

Shelby City Council Agenda
Regular Meeting
November 1, 2021 at 6:00 p.m.

Don Gibson Theatre
318 South Washington Street
Shelby, North Carolina

Welcome and Call to Order by Mayor O. Stanhope Anthony III

Invocation

Pledge of Allegiance

A. Approval of Agenda

Discussion and revision of the proposed agenda, including consent agenda; adoption of an agenda.

- 1) Motion to adopt the agenda as proposed or amended

B. Consent Agenda:

Prior to approval and adoption of the agenda, a Council Member may move an item from the Consent Agenda to the regular agenda. Items remaining on the Consent Agenda will be considered collectively through a single motion and vote.

- 1) Approval of the Minutes of the Regular Meeting of October 18, 2021 1
- 2) Approval of Special Event Permit Applications: 11
 - a. Pinnacle Classical Academy's Homecoming Parade, requested date: December 3, 2021 13
 - b. Uptown Shelby Carriage Rides, requested dates: November 26, December 3, December 10, and December 17, 2021 21
 - c. Shelby Christmas Parade, requested date: December 19, 2021 28
- 3) Approval of a resolution honoring Eric Byron Hendrick for his service to the City of Shelby: Resolution No. 63-2021 37
- 4) Approval of a resolution authorizing a lien release pursuant to North Carolina General Statute Chapter 44A-21.13: Resolution No. 64-2021 39

Shelby City Council Agenda
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5) Management Reports:	42
a. Monthly Financial Summary – September 2021	43
a. Planning and Development Monthly Summary – September 2021	70
C. Unfinished Business: None	83
D. New Business:	
1) Consideration of a resolution authorizing the execution of an Interlocal Agreement for sewer connection with Cleveland County Water: Resolution No. 65-2021	84
2) Consideration of a resolution adopting the City of Shelby Standard Details: Resolution No. 66-2021	96
E. City Manager’s Report	100
F. Council Announcements and Remarks	100
G. Closed Session:	101
1) To approve the Minutes and General Account of the Closed Session of March 2, 2020	
2) To approve the Minutes and General Account of the Closed Session of April 19, 2021	
3) To approve the Minutes and General Account of the Closed Session of June 21, 2021	
4) To establish or instruct staff concerning the position to be taken by or on behalf of City Council in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease pursuant to North Carolina General Statute 143-318.11 (a) (5)	
H. Adjournment:	
<i>To adjourn a meeting of City Council, a majority of the Council Members must vote for a motion to adjourn.</i>	
1) Motion to adjourn	101

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

B. Consent Agenda:

Agenda Item: B-1

- 1) Approval of the Minutes of the Regular Meeting of October 18, 2021

Consent Agenda Item: (Bernadette Parduski, City Clerk)

Summary of Available Information:

Please read and offer changes as you deem necessary.

- Minutes of the Regular Meeting of October 18, 2021

City Manager's Recommendation / Comments

Approve the minutes as presented or as amended by the Mayor and City Council via the Consent Agenda.

MINUTES

Regular Meeting
Don Gibson Theatre

October 18, 2021
Monday, 6:00 p.m.

Present: Mayor O. Stanhope Anthony III, presiding; Council Members Eric B. Hendrick, David Causby, Violet Arth, Charles Webber, Andrew L. Hopper Sr.; City Manager Rick Howell, MPA, ICMA-CM, Assistant City Manager Justin S. Merritt, MPA, City Attorney Andrea Leslie-Fite, City Clerk Bernadette A. Parduski, Public Information and Communications Officer Chip Nuhrah, Director of Finance Elizabeth B. (Beth) Beam, CPA, Director of Human Resources Deborah C. (Deb) Jolly, Director of Water Resources David W. Hux, Police Chief Jeffrey H. (Jeff) Ledford, Fire Chief William P. Hunt, MPA, EFO, Director of Planning and Development Services Walter (Walt) Scharer, AICP; Stan Lowery, Executive Director, Don Gibson Theatre, and Jennipher H. Harrill, Social Media Manager, Blue Eyes Social Media Connections

Absent: Council Member David W. White

Mayor Anthony called the meeting to order at 6:00 p.m. and delivered the invocation.

Mr. Causby led the Pledge of Allegiance.

A. Approval of agenda:

1) Motion to adopt the proposed agenda

ACTION TAKEN: Upon a motion made by Mr. Hendrick, City Council voted unanimously to approve the agenda as presented.

