of the intersection, the City has elected to upsize the waterlines on Peach Street, Marion Street, and Cherryville Road in efforts to provide eventual looping of the distribution system in a long-term effort to increase flow distribution to East and Northeast Shelby. The City will agree to allow NCDOT to include approved work within their construction contract. NCDOT will pay these costs up front and the City will reimburse its portion of the total cost once billed by NCDOT. The City's share is appropriated from the Water Fund and Sewer Fund capital reserves, respectively. Mr. Howell noted this project was accelerated by NCDOT after the City agreed to provide \$300,000 towards construction several years ago.

Next, Mr. Howell introduced Resolution No 25-2019 for Council's consideration. The resolution authorizes the City to enter into a Utility Construction Agreement associated with Project U-5775.

- a. Consideration of an ordinance establishing a capital project ordinance and budgets for the City of Shelby's U-5775 NC 150 and US 74 Business Water and Sewer Utility Relocation Project: Ordinance No. 26-2019

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to approve and adopt Ordinance No. 26-2019 entitled, "AN ORDINANCE ESTABLISHING A CAPITAL PROJECT ORDINANCE AND BUDGETS FOR THE CITY OF SHELBY'S U-5775 NC 150 AND US 74 BUSINESS WATER AND SEWER UTILITY RELOCATION PROJECT".

- b. Consideration of a resolution accepting and approving a utility relocation agreement for water and sewer between the City of Shelby and the North Carolina Department of Transportation for relocation of utilities in conflict with the realignment of NC 150 and US 74 intersection: Resolution No. 25-2019

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to approve and adopt Resolution No. 25-2019 entitled, "A RESOLUTION ACCEPTING AND APPROVING A UTILITY RELOCATION

AGREEMENT FOR WATER AND SEWER BETWEEN THE CITY OF SHELBY AND THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR RELOCATION OF UTILITIES IN CONFLICT WITH THE REALIGNMENT OF NC 150 AND US 74 INTERSECTION”.

G. New Business: None

H. City Manager’s Report:

- 1) Mr. Howell informed Council the City has received approval from the North Carolina Transportation Board to add a portion of the County Home Road right-of-way to the City of Shelby Street System and Powell Bill listing for operation and maintenance.**
- 2) Mr. Howell informed Council that the Bank of the Ozarks has applied to the Cleveland County Historic Preservation Commission for designation as a local historic landmark.**
- 3) Mr. Howell mentioned the transfer of \$500,000 from the North Carolina Division of Aviation equates to \$450,000 of additional federal funds and a \$50,000 local match which will be utilized for the construction of a third 10-unit T-Hangar building at the Shelby-Cleveland County Regional Airport as approved. The City is now able to experience a significant reduction in construction costs compared to constructing this hangar as a separate project in the future. It was noted that all expenses related to this project are eligible for 90 percent Non-Primary Entitlement (NPE) grant funding via either existing grants or future annual NPE grants.**
- 4) Mr. Howell reminded Council the opening of Hanna Park and all related ceremonies and activities is set for March 30, 2019 at 10:00 a.m., 1655 McBrayer Springs Road.**
- 5) Mr. Howell made Council aware that dogs are prohibited in the City’s cemetery properties. There have been issues and concerns, which need to be addressed, with individuals who are not responsible pet owners.**

I. Council Announcements and Remarks:

1) Mayor Anthony made the following announcements:

- Shelby State of the Community Breakfast hosted by the Cleveland County Chamber on March 21, 2019 at 7:30 a.m., Don Gibson Theatre**
- Cleveland Cup for all employees of Cleveland County, City of**

Shelby, and City of Kings Mountain on April 5, 2019 at 3:00 p.m.,
Hanna Park

- 2) Mayor Anthony said he will issue a proclamation declaring March 22, 2019 as Gardner-Webb University Runnin' Bulldogs Day in Shelby, North Carolina when the team plays in the National Collegiate Athletic Association (NCAA) Division I Men's Basketball Championship Tournament.

J. Closed Session:

- 1) To approve the Minutes and General Account of the Closed Sessions of December 3, 2018, February 4, 2019, and February 18, 2019
- 2) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the City Council, including agreement on a tentative list of economic development incentives that may be offered pursuant to North Carolina General Statute 143-318.11 (a) (4)

ACTION TAKEN: Mr. Amaya made a motion to enter into a closed session pursuant to the appropriate North Carolina General Statutes as cited. Mayor Anthony consulted with Mr. Yelton who advised the topic met the statutory requirements for a closed session. The Mayor invited all Council members present along with Mr. Howell and Mrs. Parduski to attend. The motion passed unanimously and Council moved into closed session at 6:37 p.m.

Council returned to the regular session at 7:17 p.m.

K. Adjournment:

- 1) Motion to adjourn

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to adjourn the meeting at 7:18 p.m.

Respectfully submitted,

Bernadette A. Parduski, NCCMC, MMC
City Clerk

**O. Stanhope Anthony III
Mayor**

Minutes of March 18, 2019

DRAFT

City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

Agenda Item: C-2

2) Approval of Special Event Permit Applications:

- a. June Bug Jam 5K, requested date: June 1, 2019
- b. 7th Inning Stretch Festival, 5K, and Little Miss American Legion World Series, requested date: August 10, 2019

Consent Agenda Item: (Staff Resource, Bernadette A. Parduski, City Clerk)

Summary of Available Information:

- Memorandums dated March 19, 2019 and February 28, 2019 from Bernadette A. Parduski, City Clerk to Rick Howell, City Manager
- Memorandums from Bernadette A. Parduski, City Clerk to Police Chief Jeff Ledford, Fire Chief William Hunt, Fire Marshal Phil Lane, Parks and Recreation Director Charlie Holtzclaw, Public Works Director Danny Darst, Assistant Director Public Works Scott Black, Director of Water Resources David Hux, Director of Engineering Services Ben Yarboro, Director of Energy Services Julie McMurry and Planning Director Walter Scharer
- Special Event Permit Applications

City Manager's Recommendation / Comments

These events are in keeping with special event practices of the City. It is my recommendation that this item be approved by City Council at this time via the Consent Agenda.

Memo

To: Rick Howell, City Manager

From: Bernadette A. Parduski, City Clerk

Date: March 19, 2019

Re: Special Event Permit Application

BACKGROUND:

A Special Event Permit Application has been submitted for the following:

- ✓ June Bug Jam 5K, requested date: June 1, 2019

REVIEW:

All responding City departments have received, reviewed, and approved the referenced application.

RECOMMENDATION:

Please place the attached Special Event Permit Application on the Consent Agenda of April 1, 2019 for Council's review and approval.

ATTACHMENT:

- A. Special Event Permit Application packet received February 15, 2019

Memo

To: Police Chief Jeff Ledford, Fire Chief William Hunt, Fire Marshal Phil Lane, Parks & Recreation Director Charlie Holtzclaw, Public Works Director Danny Darst, Assistant Director of Public Works Scott Black, Director of Engineering Services Ben Yarboro, Director of Water Resources David Hux, Director of Energy Services Julie McMurry, and Planning and Development Services Director Walt Scharer

From: Bernadette A. Parduski, City Clerk

CC: Rick Howell, City Manager

Date: March 19, 2019

Re: Special Event Permit Application

All:

Attached you will find a Special Event Permit Application submitted by Lori Paterno of the Dover Foundation YMCA as follows:

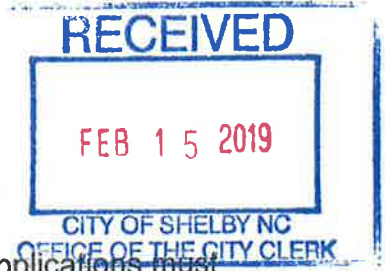
- ✓ June Bug Jam 5K, requested date: Saturday, June 1, 2019

Please carefully review the details of this application as it pertains to your department, and let me know of any anticipated problems/objections that you would like to bring to the attention of the City Council. If there are none, please let me know that as well. The event will be considered by City Council at the April 1, 2019 meeting and recommended for approval unless you advise otherwise. If I do not hear from you by March 22, 2019, it will be assumed that you are in agreement with the application as presented.

As always, thanks for your attention and consideration.

Attachment

CITY OF SHELBY
SPECIAL EVENT PERMIT APPLICATION



Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than thirty (30) days before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

1. EVENT NAME:

June Bug Jam 5K

2. PURPOSE AND BRIEF DESCRIPTION OF EVENT:

This race raises money for Families Run Strong

3. LOCATION OF EVENT (ATTACH MAP):

Dover foundation YMCA

4. PLEASE INDICATE:

Approximately how many people will attend the event? 350 plus 30 volunteer

Approximately how many vehicles will be present? 120

Approximately how many animals will be present? 25

If the event is a parade, please indicate the amount of street that will be needed:

Single lane _____

All lanes in travel direction _____

Whole street _____

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: Johnny Stamey
Address: 411 Cherryville Highway, Shelby, NC 28150
Phones: 704-484-9622
(Daytime) (Evening)
JStamey@clevecaymca.org
E-mail address

Name: Lori Paterno
Address: 411 Cherryville Highway, Shelby, NC 28150
Phones: 704-650-7103
(Daytime) (Evening)
LPaterno@clevecaymca.org
E-mail address

6. PLEASE LIST THE FOLLOWING: Saturday, June 1st, 201^c
Requested day(s) and date(s) Saturday, July 1st *drop 3/18/11*
Alternate day(s) and date(s) n/a
Requested hours of operation, from 8 AM to 10 PM

7. EVENT NOTIFICATION TO RESIDENTS AND BUSINESSES: As an event planner, you are responsible for notifying the neighbors and businesses in the surrounding area of your event. The City requires notifying as many businesses and residents around the event site as possible as early as possible. Please provide your plan of notification at the time you submit your permit application.

8. SANITATION: Please attach your "Plan for Clean-Up." Please check Application Instruction sheet for details.

9. AVAILABILITY OF FOOD, BEVERAGES, AND/OR ENTERTAINMENT:

If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise.

Will alcoholic beverages be served? no

If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit.

Will food and/or no-alcoholic beverages be served? no

If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

10. SECURITY AND SAFETY PROCEDURES: Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms.

Attach a copy of your Shelby Fire & Rescue Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air-supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name: Mark Pritchett
Address: 411 Cherryville Highway Shelby, NC 28150
Phones: 704-484-9622

Indicate medical services that will be provided for the event.

AMBULANCE: See attached
DOCTOR (S): Ymca will have first Aid / CPR
PARAMEDICS: Certified Staff on hand.

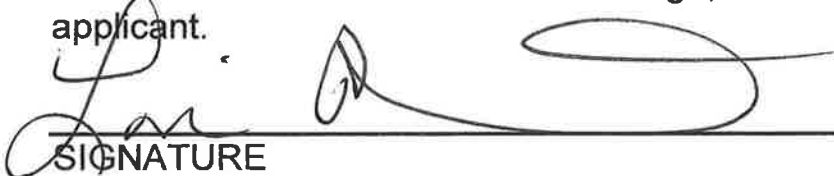
11. CITY SERVICES/EQUIPMENT REQUESTED FOR THIS EVENT:

Police will provide officers for Wyke Rd. and Cherryville Highway.

12. ANY ADDITIONAL COMMENTS:

THE CITY OF SHELBY IS NOT A CO-SPONSOR OF THE EVENT

It is understood and agreed that any permit issued pursuant to this application is issued on the condition that the answers herein given are true and correct to the best of the knowledge, information, and belief of the applicant.


SIGNATURE

Lori Paterno
APPLICANT

704-650-7103
PHONE

411 Cherryville Highway, Shelby, NC 28150
PHYSICAL ADDRESS

LPaterno@clevecoymca.org
E-MAIL ADDRESS

2/27/19
DATE

Sanitation: Clean up will be handled on site by Dover Foundation YMCA staff and volunteers. Several Large trash containers will be located on YMCA parking lot property as well as recycling bins. Water stations along the route will be cleaned up by volunteers before they leave the race route. Final clean up will monitored by the race director at the completion of the race by traveling the race route and ensuring all signage, tables and trash has been picked up.



1. Leaving from the gym side of the Dover Y parking lot.
2. Right onto Wyke road
3. Left behind Jefferson Elementary (loops behind school)
4. Right onto Wyke Rd.
5. Cross over Cherryville Highway (HWY. 150)
6. Brookwood Dr. (looping at the bottom of Brookwood)
7. Right onto Circleview Dr. (this loops around)
8. Left onto Medowood Ln
9. Right onto Circleview Dr.
10. Right onto Brookwood Dr.
11. Cross over Cherryville Highway (HWY. 150) at Wyke Road
12. Along Wyke Road
13. Right into the 2nd entrance of the Dover Y off of Wyke

Memo

To: Rick Howell, City Manager
From: Bernadette A. Parduski, City Clerk
Date: February 28, 2019
Re: Special Event Permit Application

BACKGROUND:

A Special Event Permit Application has been submitted for the following:

- ✓ 7th Inning Stretch Festival, 5K, and Little Miss American Legion World Series, requested date: August 10, 2019

REVIEW:

All responding City departments have received, reviewed, and approved the referenced application.

RECOMMENDATION:

Please place the attached Special Event Permit Application on the Consent Agenda of April 1, 2019 for Council's review and approval.

ATTACHMENT:

- A. Special Event Permit Application packet received February 25, 2019

Memo

To: Police Chief Jeff Ledford, Fire Chief William Hunt, Fire Marshal Phil Lane, Parks & Recreation Director Charlie Holtzclaw, Public Works Director Danny Darst, Assistant Director of Public Works Scott Black, Director of Engineering Services Ben Yarboro, Director of Water Resources David Hux, Director of Energy Services Julie McMurry, Electric Superintendent Jeff Freeman, and Planning and Development Services Director Walt Scharer

From: Bernadette A. Parduski, City Clerk

CC: Rick Howell, City Manager

Date: February 28, 2019

Re: Special Event Permit Application

All:

Attached you will find a Special Event Permit Application submitted by Kim Davis of Dragonfly Marketing as follows:

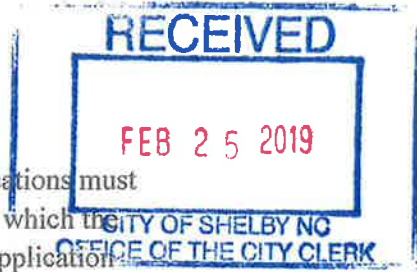
- ✓ 7th Inning Stretch Festival, 5K, and Little Miss American Legion World Series, requested date: August 10, 2019

Please carefully review the details of this application as it pertains to your department, and let me know of any anticipated problems/objections that you would like to bring to the attention of the City Council. If there are none, please let me know that as well. The event will be considered by City Council at the April 1, 2019 meeting and recommended for approval unless you advise otherwise. If I do not hear from you by March 22, 2019, it will be assumed that you are in agreement with the application as presented.

As always, thanks for your attention and consideration.

Attachment

**CITY OF SHELBY
SPECIAL EVENT PERMIT APPLICATION**



Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than three (3) weeks before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

1. **EVENT NAME:** 7th Inning Stretch Festival, 5K and Little Miss American Legion World Series

2. PURPOSE AND BRIEF DESCRIPTION OF EVENT:

This festival is held to celebrate the hard work of Cleveland County. Local sponsors provide funding for the event.

3. **LOCATION OF EVENT (ATTACH MAP):** (1) Washington from south of Marion to S. of Warren intersection, (2) Warren E. of Washington to E. Trade St. and Lafayette from N. side of Graham to S. side of Marion

Route for 5 K is attached.

Little Miss American Legion World Series will be inside an Uptown facility this year.

4. PLEASE INDICATE:

Approximately how many people will attend the event: 18,000 to 22,0000

Approximately how many vehicles will be present: No vehicles will be permitted (unless on display for the event) on the streets closed for the festival.

Approximately how many animals will be present: only those brought in by attendees

If the event is a parade, please indicate the amount of street that will be needed:

Single lane _____

All lanes in travel direction _____

Whole street _____

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: Dragonfly Marketing (Kim Davis)

Address: 201 S. Washington, Suite 200, Shelby NC 28150

Phones: 704-600-6599 (Daytime) 704-473-8248(Evening)

Email Address: kim@dragonflymarketing.cc

Name: ALWS
Address: 117-A W. Warren St., Shelby NC 28150
Phones: 704-466-3103 (Daytime)
Email Address: Robby@bcgroupinc.com

6. PLEASE LIST THE FOLLOWING:

Requested day(s) and date(s): August 10th
Alternate day(s) and date(s): _____
Requested hours of operation, from 7:00 AM to 10:00 PM
Need Road Closure at 12:01 am to set up stage.

7. SANITATION: Below states the “Plan for Clean-Up.” Please check Application Instruction sheet for details.

Use the permanent trash cans in the festival area. Request additional trash cans to be delivered the day before the event. Request city sanitation department to pick up trash and clear streets after 10:00PM the day of the festival. Additionally, we will have a non profit or school group to assist throughout the day keeping the area clean and moving full trash cans to the staging area and pickup empty can.

8. AVAILABILITY OF FOOD, BEVERAGES, AND/OR ENTERTAINMENT;

If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise.

Little Miss American Legion World Series with sound from 10:00am – 3:00 pm
Music with sound systems from 3:00PM to 10:00 PM.

Will alcoholic beverages be served? No

If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit!!!

Will food and/or non-alcoholic beverages be served? Yes, all food vendors will supply their health department permits.

If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

9. SECURITY AND SAFETY PROCEDURES:

Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms. Attach a copy of your Shelby Fire Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or

pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Dragonfly Marketing will meet with Cleveland County EMS and they will have assigned responders to come in from around the festival areas to ensure quick access for services and if needed set up a command center within the festival area to provide on-site first responder services.

Name: Cleveland County EMS
Address: 100 Justice Place, Shelby, NC 28150
Phones: 704-484-4984

Indicate medical services that will be provided for the event.

AMBULANCE: _____
DOCTOR (S): _____
PARAMEDICS: _____

10. CITY SERVICES/EQUIPMENT REQUESTED FOR THIS EVENT: Police Department (security) & Electrical Department (electricity to be turned on court square side of Marion, Warren from Washington to Trade, Lafayette from Graham to Marion), requesting the street lights be on during the event at a low level and then brought up to maximum strength as soon as the concert ends. City Utilities Department for street closures, additional trash receptacles, trash pickup on Saturday We will meet with the electrical department to determine locations of event power needs.

11. ANY ADDITIONAL COMMENTS: 7th Inning Stretch Festival, ALWS, Dragonfly Marketing, and volunteers will be on site during the entire event, and it will be our responsibility to contact all of the department representatives prior to each event. The committee will contract for adequate portable restroom facilities. Written permission from the County to use the Historic Court square for it scheduled activities has been requested.

Dragonfly Marketing team will personally advise all uptown Shelby businesses in the festival area of the event.

Dragonfly Marketing will meet with Chief Jeff Ledford and designated officer to discuss Law Enforcement Support for the event. Last year the department provided man power to support the festival and to had a command center set up within the festival area to assist citizens in need of services. The Chief and Captain also helped determine the need for road support for the 5K the morning of the festival.

Dragonfly Marketing will meet with Scott Black – City of Shelby Street Supervisor. Mr. Black supports the street closures requested and times. Mr. Black will provide the necessary set up and blockage of streets as needed. Dragonfly Marketing will continue to meet with City of Shelby Departments to ensure knowledge of all events the day of the Festival.