B. Public Comment:

Richard Hooker who resides at 1520 King Arthur Court in Shelby, North Carolina expressed his appreciation to the City of Shelby for its continued support of Minority Enterprise Development (MED) Week celebrated throughout Cleveland County in October. Mr. Hooker who is the Executive Director of the Cleveland County Business Development Center brought Minority Enterprise Development Week to Cleveland County and partners with Cleveland Community College, The Shelby Star, Cleveland County Emerging Leaders Academy, and numerous other organizations that have contributed their support to highlight the importance of minority businesses in our community. As minority leaders prepare to celebrate MED Week, October 17 through October 23, 2021, and acknowledge the achievements of minority businesses, Mr. Hooker stated three respective individuals or organizations will be presented with a Humanitarian Award, a Small Business Entrepreneur Award, and a Community Advocate of the Year Award.

He concluded by reiterating his thanks to the City of Shelby. He echoed Governor Cooper's sentiments by supporting the development of a diverse business community, it ensures that we have the best and brightest talent tackling our greatest challenges and issues with a strong entrepreneurial spirit for a greater outcome. Mr. Hooker added that of more than 900,000 small businesses in North Carolina, more than 120,000 are owned by people of color. This accounts for 12.9 percent of businesses in North Carolina, generating \$16 billion in sales.

C. Public Hearings:

1) Consideration of a proposed ordinance to amend the Unified Development Ordinance of the City of Shelby: Ordinance No. 39-2021

Mr. Scharer introduced Ordinance No. 39-2021 for Council's consideration and presented the proposed text amendment for greenway development in new commercial projects and subdivision projects.

Although greenways have been part of the City of Shelby plans since 2007, Mr. Scharer stated the City has not yet incorporated any specific language in its Unified Development Ordinance (UDO) to address greenway development. This proposal would require multi-family developments, major subdivisions, and commercial developments to build and connect a section of the greenway if the proposed greenway on the City of Shelby plans is on the developing property. The proposed ordinance requires a developer to construct the greenway, which is similar to the existing City ordinance that requires sidewalk construction.

Mr. Scharer added if land to be dedicated does not meet the requirements of this ordinance or is not suitable or sensible for public recreation purposes, or if the recreational needs of the proposed development can be met by other greenway facilities by the City of Shelby within reasonable proximity to the development, then a fund in lieu may be submitted. At the discretion of the Planning Department staff, the developer must demonstrate that the required greenway qualifies for the fund in lieu program by:

- Showing topographical or other environmental challenges that cannot currently be overcome
- That the development is not currently connected to the greenway and pedestrian network and will not be connected in the future
- Or, that the development is served by existing greenway or pedestrian facilities

Mr. Scharer stated recommendations regarding payment of funds in lieu of greenway construction will be made by the City of Shelby at the time of development approval. The fee amount will be calculated by the City Engineer.

A pedestrian access easement will also be required to be submitted with the fund in lieu if the development qualifies for the fund in lieu of future greenway construction.

Mr. Scharer concluded by stating all greenways or side paths must be constructed in accordance with the City of Shelby Standard Details.

Discussion followed related to greenway development as a common practice among municipalities throughout North Carolina and to adding bike lanes, which was noted as a separate issue with its own set of regulations.

Mayor Anthony opened the public hearing at 6:11 p.m. and invited comments from the public.

The public offered no comments.

Mayor Anthony closed the public hearing at 6:12 p.m.

ACTION TAKEN: Upon a motion made by Mr. Hendrick, City Council voted unanimously to approve and adopt Ordinance No. 39-2021 entitled, “A PROPOSED ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF SHELBY”.

- 2) Consideration of a proposed ordinance amending the zoning map of the City of Shelby, North Carolina (*2500-2506 Mid Street and 202-204 Beaver Dam Drive*): Ordinance No. 40-2021

Mr. Scharer introduced Ordinance No. 40-2021 for Council’s consideration. The subject property is a two-acre site currently home to six single-family dwellings and located in the Extraterritorial Jurisdiction (ETJ). The property is currently zoned Residential 20 (R20) District. The applicant, Kenneth Blanton, is requesting all properties be rezoned to Residential 10 (R10) District so he can subdivide the properties and subsequently sell each single-family dwelling unit.

The R20 Residential District has a low-density residential character in areas that generally do not have access to public water supplies and are dependent upon septic tanks for sewage disposal. Maximum densities within the R20 District are approximately two dwelling units per acre for single-family and two-family dwellings.

The R10 Residential District has a low-density residential character in areas where public water and sewer service are generally available at a maximum density of four dwelling units per acre.

Mr. Scharer explained the Shelby Comprehensive Land Use Plan designates this site as medium density residential area. Medium density residential

represents single-family detached development of approximately four units per acre. This designation is typical of most of the residential subdivisions in Shelby and Cleveland County that are served by City and/or County water and sewer. Corresponding City of Shelby zoning classifications include Residential 10 District and Residential 8 District. While the zoning map amendment designates this area as medium density residential, sewer and water are not readily available in this area.

City staff and the Planning and Zoning Board recommended the denial of this zoning map amendment based on lack of sewer availability.

Mayor Anthony opened the public hearing at 6:15 p.m. and invited comments from the public:

Kenneth Blanton who resides at 3742 Artee Road in Shelby, North Carolina spoke in support of his application. Mr. Blanton stated he and his sister, who resides in the State of Delaware, are the heirs to these properties. He also represents his sister as her Power of Attorney.

Mr. Blanton stated the homes were built and have been in existence since the 1960s, each operating with separate water connections and septic tanks. He wishes to separate the lots and sell the homes individually. Upon questioning regarding the septic system, Mr. Blanton responded each house has ample yard space for a drain field and a second drain field as a repair site. Mr. Howell suggested Mr. Blanton obtain a letter issued by the Cleveland County Health Department approving the locations of the septic systems and repair sites.

Mayor Anthony closed the public hearing at 6:25 p.m.

ACTION TAKEN: Upon a motion made by Mr. Hopper, City Council voted unanimously to approve and adopt Ordinance No. 34-2021 entitled, "A PROPOSED ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF SHELBY, NORTH CAROLINA", subject to the appropriate documentation from the Cleveland County Health Department verifying the locations of all the septic tanks and repair areas on the subject properties.

FURTHER ACTION TAKEN: By consensus, Council agreed to give City staff the latitude to amend Ordinance No. 34-2021 to adequately capture the change in the language.

- 3) Consideration of a proposed ordinance amending the zoning map of the City of Shelby, North Carolina (*2431 Kings Road Extension*): Ordinance No. 41-2021

Mr. Scharer introduced Ordinance No. 41-2021 for Council's consideration and presented the proposed zoning map amendment for the property located

at 2431 Kings Road Extension. The applicant, Cleveland Community College, is requesting a zoning change from Residential 10 (R10) District to Residential Office (RO) District on this property to allow for new office space for the College's Foundation offices. Mr. Scharer stated the Shelby Comprehensive Land Use Plan designates this site as a Medium Density Residential Area. This proposed zoning map amendment is inconsistent with the Shelby Comprehensive Land Use Plan. Mr. Scharer further stated the Planning and Zoning Board recommended this proposed zoning amendment due to the property's location and propensity for future redevelopment in the area.

Mayor Anthony opened the public hearing at 6:29 p.m. and invited comments from the public.

The public offered no comments.

Mayor Anthony closed the public hearing at 6:30 p.m.

ACTION TAKEN: Upon a motion made by Miss Arth, City Council voted unanimously to approve and adopt Ordinance No. 41-2021 entitled, "A PROPOSED ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF SHELBY, NORTH CAROLINA".

D. Consent Agenda:

Mayor Anthony presented the consent agenda. Mr. Webber moved to approve the consent agenda and the following items were unanimously adopted:

- 1) Approval of the Minutes of the Special Meeting of September 22, 2021
- 2) Approval of the Minutes of the Regular Meeting of October 4, 2021
- 3) Approval of Special Event Permit Application:
 - a. Hannah and Nick Wedding, requested date: October 30, 2021
- 4) Approval of a resolution awarding the contract for the City of Shelby Stormwater Infrastructure Assistance Program Project at 602 Broad Street in Shelby, North Carolina: Resolution No. 60-2021

E. Unfinished Business:

- 1) Consideration of appointments to City advisory boards and commissions:
 - a. Shelby Zoning Board of Adjustment

Mrs. Parduski reported the terms of five incumbents, Morris Hudson (2021), David Beam (2020), Martha (Mot) Davis (2020), Bill McCarter (2020), and Henry Earle (2020) concluded July 2020 and July 2021, respectively. All the incumbents wish to continue their service.

There is one vacancy for an alternate position, which is an Extraterritorial Jurisdiction (ETJ) seat. There are no applications on file in the Clerk's Office.

Mr. Hendrick nominated the five incumbents, Morris Hudson, David Beam, Martha (Mot) Davis, Bill McCarter, and Henry Earle, for reappointment.

ACTION TAKEN: Upon a motion made by Mr. Causby, City Council voted unanimously to close the nominations and accept the nominees by acclamation.

2) Consideration of a resolution adopting the 2021 City of Shelby Central Services Cost Allocation Plan: Resolution No. 61-2021

Mr. Howell introduced Resolution No. 61-2021 for Council's consideration. If approved, the resolution would adopt the Central Services Cost Allocation Plan which was provided for review. He stated a cost allocation plan was initially adopted in 2002 and has not been updated to date. This plan considers organizational changes and overhead costs since that original plan. Mr. Howell further stated in some cases there have been personnel reductions and increases when it comes to providing service to the Enterprise Funds including water, sewer, electric, natural gas, and stormwater, and the Housing Fund.