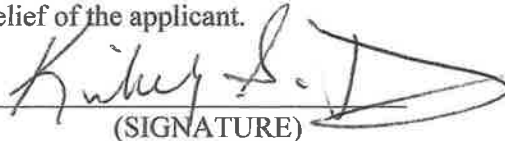
Dragonfly Marketing will provide road closure information to all Emergency Response Centers that serve the festival area. Additionally, the information will be provided to local media and on social media sites prior to the event.

The Shelby Fire Department has requested a command center for the last 3 years and hope to have them again this year.

THE CITY OF SHELBY IS NOT A COSPONSOR OF THE EVENT.

It is understood and agreed that any permit issued pursuant to this application is issued on the condition that the answers herein given are true and correct to the best of the knowledge, information, and belief of the applicant.

Kimberly S. Davis


(SIGNATURE)

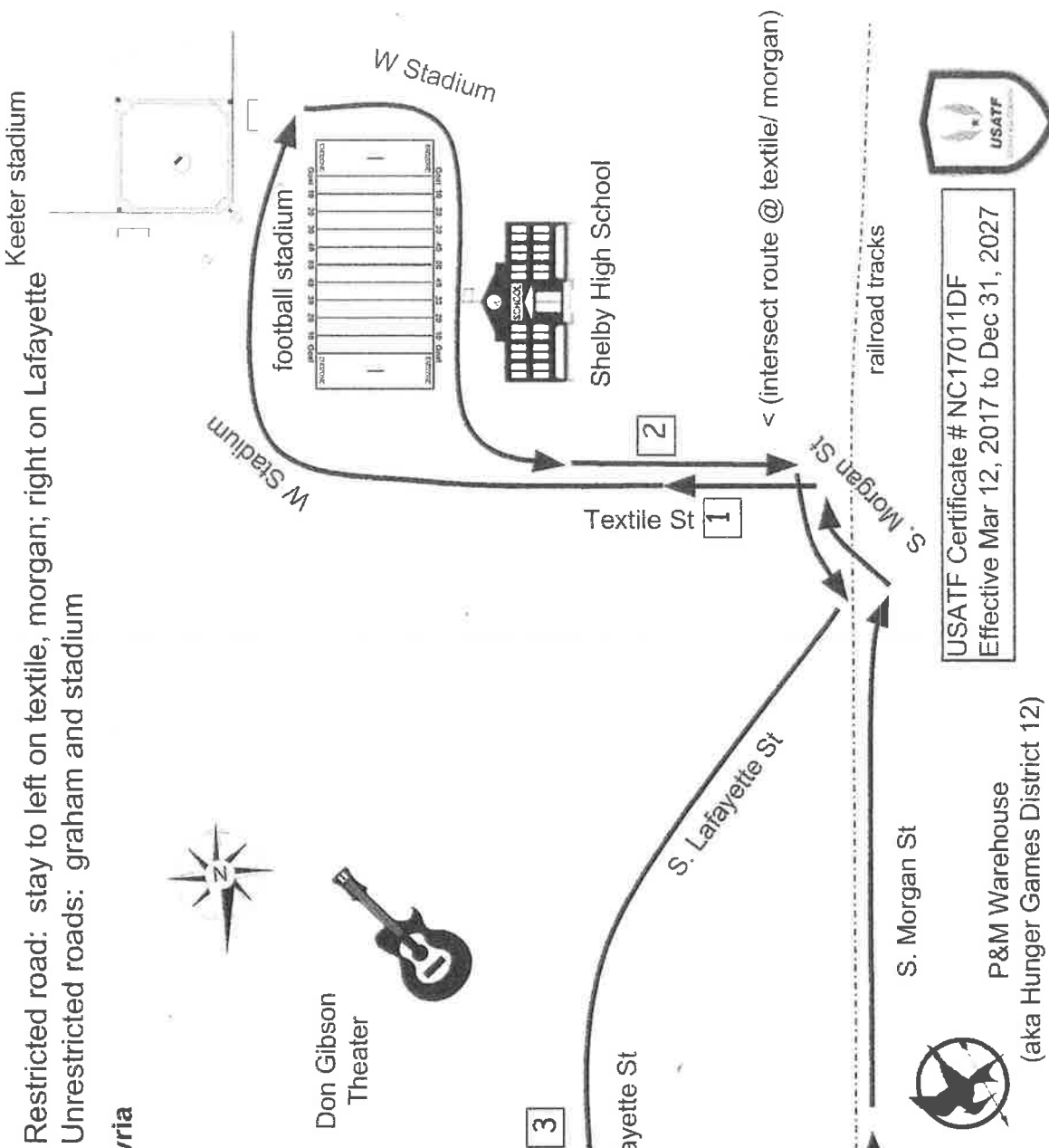
ALWS
(APPLICANT)

704-600-6599
(PHONE)

200 S. Washington St., Suite 200, Shelby, NC 28150
(ADDRESS)

2-19-19
(DATE)

**7th Inning Stretch 5K
Shelby, NC
August 5, 2017
Measured by Steve D'Avria
*not to scale**



Finish detail

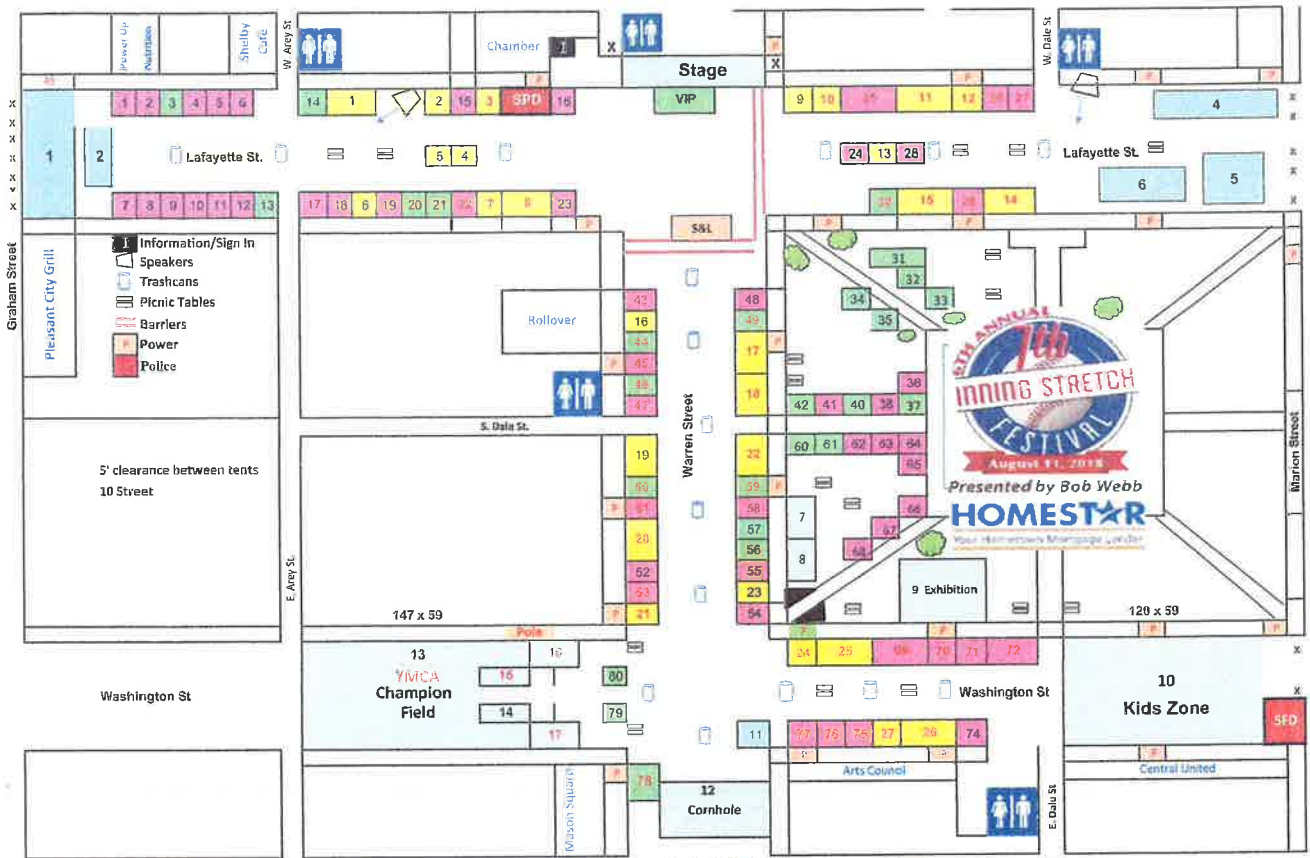
a _____
b _____
x _____

x=finish
a=Erie Insurance door
b=City Park, Bankers house sign
a to x = 8.5 m NW
b to x = 5.8 m N

Start detail

a _____
b _____
x _____

x=start
a=Trade/Graham St
b=Section 8 corner
a to x = 20 m SW
b to x = 22.5 m E



Activities	
1	German Invasion VW Club
2	Climbing Wall
3	Stage
4	Rat Race Hamster Balls
5	Demolition Ball
6	Slippery Slope
7	Hometrust Bank Kids Crafts
8	Made Ya Look
9	Face Paint / Balloon Twisting
10	Exhibition Area
11	Kids Zone
12	Misting Tent
13	YMCA Champion Field
14	Golf
15	Double Shot Basketball
16	Batter Up
17	Radar Speed Pitch

Food Vendors	
1	Hidden Spring Farms
2	Clev Co Chamber Drinks
3	Higgins BBQ
4	Pinnacle Baked Goods
5	Taste Ice
6	Food Frenzy
7	Gateway Brew
8	Fat n Sassy
9	Road Runner
10	Fish n Chips
11	Eagle Concessions
12	Arepadas Sandwiches
13	Kona Ice
14	Home Run Fries
15	The Shak BBQ
16	Weenie Wagon
17	Red Bridges BBQ
18	Pelicans Snoballs
19	Gripps Grill
20	Hoppers Soul Food
21	Sweet Creams
22	Sagebrush
23	Our Funnel Cakes
24	Big Al's Lemonade
25	O'Shields Concession
26	Edwards Concessions
27	Edwards Ice Cream

Sponsors	Vendors	#	Power required
1	Signature Arts	41	Mr Sparky/Wise Electric
2	Grant Shiflet Horseback Riding	42	Condrey Heating & Air
3	Power Up Nutrition	43	Jewis Jewelry
4	Atrium Health	44	It Works/Victoria Lawson
5	Cricknet Wireless	45	Hopes Chest
6	Livermush Cookbook	46	Dianne Ledbetter /Remax Foothills
7	First Financial Security	47	M&J Loans
8	Drypro Basement Systems	48	The Leggings Guy
9	Carolina Care Health & Rehab	49	Perfect Image Cosmetics
10	Live Healthy Cleveland	50	Personalize it
11	Chiropractic Physicians	51	Leaf Filter
12	Clev Co Board of Elections	52	Peace Avenue
13	Bicycles	53	Champion Windows
14	Mattress by Appointment	54	Peace Pieces
15	Country Conceptions	55	Paparazzi Jewelry
16	Randy Owen Merchandise	56	The Tutor Doctor
17	Tes Treasures	57	Glitter & Grace Boutique
18	Paradise Home Improvement	58	Spray Master
19	Sands Safety Store	59	Round Up Store
20	High Tide Carwash	60	Creative Big Print
21	Edward Jones-Scott Sharp	61	Trulliant Federal Credit Union
22	McIntyre Law	62	City of Shelby Stormwater
23	Dirty Grass Soul Merchandise	63	City of Shelby FOG
24	Daryl Harwood Merchandise	64	Aldersgate UMC
25	Universal Windows Direct	65	Committee to elect Ali Paksoy
26	Carolina Chiropractic Plus	66	USO of North Carolina
27	Clev Co Substance Abuse	67	American Legion Auxiliary Unit 82
28	Cleveland Community College	68	American Legion Post 82
29	Cleveland County GOP	69	AT&T
30	Electric Films	70	Champions for Children
31	Homestar Financial/Bob Webb	71	Hearts and Hooves
32	Settle Heating and Air	72	Carolina Pearl Boutique
33	Carolina Federal Credit Union	73	Nissan of Shelby
34	NC National Guard	74	Carolina Printing Associates
35	Shelby Eye	75	The Sand Hut
36	Partnership for Children	76	All American Gutter Protection
37	Talent Force	77	Big Al's Light Ups
38	Callahan Travel	78	KTC Broadcasting
40	Americinn Boiling Springs TDA	79	American Legion National Office
		80	Dover Foundation YMCA

City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

Agenda Item: C-3

- 3) Approval of a resolution awarding the contract for the City of Shelby Stormwater Infrastructure Assistance Program Project at 203 Montrose Circle in Shelby, North Carolina: Resolution No. 26-2019

Consent Agenda Item: (Staff Resource, Ben Yarboro, Engineering Services Director)

Summary of Available Information:

- Memorandum dated March 25, 2019 from Ben Yarboro, Engineering Services Director to Rick Howell, City Manager
- Memorandum dated March 21, 2019 from Tyler Brooks, Stormwater/Engineering Technician to Ben Yarboro, Engineering Services Director
- Montrose Circle Drainage detail photo
- Bid information from Odom Engineering, PLLC
- Stormwater Agreement with the Gossett's
- Resolution No. 26-2019

City Manager's Recommendation / Comments

Resolution No. 26-2019 is presented for City Council consideration at this time via the Consent Agenda. If approved this resolution would award a contract in the amount of \$42,240 to Cleveland Contractors for the construction of stormwater system improvements at 203 Montrose Circle. This project qualifies for assistance through the City's stormwater infrastructure assistance program which allows the City to share costs with a private property owner under certain circumstances spelled out in policy. The City will shoulder 80% of this project with the property owner paying 20%. The City's portion of this project is paid through revenue generated from existing stormwater fees.

It is recommended that Resolution No. 26-2019 be adopted and approved via the Consent Agenda.



Memorandum

To: Rick Howell, City Manager

From: Ben Yarboro, Engineering Services Director *BY*

RE: 203 Montrose Circle – Stormwater Infrastructure Assistance Program Project Approval Recommendation

Date: March 25, 2019

Background

As detailed in the attached memorandum from Tyler Brooks, Stormwater/Engineering Technician, the City received an application for Stormwater Infrastructure Assistance outside of the public right-of-way at 203 Montrose Circle. The issue at this location is two sinkholes in the yard that have been a recurring problem that the owner has made the City aware of several times in recent years. It is also important to note that the stormwater system crossing this property ties directly to the culvert under Montrose Circle and ends at the creek on the lower end of this same property.

City staff reviewed the condition of the infrastructure at this location with Odom Engineering, PLLC and determined that the solution was to replace the failing 24” pipe crossing this property. This project was bid and Odom Engineering recommends award of the construction contract to the lowest responsive bidder, Cleveland Contractors, Inc., in the amount of \$42,240.00. As a reminder, the Stormwater Infrastructure Assistance Policy (Resolution No. 3-2016) states that the City will be responsible for 80% of the construction cost and the private property owner will be responsible for the remaining 20% via a legal agreement. Further, the property owner will be responsible for ensuring that the improved stormwater system is properly maintained for a period of 5 years after completion of construction.

Recommendation

City Staff recommends that the Shelby City Council approve the resolution awarding the bid for the Stormwater Infrastructure Assistance Program project located at 203 Montrose Circle to the lowest responsive bidder, Cleveland Contractors, Inc. for the bid price of \$42,240.00. The City will be responsible for 80% of this bid amount

(\$33,792.00) and the property owner will be responsible for 20% (\$8,448.00). Funding for the City's portion of this construction contract is available in the existing Stormwater Utility budget.

Please advise if you have any questions or need additional information.

Attachments:

- Memo from Tyler Brooks including:
 - Design Plans
 - Bid Tabulation
 - Recommendation of Award
 - Copy of Signed Stormwater Infrastructure Assistance Agreement

Memorandum

To: Ben Yarboro, Director of Engineering Services

From: Tyler Brooks, Stormwater/Engineering Technician

RE: 203 Montrose Circle – Stormwater Infrastructure Assistance Program Project Approval Recommendation

Date: March 21, 2019

Background

In February 2016, the City of Shelby implemented a Stormwater Infrastructure Assistance Program to assist property owners with the costs of repairing and/or replacing stormwater infrastructure causing stormwater issues on their private property. Per City ordinance, the City does not have maintenance responsibilities outside of the public rights-of-way. Funding for such projects in excess of \$10,000 shall be presented to the Shelby City Council for consideration before awarding contracts.

Review

In December 2018, the property owners at 203 Montrose Circle applied for Stormwater Infrastructure Assistance to address failing stormwater infrastructure on the property. The owner reported that two sinkholes were forming in the yard. After evaluating the current stormwater system on the property, it was determined that the 24” metal pipe conveying runoff through the property was failing. As a result of the failing pipe, water is backing up into the City stormwater system.

In January 2019 agreements were signed between the City and Owners, and a third party consultant was asked to provide a design for replacing the infrastructure on the property. The plans call for the failing pipe to be filled with concrete and a new pipe laid through the property. Bids were electronically submitted on March 12, 2019. At that time contractors were notified that costs had to be approved by the property owner and City Council before starting construction. The low bidder for this project is Cleveland Contractors Inc. with a bid of \$38,400.00 with \$3,840.00 in contingency for a total project bid of \$42,240.00. The property owners desire to proceed with the project.

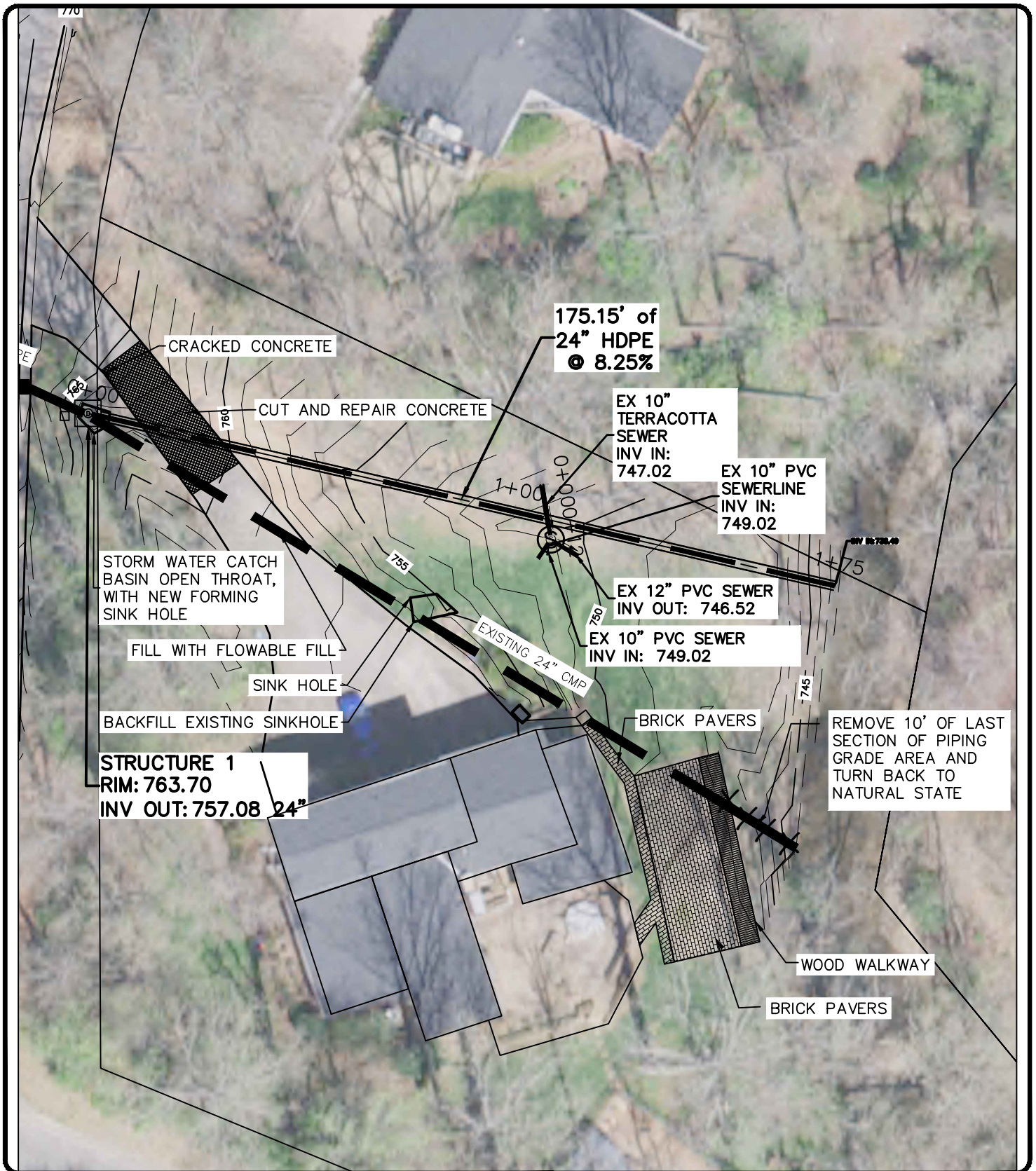
Recommendation

City Staff recommends that the Shelby City Council approve the resolution awarding the bid for the Stormwater Infrastructure Assistance Program project located at 203 Montrose Circle for Olivia and Robert Gossett to the lowest responsive bidder, Cleveland Contractors Inc. for the bid price of \$42,240.00. Funding for this construction contract is available via Stormwater Utility funding.