Next, Mrs. Beam explained the Cost Allocation Plan is the methodology of determining the amount of administrative services that are provided to each of the Enterprise Funds by the General Fund departments and personnel for cost recovery purposes. Maximus Consulting Services, Inc. utilized the Fiscal Year 2022 budget as the basis for the full cost plan. Mrs. Beam added this Cost Allocation Plan update will be used in the upcoming Fiscal Year 2023 budgeting process.

Mr. Howell concluded by stating the primary purpose of this plan is to ensure that General Fund tax revenue is not used to subsidize the administrative and overhead costs of the Enterprise Funds including water, sewer, electric, natural gas, and stormwater, and the Housing Fund.

ACTION TAKEN: Upon a motion made by Mr. Hendrick, City Council voted unanimously to approve and adopt Resolution No. 61-2021 entitled, "A RESOLUTION ADOPTING THE 2021 CITY OF SHELBY CENTRAL SERVICES COST ALLOCATION PLAN".

3) Consideration of a resolution authorizing the exercise of eminent domain as vested in the City pursuant to North Carolina General Statute Chapter 40A: Resolution No. 62-2021

Mrs. Fite introduced Resolution No. 62-2021 for Council’s consideration, seeking approval and authorization through the exercise of eminent domain for the acquisition of Cleveland County Parcel Number 22963 located at 822 Jefferson Street adjacent to the City’s North Water Tank. She stated Chapter 40A of the North Carolina General Statutes authorizes municipalities to utilize eminent domain to acquire property for the improvement or improvements of any public utility. The subject property contains a house which lies in proximity to the City’s North Water Tank. There are three City water lines near the house with no recorded easements. These water lines need repair, and the necessary improvements will require the house to be torn down. In light of this, the City sought to acquire the property. Mrs. Fite further stated the current owners were approached about purchasing the property; however, their demand greatly exceeds the current fair market value. She added the current tax value of the property is \$4,500.00. Mrs. Fite explained that eminent domain is an authorized and necessary procedure to ensure the necessary repairs are completed and the public is served with water and sewer services.

Mrs. Fite recommended Council approve the resolution authorizing the exercise of eminent domain proceedings in which the process will ultimately allow for a market value to be established for the parcel to be paid to the owners, allowing the City to take possession of the lot.

It was noted that the property at 822 Jefferson Street is not occupied and is uninhabitable.

ACTION TAKEN: Upon a motion made by Mr. Hopper, City Council voted unanimously to approve and adopt Resolution No. 62-2021 entitled, “A RESOLUTION AUTHORIZING THE EXERCISE OF EMINENT DOMAIN AS VESTED IN THE CITY PURSUANT TO NORTH CAROLINA GENERAL STATUTE CHAPTER 40A”.

F. New Business: None

G. City Manager’s Report:

- 1) Regarding Shell Building No. 4 to be constructed on the Randolph Road Industrial Site, Mr. Howell stated the project is in the final design stage and will be ready to bid in November 2021.**
- 2) Mr. Howell reported the City has been notified the Transportation Alternatives Program (TAP) Grant from the Federal Highway Administration (FHA) and the NC Department of Transportation awarded**

to the City for Rail Trail Corridor purchase has been secured. However, the \$4.16 million has been reallocated to the construction of a future phase of the Rail Trail. He is in the process of developing a recommendation for the financing of the Rail Trail Corridor acquisition for Council's consideration.

- 3) Mr. Howell informed Council the City's audit report will be presented at the November 15, 2021 meeting.
- 4) Mr. Howell distributed the Street and Sidewalk Improvement Bond Referendum Fact Sheet prepared by City staff for Council's reference.

H. Council Announcements and Remarks:

- 1) Mayor Anthony shared an email message recently received from a citizen who witnessed Shelby Police officers assist a distraught veteran along US 74 Bypass. The officers calmed the veteran in caring manner and ultimately were able to connect him to the services he needed. The citizen was impressed with the police officers' handling of the situation and requested they be officially commended for their service.
- 2) Mr. Webber and Council members collectively expressed their appreciation to Mr. Hooker for his service to the community in many capacities including as a supporter of minority businesses and a former member of the Cleveland County Board of Education.

Mr. Webber and Council members also acknowledged the passing of Carl Dockery Jr. on October 12, 2021. Mr. Dockery served as a longtime member of the Shelby Alcoholic Beverage Control Board since 1975 and ultimately served as Chair of this board since 2013.

I. Adjournment:

- 1) Motion to adjourn

ACTION TAKEN: Upon a motion made by Mr. Causby, City Council voted unanimously to adjourn the meeting at 6:51 p.m.

Respectfully submitted,

Bernadette A. Parduski, NCCMC, MMC
City Clerk

O. Stanhope Anthony III
Mayor

Minutes of October 18, 2021

DRAFT

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

Agenda Item: B-2

2) Approval of Special Event Permit Applications:

- a. Pinnacle Classical Academy's Homecoming Parade, requested date: December 3, 2021
- b. Uptown Shelby Carriage Rides, requested dates: November 26, December 3, December 10, and December 17, 2021
- c. Shelby Christmas Parade, requested date: December 19, 2021

Consent Agenda Item: (Bernadette A. Parduski, City Clerk)

- Memorandum dated October 26, 2021 from Bernadette A. Parduski, City Clerk to Rick Howell, City Manager
- Memorandums from Bernadette A. Parduski, City Clerk to Police Chief Jeff Ledford, Fire Chief William Hunt, Fire Marshal Phil Lane, Parks and Recreation Director Charlie Holtzclaw, Public Works Director Danny Darst, Assistant Director Public Works Scott Black, Planning and Development Services Director Walt Scharer, Director of Water Resources David W. Hux, Director of Engineering Services Ben Yarboro, Director or Energy Services Julie McMurry

City Manager's Recommendation / Comments

These events are in keeping with special event practices of the City. It is my recommendation that this item be approved by City Council at this time via the Consent Agenda.

Memo

To: Rick Howell, City Manager

From: Bernadette A. Parduski, City Clerk

Date: October 26, 2021

Re: Special Event Permit Applications

BACKGROUND:

Special Event Permit Applications have been submitted for the following:

- ✓ Pinnacle Classical Academy's Homecoming Parade, requested date: December 3, 2021
- ✓ Uptown Shelby Carriage Rides, requested dates: November 26, December 3, December 10, and December 17, 2021
- ✓ Shelby Christmas Parade, requested date: December 19, 2021

REVIEW:

All responding City departments have received, reviewed, and approved the referenced applications.

RECOMMENDATION:

Please place the attached Special Event Permit Applications on the Consent Agenda of November 1, 2021 for Council's review and approval.

ATTACHMENTS:

- A. Special Event Permit Application packet received October 12, 2021
- B. Special Event Permit Application packets received October 13, 2021

Memo

To: Police Chief Jeff Ledford, Fire Chief William Hunt, Fire Marshal Phil Lane, Public Works Director Danny Darst, Assistant Director of Public Works Scott Black, Parks & Recreation Director Charlie Holtzclaw, Planning and Development Services Director Walt Scharer, Director of Energy Resources Julie McMurry, Director of Water Resources David Hux, and Director of Engineering Services Ben Yarboro

From: Bernadette A. Parduski, City Clerk

CC: Rick Howell, City Manager

Date: October 12, 2021

Re: Special Event Permit Application

All:

Attached you will find a Special Event Permit Application submitted by Angela Brooks of Pinnacle Classical Academy as follows:

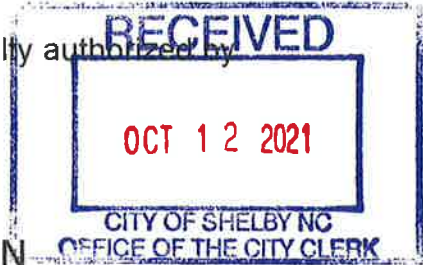
- ✓ Pinnacle Classical Academy's Homecoming Parade, requested date: December 3, 2021

Please carefully review the details of this application as it pertains to your department, and let me know of any anticipated problems/objections that you would like to bring to the attention of the City Council. If there are none, please let me know that as well. The event will be considered by City Council at the November 1, 2021 meeting and recommended for approval unless you advise otherwise. If I do not hear from you by October 22, 2021, it will be assumed that you agree with the application as presented.

As always, thanks for your attention and consideration.

Attachment

criminal in nature, shall be subject to the maximum penalty authorized by G.S. 14-4, as amended.



CITY OF SHELBY SPECIAL EVENT PERMIT APPLICATION

Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than thirty (30) days before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

1. EVENT NAME:

Pinnacle Classical Academy's Homecoming Parade.

2. PURPOSE AND BRIEF DESCRIPTION OF EVENT:

The purpose of the event is to celebrate the Winter Sports for Pinnacle Classical Academy as well as their Homecoming Court.