Please advise if you have any questions or need additional information.

Attachments:

- Plans Prepared by Odom Engineering
- Bid Tabulation
- Recommendation of Award
- Copy of signed Stormwater Infrastructure Assistance Agreement



Odom
Engineering
PLLC

169 Oak Street, Forest City, N.C. 28043
ph: 828.247.4495 fax: 828.247.4498
NC Firm#: P-0880

MONTROSE CIRCLE
DRAINAGE

MARCH 14, 2019

SCALE: 1"=30'



**Montrose Circle Drainage
City of Shelby**

13-Mar-19

	DESCRIPTION	QTY	UNITS	CLEVELAND CONTRACTORS INC.		MARVIN HOYLE CONSTRUCTION INC.		KENNEDY CONCRETE & UTILITIES INC	
				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	MOBILIZATION	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 11,000.00	\$ 11,000.00
2	NEW 24-INCH HDPE STORM PIPE	180	LF	\$ 80.00	\$ 14,400.00	\$ 123.00	\$ 22,140.00	\$ 195.00	\$ 35,100.00
3	RECONNECT TO EXISTING STORM BOX	1	EA	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 8,100.00	\$ 8,100.00
4	FLOWABLE FILL	190	LF	\$ 50.00	\$ 9,500.00	\$ 60.00	\$ 11,400.00	\$ 65.00	\$ 12,350.00
5	CONCRETE REPAIR	50	SY	\$ 60.00	\$ 3,000.00	\$ 140.00	\$ 7,000.00	\$ 325.00	\$ 16,250.00
6	SEED ALL DISTURBED AREA	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 6,500.00	\$ 6,500.00
7	BACKFILL SINKHOLES	2	EA	\$ 2,000.00	\$ 4,000.00	\$ 3,000.00	\$ 6,000.00	\$ 5,400.00	\$ 10,800.00
	SUBTOTAL				\$ 38,400.00		\$ 58,540.00		\$ 100,100.00
	Contingency (10%)				\$ 3,840.00		\$ 5,854.00		\$ 10,010.00
	PROJECT BID				\$ 42,240.00		\$ 64,394.00		\$ 110,110.00

Low Bidder: CLEVELAND CONTRACTORS INC.

* Highlighted cells indicate math error on submitted bid form

March 13, 2019

Mr. Ben Yarboro
Engineering Services Director
City of Shelby
PO Box 207, 824 W Grover St.
Shelby, NC 28150

RE: Contractor Recommendation for the Montrose Circle Drainage Project

Dear Mr. Yarboro:

Bids were received on Tuesday, March 12, 2019 at 5:00 p.m. via email for the Montrose Circle Drainage Project.

	<u>BID AMOUNT</u>
• Cleveland Contractors, Inc.	\$42,240.00
• Marvin Hoyle Construction, Inc.	\$64,394.00
• Kennedy Concrete & Utilities, Inc.	\$110,110.00

The low bidder was Cleveland Contractors, Inc. with a bid amount of **\$42,240.00**. We recommend awarding the contract to **Cleveland Contractors, Inc.** in the amount of **forty-two thousand, two hundred forty dollars (\$42,240.00)** to complete the project.

Sincerely,



David Odom, P.E.

STATE OF NORTH CAROLINA

COUNTY OF CLEVELAND

**CITY OF SHELBY
STORMWATER INFRASTRUCTURE ASSISTANCE AGREEMENT**

THIS AGREEMENT, is made and entered into this 11 day of January, 2019, by and between the City of Shelby, a municipal corporation of the State of North Carolina, hereinafter referred to as the CITY, party of the first part, and Robert and Olivia Gossett of Shelby (city), North Carolina (state), hereinafter referred to as the OWNER(S), party of the second part.

BACKGROUND

The CITY, pursuant to City Council Resolution No.3-2016, has adopted a formal policy for providing City assistance for upgrades and repairs to stormwater drainage systems on private property. The OWNER(S), pursuant to this policy, have petitioned the CITY to participate in stormwater drainage improvements within the boundaries of their property, based upon a sharing of costs for such work. These agreements and undertakings are in consideration of the sums agreed to be paid for such work by the OWNER(S), the benefit therefrom according to the public, and the mutual terms and conditions set forth below.

The CITY as specified in Resolution No.3-2016, will perform or contract for improvements as indicated in plans developed by the CITY for the infrastructure improvement project described below:

Replace degraded stormwater infrastructure on the property that is causing a sinkhole at the driveway.

WHEREAS, the Common Law Doctrine known as the “rule of reasonable use” which has been formally adopted by the North Carolina Supreme Court with respect to surface water drainage allows reasonable alteration of the flow of storm water runoff which may cause harm to properties; and

WHEREAS, there are locations throughout the City of Shelby where the altered flow of storm water runoff through private property interferes with the safety, comfort, welfare, and/or convenience of property owners or the general public; and

WHEREAS, the City, in most cases does not have legal authority to make drainage improvements on private property; and

WHEREAS, the City is willing to award assistance to promote the improvement of drainage facilities on private property and to correct illicit discharges and/or illicit connections on private property in accordance with the City of Shelby Stormwater Infrastructure Assistance Program;

NOW, THEREFORE, in consideration of the promises and mutual covenants herein contained, the parties agree as follows:

1. The CITY agrees to share in the cost of upgrades or repairs to the stormwater system on or along the property of the OWNER(S) as set forth in, those project plans identified as 203 Montrose Cir. Stormwater Project. (This work shall be referred to herein as "the Project"). The CITY agrees to pay a pro-rata share representing 80 percent (residential property) or 50 percent (commercial property) of the actual construction costs of the Project for the most feasible, cost efficient solution determined by the CITY for a project on private property. The CITY agrees to pay 100 percent of design costs for a third-party consulting engineer if deemed necessary by the CITY.

2. The OWNER(S) agree to pay their pro-rata share representing 20 percent (residential property) or 50 percent (commercial property) of the actual construction cost of the Project. OWNER(S) shall pay their share of the cost by depositing with the CITY a minimum amount equal to 50 percent of the preliminary estimated share of the OWNER(S). The remainder of the OWNER(S) share is due at the time of written notification from the CITY of Project completion and total construction costs of the CITY. The OWNER(S) costs will not exceed their pro-rata share of the actual construction costs, and any payment in excess of actual cost will be refunded to the OWNER(S). Should the OWNER(S) choose not to complete the project following a design by a third-party consulting engineer, the OWNER(S) shall pay 50 percent of the engineering design fee.

OWNER(S) may choose to participate in the special assessment payment option, as evidenced by the attachment to this Agreement of a properly executed Note and Instrument Payment Agreement and Deed of Trust. The Project may proceed upon proper execution and submittal to the CITY of the Agreement, Note and Deed of Trust.

OWNER(S) participating in the special assessment payment option are subject to the following conditions:

- a. Applications for installment payments shall be submitted with a non-refundable \$200 application fee to cover credit checks, appraisals, and other costs associated with a special assessment.
- b. A first or second position lien in an amount no greater than 80% of the unencumbered property value will be considered sufficient security for the assessment.
- c. After determination that income, credit history, security, and other normal requirements for the assessment have been met, the application for installment payments will be approved by the City.
- d. The applicant shall submit a deposit at least equal to 10% of the actual construction cost and an executed agreement to pay the remainder in equal payments over a time period not to exceed 5 years. The first payment will be due one year after notification of Project completion by the City.
- e. The minimum assessment amount will be \$1,000.

3. The total project cost shall not exceed \$50,000.

4. The construction contract for the construction of the improvements to the residential or commercial property located at 203 Montrose Cir. and described in Deed Book 17U Page 667 at the Cleveland County Register of Deeds shall be let for bids and awarded in accordance with Article 8 of Chapter 143 of the North Carolina General Statutes, and specifically including the requirement that any contract be awarded to the lowest responsible bidder. All obtained bids shall be provided to the OWNER(S) for review. The CITY reserves the right to refuse any and/or all bids. The total CITY share of the Project will be 80 percent (residential property) or 50 percent (commercial property) of the actual construction cost of the improvements for the most feasible, cost efficient solution determined by the CITY for the Project on private property. The OWNER(S)' share of cost of the project shall not exceed 20 percent (residential property) or 50 percent (commercial property) of the actual construction cost of the improvements for the most

feasible, cost efficient solution determined by the CITY for the project. The work will be undertaken only if CITY funds are available.

5. The CITY shall obtain all temporary construction easements from neighboring property owners. Costs associated with acquiring easements will be included in the total Project costs shared by the CITY and OWNER(S). OWNER(S) shall grant a temporary construction easement to the CITY at no cost.

6. The Stormwater Division reviews and approves the design plans and specifications prior to bid solicitation.

7. The work shall conform to City standards and other applicable local, state, and federal requirements.

8. The CITY, or a third party delegated by the CITY, shall provide construction oversight and inspections to ensure that the Project is completed in substantial conformance with the proposal.

9. In consideration for the CITY's undertaking stormwater drainage improvement assistance on private property, the OWNER(S) hereby agree to discharge, release, and hold harmless the CITY, its agents, employees, and officers, for liability for personal injury or property damage, or both, arising under this Agreement or the work to be performed hereunder. The OWNER(S) hereby agree to discharge, release, and hold harmless the CITY's contractor or contractors for liability for personal injury or property damage, or both, to the extent such are not covered by the contractor's liability insurance.

10. The OWNER(S) acknowledge and agree that no action taken or work performed by the CITY pursuant to this Agreement or the official City of Shelby Stormwater Infrastructure Assistance Program shall constitute a taking or appropriation of the stream, ditch, water course, or drainage way on or along their property as part of the CITY's stormwater drainage system. Further, the OWNER(S) acknowledge and agree that the CITY has assumed no liability over, or responsibility for, their property, the drainage way, or any drainage improvements located on their property. The OWNER(S) agree to be responsible for the future maintenance and repair of all drainage facilities and improvements located on their property.

11. The undertaking of the Project by the CITY shall be conditioned upon full participation in this Agreement and undertaking by all property owners abutting the Project. The OWNER(S) understand and acknowledge that, in the event any of the Project participants fail to make full payment for the cost of the work, or fail to execute all required documents and agreements, the final approval of the Project will be withheld by the CITY, and this Agreement shall be void and of no effect.

12. The CITY and/or the OWNER(S) may withdraw participation in the Project if the actual construction bids exceed the preliminary cost estimate or available City funding.

13. These provisions represent the entire Agreement between the parties and may not be modified by oral representations. As used herein, the plural designation may indicate the singular, where applicable.

14. The OWNER(S)' share of the funding as outlined above must be paid to the CITY following the completion of design plans and bidding, but prior to the execution of any construction contracts.

15. The Project must be expected to have a life cycle of more than five (5) years, therefore the OWNER(S) shall commit to a higher level of maintenance than may have previously been conducted (i.e. maintaining vegetation and/or removing debris from ditches) for a period of five (5) years. The CITY will complete annual inspections during this five (5) year period and notify the OWNER(S) of maintenance issues that exist if any are present.

NOW, THEREFORE, in consideration of the City's willingness to enter into the Agreement, the undersigned agrees that the Agreement shall be governed by the laws of the State of North Carolina and venue for any civil action between the parties shall be Cleveland County Civil Superior Court.

This Agreement shall be binding on the heirs, personal representatives, successors and assigns of the parties with reference to the subject matter of this Agreement.

IN WITNESS WHEREOF, the OWNER(S) have set their hands the date above written.

OWNER(S):



Print Name: Robert Gossett

Title: _____



Print Name: Olivia Gossett

Title: _____

ATTEST: _____

(Seal if appropriate)

STATE OF NORTH CAROLINA

COUNTY OF Cleveland

I, Paula M Eaker, a Notary Public of the County of Cleveland and State of North Carolina, do hereby certify that Robert P Gossett personally appeared before me this day and acknowledged the due execution of the foregoing Stormwater Infrastructure Assistance Agreement, together with attached addendum/addenda (if applicable).

WITNESS my hand and official seal this 11 day of Jan, 20 19.

Paula M Eaker
Notary Public

My Commission Expires: 3-11-19



STATE OF NORTH CAROLINA

COUNTY OF Cleveland

I, Paula M Eaker, a Notary Public of the County of Cleveland and State of North Carolina, do hereby certify that Olivia H Gossett personally appeared before me this day and acknowledged the due execution of the foregoing Stormwater Infrastructure Assistance Agreement, together with attached addendum/addenda (if applicable).

WITNESS my hand and official seal this 11 day of Jan, 20 19.

Paula M Eaker
Notary Public

My Commission Expires: 3-11-19



CITY OF SHELBY,

A North Carolina Municipal Corporation

Rick Howell

Rick Howell
City Manager

3/18/2019

ATTEST:

Bernadette C. Parduski

Bernadette Parduski, NCCMC, MMC
City Clerk



(SEAL)

RESOLUTION NO. 26-2019

**A RESOLUTION AWARDING THE CONTRACT FOR THE CITY OF SHELBY
STORMWATER INFRASTRUCTURE ASSISTANCE PROGRAM PROJECT
AT 203 MONTROSE CIRCLE IN SHELBY, NORTH CAROLINA**

WHEREAS, the City of Shelby established a Stormwater Infrastructure Assistance Program via Resolution No. 3-2016; and,

WHEREAS, the City of Shelby received an application for assistance from Robert and Olivia Gossett at 203 Montrose Circle in Shelby, North Carolina to address failing stormwater infrastructure that crosses his private property and connects to the public right-of-way; and,

WHEREAS, the City of Shelby Engineering Department has reviewed the proposed project application and determined that the project meets the requirements of the Stormwater Infrastructure Assistance Program; and,

WHEREAS, a third party engineer evaluated and designed the replacement of the failing infrastructure; and,

WHEREAS, the City of Shelby in accordance with applicable provisions of GS 143-129, as amended, has accepted proposals for the project located at 203 Montrose Circle in Shelby, North Carolina in accordance with priorities heretofore established by City Council; and,

WHEREAS, bids for this proposed work have been tabulated and contract award recommended for this project to the lowest responsive bidder, Cleveland Contractors, Inc., for a total bid of \$42,240.00; and,

WHEREAS, per Resolution No. 3-2016, the City agrees to pay 80% of the construction costs and the property owner agrees to pay 20 percent via a legal agreement; and,

WHEREAS, City Council now desires to proceed with award of construction contract as recommended by staff.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF SHELBY, NORTH CAROLINA:**

Section 1. The contract for the Stormwater Infrastructure Assistance Program project at 203 Montrose Circle in Shelby, NC, as outlined in the bid specifications for this offering, is hereby awarded to Cleveland Contractors, Inc. for a bid price of \$42,240.00 as stated in their official proposal for this bidding, and in accordance with the City's official bid specifications for this project.

Section 2. The City Manager of the City of Shelby or his designee is hereby authorized and directed to execute the applicable contracts and any change orders as specified in Section 1 of this resolution.

Resolution No. 26-2019
April 1, 2019
Page 2

Section 3. This resolution shall become effective upon its adoption and approval.

Adopted and approved this the 1st day of April 2019.

O. Stanhope Anthony III
Mayor

ATTEST:

Bernadette A. Parduski, NC-CMC, IIMC-MMC
City Clerk

City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

Agenda Item: C-4

- 4) Approval of a resolution authorizing the Mayor and City Clerk to execute a Subordination Agreement: Resolution No. 27-2019

Consent Agenda Item: (Staff Resource, Walter Scharer, Planning Director)

Summary of Available Information:

- Memorandum dated March 26, 2019 from Walter Scharer, Planning Director to Rick Howell, City Manager
- Letter dated March 6, 2019 from CCRM to Rick Howell, City Manager
- Subordination Agreement
- Resolution No. 27-2019

City Manager's Recommendation / Comments

As Council knows the City provided an \$80,000 – 10 year forgivable loan (thru a CDBG grant) to the Cleveland County Rescue Mission through a past CDBG Catalyst Grant for improvements to the new men's shelter. One of the conditions of the City "passing through" this grant to CCRM is that a deed of trust is filed/recorded and remains in place until either released by the City with approval of the State or the lien is satisfied. In this situation the lien is put into place to prevent a property from being sold by the receiving agency while retaining the proceeds from the sale. There is not the expectation that the \$80,000 be paid back to the City and State otherwise as long as the building is used for the stated purpose as a men's shelter. This request simply asks that the City agreement to subordinate to other lender (BB&T) which has a much larger lien. This request is the result of additional borrowing by the CCRM for construction of a new phase at its Buffalo Street location. There is no risk to the City and I see no reason for Council not to approve this request and authorize the subordination.

It is recommended that Resolution No. 27-2019 be adopted and approved via the Consent Agenda.



To: Rick Howell - City Manager
From: Walter Scharer – Planning Director
Date: March 26, 2019
Subject: CDBG Loan Subordination

Executive Summary of issue – Background

In 2012, the City of Shelby received the North Carolina Department of Commerce Division of Community Investment and Assistance 2011 Community Development Block Grant (CDBG) funding assistance. The City completed several projects with these funds including infrastructure (water and sewer) as well as catalyst projects which included housing, and community facilities which was a loan to the Cleveland County Rescue mission.

Review and Comments

The loan to the Rescue Mission was a \$90,000 loan which was and is forgivable over a period of ten (10) years. The Cleveland County Rescue Mission is moving forward with another phase of its project on Buffalo Street. This phase includes a loan from BB&T. This makes it necessary to subordinate the City's CDBG Loan to a second position for the Rescue Mission to secure this funding.

Recommendation

Staff recommends subordinating this loan for the Cleveland County Rescue Mission.

Attachments: Subordination Request from the Cleveland County Rescue Mission and Resolution.



March 6, 2019

City of Shelby

Attn: Rick Howell City Manager

On behalf of Inter Faith Alliance and CCRM, we are requesting from the City of Shelby the release subordinate lien for 1100 Buffalo Street. We are in the process of obtaining a construction loan with BB&T in the amount of \$295,300 to complete phase II of the facility.

Please give me a call at your earliest convenience so we may discuss this matter.

Sincerely,

Michael Gullatte
Executive Director

SUBORDINATION AGREEMENT

STATE OF NORTH CAROLINA COUNTY OF CLEVELAND

THIS AGREEMENT, made and entered into this ___ day of April, 2019, by and between **The City of Shelby, North Carolina** (“Subordinating Lender”) and **BB&T** (“New Lender”) and **Inter-Faith Alliance Corporation** (“Borrower”)

WITNESSETH:

THAT WHEREAS, by Deed of Trust recorded in Book 1665, Page 804 of the Cleveland County Registry (the “Existing Deed of Trust”). **Borrower**, conveyed to **Robert W. Yelton** as Trustee for **The City of Shelby, North Carolina**, Beneficiary said real estate located in Cleveland County, North Carolina, as more particularly described in said Existing Deed of Trust, to secure certain indebtedness therein set out; and

WHEREAS, **The City of Shelby, North Carolina** is the sole holder and owner of the indebtedness secured by the Existing Deed of Trust; and

WHEREAS, **BB&T** has agreed to lend to Borrower in the amount of Two Hundred Ninety-Five Thousand Three Hundred (**\$295,300.00**), said loan to be secured by a Deed of Trust upon real estate, upon the condition that existing Deed of Trust be subordinate to the lien of the (new lender) Deed of Trust to be executed by **Borrower**; and

WHEREAS, pursuant to N.C.G.S. §39-6.6, the Trustee is not a necessary party to this subordination.

NOW, THEREFORE, **the City of Shelby, North Carolina**, for a valuable consideration to it in hand paid, does hereby contract and agree with **BB&T** that the Deed of Trust from **Borrower** to **BB&T** hereafter recorded, shall be a lien upon said lands superior to the Existing Deed of Trust recorded in Book 1665, Page 804 of the Cleveland County Registry; and to carry out said purpose, **The City of Shelby, North Carolina** hereby releases, remises and forever quitclaims unto **BB&T**, its successors and assigns, the title to and lien upon said lands to the extent, but to the extent only, that the existing Deed of Trust now held by it shall be subordinate to a Deed of Trust in the maximum amount of Two Hundred Ninety-Five Thousand Three Hundred (**\$295,300.00**) to **BB&T** heretofore or hereafter recorded in the Cleveland County Registry, conveying that property described in Exhibit “A” attached hereto and incorporated by reference herein.

It is expressly understood and agreed that except for such subordination, the Existing Deed of Trust now held by **The City of Shelby, North Carolina** and all and singular the terms and conditions thereof shall be and remain in full force and effect.

IN TESTIMONY WHEREOF, **The City of Shelby, North Carolina** has caused this instrument to be signed in its corporate name as of the day and year first above written.

The City of Shelby, North Carolina

By: _____

State of _____

County of _____

I, _____, a Notary Public in and for the State of North Carolina, hereby certify that _____, _____ (Title) of The City of Shelby, North Carolina, personally appeared before me and being duly authorized, executed the foregoing document on behalf of the corporation.

WITNESS my hand and notarial seal, this ____ day of April, 2019.

Notary Public

My Commission Expires: _____

RESOLUTION NO. 27-2019

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE
A SUBORDINATION AGREEMENT

WHEREAS, the Inter-Faith Alliance Corporation, the governing board of the Cleveland County Rescue Mission, is in the process of financing the Cleveland County Rescue Mission's Phase II; and,

WHEREAS, the Inter-Faith Alliance Corporation is currently securing a construction loan through BB&T with The Federal Home Loan Bank; and,

WHEREAS, currently a BB&T (The Federal Home Loan Bank) Deed of Trust is in the first lien position, the State Employees Credit Union loan with North Carolina Housing Finance Agency is in the second lien position, and the City of Shelby Catalyst grant is in the third lien position; and,

WHEREAS, the Inter-Faith Alliance Corporation requested the City of Shelby subordinate their lien to BB&T, The Federal Home Loan Bank, and State Employees Credit Union with North Carolina Housing Finance Agency, consequently placing the City of Shelby Catalyst Grant in the fourth position.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

SECTION 1. The Mayor and City Clerk of the City of Shelby are authorize to sign a Subordination Agreement between the City of Shelby and the Inter-Faith Alliance Corporation attached draft hereto as EXHIBIT A.

SECTION 2. This resolution shall become effective upon its adoption and approval.

Adopted and approved this day April 1, 2019.

O. Stanhope Anthony III
Mayor

ATTEST:

Bernadette A. Parduski, NC-CMC, IIMC-MMC
City Clerk

City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

D. Unfinished Business

Agenda Item: D-1

- 1) Consideration of appointments to City advisory boards and commissions:
 - a. Shelby Housing and Redevelopment Advisory Board

Old Business Item: (Staff Resource, Bernadette Parduski, City Clerk)

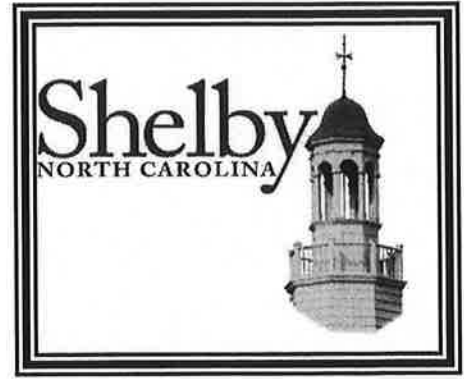
Summary of Available Information:

- Memorandum dated March 25, 2019 from Bernadette A. Parduski, City Clerk to Rick Howell, City Manager
- Shelby Housing and Redevelopment Advisory Board 2019
- Applications from Juan Cherry and Peter Potemkin

City Manager's Recommendation / Comments

Volunteers are an essential part of the work the City performs each year. As always this is just a reminder that we all should work to recruit qualified and quality people to serve whenever possible. Solicitation of both qualified and interested citizens to serve on these important advisory boards remains a priority for 2019. I would challenge each of you to recruit viable candidates that possess the knowledge and willingness to serve during the coming months.

I cannot emphasize enough the importance of appointing quality people to these very important citizen boards and commissions. It is incumbent upon Council as the appointing authority to ensure members are responsible members of the community who will make decisions that reflect the established and recognized values of the City. These appointees after all reflect upon Council as the appointing authority as well as the City as they conduct business month to month.



Memo

To: Rick Howell, City Manager
From: Bernadette A. Parduski, City Clerk
Date: March 25, 2019
Re: Appointments to City Advisory Boards and Commissions

BOARD REVIEW:

SHELBY HOUSING AND REDEVELOPMENT ADVISORY BOARD:

The terms of three incumbents, Derrick Haynes (Resident representative), Dr. Kevin Prime, and Talmadge Strickland, conclude March 2019. All the incumbents are seeking reappointment to this board.

There are two applications on file in the Clerk's Office:

- Juan Cherry
- Peter Potemkin

POSSIBLE ACTION:

Council can begin the nominating process or take appointive action for three new terms concluding March 2022.

Attachments:

- A. Shelby Housing and Redevelopment Advisory Board Roster 2019
- B. Application of Juan Cherry
- C. Application of Peter Potemkin

SHELBY HOUSING AND REDEVELOPMENT ADVISORY BOARD 2019

MEMBERS	ADDRESS	TERM EXPIRATION	PHONE NUMBER
Talmadge C. Strickland, IV tcstrickland4@carolina.rr.com	1803 Arbor Way Drive Shelby, NC 28150	March 2019	H: 704 473-9170 W: 704 482-3031
Darrell Gerald gerald78@carolina.rr.com	124 Brookhill Road Shelby, NC 28150	March 2021	H: 704 406-9650 W: 704 477-0482
Brenda Marable bmarable@bellsouth.net	1804 Troy Road Shelby, NC 28150	March 2021	H: 704 487-7057 C: 704 473-6722
Michael Shawn Collins shawn.collins@ncdps.gov	113 Hillside Drive Shelby, NC 28150	March 2021	H: 704 472-2694 W: 704 480-5698 Ext 201
Keith Hawkins, Chair khawkins15@carolina.rr.com	1307 Wesson Road Shelby, NC 28152	March 2020	H: 704 406-9279 C: 704 472-8048
Sharon Leigh sharon.leigh@parksterlingbank.com	1031 Hunter Valley Road Shelby, NC 28150	March 2020	H: 704 484-8663 W: 704 484-6200 C: 704 297-5860
Andrew L. Hopper, Sr. bhopper3@carolina.rr.com	505 Monroe Street Shelby, NC 28150	March 2020	H: 704 482-4226 C: 704 418-2121
Resident Representative: Derrick L. Haynes dhay1257@yahoo.com	300 Atlantic Avenue Shelby, NC 28150	March 2019	C: 704 974-8195
Dr. Kevin Prime drprime@omniwellnesscenter.com	812 McGowan Road Shelby, NC 28150	March 2019	H: 704 392-9999 W: 704 392-9913

Meetings are held February, May, August, and November on the second Tuesday of the month at Noon, or as necessary, at the Housing Department Center, 801 Logan Street, Shelby, NC.

Board is comprised of nine members as of September 15, 1991, each serving three (3) year appointments.

City Council Liaison: Violet Arth Dukes – Ward 4
922 West Sumter Street
Shelby, NC 28150
704 481-7595; W: 704 484-2787
E-mail: violet@cityofshelby.com

Staffed by:

Bryan T. Howell, Director of Housing
P O Box 1192
Shelby, NC 28151
Office: 704 669-6590
Cell: 704 473-6490
E-mail: bryan.howell@cityofshelby.com

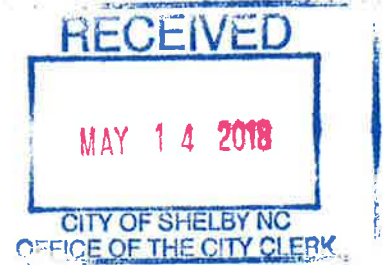
Michelle Hudson, Secretary to the Board
P O Box 1192
Shelby, NC 28151
Office: 704 669-6592
Cell: 704 477-2156
E-mail: michelle.hudson@cityofshelby.com



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

The Shelby City Council believes that all citizens should have the opportunity to actively participate in governmental decisions. One way of participating is by serving as a voluntary member of one of the City's boards, commissions, or committees as outlined below. If you have an interest in being considered for appointment, please complete the form below and mail it to the City Clerk, City of Shelby, P O Box 207, Shelby, NC 28151-0207 or email it to bernie.parduski@cityofshelby.com. If you have questions or need assistance, please call 704 669-6588. Thank you!

- Keep Shelby Beautiful Commission
Shelby-Cleveland County Regional Airport Advisory Commission
Shelby Alcoholic Beverage Control Board
Shelby Zoning Board of Adjustment
Shelby Firefighters Relief Fund Board of Trustees
Shelby Housing & Redevelopment Advisory Board
Shelby Parks & Recreation Advisory Commission
Shelby Planning & Zoning Advisory Board



DATE 5-14-18

NAME Juan L. Cherry

ADDRESS (No P O Boxes please) 307 Goldfinch Court

CITY / STATE / ZIP Shelby/NC/28150

DO YOU RESIDE WITHIN THE CITY OF SHELBY'S CORPORATE LIMITS? Yes

DO YOU RESIDE WITHIN THE CITY OF SHELBY'S EXTRATERRITORIAL JURISDICTION (ETJ)? No

WARD 6 4

PHONE NUMBERS: Home 704-300-8617 Work 704-476-8386

EMAIL ADDRESS juancherry07@gmail.com

OCCUPATION Educator/Clergy

EDUCATIONAL BACKGROUND BA - Journalism / MA -School Counseling

BOARD OR COMMISSION INTERESTED IN:

- 1. Housing & Redevelopment Advisory Board
2. Parks & Recreation Advisory Commission - Currently serving - 7/2021
3. Shelby Planning & Zoning Board

OTHER COMMENTS:

SIGNATURE Juan L. Cherry DATE 5-14-18



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

The Shelby City Council believes that all citizens should have the opportunity to actively participate in governmental decisions. One way of participating is by serving as a voluntary member of one of the City’s Boards, Commissions or Committees as outlined below. If you have interest in being considered for appointment, please complete the form below and mail it to the City Clerk, City of Shelby, and P.O. Box 207, Shelby, North Carolina 28151-0207.

- Shelby-Cleveland County Regional Airport Advisory Commission
- Shelby Alcoholic Beverage Control Board
- Shelby Appearance Advisory Commission
- Shelby Zoning Board of Adjustment
- Shelby Community Relations Council
- Shelby Fireman’s Relief Fund Board of Trustees
- Shelby Housing & Redevelopment Advisory Board
- Shelby Parks & Recreation Advisory Commission
- Shelby Planning & Zoning Advisory Board
- *Other committees that may be formed by the Mayor and City Council

DATE March 4 2019

NAME Peter Potemkin

ADDRESS (No PO Boxes, please) 711 Ridgeview Drive *Lord!*

CITY / STATE / ZIP Shelby NC 28150

TELEPHONE (Home) 704 600 5990 (Work) _____

EMAIL ADDRESS ppotemkin@gmail.com

OCCUPATION Real Estate Broker

EDUCATIONAL BACKGROUND Queens College

BOARD OR COMMISSION INTERESTED IN:

1. Shelby Alcoholic Beverage Control Board
2. Shelby Housing and Redevelopment
3.

OTHER COMMENTS:

SIGNATURE Peter Potemkin DATE 03/04.2019

City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

New Business

Agenda Item: E-1

- 1) Consideration of a resolution naming a certain City of Shelby park facility in honor of Mr. Clarence M. Palmer: Resolution No. 28-2019

New Business Item: (Rick Howell, City Manager and Charlie Holtzclaw, Director Parks and Recreation)

Summary of Available Information:

- Memorandum dated March 21, 2019 from Charlie Holtzclaw, Director Parks and Recreation to Rick Howell, City Manager
- Naming/Renaming Recommendation Application and Attachments
- Parks & Recreation Department Meeting Minutes from November 14, 2018, December 12, 2018, January 26, 2019 and February 20, 2019
- Resolution No. 28-2019

City Manager's Recommendation / Comments

Resolution No. 28-2019 comes before City Council for consideration as new business. In accordance with adopted City policy an application for facility naming was submitted by a group of citizens asking that the current community center (gymnasium, office and game room) at Holly Oak Park be named for Mr. Clarence M. Palmer. The application was reviewed by staff and presented to the Parks and Recreation Advisory Board. The Advisory Board, as required by policy, held three community input workshops her public comment on the proposal. Tonight Council will hear the results of those workshops and the recommendation of the Advisory Board. Following receipt of the information City Council may act as it deems appropriate. If approved Resolution No. 28-2019 would officially rename this facility as the "Clarence M. Palmer Center". Appropriate signage would then be designed and installed in the coming months.

It is my recommendation that Resolution No. 28-2019 be adopted and approved by City Council at this time.



Memorandum

To: Rick Howell, City Manager
Cc: Bernadette Parduski, City Clerk
From: Charlie Holtzclaw, Director Parks & Recreation
Date: March 21, 2019
Subject: Facility Naming Recommendation

Executive Summary of issue – Background

On November 19, 2018, I received a Facility Naming Application Form requesting the Parks and Recreation Advisory Board consider the “Holly Oak Center” (gymnasium, offices and game room) be renamed “Clarence M. Palmer Center.” Per the Facility Naming Policy, the Advisory Board held three consecutive monthly “Community Workshops” to discuss and review the application. During these meetings on December 12, January 16 and February 20, approximately 67 citizens attended with 15 speaking to endorse the naming recommendation to the Board. In addition, several dozen emails and letters were received supporting the Application. At the third and final Workshop on February 20, the Advisory Board took action and voted unanimously to recommend to City Council that the request be approved. As indicated on the application, among many other things, Mr. Palmer was employed by the City of Shelby from 1954 until 1977 as Holly Oak Park Superintendent, and was instrumental in the building of the Holly Oak Center in 1959. He was a Trustee, Church Treasurer, and Sunday School Superintendent at Wardell AME Church. Mr. Palmer was the first African-American ever elected to public office as a City School Board Member in 1970. He was a member of the American Legion, served on the Cleveland County United Fund Project, Mental Health Association, March of Dimes and Red Cross. Mr. Palmer was a Veteran and recipient of the Purple Heart and Bronze Star Medal for Valor. Mr. Palmer was described in the application as “an absolute pillar of strength and respect within the community. A man of integrity dedicated to building community excellence.”

Recommendation

Having adhered to policy, the Shelby Parks and Recreation Advisory Board wholeheartedly endorsed this naming application on February 20, 2019.

Therefore, it is my recommendation and request to you that consideration be given to the approval of the recommendation to rename the “Holly Oak Center” to “Clarence M. Palmer Center”. Should this request be approved, staff will obtain and install the appropriate signage and ensure that a dedication ceremony take place at the appropriate time.

City of Shelby
Naming/Renaming Recommendation
For A Municipal Park, Other Recreation Area Or Facility

I. How the system works:

1. The processing entity for all parks, recreational areas and facilities is the Shelby Parks and Recreation Advisory Board.

2. Completed recommendation forms must be submitted to the Shelby Parks and Recreation Director at Shelby City Park at 850 West Sumter St. or mailed to PO Box 207, 28151.

Recommendations will be accepted from any Shelby citizen, groups of citizens or organizations desiring to recommend a name for a park, recreation area or facility in recognition of an historical event, natural phenomenon, geographic location, organization, thing, etc.

3. Final decisions regarding the naming of city parks and recreation system areas and facilities are made by Shelby City Council.

II. Individual(s) or Group(s) Submitting The Recommendation:

Contact Person: Ronald Harrill / Modestenia Bush

Title: Retired Banker / Retired Contract Specialist

Business/Organization Represented: Community Representatives

Address: c/o 2311 Holly Lane, Shelby, NC 28150

Telephone: Home: 704-471-9702 Business: Cell: 704-472-6556

Cell: 704-692-7052

Fax:

Email: rharrill50@aol.com

How are the recommending party or parties connected to this proposal?