3. LOCATION OF EVENT (ATTACH MAP):

Parade around the Court square - line up a stage cars/floats on Washington Street near Don Gibson

4. PLEASE INDICATE:

Approximately how many people will attend the event? 100 - 150

Approximately how many vehicles will be present? 25

Approximately how many animals will be present? 0

If the event is a parade, please indicate the amount of street that will be needed:

Single lane _____

All lanes in travel direction _____

Whole street ✓: Please block the entire block for parade

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: Pinnacle Classical Academy - Angela Brooks

Address: 2401 Joe's Lake Rd. Shelby, NC 28152

Phones: (704) 740-4095 (Daytime) (704) 524-8603 (Evening)

abrooks@pinnacleclassicalacademy.com
E-mail address

Name: _____

Address: _____

Phones: _____ (Daytime) _____ (Evening)

E-mail address

6. PLEASE LIST THE FOLLOWING:

Requested day(s) and date(s) ~~November~~ December 3, 2021

Alternate day(s) and date(s) December 4, 2021

Requested hours of operation, from 1:00pm AM/PM to 3:30pm AM/PM

7. EVENT NOTIFICATION TO RESIDENTS AND BUSINESSES: As an event planner, you are responsible for notifying the neighbors and businesses in the surrounding area of your event. The City requires notifying as many businesses and residents around the event site as possible as early as possible. Please provide your plan of notification at the time you submit your permit application.

8. SANITATION: Please attach your "Plan for Clean-Up." Please check Application Instruction sheet for details.

9. AVAILABILITY OF FOOD, BEVERAGES, AND/OR

ENTERTAINMENT: If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise.

Will alcoholic beverages be served? No

If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit.

Will food and/or no-alcoholic beverages be served? No

If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

10. SECURITY AND SAFETY PROCEDURES: Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms.

Attach a copy of your Shelby Fire & Rescue Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air-supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name: _____

Address: _____

Phones: _____

Indicate medical services that will be provided for the event.

AMBULANCE: _____

DOCTOR (S): _____

PARAMEDICS: _____

11. CITY SERVICES/EQUIPMENT REQUESTED FOR THIS EVENT:

Block Streets
Police Presence

Event Power Request Form and Pricing

To utilize the event panels for power in Uptown Shelby, this form must be submitted with event application and payment made at time of application.

Please use the map below for event panel locations, circle the event panels that you need for your event. If you have questions about the electrical requirements for your event, please contact the Electric Superintendent at 704-669-6649.

Not Requested

Name of Special Event: _____

Authorize Event/Vendor Coordinator: _____

Phone No.: _____ Mobile No.: _____

Email: _____

Event panel (EP) cost is \$15.00 per day per event panel.

Stage panel (STG PAN) cost is \$110.00 per day per stage panel.

Full Day Rentals only

Total Number of Event Panels:
_____ x \$15.00 x Number of Days _____ = \$ _____

Total Number of Stage Panels:
_____ x \$110.00 x Number of Days _____ = \$ _____

All fees must be paid at the time of event application.

Any event panel not requested and paid for in advance and requested the day of the event will be subject to an after-hours charge.

12. ANY ADDITIONAL COMMENTS:

We will only need the streets closed from 2:00pm to
2:45pm. The rest of the time will be used for staging and
clean up

THE CITY OF SHELBY IS NOT A CO-SPONSOR OF THE EVENT

It is understood and agreed that any permit issued pursuant to this application is issued on the condition that the answers herein given are true and correct to the best of the knowledge, information, and belief of the applicant.