**Connecting parties are Citizens of Cleveland County who benefitted from the recreational and outdoor opportunities provided by the Director of Holly Oak Park, Mr. Clarence M. Palmer. Numerous other Holly Oak Park benefactors have submitted testimonials about the impact of Mr. Palmer and Holly Oak Park on their lives.
(See Attachment A)**

III. Identify the individual(s) and/or other factors (historical event, etc.) and the site or facility involved in this recommendation;

Individual:

**Mr. Clarence M. Palmer, Director – Holly Oak Park
Shelby, NC; served as Director for 23 continuous years of dedicated service from June 1, 1954 through October 1977.**

(See Continuation – Attachment B)

Is this person(s) living or deceased? Deceased

Current Address: Deceased

Employment/retirement status:

(See Attachment C)

Summarize present involvements: Mr. Palmer died October 31, 1977

IV. Biographical/factual information supporting this recommendation: (See Attachment D)

1. If this naming/renaming recommendation involves anything other than an individual, please explain briefly why such recognition is warranted and attach substantiating material:

2. If this naming/renaming recommendation involves an individual(s), please provide pertinent information in the following categories and attach additional support material if necessary:

The individual(s) activity, position of leadership, dates of involvement and achievements of prime importance to this recommendation:

(See Attachment E)

Church activities:

Organizations and positions held

Awards and honors:

Additional comments:

**Describe attachments to be submitted with this form:
(See Attachment F)**

Signature of person submitting the recommendation

Ronald Harrill Date 11/19/18

RONALD HARRILL 704-692-7052
Print Name

Date received by Parks and Recreation Director: November 19, 2018 CH

Date presented to Parks Advisory Board: December 12, 2018

ATTACHMENT A
COMMUNITY SUPPORT LETTERS

Testimonials of Citizens (34)
Renaming Holly Oak Park Community Center
In Honor of Mr. Clarence M. Palmer

Bernard Scales - As a former resident of Shelby, NC, I am extremely proud of the experiences I received at Holly Oak Park. Under the dynamic leadership of Mr. Clarence Palmer, I was able to enjoy the activities and facilities provided by the park, which included softball tournaments, swimming, fishing at the lakes, hiking on the wooded trails, tennis, badminton, and cultural learning activities at the gym. The center provided many great concerts from a large array of talent across the area. From miles around, from the west (Asheville), to all over the two Carolina states, people came because of the many resources provided by the park. By meeting these diverse people, the impact on me allowed me to grow developmentally in my social outlook, spiritual and religious perspectives; it improved my awareness of and acceptance of cultural differences. I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. – **Bernard Scales, Consultant, Cary, NC**

Mrs. Judy W. Hargrove - Mr. Clarence Palmer relocated from Durham North Carolina, a large metropolitan city, to a small segregated textile city, Shelby, North Carolina, and opened Holly Oak Park along with his wife Patricia Palmer, lovingly known as "Pat" in a supporting role. Together, they brought the large metropolitan city culture with them in creating youth programs for the African American Community. Programs were implemented that built skills and competency that allowed the youths opportunities to develop themselves and meet the challenges of adolescence and to grow to be productive adults. To mention a few programs: baton twirling program; young girls learned how to twirl a baton. Baton Twirling Lessons encompasses gymnastics, ballet, and figure skating. From this experience, young girls learned grace, self-confidence, agility and stage presence. Many of these young girls went on to obtain college degrees and graduate degrees and use these skills acquired in their careers. Also, in the swimming program, many youths attended their first swimming class under the leadership of Mr. Palmer coaching them on which not only helped youth to stay fit but also helped build self-confidence, posture, and improved emotional health as well. There were many more programs that Mr. Palmer created as he and his wife worked tirelessly to enhance the physical, social, and culture of our community that encouraged the development of positive, lasting value systems,

and self-esteem. For this reason, I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. –

Mrs. Judy W. Hargrove, Retired Insurance Agent, Shelby, NC

Brenda Jefferies – I can still see them today; those beautiful people. I'm speaking of Mr. and Mrs. Clarence and Pat Palmer. Their care of Holly Oak Park brought so much life and fun to so many people. **The park was always clean.** The park was fun to all youth and adults in Cleveland County and other areas and we all were so blessed by the park. **Other counties came by buses to enjoy the swimming, dancing, baseball games, singing groups, fishing in the pond, walking the nature trails, and picnics; especially on the Fourth of July.** My uncle would fry chicken and fix biscuits and we shared a picnic table with others and enjoyed the rides, took pictures at the picture booth and had fun watching the ducks in the pond. I am 71 years old now and I still enjoy thinking about the delicious hog dogs we ate after swimming. Ms. Primrose Wilson, the concessionaire, worked in the concession stand. We were so blessed to have this dynamic man to be the Director at Holly Oak Park. Thank you Mr. and Mrs. Palmer – I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. -

Brenda H. Jefferies, (Retired) Danville, VA

Hazelene Smith – The Holly Oak Park through the leadership of Mr. Clarence Palmer made a significant impact on my family. **As my father, Mr. Mitchell Terrill, worked there as a mentor by coaching little league baseball, my family was taught togetherness through good clean recreation.** – I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center.-

Hazelene Terrill Smith, Retired Bank President/Auditor, Shelby, NC

Barbara Wakefield – Mr. Clarence Palmer had a great impact on my and my two sister's lives. **He was like a father to us. He called us little puddings.** If it had not been for Mr. Palmer, we would not have learned how to swim at such an early age. Not only did he teach us the basic skills to swim, **but each year after swimming classes he allowed us to demonstrate to the public and our families what we had learned.** Our performance was amazing. He taught us synchronized swimming. Mr. Palmer and his trained lifeguards were involved with all ages. I remember family swimming nights when parents could get involved. Mr. Palmer taught us how to dance, cook, sew and took us on numerous mini field trips to

Camp Dorothy Walls. We learned how to paddle in a canoe. Each year during the summer, he and his wife opened up their home for a day camp to work with the local girls scout troop. Mr. Palmer made every generation feel welcome and to feel that they were a part of the Holly Oak Park. We were family. Every Fourth of July was a special day at the park. There were lots of rides and amusement and food. It was such a popular time and place. Loads of people from Charlotte and surrounding towns came to enjoy the festivities. The Holly Oak Park was the get-away for lots of people. We had fun swimming, playing on the playground equipment, dancing and meeting friends. Mr. Palmer wanted all of us to achieve and succeed in life. He was easy to talk to when there was a problem. He gave us good advice about growing up. When I think of Holly Oak Park, the first thing that comes to mind is Mr. Palmer and his wife. I think about the fun times and how lucky we all were to have known this wonderful man. – I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. - **Barbara Wakefield, Retired Librarian/Active Foster Grandparent, Shelby, NC**

Jack Jefferies – During the summer, nearly every day we were at the Holly Oak Park. Just to mention the impact on my life, the water shows that were sponsored by Mr. Palmer would draw people from all areas, including Asheville, NC, to see the shows and enjoy the park. Mr. Palmer would teach us different swimming technics, for example, how to carry people while doing the breast stroke. The water shows would consist of seven or eight young ladies and boys. Our attendance was free of charge because we were in the show. Mr. Palmer would swim with us and talk with us. The hot dogs were so good before and after a swim. – I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. - **Jack Jefferies, Self Employed, Danville, VA**

Thomas (Bunny) Clyde – As a kid growing up in Shelby, NC, it was a blessing for someone like Mr. Clarence Palmer to have had our interest at heart. I will always treasure that. - I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. - **Bunny Clyde, Musician, Asheville, NC**

Modestenia Bush - A book was published entitled "The Day They Marched." It documents a movement spearheaded by various leaders for better jobs and freedom. It documents leaders who were called and how the people answered. In that same sense of leadership dedication, Mr. Clarence M. Palmer was called to spearhead a place of peace, fun and tranquility. Mr. Palmer answered the call to be the Director at Holly Oak Park. His dedication was evident because he accepted the position in a much smaller town than his own native town of Durham, NC.

Our history included days of segregation. During the times when black people were not permitted to frequent certain places, the Holly Oak Park, under the direction of Mr. Palmer, provided recreation that is so necessary and vital to our lives. The days of segregation cannot be erased. Our lives were segregated but under his direction, we experienced good times. Mr. Palmer was able to instill in the minds of the young and older people that recreation was important and necessary. His name resonates high along with the great notable names in our history. He went to great lengths to help all people, especially the youth of Cleveland County. Some of the people who experienced the love and caring from Mr. Palmer went on to become lawyers, doctors, nurses, teachers, entrepreneurs, contract specialist, consultants, professional sportsmen, military veterans, welders, fire fighters, preachers and much more. One of his protégés became the park director himself, Mr. Wayne Merritt. His love and carrying was not only for the young and old; his love was exhibited in his dog Sunny, a beautiful black Newfoundland. He also loved his Labrador named Linda.

Mr. Palmer, along with his wife, Patricia, orchestrated many often times with out-of-pocket expenses. He instilled into the minds of everyone who visited the park the rules about respect for the facilities and property. He did not allow any destruction of the facilities nor horseplay in the pool nor on the playground. He did not permit any foul language. He had a watchful eye for the upkeep of the property because he lived on the premises. His rules applied to all visitors, as well as those from miles around who came to enjoy the park which was and, to this day, is well known. They came by cars and buses from Charlotte, NC, Georgia, Tennessee, South Carolina and other places. They were met with a welcome and park rules from the Director. His knowledge for food handling enabled him to manage a food service where you could buy tasty hot dogs and hamburgers, a drink and chips while at the park. He brought entertainment to the park; celebrities such as Floyd Patterson, singers like Joe Tex and other groups. He trained lifeguards and orchestrated synchronized swimming shows, baseball and softball activities. He collaborated with others to sponsor an annual Fourth of July celebration event which included kiddy rides and special events throughout the day. –

Modestenia Bush, Retired Contract Specialist, Shelby, NC

TODAY'S EBONITES WOMAN'S CLUB

P.O. BOX 3041
Shelby, NC 28150



November 9, 2018

CLUB ROSTER

Linda H. Hooker

Chrystal B. Hopper

Joyce L. Hosch

Cassandra S. Howell

Sonda S. Kennedy

Brenda B. Marable

Jean M. Mitchell

Alisa B. Petty

Cassandra J. Sanders

Carolyn S. Sharpe

Iva B. Wilson

Dear Members of the Shelby City Council

The members of Today's Ebonites Woman's Club join the effort to request that the Holly Oak Park Center be named after Mr. Clarence Palmer. This request is very heartfelt to us, because Holly Oak Park and Mr. Palmer were synonymous or one and the same in our minds when we grew up.

It's very easy for us to make this request, because Mr. Palmer was a hands-on leader/administrator. Even though he was an administrator, his actions showed us that he loved and cared for each of us. When we were swimming, he was there participating and assisting us. No matter where we were—on the ball field, at the center, or participating in other events, Mr. Palmer was visible and much like a father figure to us. He also made sure that there were plenty of activities for us to engage in. As you know, for children those things meant the world to us.

Please know that we wholeheartedly support this effort and ask that you give it your consideration. Holly Oak Park was very important to us then and continues to be now. Holly Oak Park is an icon for the black community and that most definitely includes Mr. Clarence Palmer!

Sincerely,

TODAY'S EBONITES WOMAN'S CLUB

A handwritten signature in blue ink that reads "Jean Mitchell".

Jean Mitchell

Rev. Thomas Goddard – My memories of the Holly Oak Park in the late 1950's and early 1960's is that it was our leisure time for activities. Living and working on the farm, there was no after school playtime. It was work as usual; no vacation; no time off. But this was how we lived and put food on the table. But thanks to God there was one season of the year set aside for leisure. My Father made time to observe the Fourth of July. We had the Holly Oak Park and it was the only place we could go for the festivities of the day, i.e., swimming, baseball, good food, games. You name it; we had it, and that night was the big dance in the Center. I tell you, Holly Oak Park took the work out of farming; just looking forward for the next year. I always admired Mr. Palmer and Skip, as we called him. Skip was Mr. Palmer's helper. Mr. Palmer made sure that the park operated smoothly. It was a time of fun and relaxation. - I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. -
Rev. Thomas Goddard, Clergy, Shelby, NC

Madge Wray – I considered Holly Oak Park the fun place to go in Shelby. For me, everything was happening there. The swimming pool was great, although I could not swim, but just being able to go there to meet my friends was exciting to me. There were not a lot recreational facilities available to the black community. There was nothing else to do. Mr. Palmer made the park a safe and fun place to be. I once played on the softball team and it was also fun. Buses came from all around because Holly Oak Park was considered "where the happenings took place." Those were the best years of my young life. Mr. Palmer was a wonderful director. – I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Center. - **Madge Scott Wray, Retired Teacher, Shelby, NC**

Lessie Dawkins – As a young girl I thought Mr. Clarence Palmer was the richest man in Shelby. I thought that he owned the Holly Oak Park. Most young people feel it a privilege to be acquainted with someone who they view as a very important person; and Mr. Palmer was my important person because he owned a park, so I thought. Just to be able to say his name in a conversation gave me self-esteem. I wanted to be somebody like Mr. Palmer. He was always visible on the park grounds. You could see him walking around; keeping a watchful eye on everything. I especially liked the water shows. The shows inspired me to learn how to swim. So I joined one of the swimming classes which Mr. Palmer taught. I

was learning really well. However, we were instructed to swim in the ten feet deep water from the corner of the pool across to the side where Mr. Palmer was sitting on the edge waiting for my arrival. Suddenly, I lost my nerve and begin to sink and Mr. Palmer had to rescue me. Lots of people young and old visited the park. There were lots of sports activities, including playing tennis on the tennis court and playing softball and baseball on the field, as well as fishing from the pond. Mr. Palmer saw to it that all the activities were done in a fun and safe manner. He was a great man. – I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. - **Lessie Dawkins, Retired Teacher, Shelby, NC**

Eddie Hardin – As a lifelong resident of Shelby, NC, and Cleveland County, I had the honor of knowing Mr. Clarence Palmer as a man who was concerned about the youth of Cleveland County, as well as, anyone who visited the Holly Oak Park. He organized the youth into different sports like softball, baseball, basketball and even water ballet. I feel that he is long overdue for this honor. **Mr. Palmer was a dedicated director.** - I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. **Eddie Hardin, Retired Textile Worker, Shelby, NC (Veteran-U.S. Navy)**

Gloria Hoskins Mitchell - Holly Oak Park was the highlight of the summers. **It was a time when we did not have to worry about predators or guns.** I remember my mother dropping us off a few times every week to swim, play tennis, basketball, card games, fishing and meeting our friends. **If Mr. or Mrs. Palmer saw anyone out of line, all it took was a look or a word to get us back in line. They were practically baby sitters for our parents.** His wife, Mrs. Patricia Palmer was my Girl Scout Leader. We went camping at Holly Oak Park and earned badges. She taught us etiquette and how to be ladies and love one another. **Mr. Palmer taught me how to swim well enough to participate in synchronized swimming water shows.** Oh, how I loved that. They will forever be in my heart. I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. – **Gloria Hoskins Mitchell, Manager, Senior Housing, Shelby, NC**

Rufus D. Parker - I would like to recommend Holy Oak Park Center to be named in honor of Mr. Clarence Palmer. Mr. Palmer reached out to Cleveland County Community encouraging black youth and adults to participate in the programs that were offered at Holy Oak Park. Holy Oak Park offered swimming classes to youth, as well as adults during the summer along with youth and adult baseball and softball leagues. There was free transportation during the summer months for many families that didn't have transportation. During the segregation era of the 1940's , 1950's and early 1960's, this park offered a safe haven for the black community in which during the time black people were not welcome at other city parks. Mr. Palmer made everybody feel welcome regardless of race or color. His spirit will always arouse the membrane of the generation living today who experienced his leadership. He possessed a personality that expressed deep love for the community. His legacy should live on as long as Holy Oak Park exists. I believe the entire Cleveland County would agree in renaming the present Center after Mr. Clarence M. Palmer. – **Mr. and Mrs. Rufus D. Parker, Entrepreneur, Shelby, NC**

William (Butch) Mitchell - Mr. Clarence Palmer was Holly Oak Park. He instilled into us character and strength and helped to develop our natural abilities. During his leadership over the Boy's Club he taught us Little League football, basketball, boxing and wood working. He also taught us how to survive in the woods. Under his expert tutoring, I was trained in first aid and water rescue and worked as a Lifeguard from 1960 to 1964. With his brilliant mind he arranged water ballets along with synchronized swimming and that was a huge event. People would come from all over the Carolinas to view this spectacular event. Holly Oak Park deservingly should be honored with the name Clarence Palmer Park. - I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. - **William (Butch) Mitchell, Former Firefighter, Shelby, NC**

Bonita Wesson – My most memorable impact about Mr. Clarence Palmer was his genuine love and concern for the people who visited the Holly Oak Park. I will never forget the time Mr. Palmer was teaching us how to dive into the ten feet deep end of the pool. I thought he told us to jump in; but when I dove into the pool, I sank to the bottom and panicked. Mr. Palmer and some of his trained lifeguards rescued me. He was a gentle giant. All he could say was “little pudding,

why did you do that?" Later in life, he would tease me often about that time. He was caring and wanted all in the swimming class to do well. We looked forward to coming to his class to learn more diving and floating. **The best part about learning to swim was the water shows.** We performed before our parents and the public. Mr. Palmer made Holly Oak Park a special place. — I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. - **Bonita Wesson, Homemaker, Shelby, NC**

William B. Oglesby (Willie B) - I remember when I was young visiting the park sometimes; early before the pool was opened for operation. I remember watching Mr. Palmer float in the middle of the pool. It was so fascinating, because he appeared to be asleep. I was not a swimmer at the time, and I wondered how he could do this because he was big in stature. **I also remember another time when Mr. Palmer and Melvin, his trained lifeguard, were on the lake. Melvin was water skiing and Mr. Palmer was steering the boat.** I think these were truly fun times for all of us, and Mr. Palmer was a humanitarian and just such a wonderfully nice person. I carried many Mr. Palmer's disciplinary teachings into adulthood, even as an enlisted serviceman in the U.S. Marine Corp. I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. – **William B. Oglesby – Retired Army Substance Abuse Program Manager, Winston Salem, NC – (Veteran, U.S. Marine Corp)**

Bishop Michael Moore –Mr. Clarence Palmer was Mr. Holly Oak Park. **He instilled character and discipline.** His teachings prepared us for life and he trained a lot of lifeguards. Whenever the name Holly Oak Park was mentioned, Mr. Palmer's name was mentioned right along with it. In my estimation, the name is long overdue. I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. – **Bishop Michael Moore, Clergy, Shelby, NC**

Billy C. Sanders – The Holly Oak Park facility should, and it is my desire, be named in honor of Mr. Clarence Palmer. **During his tenure from the 1950s, 1960's, to the 1970's, he served as mentor, role model, coach, and a father figure to black youth growing up in the City of Shelby and Cleveland County.** Mr. Palmer coached youth baseball, softball, and football. He managed the only black swimming pool in the Piedmont and Western Part of North Carolina. He taught swimming classes during the summer months and orchestrated annual

synchronized water performance shows as the grand finale. These shows were performed for the public. Mr. Palmer was Director of the newly erected Park Recreation Center and Gymnasium. He was instrumental in lobbying the City to purchase a bus that provided transportation into the black community so that youths who; otherwise, had no means of transportation to get to the park, could enjoy the recreational facility and activities. Mr. Clarence Palmer was a leader who instilled direction and discipline in the lives of black youth in Cleveland County. He should be recognized for the contributions he made during his tenure. I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. –**Billy C. Sanders, MSW, Retired Program Manager, US EEOC (Veteran, U.S. Navy)**

Dennis Homesley - I am writing this testimonial letter in support of renaming the Holly Oak Park Recreation Center in honor of Mr. Clarence M. Palmer. Long before the recreation center opened and its dedication ceremonies were held in 1959, Mr. Palmer had provided outstanding leadership in the field of recreation services and community involvement. He and his wonderful wife were pillars of strength for civic excellent and empowerment in the African American community of Shelby, North Carolina. Every family who utilized the Holly Oak Park facilities was exposed to well-organized yearly social activities. Mr. Palmer's leadership of the summer swimming program was one of the best in the state. All lifeguards met strict state training guidelines and developed into excellent collegiate swim team members. He organized a summer league softball program that had huge crowds in attendance each night of competition. Some of our most outstanding female and male athletes played in these leagues. The programs also assured that African American youth had activities to be involved in that were well planned and organized. Mr. Palmer envisioned and implemented concepts of team play, discipline and support for fellow teammates that were adhered to at all times. As a young boy growing up in Shelby, Mr. Palmer's creation of a youth age group football program was paramount in my life. I credit that program with establishing the ground work for my advancement into a college level football achiever. Without that beginning and opportunities in the youth age group program, I could have easily moved in other directions that may not have been with positive benefits. I was honored to have been given a job responsibility by Mr. Palmer to clean the park areas. My family needed that monetary support. There are many other attributes about Mr. Palmer that I could write about that

impacted the lives of Shelby youth and community supporters. He was a man of integrity dedicated to building a community of excellence. I thank God for a man of his stature in my life. I sincerely endorse and gladly support having the name of Mr. Clarence Palmer affixed to the recreation center for youth and community of Shelby, North Carolina. –Dennis G. Homesley, Retired Public School Principal, Washington, District of Columbia

J. Grace McDougall Chavious – As a resident on Holly Oak Drive, I think of fun times while living and growing up inside the Holly Oak Park. Many times, it seemed that people thought those of us who lived in the small neighborhood in the Park were a park fixture. I think of a natural setting that was just beautiful and that we as Afro Americans in Shelby, NC, were blessed to have as a recreational area. It had a competitive-sized swimming pool, huge playgrounds, two lovely lakes for boating, along with fishing, tennis courts; two recreation centers that were built as a result of progressive action by Mr. Palmer working with an active Black community, a large ball field for playing popular active sports. These recreational opportunities were all there at an unbelievable time, years and years ago, when this environment enabled us as young people to compete; to have fun, and to evolve competitively, morally and successfully into strong adults. Along this path, Mr. Palmer, the Director of Holly Oak Park, worked with the community to create a positive environment for that growth. He came from that same generation that included our parents and, as a result, many wonderful things happened in the Park. One of the stereotypes that I remember was that Black kids did not usually swim. Mr. Palmer instituted structured classes where any child or adult in Shelby or Cleveland County could take swim classes at beginner's, intermediate and advanced levels. Just about everyone in our area learned to swim competitively with grace and style. He initiated water-safety classes where many of us became junior/senior life guards and, through his direction, went onto receive our water-safety instructor's certificates. He designed water shows where we displayed our swim styles and learned to swim in unison in a beautiful scenic atmosphere. As a result, we were proud of our many accomplished swim shows which helped to create confidence, grace, integrity and pride in our skills. In conjunction with that, he established ball teams where kids could display their baseball, softball and football skills by working with athletes in the community to sponsor leagues that encouraged competition and recreation. There were scheduled ball games that allowed families to attend and cheer for

their children who were members of various teams that Mr. Palmer helped create through his work with the town and its respective members. The games were enjoyed by many and established an arena for some of its players to go on to compete as successful professional athletes. Tennis was another popular sport that was encouraged by Mr. Palmer through his participation in the community. I remember watching my parents play this wonderful sport during their time off; playing tennis with each other and with friends. It was amazing what our town was exposed to at a time when recreational opportunities for Afro Americans in small Southern towns were unheard of, yet we were exposed to it. Mr. Palmer seemed to enjoy and operate in this environment as if he had created it. His directing Holly Oak Park did not seem like a job to him. There were scheduled activities at the center which encouraged competitive basketball games, ping pong competitions and even weekend shows where performers came to entertain the community. All these scheduled events were orchestrated by Mr. Palmer. People came by bus loads from all over North Carolina from one end of the state to another. They came from other states such as South Carolina, Virginia, Tennessee, etc. Sometimes, there were as many as 100+ buses from all over on holidays like Independence Day, Labor Day and others. I think that Mr. Palmer's contributions to Holly Oak Park should not be forgotten and that many of us who grew up in Shelby will never forget them, as well. Hopefully, the creation of a memorial in his name will not only honor him but will also serve as a happy reminder to all of us of the many good times we shared in our evolution to becoming good adults. – **Grace McDougall Chavious, Winston Salem, NC**

Richard A. Bradley – It is so deserving that a man who's humble beginnings started with an old horse barn that was donated and turned into a recreation center for which Mr. Clarence M. Palmer was named the Director. During his tenure of 23-years, he brought many programs to the park, and was instrumental in the building of the existing community center in 1959. He taught lifesaving classes and I was trained as a lifeguard. He helped to build self-confidence with his style of teaching. Walking to the park did not seem, at the time, to be such a long distance to walk since I lived on the far side of town. However, the anticipation of all the recreation and fun things to do at the park made the walk less tiring. He demanded obedience and respect for the park. Mr. Palmer was a pillar in the community. I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. - **Richard A. Bradley, Retired Welder, Bowie, MD. (Veteran, U.S. Navy)**

Gregory Terrill – It's been said that it takes a village to raise a child. I find that to be true. Growing up in the Freedman Community of Shelby, NC; you had your parents; your aunts and uncles and Mr. Clarence Palmer. Knowing that you were finally going to meet Mr. Palmer was a big event. When you were old enough to go to the park with your friends and without a guardian (going for swimming lessons and other sports), your parents knew that you were being watched after by a person like Mr. Palmer and his staff. This was all day!!! If you wanted a hot dog, Mrs. Hawk and Aunt Dougga (Mrs. Merritt) made sure that you got a hot dog. I thank this giant of a man, Mr. Clarence Palmer, for assisting in my development as a compassionate and respectful young black man. I recommend renaming the Center at Holly Oak Park to the Clarence M. Palmer Community Center. – **Gregory Terrill, Retired Security Officer, Philadelphia, PA (Veteran, U.S. Navy)**

Charlie Holtzclaw

From: annette toms <toms5@yahoo.com>
Sent: Monday, January 14, 2019 9:50 AM
To: Charlie Holtzclaw
Subject: Fw: Facility Naming Application Request (Holly Oak Center to Clarence M. Palmer Center)

I am in support of renaming the Holly Oak Center to Clarence M. Palmer Center. This would bring historical notice to a man who dedicated his life to the Black community of Shelby, NC. This would allow everyone who comes into the center to ask and be told the history of Holly Oak Park and those who walked and worked to make sure our Black Community had a place to visit.

I voted wholeheartedly for this to happen. Thanks.

Let Jesus be the beginning and the end of every day.

Charlie Holtzclaw

From: Deborah Evans <54debo@gmail.com>
Sent: Monday, January 14, 2019 5:15 PM
To: Charlie Holtzclaw
Subject: Input on a Facility Naming

To Whom This May Concern:
Mr. Charlie Holtzclaw

My name is Deborah Evans and though I was not a citizen of Shelby at the time when Mr. Clarence M. Palmer made a difference for the black people of Shelby, those that enjoyed family outings at the Holly Oak Park; I have heard so much about Mr. Palmer from some of the older people that I enjoy being around to the point that I feel as if I knew him personally. He made a great impact on several people that I've spoken with. When they speak about Mr. Palmer and the things that he accomplished for their park all they do is smile, so I am sending this email in hopes and praying that the Holly Oak Park Center will be renamed after Mr. Clarence M. Palmer in his honor.

Sincerely thanking you in advance,
Deborah A. Evans

ATTACHMENT B
INDIVIDUAL- HISTORICAL EVENTS – FACILITY

(Attachment B)

III. Identify the individual(s) and/or other factors (historical event, etc.) and the site or facility involved in this recommendation;

Individual - During his tenure from the 1950s, 1960's, to the 1970's, he served as mentor, role model, coach, and a father figure to black youth growing up in the City of Shelby and Cleveland County. Mr. Palmer coached youth baseball, softball, and football. He managed one of the finest black swimming pools in the Piedmont and Western Part of North Carolina. He taught swimming classes during the summer months and orchestrated annual synchronized water performance shows as the grand finale. These shows were performed for the public.

- Boy Scouts/Girl Scouts. Mr. Palmer taught us how to dance, cook, sew and took us on numerous mini field trips to Camp Dorothy Walls. We learned how to paddle in a canoe. Each year during the summer, he and his wife opened up their home for a day camp to work with the local girl scout troop. During his leadership over the Boy's Club he taught us Little League football, basketball, boxing and wood working. He also taught us how to survive in the woods.

Historical Events:

- a. Annual Fourth of July Celebration/Fair;
- b. Annual Synchronized Water Show (swimmers' grand finale performance before the public- fund raiser);
- c. Annual baseball/softball leagues championship games;
- d. Annual bathing beauty contest

Site/Facility: **(Attachment B, page 2)**

Holly Oak Park



Community Center at Holly Oak Park

Holly Oak Park is located on Holly Oak Road just off of Highway 226 South and Eaves Road. This 50 acre park features a newly renovated (2004) Center with gymnasium and stage; game room; and administrative offices. The Center is heavily used by local and non-local patrons on a daily basis. To the north of the Center are two fenced Fishing Ponds; the newly developed Green Thumb Nature garden; a newly installed Playground; and a small Maintenance Building. Adjacent to the playground is an Activity Center that is used for family reunions and other events. The entire west side of the park is wooded. It contains clearly identified Walking Trails with sitting benches leading from the Main Center to a large Picnic Pavilion and other open spaces. In addition there is a lighted Softball Field. This park is bordered by Hickory Creek.



Game room at Community Center

ATTACHMENT C
EMPLOYMENT/RETIREMENT STATUS

ATTACHMENT D
BIOGRAPHICAL INFORMATION

(Attachment C)

III. Identify the individual(s) and/or other factors (historical event, etc.) and the site or facility involved in this recommendation;

Employment/retirement status:

Mr. Palmer was employed by the City of Shelby as Director, Holly Oak Park, Shelby, NC, from June 1, 1954 till death in October 1977.

Additional prior employment included:

- Director, White Rock Community Center, Durham, NC**
- Asst. Director/ Athletic Director, Negro Div. of Recreation, Greensboro, NC**
- Supervisor of Playgrounds and Pools, Durham, NC**
- Instructor, Dept. of Physical Education, North Carolina College, Durham, NC**

(Attachment D)

IV. Biographical/factual information supporting this recommendation:

Native of Baltimore, MD; born October 25, 1912

- Graduate of North Carolina College, Durham, NC**
- Master's Degree in Physical Education and Recreation, North Carolina College, Durham, NC**
- Military veteran; served during World War II.**
- Recipient of the Purple Heart and Bronze Star Medals for valor**
- Teacher and principal with the Granville County School System, Durham/Oxford, NC**
- Faculty Member, Instructor of the Physical and Recreation Department, North Carolina College, Durham, NC**
- Director, Holly Oak Park, Shelby, NC**

ATTACHMENT E
INDIVIDUAL AWARDS AND ACHIEVEMENTS

(Attachment E)

2. If this naming/renaming recommendation involves an individual(s), please provide pertinent information in the following categories and attach additional support material if necessary:

Activity: Beginning in 1954, during the 1950s, 1960s and 1970s, Mr. Palmer served above his job position. He was a hands-on manager. His style of management earned him great respect from the Community. He served as role model, coach, and father figure. **Leadership:** He was instrumental in the building of the existing Holly Oak Park Community Center, built in 1959. He obtain a bus for transportation to and from the neighborhoods to the park. Youths gained knowledge about self –respect and respect for others. His impact on the youth allowed them to grow developmentally on social outlook, spiritual and religious perspectives. He provided knowledge, e.g. how to survive in the woods, first-aid and water rescue; girls were taught to twirl batons and ballet, figure skating, gymnastics, cooking and sewing.

Church activities: Mr. Palmer was a member of Wardell AME Church. He served his church as a Trustee, Church Treasurer, and Sunday School Superintendent.

Organizations and positions held: - Mr. Palmer was the first Black to be elected to public office in Shelby; he was elected to serve on the City School Board in 1970.

Member of the American Legion

- Served on the United Fund Project, Cleveland County, NC
- Served on the Mental Health Assoc, Cleveland County, NC
- Served on March of Dimes, Cleveland County, NC
- Served with the Red Cross, Cleveland County, NC

Awards and honors: Veteran – Recipient of the Purple Heart and Bronze Star Medals for Valor

Additional comments: Mr. Palmer was an absolute pillar of strength and respect within the community. A man of integrity dedicated to building community excellence.

**Describe attachments to be submitted with this form:
(See Attachment F)**

ATTACHMENT F
ADDITIONAL ATTACHMENTS
- NEWSPAPER ARTICLES

- Clarence Palmer Superintendent at Holly Oak Park
Shelby Daily Star, Monday, May 10, 1954
- Life Saving Classes – Water Show
Shelby Daily Star, Wednesday, July 25, 1956
- Gardner Park
Shelby Daily Star, Tuesday, August 31, 1954
- Clarence Palmer Dies At Age 65
Shelby Daily Star, Monday, October 31, 1977
- Webb Memorial Cemetery, Shelby, NC

Industrial Loop Softball Slate Set This Week

Industrial league softball resumes today with two games as top in the Men's League.

A five-team girls loop is scheduled to open tomorrow with a slate of games on the opening agenda.

In the men's loop, Dover meets Grover at Grover today and Ellis Mill takes on Hudson at the City Park.

Thursday evening, Hudson meets Shelby Mill at Shelby Mill and Grover is at Ellis.

Women's play tomorrow finds Hudson hostess at Dover and Belwood at Lily Mill. Friday evening, Lily takes on Dover at Dover and Hudson History moves over to Belwood.

New Director



CLARENCE M. PALMER
Replaces Flynn
Clarence Palmer
Superintendent At
Holly Oak Park

Clarence M. Palmer, native of Baltimore, Md. and graduate of North Carolina College with a Masters degree in Physical Education and Recreation, is the new superintendent of Holly Oak Park, replacing Willie Flynn. Palmer will assume his new duties June 1.

Palmer, who has 15 years of experience in recreation, is a veteran of World War II, and holds the purple heart and bronze star for heroic achievement.

The new director has held several positions, including director of White Rock community center at Durham, assistant director and athletic director of the Negro division of recreation at Greensboro, supervisor of playgrounds and swimming pool at Durham, and for the past three years has been employed as instructor in the Department of Physical Education at North Carolina College.

Palmer is a member of the Kappa Alpha Psi fraternity, the American Legion, and is affiliated with several other civic organizations in the city of Durham.

He is a member of the White Rock Baptist Church in Durham, and is married.

Standings

TAR HEEL LEAGUE	
TEAM	W L Pct. GB
Hickory	7 2 .778
R. C. Owls	5 2 .500 1
SHELBY	3 7 .300 4 1/2
Marion	3 7 .300 4 1/2

GAMES TONIGHT	
Hickory at Marion	
SHELBY at R. C. Owls	
Saturday's Results	
R. C. Owls 4, Hickory 3	
Marion 3, Shelby 2	

6—THE SHELBY DAILY STAR, Monday, May 10, 1954



By BOB MYERS, DAILY STAR SPORTS EDITOR

NOTES WHILE HOME: The mother is almost in tears, she's peeling onions. It's her task of Sunday dinner for the "visitor." Poppa's all engulfed in the TV set.

The son, known as a visitor around the Chair City these days because of his rare jaunts to the Piedmont section, is comfortably seated in the corner of the kitchen observing the mother work. The steam arise from the beef pot on the stove, and the sweat on the window, caused by this unusually cool May day.

Mother stirs the beef, Poppa is immovable, and the son's thoughts turn to baseball. . . . Carolina League fashion.

The first visit to Finch Field, located midway between High Point and Thomasville in the heart of the furniture producing section of the Tar Heel state, and one of the most beautiful diamonds in the state, in more than two years was indeed a pleasure.

For several years, High Point-Thomasville, a terror of the old North State League in the late 40's, has yearned for a berth in the Class B Carolina loop which it got this year as a result of Raleigh's departure. And the Hi-Toms, producers of such stars as Eddie Mathews, Gene Stephens, Tommy Umphlett and others, aren't doing bad in the faster circuit.

Holding to tradition that you'll always see someone you know, regardless of the direction you travel, there was Len Morrison playing leftfield for the third-place Hi-Toms.

Len, at 29, a native of Shelby, has held a regular job with the state's only "community-owned" club since the season opens, but the bespectacled outfielder is having his hitting woes. Through Saturday night, Len's batting average was scarcely .100.

His untimely slump is a mystery, even to Morrison. He's had his eyes re-examined, glasses changed and employed every conceivable method of awaiting the pill of which he's capable.

Last season with Jacksonville of the Sally League, Morrison, hefty 185-pounder who's married and has a young son, blasted 15 homers for the Florida club. The season before he smacked 22 round-trippers for the Sally team.

One of the reasons for his slow start is the fact that Len missed out on spring training at Douglas, Ga. Hi-Toms skipper Tommy Kelly, fresh out of the hospital with stomach ulcer, continues to string along with Len because he feels that he's far from through and is quite capable of hitting in Class B circles.

Questioning the soundness of the Carolina League, it's consoling to know that the eight-club circuit can perhaps match any other minor league loop for stability. And the High Point-Thomasville club, community-owned by more than 60 stockholders who possess shares ranging from 1 to 1000, seems to be on the most substantial foundation of any of the clubs.

Like Shelby, High Point and Thomasville fans won't support a loser, although it doesn't seem that such will be necessary. For its initial jump of two classes in organized baseball, a third place start is extremely encouraging.

There were 217 paid fans at the Hi-Toms-Reidsville tilt Saturday night, played in 80 degree weather. Carolina League teams need 1,000 per night to break even. Thus far, High Point-Thomasville is averaging nearly 1,200 per contest, friend and scribe, Bill Hackney of the

High Point Enterprise informs us. As a rule, all teams in the league have enjoyed fair attendance with the exception of cellular Reidsville which isn't averaging more than 600-700 per contest, below the breaking point.

The Luckies, however, are comers and with a few wins could aid the gate. Greensboro and Fayetteville have been tabbed the teams to beat, with much trouble expected from the Hi-Toms and Dur-Gr (Durington-Graham).

Greensboro, long sufferers in the loop, has one of the youngest, fastest and liveliest aggregations, also rated tops defensively.

It might be well to know that the league, presided over by Ted Mann, Duke sports publicist, is catering to the fans in every respect. There is some discussion now at High Point-Thomasville over a proposal to start games at 7:30 p. m. until the days become longer. Fans have approved it, but the directors reportedly oppose.

The words of N. C. English, history executive and president of the H. P.-Thomasville club, serve as an illustration to Tar Heel League moguls. "This is a community project. If the fans are in favor of the proposal (to start earlier), we must oblige. It is our duty to satisfy the fans and when we refuse to do so, there will be no ball club here," English commented.

All of Hi-Tom home games are aired over two local radio stations and in most cases fed back to enemy teams' home stations. Radio's service has stimulated interest rather than crippling it.

Several former North State and Tar Heel leaguers are bolstering the local team. Johnny Lybrand, ex-skipper of the Class D Hi-Toms, is hitting .314. Don Stafford, with Lexington last season, is socking the sphere at .378, and Marion catcher Fred Farwell is doing good at .432. Fred is being used chiefly in pinch-hitting roles.

The Carolina loop may collapse in the near future, but its exterior surface is made of solid rock now and the interior mechanism of the Hi-Toms is functioning well.

And, mothers, here's hoping your thoughts on your day yesterday revolved in an atmosphere of peace and happiness, including baseball, too.

Country Cl

Foust Meets

Bill Foust edged Al Ekridge 2-1 and Butch Rosenthal downed Cecil Brandon 1 up in the Cleveland Springs Country Club spring golf tourney, setting the stage for the finals next Sunday afternoon at 1:30 p.m.

Foust tangles with Rosenthal in the championship match. Both semifinal matches last week were extremely close.

Father Carey beat Charles Bragg 5-3 and Jim Reynolds topped Ed Harris in the second flight last week. Reynolds later won over Carey 3-4 to cop the flight.

Think heaver also won the fifth flight, beating Ray Lott who had beaten S. J. Strum earlier. The third, sixth and seventh flights are to be decided in the third. Scary Morrison tangles with Dick LeGrand, Morrison defeated

The Shelby Daily Star – Monday, May 10, 1954

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Superintendent At Holly Oak Park

Replaces Flynn

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Palmer is as member of the Kappa Alpha Psi fraternity, the American Legion, and is affiliated with several other civic organizations in the city of Durham.

He is a member of the White Rock Baptist Church in Durham, and is married.

Shelby Daily Star, Wednesday, July 25, 1956

Negro News

EZRA BRIDGES
Phone 5098

ST. MATTHEWS CHURCH

The deacons and ministers union will convene at the St. Matthews Holiness Church on Antrum Street, beginning Saturday at 10 a.m. through Sunday.

The public is invited.

GAME THURSDAY NIGHT

Following the picnic, the Good Samaritan Club softball team will play the Mt. Calvary Baptist Church YWCA team Thursday evening at 8 o'clock at the Holly Oak clubhouse, according to an announcement made by Mrs. Nancy Wilson, manager of the Good Samaritan Team.

NEEDY FAMILY CLUB

Mrs. Carrie Carpenter announces that the Needy Family Club will meet Thursday evening at 8 o'clock at her home on Wilson Street.

All members are urged to attend this meeting.

LIFE SAVING CLASSES

It was announced today by James Thompson, manager of Holly Oak Park, that Junior and Senior Life Saving classes will begin at the Holly Oak Park Pool, Thursday July 26.

Classes will be held daily from the hours of 8 p.m. till 10 p.m. Ages for Junior Life Saving courses are from 12-16 years; for the senior group, 16 years and up.

Instructors for the courses other than Thompson, are Kenneth Phillips, and Clarence Palmer.

WATER SHOW

Plans are being made for a "Water Show" to be held Friday, August 17. All children interested in participating are requested to register at the desk at the Holly Oak Swimming Pool.

Clarence Palmer, director at Holly Oak Park, announces further that the annual "Bathing Beauty Contest" will take place at the close of the season.

Migration caused by the partition of India in 1947 brought movement of 12 million people, says the United Nations.

Negro News

By EZRA A. BRIDGES

P. O. Box 534 - Phone 5096

MT. CALVARY CHURCH

The Woman's Club of the Mt. Calvary Baptist Church motored to Asheville Saturday for a picnic where they were joined by Mrs. Gertrude Degree, a former member.

Those in attendance were Mrs. Albino Whiteside, Mrs. Alzeno Whisnant, Mrs. Lola Byrd, Mrs. Rachael Wilson, and Miss Lissie Hopper.

BIRTH ANNOUNCEMENT

Mr. and Mrs. Sylvester Cansler, Jr., of Orange Street, are the proud parents of a baby daughter, Glynnis Janele, born Monday August 23, at the Shelby hospital.

GOOD SAMARITAN CLUB

All members of the cast of the play entitled, "Ring Up the Curtain, or Putting on a Play in the Old Town Hall," are urged to meet Wednesday night at 8 o'clock at the Carver Library.

A meeting of the club will not be held this week but will meet Wednesday night, September 8, at Holly Oak Park.

GARDNER PARK

Members of the Holly Oak Park staff were hosts Monday night at a barbecue picnic held at Gardner Park which is now available for public use.

Comprising the staff are Mr. and Mrs. Charles Palmer, Mrs. Primrose Wilson, Charles Hopper, James Thompson, and Charles Bloom.

The Gardner Park, a donation to Negroes of Shelby by the late O. Max Gardner Sr., and Mrs. Gardner, lends itself to the accommodation of large gatherings, such as barbecues, picnics, and family reunions.

Persons desiring the use of facilities, may contact Clarence Palmer, at Holly Oak Park.

COMPACT COMMUNITY

The Compact Chapter of the New Farmers of America has presented its program of work for the year 1954-55 which includes, supervision, cooperation, community service, leadership, conducting meeting, earning and saving, scholarship, and recreation.

Program committee members were Lee Vaughn Crosby, chairman; Broadus Bell, and Raymond Goode, with M. L. Campbell, teacher of Vocational Agriculture at the Compact School, as supervisor.

MR. GIDNEY VISITS

Grady Gidney and family, of Coatsville, Pa., are visiting with relatives in Shelby, and Boiling Springs.

Haskel Thompson of Antrum Street is at home after spending several days at the Shelby Hospital.

Deaths And Funerals Of Area

Clarence Palmer Dies At Age 65

Clarence M. Palmer, the first black to hold an elected office in Shelby, died this morning apparently of a heart attack.

Today was to have been his last day as director of Holly Oak Park, a position from which he was retiring after 23 years.

"I really thought a lot of him," commented Parks Superintendent Fain Hamrick this morning.

"Clarence was a good citizen," added a local newspaperman.

A former member of the city school board, he was the first black to be elected to public office in Shelby. He was first appointed to the board in 1970 to fill the unexpired term of Harry Matthews and was elected in 1971 to his first full, four-year term.

"The children of Shelby," he once said, "must have the best educational opportunities we can provide for them."

A native of Baltimore, Palmer came to Shelby in 1954 after being a physical education and recreation instructor at N.C. Central University, where he had been an undergraduate and graduate student.

He had held jobs with the recreation departments in Durham and Greensboro and for a while was a teacher and principal with the Granville County School System.

He was a member of Wardell Chapel AME Zion Church in Shelby where he had served as a trustee, treasurer of the building fund and superintendent of the Sunday School.

He served on various civic projects in Shelby including the United Fund, Mental Health Association, March of Dimes and Red Cross.

A veteran of World War II, he held the Purple Heart and Bronze Star medals.

He was married to the former Patricia Griffin. Funeral arrangements



Clarence Palmer

will be announced by Enloe Mortuary.

D. E. White

Services for Dwight Eugene White, 42, of Rt. 7, Shelby, were to be held at 2 p.m. today at Oak Grove Baptist Church.

He died Saturday morning.

The Rev. T. C. Ayers and the Rev. J.W. Stiles were to officiate.

Burial was to be in City Memorial Cemetery.

Carpenter's Funeral Home was in charge of arrangements.

Mrs. Cranford

KINGS MOUNTAIN -- Mrs. Nell Cansler Cranford, 74, of 105 S. Piedmont Ave., Kings Mountain, died Saturday morning at Kings Mountain Hospital.

Daughter of the late Mr. and Mrs. Thomas Cansler and widow of James F. Cranford, she was a member of First Presbyterian Church in Kings Mountain and the East Kings Mountain

precinct registrar for many years.

She is survived by her stepfather, Sam R. Suber Sr. of Kings Mountain; one brother, Bob Suber of Kings Mountain; one sister, Mrs. Carl Wiesener of Kings Mountain and three stepdaughters, Mrs. J.S. Raper of Asheville, Mrs. W.B. Wetmore of Florence, S.C., and Mrs. J.H. Scollins of Lynn, Mass.

Services were to be held this morning at the Harris Funeral Home Chapel by the Rev. Gary Bryant and the Rev. David Smith. Burial was to be in the Hollywood Cemetery in Gastonia.

Frank Jones

LAWNDALE -- Frank Jones, 71, of Lawndale, died this morning at Cleveland Memorial Hospital.

A former employee of Cleveland Mills, he was a member of the First United Methodist Church of Lawndale and Woodmen of the World.

He was son of the late Mark and Lindy Hudson Jones. Surviving are his widow, Mrs. Jettie Bevins Jones; three sons, Eugene Jones of Shelby, McKinley Jones of Hickory, and Larry Jones of Nashville, Tenn.; five daughters, Mrs. Ralph Harrison and Mrs. Boyce E. Davis of Shelby, Mrs. Loyde Martin, Mrs. Ralph Chapman and Mrs. Thamer Pruett of Casar; 23 grandchildren; and 13 great-grandchildren.

Services will be conducted Wednesday at 3 p.m. at the First United Methodist Church with the Rev. Harry Hawk officiating. Burial will be in Rose Hill Memorial Park.

The family will receive friends from 7 to 9 Tuesday night at Stamey Funeral Home in Fallston.

Grayson Rites

Services for Bill Grayson were to be conducted today at 3:30 p.m. at Zoar Baptist Church, where he was a member, by the Rev. Dan H. Jolly, the Rev. B.L. Queen and the Rev. Oscar Fundburke. Burial was to be

in Cleveland Memorial Park with Masonic rites.

Grayson, 42, of 3018 Poplar Circle died at 4:45 p.m. Saturday at Cleveland Memorial Hospital after an illness of three days.

A native of Cleveland County, he was the son of the late William Monroe and Vangle Hoppes Grayson.

A self-employed building contractor, he was a Mason and a Shriner, a member of Mooresboro Lodge and Scottish Rite and a former corporal in the U.S. Army military police.

He is survived by his widow, Mrs. Barbara Ann Callahan Grayson; one daughter, Mrs. Karon Denise Mitchem of Shelby; one stepdaughter, Ronda Ann Crawford of the home; two stepsons, Tommy L. Crawford of the home and Robert Crawford of Chesnee, S.C.; two brothers, Summey Augusta Grayson of Oak Ridge, Tenn., and Jimmy Wayne Grayson of Rt. 8, Shelby; six sisters, Mrs. Colon Hamrick of Shelby, Mrs. Bud Wall of Rt. 2, Lawndale, Mrs. Dwight Benfield of Belwood, Mrs. John Ferree and Mrs. Warren Kennedy of Charlotte and Mrs. Roy Lall of Rt. 2, Bessemer City; and one grandchild.

Palmer Mortuary was in charge of arrangements.

C. L. Seagle

CHERRYVILLE -- Cecil Lee Seagle, 64, of Rt. 2, Dellinger Road, Cherryville, died Saturday at a Lincolnton Hospital following an illness of six months.

A native of Lincoln County, he was the son of the late John F. and Rhoda Rudisill Seagle.

Survivors include four sons, John F. Seagle of Cherryville, David Seagle of Spencer, Larry Seagle of China Lake, Calif. and Victor Seagle of Lexington; three brothers, Reed J. Seagle of Maiden and Alvin J. Seagle and Russell J. Seagle, both of Cherryville; and three grandchildren.

Services will be held Tuesday at 2 p.m. with H. Ernest Shoaf officiating. Burial will be in City

Memorial Cemetery

The family will receive friends from 7 until 9 tonight at Carpenter's Funeral Home.

Man's Death Is Ruled Suicide

RUTHERFORDTON -- Rutherford County Coroner Horton Landreth ruled suicide in the death Saturday morning of a young Rt. 10, Shelby man.

The body of Charles B. Comer, 25, was found by passing motorists off Highway 108 some three miles west of Rutherfordton Saturday morning, Landreth said. Comer's pickup truck was parked at a pulloff at some trash containers and the body was found against a tree some 100 yards away, he continued.

There was a single gunshot wound in the chest, Horton said. A motorist had spotted the truck, flagged down another vehicle and, upon investigation, found the body, Landreth said.

CHARLES B. COMER

Charles B. Comer, 25, of Rt. 10, Shelby, died Saturday morning in Rutherford County.

He was a part-time employee of Sears Robuck and Co. and a student at Gardner-Webb College.

Survivors include his parents, Guy and Dennis Crowder Comer; and a sister, Mrs. Dianne Hill of Rutherfordton.

He was a member of Sandy Plains Baptist Church and the Kings Mountain unit of The National Guard.

Services were to be held today at 3 p.m. at Polkville Baptist church with the Rev. Alton Martin and the Rev. Woodrow Wall officiating. Burial was to be at Sandy Plains Baptist Church Cemetery.

Stameys Funeral Home was in charge of arrangements.



Webb Memorial Cemetery
Shelby, NC

CITY OF SHELBY PARKS & RECREATION DEPARTMENT MEETING MINUTES

November 14th

AQUATICS CONFERENCE ROOM

Attending: Board Members: David Lynn, Marie Hendrick, Shonda Hoskins, Bill Young, Robert Coleman,
Allen Langley, Juan Cherry, Craig Ferree.

City Park Staff: Charlie Holtzclaw, Rose Toney, David Fisher.

Absent: Board Members: Shawn Collins, Nathaniel Ledford,

Invocation: Robert Coleman

Pledge: Bill Young

- I. Call to Order: The meeting was called to order at 12:32 pm by Allen Langley, Chairman.
- II. Approval of Minutes: Motion made to approve: Marie Hendrick, Shonda Hoskins.
- III. Monthly Reports -
Rentals are still going well, even with the activity center under renovation. Shelby Lions football is wrapping up. Saturday, November 17th are the final games. Baseball and softball have come to an end. The senior group is very active, many outings such as the trip to Bryson City, The Christmas show and another upcoming trip to Ashville. Tennis is going strong. Holly Oak continues to have new activities and events.
- IV. Old Business
 - a. Hanna property – Rain has had a hand on our delayed opening. We are finalizing things, checking and rechecking.
 - b. Holly Oak Park – Playground was delivered Monday November 12th, and is expected to be completed within 4-5 weeks. The Activity Center is expected to be completed around December 1st. We are planning for a grand opening for the playground and activity center together.
- V. New Business –
 - a. We received a grant for LED lights at Shelby City Park, and we are almost half way finished. The positive comments and feedback are rolling in.
 - b. Naming Policy – We have received a naming proposal, the Board will gather December 12th, to discuss the proposal.
- VI. Upcoming events –
Golf tournament November 17th & 18th.
Carrousel Christmas at the Park December 1st.
The 4th Grade Carrousel Christmas is December 4th & 5th
Fish Fry December 7th to support Timmy Thompson's family.
Pickleball tournament December 7th & 8th.
- VII. Motion to Adjourn – Bill Young 1:09pm.

Respectfully Submitted,
Rose Toney
Administrative Assistant

Shelby Parks & Recreation Advisory Board
2003 NCRPA Advisory Board of the Year
Wednesday, December 12, 2018
Meeting – 12:00 Noon
Aquatics Center Conference Room

Agenda

- I. Call To Order**
- II. Invocation**
- III. Pledge**
- IV. Approve November Minutes**
- V. Monthly Reports** – Monthly reports were emailed for your review
- VI. *Community Workshop*** – (First of Three) Facility Naming Application
- VII. Old Business**
 - Hanna Park Update
 - Holly Oak Playground Update
 - Holly Oak Activity Center Update
- VIII. New Business**
 - Upcoming Events
- IX. Director's Reports**
 - Other items that need to come to the Board's attention
 - Questions
- X. Motion to Adjourn – Next Meeting January 16, 2018**

CITY OF SHELBY PARKS & RECREATION DEPARTMENT MEETING MINUTES

Decembers 12th 2018

AQUATICS CONFERENCE ROOM

Attending: Board Members: David Lynn, Shonda Hoskins, Bill Young, Robert Coleman, Allen Langley,
Juan Cherry, Craig Ferree. Shawn Collins,

City Park Staff: Charlie Holtzclaw, Rose Toney, David Fisher.

Absent: Board Members: Nathaniel Ledford, Marie Hendrick,

Invocation: Robert Coleman

Pledge: Shonda Hoskins

- I. Call to Order: The meeting was called to order at 12:35 by Allen Langley, Chairman.
- II. Approval of Minutes: Motion made to approve: Shonda Hoskins, David Lynn.
- III. Monthly Reports – Rentals are at their norm during these wintery months. Basketball is beginnings, snow postponed that start by a week. Senior group continues to be very active. Holly Oak continues to perform well. Golf has an upcoming tournament at the end of December. The Carrousel is doing well.
- IV. Old Business
 - a. Carrousel Christmas – The 4th grade Christmas was a success. Shelby City Parks & Friends of the Parks, along with many volunteers came together to make this event happen. Everything went great and we are excited for next year.
 - b. Hanna property – We are very close to move in date. The final details are in the works.
 - c. Holly Oak Park – The Activity Center is still under renovation, they are finishing up painting and then will install the flooring. Holly Oak playground is waiting on the ground to dry before it can be completed. They have estimated 2-3 more weeks before completion. We are hoping to have our ribbon cutting in January 2019.
- V. New Business –
 - a. Naming Policy – The Naming policy was reviewed and the required steps are in place. Ron Harrill and Modestenia Bush submitted the proposal on November 19th, 2018 and it meets the requirements of an application. Charlie went through the naming application and shared about Clarence Palmer. Renaming of ‘The Holly Oak Community Center’ to ‘Clarence E Palmer Community Center.’
The Board shared some thought on renaming the Community Center. The name could potentially cause conflict, considering there is ‘Palmer Park’. The next workshops have been set for January 16th and February 20th 2019. Motion to Close December 12th workshop: Robert Coleman, Shawn Collins.
- VI. Upcoming events –
Sunday, January 13, Martin Luther King Jr. Celebration at Holly Oak Park.
February 23rd, Donald McCluney’s 38th Annual Event at Shelby City Park.
- VII. Motion to Adjourn – Bill Young 1:09pm.

Respectfully Submitted,
Rose Toney
Administrative Assistant

Shelby Parks & Recreation Advisory Board
2003 NCRPA Advisory Board of the Year
Wednesday, January 16, 2019
Meeting – 12:30 PM (Lunch 12:00 PM)
Aquatics Center Conference Room and Gymnasium

Agenda

- I. Call To Order**
- II. Invocation**
- III. Pledge**
- IV. *Community Workshop* – (Second of Three) Facility Naming Application**
- V. Nomination and Election of Officers Per By-Laws Article III Section 3.1 and 3.2**
- VI. Approve December 2018 Minutes**
- VII. Monthly Reports – Monthly reports were emailed for your review**
- VIII. Old Business**
 - Hanna Park Update
 - Holly Oak Playground Update
 - Holly Oak Activity Center Update
- IX. New Business**
 - Upcoming Events
- X. Director's Reports**
 - Other items that need to come to the Board's attention
 - Questions
- XI. Motion to Adjourn – Next Meeting February 20, 2019**

CITY OF SHELBY PARKS & RECREATION DEPARTMENT MEETING MINUTES

January 26, 2019

AQUATICS CONFERENCE ROOM

Attending: Board Members: David Lynn, Shonda Hoskins, Robert Coleman, Allen Langley, Juan Cherry, Craig Ferree, Shawn Collins, Marie Hendrick.

City Park Staff: Charlie Holtzclaw, Rose Toney, David Fisher.

Absent: Board Members: Nathaniel Ledford, Bill Young.

- I. Call to Order: The meeting was called to order at 12:33 by Allen Langley, Chairman.
- II. Invocation: Robert Coleman
- III. Pledge: Marie Hendrick
- IV. Community workshop – (Second of Three) Facility Naming Application.

The Park Advisory Board went around the room and introduced themselves to the public. Notices were given by Charlie Holtzclaw. Charlie expressed that the application was accepted and delivered to the Board and all of the guide lines were followed. Charlie share that this is the second of three workshops, the third will be February 20th, 2019. The Advisory Board will discuss the workshop and then send the it to City Council for evaluation. The Board has received park materials and the workshop has been advertised via print media. Charlie showed samples of the print media. Allen Langley invited the first speaker to come up.

Ron Harrill-

“We have been working on this renaming since September of 2018. We grew up at Holly Oak Park thorough Day Care and summer programs. We were raised by Clarence Palmer. Obtaining letters from people in the community was easy. Clarence was part of our family.”

Chris Griffin-

“Holly Oak Park is great. My kids go over there every day. Holly Oak Keeps my kids out of trouble.”

Michael Moore-

“Clarence Palmer’s name was bigger than life. Like Paul Bunion, he instilled integrity and character in people. He told people if you do something you love you will never work a day in your life. Everyone loved Clarence. I hope this is passed so his legacy passes on as well.”

Modestenia Bush-

“I request the Board to approve this to honor Clarence. He wasn’t just a servant to his community but his country as well. He had a purple heart, and bronze metal. Mr. Palmer Encouraged kids no to see the difference in people. Many became great things. Mr. Palmer went above and beyond to give and help other. He did not allow horse play; his rules apply to everyone. People traveled all over to visit Holly Oak Park.”

Wayne Merritt-

“I had a very personal relationship with Mr. Palmer. He used to drive around with us. He would drive around and pick up people so they would visit Holly Oak Park. He gave me my first job picking up trash, it was the best thing in the world. He never left, he was at every game. No body made a life changing decision before talking to Mr. Palmer. Mr. Palmer helped me get into college. People returned to Holly Oak Park just to tank him. He was humble. He blessed others behind the scenes. Mr. Palmer wanted to stay at Holly Oak to help people he hasn’t reached yet. It wasn’t about Mr. Palmer; it was always about the people he reached.”

Judy Hargrove-

“thanks to the Parks and Recreation program of Shelby and the naming committee. This is a great honor and opportunity to speak on behalf of the Palmer Family. Mr. Palmer had a purpose, he was going to make Holly Oak Park a great Park. People from North and South Carolina, Virginia, would come around. Everyone new about Holly Oak Park. Mrs. Palmer was also

involved in Holly Oak Park. I've been involved in Holly Oak Park for over fifty years. Mr. Palmer was a great man. I am a member of the Paterson family; we are the red clay of Shelby. I am proud to vote on naming The Clarence M. Palmer Center."

Dorothy Crawford-

"My mom told many stories about Holly Oak. I am a mom, I have a son who goes out there every single day. I also went out there every single day. Holly Oak was very helpful growing up. The supervision is great. There are great male role models. At the end of the day he wants to help out in the gym, my son. It would be an honor to name the building after Mr. Palmer."

Haywood Homsley-

"I want you to consider the impact Mr. Palmer had on this community and on us as individuals. Mr. Palmer was always there, ~~he talked about integrity, religion, things you needed to become a man. He was there for us every minute of every day.~~ We can no let this changing of the tide not happen. Mr. Palmer was unique, honorable, and dedicated."

Andrew Hopper-

"I called his Mr. Palmer because he instilled respect it us. My first swimming lesson was at Holly Oak Park. Mr. Palmer said, this is easy. He was the most graceful person you'd see in a swimming pool. He encouraged athletics, it wasn't much of an option anywhere else. He taught tennis. It's strange that people don't gravitate to somewhere in Cleveland county these days. Naming the building after Mr. Palmer would be an honor. Shelby is a better place since Clarence M Palmer came to town."

Aberta Partlow-

"Bobby Gill worked under Mr. Palmer. They started a step team. Mr. Palmer kept them safe and out of the streets. It is a legacy and needs to be names Clarence M Palmer Center.

Motion to Close Community Workshop by Craig Ferree and Shonda Hoskins at 12:30pm.

- V. Approval of Minutes: Motion made to approve: Marie Hendrick, Juan Cherry.
- VI. Monthly Reports – Getting ready for summer, basketball continues, baseball, softball and football signups will begin shortly.
- VII. Old Business
 - a. Hanna property – Is officially ours, we are hoping for a ribbon cutting ceremony in March 2019. We will begin renting shelters at Hanna Park April 1st. Soccer can begin play shortly after.
 - b. Holly Oak Park – The Holly Oak Park Rubber surface is down, color going down soon. Holly Oak Activity Center is looking good, coming to a finish.
- VIII. New Business –
 - a. Naming Policy – Third meeting will be held, February 20, 2019.
 - b. Upcoming events –
 - Valentine's Day Lunch at the carrousel, February 14th.
 - February 23rd, Donald McCluney's 38th Annual Event at Shelby City Park.
 - Easter Egg Hunt April 13th 2019.
- IX. Chair nomination - Robert moved to keep Allen Langley as our chairman, Marie Seconded. Marie Hendrick nominated David Lynn as vice chair, Shanda Seconded. Monition to close nominations, Shawn Collins. The floor was opened for after a successful motion made by Robert and second by Marie, Allen Langley was named Chairman. The floor was then opened for the seat of vice chair, Marie nominated David Lynn, second by Shanda.
- X. Motion to Adjourn – David Lynn 1:35pm.

Respectfully Submitted,
Rose Toney
Administrative Assistant

~ Ron Harrell ~

Speaker Sign in Sheet

Name:	Address:	Phone Number:
1. Chris Griffin	1526 Eaves Rd Apt #E6 Shelby, NC 28152	704-524-7772
2. Michael Moore	113 Lestar Ln Shelby, NC 28150	704-300-0093
3. Modestenia Bush	133 S. N. Lafayette St Shelby, NC 28150	704-471-9702
4. Stacy Spivey	217 Cider Rd Shelby, NC 28150	704-471-9702
5. Wayne Merritt	106 Zeb Cline Rd	704-487-4812
6. Ruby W. Hargrave	1639 Lincoln Dr	
7. Donna Crawford	7117 Parkview St	704-418-8163
8. Alfreda Blomley	1104 Hemlock Dr.	704-481-4565
9. Andrew Hopper	Shelby, NC	
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Guest Sign in Sheet

Name:	Address:	Phone:
Chris Griffin	1526 Eaves Rd Apt E6	704-524-7772
REV. Michael Moore	113 Lester Ln Shelby, NC	704-300-0093
Larry D. Cozay	2712 Shoal Creek Rd Shelby, NC	704-418-4936
Carlynn Walker	1103 Fredrick St Shelby, NC	704-284-3276
Harold Homsley 187	1104 Hemlock Dr Shelby, NC	704-482-4561 704-974-5768
Modestenia Bush	1338 N. Lafayette St Shelby, NC 28150	704-471-9702
Angarette H. Homsley	1104 Hemlock Dr. Shelby, NC 28150	704-482-4561
Jerry Strong	217 Cider Dr Shelby, NC 28152	704-418-6968
Vickie W. Gray	1701 Kingston Rd. Shelby NC 28150	980-404-0522
Latonya Finney	2541 Shoal Creek Rd	704-466-4024
Tonya Timue Gill	PO Box 2277 Shelby NC 28151	704-251-9496
Linda W. Finney	2541 Shoal Crk. Ch. Road	704. 300. 5045
Sam Finney	11	704. 300. 4788
L. Mont Littlejohn	106 Kingsview Ave., Shelby NC 28152	704-482-7713
Leoni Hamilton	1023 Hemlock. Shelby, N.C. 28150	
DOMINIE THORNE - SR	1414 Clearbrook Drive Shelby NC 28150	704-466-7105
Wayne Merritt H	106 2-b Civic Rd 28150	704-487-4812
Ruth Parker	247 Roseborough Rd 28073	704-482-7327
Halelene Smith	1100 Hemlock Dr, Shelby 28150	704-473-5646
Joyce Coleman	407 Kithaus Shelby 28152	704-877-8229
Andrew L. Hopper, Sr	605 Montee St - Shelby, NC 28150	704-482-4226
William McDowell Sr	350 Washburn Switch Rd 28150	704-477-9860
William McDowell Jr	130 Roseborough Rd Grover NC 28073	704-477-0824
LaSonya D Finney	1829 East Marion street Shelby, NC 28152	704-466-4023

Name:	Address:	Phone:
Rufus D Parker	247 Roseborough Rd Groves	704 472-1244
Henn/ Finney	6019 MAPLE VALLEY DR Shelby	704 481-1014
Jerr/ Finney	6019 MAPLE VALLEY DR Shelby	704 481-1014
Jeanne Hanson	1039 Lince Dr. Shelby	704-482-4668
Heraldine Wilson	703 Park ave Shelby	704-3006031
JOHN Poole Jr.	1635 S. DeKalb st th 509 Shelby	704-419-9955
Ed HARDIN	148 LAREN Rd. Shelby, NC	704 482-1240
Walter Wood	1111 Barnhart St Shelby, NC.	704-418-8163
Jimmy Pagle	1661 Friendship rd Shelby NC	704 300-7438
Anna Harrell	2811 Holly Ln Shelby	704-487-0257
Patricia Davis	1330 Newton St. Shelby NC	704 471-1939
Charlotte Dixon	P.O. Box 1443 Shelby ²⁸¹⁵¹ NC	704 4663600

Shelby Parks & Recreation Advisory Board
2003 NCRPA Advisory Board of the Year
Wednesday, February 20, 2019
Meeting – 12:30 PM (Lunch 12:00 PM)
Aquatics Center Conference Room and Gymnasium

Agenda

- I. Call To Order**
- II. Invocation**
- III. Pledge**
- IV. *Community Workshop* – (Third of Three) Facility Naming Application**
- V. Approve January 16, 2018 Minutes**
- VI. Monthly Reports – Monthly reports were emailed for your review**
- VII. Old Business**
 - Holly Oak Playground Update
 - Holly Oak Activity Center Update
- VIII. New Business**
 - Hanna Park Dedication – Saturday, March 30 at 10:00am
 - Upcoming Events
- IX. Director's Reports**
 - Other items that need to come to the Board's attention
 - Questions
- X. Motion to Adjourn – Next Meeting March 20, 2019**

CITY OF SHELBY PARKS & RECREATION DEPARTMENT MEETING MINUTES

February 20, 2019

AQUATICS CONFERENCE ROOM

Attending: Board Members: Craig Ferree, David Lynn, Shanda Hoskins, Bill Young, Marie Hendrick, Allen Langley.
City Council Member: Eric Hendrick.
City Park Staff: Charlie Holtzclaw, Rose Toney, David Fisher.

Absent: Board Members: Nathaniel Ledford, Shawn Collins, Robert Coleman, Juan Cherry.

- I. Call to Order: The meeting was called to order at 12:36 by Allen Langley, Chairman.
- II. Invocation: Craig Ferree.
- III. Pledge: David Lynn.
- IV. Community workshop – (Three of Three) Facility Naming Application.

Allen Langley greeted the crowd and explained how the process will work. He introduced the Advisory Board, and City Councilman Eric Hendrick. He continues to explain that the board would make a decision, then share it with the council who would then vote.

Charlie Holtzclaw shared with the crowd that this was the third of three workshops for the naming process. He shared with the group that the naming was properly advertised via print media and the website. Charlie then thanked the group for attending and turned over the floor to Allen.

Allen Langley invited the first speaker to come up.

William Mitchel-

"I met Mr. Palmer at the age of 7. I trained under Mr. Palmer and worked with him every summer. He taught me to be respectful and always be on time. I worked at the Holly Oak Park when there were busses flooding Holly Oak Park. Mr. Palmer hosted a Boys Club, Wrestling/Boxing, He was strict, but giving. He provided for the kids who couldn't. everyone was at Holly Oak Park. We worked 8am-10pm. Mr. Palmer instilled respect in me. I grew up to be a fireman and retired from the city."

James Martin-

"Mr. Palmer was a great man. He loved us and we loved him. I served on the trustee board with him. Mr. Palmer called me one day and asked for my help. There were some fellas that wanted to take away the playground. They decided to move it to Hunter's school. One young student didn't graduate because of English. We decided to have a tutoring program 2-3 nights a week. We decided to extend the program, and it was a success thanks to Mr. Palmer. He wasn't only a director but a great father figure. I never saw him get angry, he was a big guy. He didn't have to get angry. Just his presence got things done. He gave as many of us as he could an opportunity. He was an outstanding man. We would sit and talk and watch the animal eat. 'No Matter how dark the night there will always be the coming of dawn'".

Charles Degree –

"I was raised with My. Palmer. He gave me my first job. Then again at the pool. He taught me how to balance a check book. He had a very strong influence on us. He started the Cleveland county boys club. He lead my sports teams. He knew everyone by name. He told me never to be late. He went out of his way to help others. He was a strong influence on others. I would strongly recommend naming the center "Clarence M. Palmer Community Center" July 4th, we would ask the regulars not to come so we could welcome guest. I would love to tell our young people about Mr. Palmer. He was the most important man in my life.

Joyce Coleman-

"I want to share on a parent's point of view. We looked forward to going got Holly Oak Park. Even though we were at the lower end of the county. We would gather together to walk to Holly Oak Park. I raised my children at Holly Oak Park. We started Girl Scouts and brought them to Holly Oak. We all learned to swim at Holly Oak. Mr. Palmer has done so much for so many in the county. We want it to be renamed in his honor so we can carry out his memory.

Allen thanked the group. Charlie shared the naming book with the group and thanked them.

Dorothy Crawford -

Shared pictures with the Board. "I worked here for 3 years in the gym. I stayed closed to the park. I would go every day after school. There were a lot of back to school activities and family reunions held at Holly Oak Park."

The Board moved back to the conference room to discuss at 1:07pm.

Allen Langley opened the floor for discussion.

Bill Young felt confident that the vote would be unanimous in favor of the renaming. Marie Hendrick stated that she was overwhelmed by the amount of support the community has shown towards the renaming process. Shanda Hoskins shared that she was taken back but the impact Mr. Palmer made on the kids in the community and how it has effected generation after generation.

Allen opened the floor for a motion to vote, David Lynn made a motion to approve the Clarence M. Palmer facility naming request , seconded by Shanda Hoskins. Members unanimously voted in favor to make a recommendation to City Council supporting the naming of Holly Oak Center to Clarence M. Palmer Center.

Allen shared with the guests the vote was unanimous in favor of the request. Charlie shared that the recommendation and renaming application will be sent to City Council.

Allen closed the Community Workshop 1:20pm.

- V. Approval of Minutes: Motion made to approve:
- VI. Monthly Reports – Getting ready for summer, baseball, softball and football signups are coming to an end with practices beginning the week of March 18th.
- VII. Old Business
 - a. Hanna property – Grand opening is March 30th at 10:00am.
 - b. Holly Oak Park – Everything is there, some landscaping to be done. Activity Center is finish and looks great.
- VIII. New Business –
 - a. Nathaniel Ledford has stepped down from the Advisory Board.
 - b. Upcoming events –
 - Easter Egg Hunt April 13th 2019 with a rain date of April 14th.
 - Foothills Merry Go Round Festival April 27th & 28th.
- IX. Adjourn – 1:45pm.

Respectfully Submitted,
Rose Toney
Administrative Assistant

Speaker Sign in Sheet

Name:	Address:	Phone:
1. James A. Martin, Sr.	2306 Massey St. Shelby, MS	(704) 487-5972
2. William Mitchell	1163 County Home Rd	704-482-0610
3. Charles J. Payne	1110 Stanton Dr.	704-487-1270
4. Joyce McAlister	407 Kildare Dr 28152	704-477-8229
5. Dorothy Crawford		
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Guest Sign in Sheet

Name:	Address:	Phone:
1. Jimmy Probe	1661 Friendship Rd	(704) 300-7438
2. Wayne Merritt	104 205 Clinic Rd	704-487-4812
3. Ron Jarrell	2311 Holly Lane	704 692 7052
4. Charlotte Aiken	706 W. Oak St	504 466 3600
5. Donny [unclear]	717 Parkview Dr.	704-418-8603
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Guest Sign in Sheet

Name:	Address:	Phone:
1. Mae W. Hunt	524 April Dr Shelby, NC	704 470 5963
2. Offia B. Barton	832 Carver St, Shelby NC	980-404-0262
3. Joyce M. Coleman	407 Kibone Dr Shelby NC	704-477-8229
4. Jean Mitchell	1106 Hardin Dr. Shelby	704 482-5891
5. Jerry Mitchell	" "	"
6. Modestina Bush	1338 N. Lafayette St	704 471-9702
7. Hazelene Smith	1100 Hemlock Dr	704-473-5646
8. Jessie Bantoni	1063 " "	704-482-065
9. William Mitchell	1163 County Home Rd	704-482-0610
10. Jerry Strong	217 Cider Dr Shelby, NC 28152	704-418-6968
11. Madeline Muratt	1810 Melrose Drive Shelby NC 28152	704-482-3677
12. Larry D. Corey	2712 Shoal Creek Rd Shelby, N.C. 28152	704-418-4936
13. Charles E. Degree	1110 Stanton Dr. 28152	704-487-1270
14. Glenn H. Mitchell	1163 County Home	704-482-0610
15. Judy W. Hays	1639 Lincoln Dr.	
16. Lizzie McDowell	350 Washburn Switch Rd	704-477-5158
17. William McDowell		
18. Mary D. Degree	1110 Stanton Dr Shelby, NC 28150	704-487-1270
19. Albate Parlow	P O Box 1846 Shelby, NC 28151	704-891-8254

RESOLUTION NO. 28-2019

A RESOLUTION NAMING A CERTAIN CITY OF SHELBY PARK FACILITY
IN HONOR OF MR. CLARENCE M. PALMER

WHEREAS, the City of Shelby is fortunate to have individuals who recognize the value of contributing to the community through youth and adult recreation programs; and,

WHEREAS, Mr. Clarence M. Palmer is recognized for his service to the City for 23 years as the Holly Oak Park Superintendent; and,

WHEREAS, Mr. Clarence M. Palmer's dedication benefitted hundreds of boys and girls on and off the sports field by being a role model, coach and father figure; and,

WHEREAS, Mr. Clarence M. Palmer was a pillar of the community serving as a member of the American Legion, United Fund Project, Mental Health Association, March of Dimes, and Red Cross; and,

WHEREAS, Mr. Clarence M. Palmer was a member of Wardell AME Church and served many roles including Trustee, Church Treasurer, and Sunday School Superintendent; and,

WHEREAS, Mr. Clarence M. Palmer was appointed to the Shelby City School Board in 1970, and was the first African American elected to public office in Shelby in 1971; and,

WHEREAS, Mr. Clarence M. Palmer was a veteran of the United States Military and a recipient of the very prestigious Purple Heart and Bronze Star Medals for Valor; and,

WHEREAS, in recognition of his historic contributions to the community and service to his country, the Parks and Recreation Advisory Board unanimously voted on February 20th, 2019 to recommend that he be honored by renaming the Holly Oak Center to Clarence M. Palmer Center.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

Section 1. The recommendation from the Parks and Recreation Advisory Board to change the name of the Holly Oak Center to "Clarence M. Palmer Center" is approved in recognition of his service and contributions to the City of Shelby, Cleveland County and the United States of America.

Section 2. The City Manager is authorized and directed to install appropriate signage at the Holly Oak Park Facility to properly honor Mr. Palmer.

Resolution No. 28-2019

April 1, 2019

Page 2

Section 3. This resolution shall become effective upon its adoption and approval.

Adopted and approved this the 1st day of April 2019.

O. Stanhope Anthony III
Mayor

ATTEST:

Bernadette A. Parduski, NC-CMC, IIMC-MMC
City Clerk

City of Shelby
Agenda Item Summary
April 1, 2019
City Hall Council Chamber

Agenda Item: F

City Manager's Report

I have provided a summary report of various ongoing issues. I will touch on some of them on Monday evening.

Agenda Item: G

Council Announcements and Remarks

H. Closed Session:

- 1) To approve the Minutes and General Account of the Closed Session of March 18, 2019
- 2) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the City Council, including agreement on a tentative list of economic development incentives that may be offered pursuant to North Carolina General Statute 143-318.11 (a) (4)

I. Adjournment:

To adjourn a meeting of City Council, a majority of the Council members must vote for a motion to adjourn.

- 1) Motion to adjourn