Angela P. Brooks
SIGNATURE

Angela P. Brooks 704 740-4040
APPLICANT PHONE

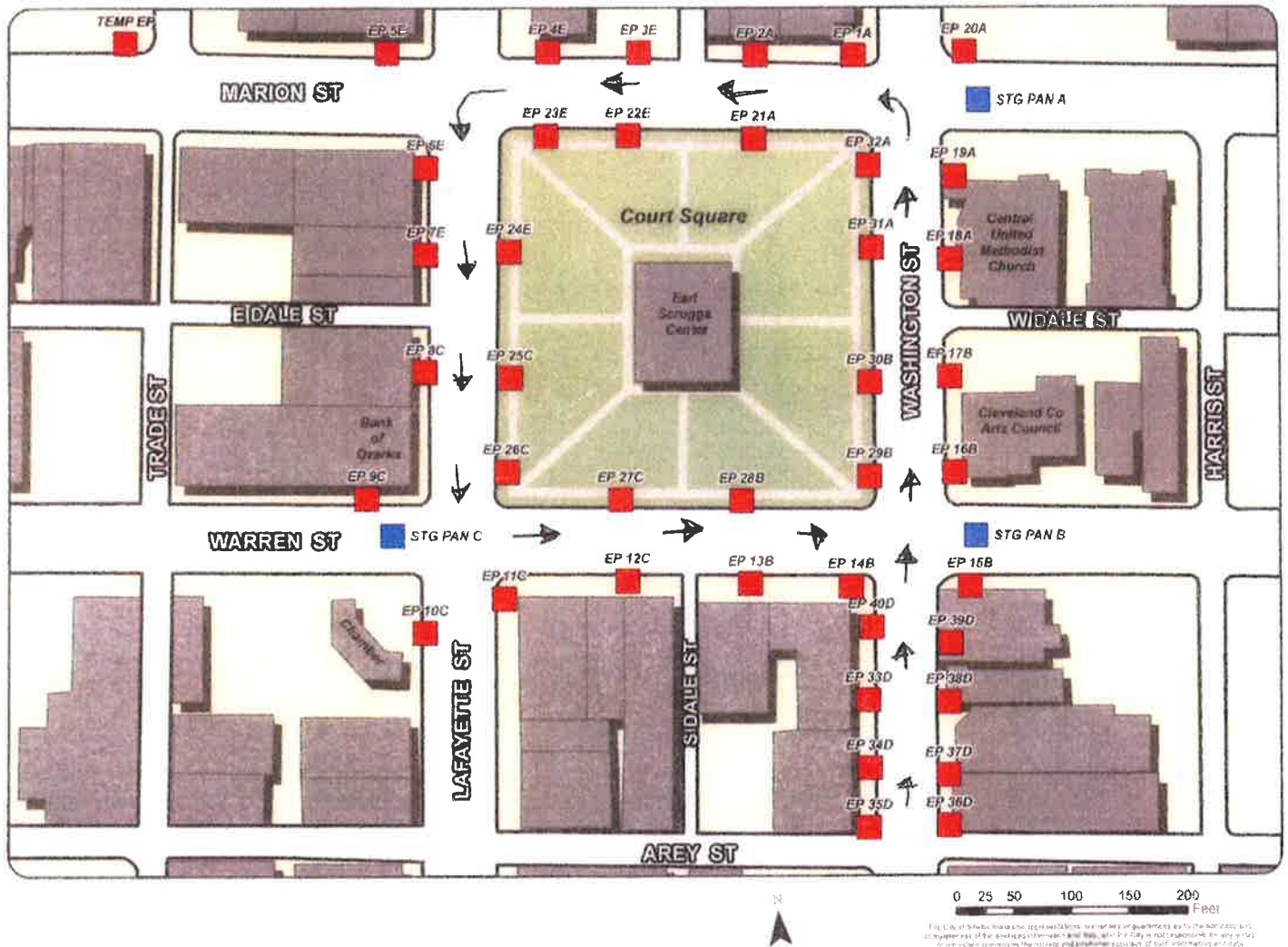
Pinnacle Classical Academy
2401 Joes Lake Road, Shelby NC 28152
PHYSICAL ADDRESS

ABrooks@Pinnacle Classical Academy
E-MAIL ADDRESS

October 11, 2021
DATE

hfouts@pinnacleclassicalacademy.com

City of Shelby Uptown Event Panels



Legend



Event Panel



Stage Panel

Dare to Soar



PINNACLE
CLASSICAL ACADEMY

Sample
PUBLIC NOTICE

Road Closure Notification

October 15, 2021

Taylor Law
201 South Washington
Shelby, NC 28152

To Whom It May Concern,

Please be advised that a portion of Warren Street, Lafayette Street, Washington Street and Marion Street will be closed to traffic around Shelby's Court Square. This closure will start Friday, December 3rd at 2:00 pm and will reopen Friday, December 3rd at 2:45 pm. This closure is to facilitate Pinnacle Classical Academy's Homecoming Parade. Please come out enjoy the parade and celebrate our 2021 Homecoming Court!

You may contact Mrs. Fouts at Pinnacle Classical Academy at 704-702-1818 should you have any questions or require further information.

Respectfully,

Shelly Bullard
Headmaster

Memo

To: Police Chief Jeff Ledford, Fire Chief William Hunt, Fire Marshal Phil Lane, Public Works Director Danny Darst, Assistant Director of Public Works Scott Black, Parks & Recreation Director Charlie Holtzclaw, Planning and Development Services Director Walt Scharer, Director of Energy Resources Julie McMurry, Director of Water Resources David Hux, and Director of Engineering Services Ben Yarboro

From: Bernadette A. Parduski, City Clerk

CC: Rick Howell, City Manager

Date: October 14, 2021

Re: Special Event Permit Applications

All:

Attached you will find Special Event Permit Applications submitted by Audrey Whetten Godfrey of Uptown Shelby Association as follows:

- ✓ Uptown Shelby Carriage Rides, requested dates: November 26, December 3, December 10, and December 17, 2021
- ✓ Shelby Christmas Parade, requested dated: December 19, 2021

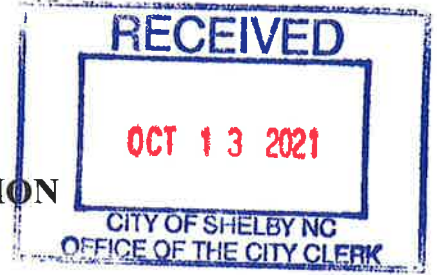
Please carefully review the details of these applications as it pertains to your department, and let me know of any anticipated problems/objections that you would like to bring to the attention of the City Council. If there are none, please let me know that as well. The events will be considered by City Council at the November 1, 2021 meeting and recommended for approval unless you advise otherwise. If I do not hear from you by October 22, 2021, it will be assumed that you agree with the applications as presented.

As always, thanks for your attention and consideration.

Attachments

b. This section shall have no application to any ordinance, which may allow criminal sanctions for its violation. All violations of this Code, which are criminal in nature, shall be subject to the maximum penalty authorized by G.S. 14-4, as amended.

**CITY OF SHELBY
SPECIAL EVENT PERMIT APPLICATION**

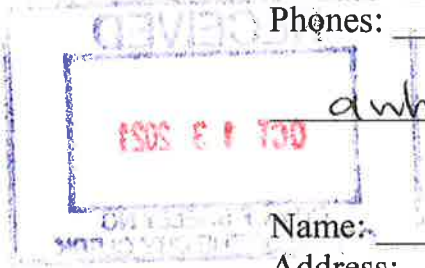


Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than thirty (30) days before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

1. **EVENT NAME:** Uptown Shelby carriage rides
 2. **PURPOSE AND BRIEF DESCRIPTION OF EVENT:**
Friday night carriage rides for families during the holidays
 3. **LOCATION OF EVENT (ATTACH MAP):** see attached
 4. **PLEASE INDICATE:**
Approximately how many people will attend the event: 100 per evening
Approximately how many vehicles will be present: 2 carriages; 4 horses total
Approximately how many animals will be present: 4
- If the event is a parade, please indicate the amount of street that will be needed:
- Single lane _____
- All lanes in travel direction Washington St on the Square - south bound
- Whole street n/a Lane#

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: Audrey Whetten Godfrey
Address: 211 S. Trade St Shelby NC
Phones: 704-484-3100 (Daytime) 919-559-5376 (Evening)
awhetten@uptownshelby.com (e-mail address)



Name: _____
Address: _____
Phones: _____ (Daytime) _____ (Evening)

(e-mail address)

6. PLEASE LIST THE FOLLOWING:

Requested day(s) and date(s) Nov 26, Dec 3/10/17, 2021
Alternate day(s) and date(s) n/a
Requested hours of operation, from 5:30 AM/PM to 9 PM/PM

7. SANITATION: Please attach your "Plan for Clean-Up." Please check Application Instruction sheet for details.

8. AVAILABILITY OF FOOD, BEVERAGES, AND/OR ENTERTAINMENT;

If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise. we will have a small portable speaker with Christmas music

Will alcoholic beverages be served? no

If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit.

Will food and/or no-alcoholic beverages be served? no

If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

9. **SECURITY AND SAFETY PROCEDURES:**

Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms.

Attach a copy of your Shelby Fire & Rescue Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air-supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name: _____
Address: _____
Phones: _____

Indicate medical services that will be provided for the event.

AMBULANCE: 911
DOCTOR (S): _____
PARAMEDICS: _____

10. **CITY SERVICES/EQUIPMENT REQUESTED FOR THIS**

EVENT: 2 barricades to block south-bound lane of Washington St on the Square during the event for the safety of the horses & riders. One road closed sign. 15 cones to block parking on Washington St in front of the Smiggs Center.

11. **ANY ADDITIONAL COMMENTS:**

We are using the reservation process again this year, for COVID safety and so our guests can plan their evenings. This systems eliminates the crowding/gathering, and we will sanitize carriages between each group.

THE CITY OF SHELBY IS NOT A CO-SPONSOR OF THE EVENT.

It is understood and agreed that any permit issued pursuant to this application is issued on the condition that the answers herein given are true and correct to the best of the knowledge, information, and belief of the applicant.

Audrey Whetten Godfrey
(SIGNATURE)

Audrey Whetten Godfrey 704-484-3100
(APPLICANT) (PHONE)

211 S. Trade St Shelby NC 28150
(ADDRESS)

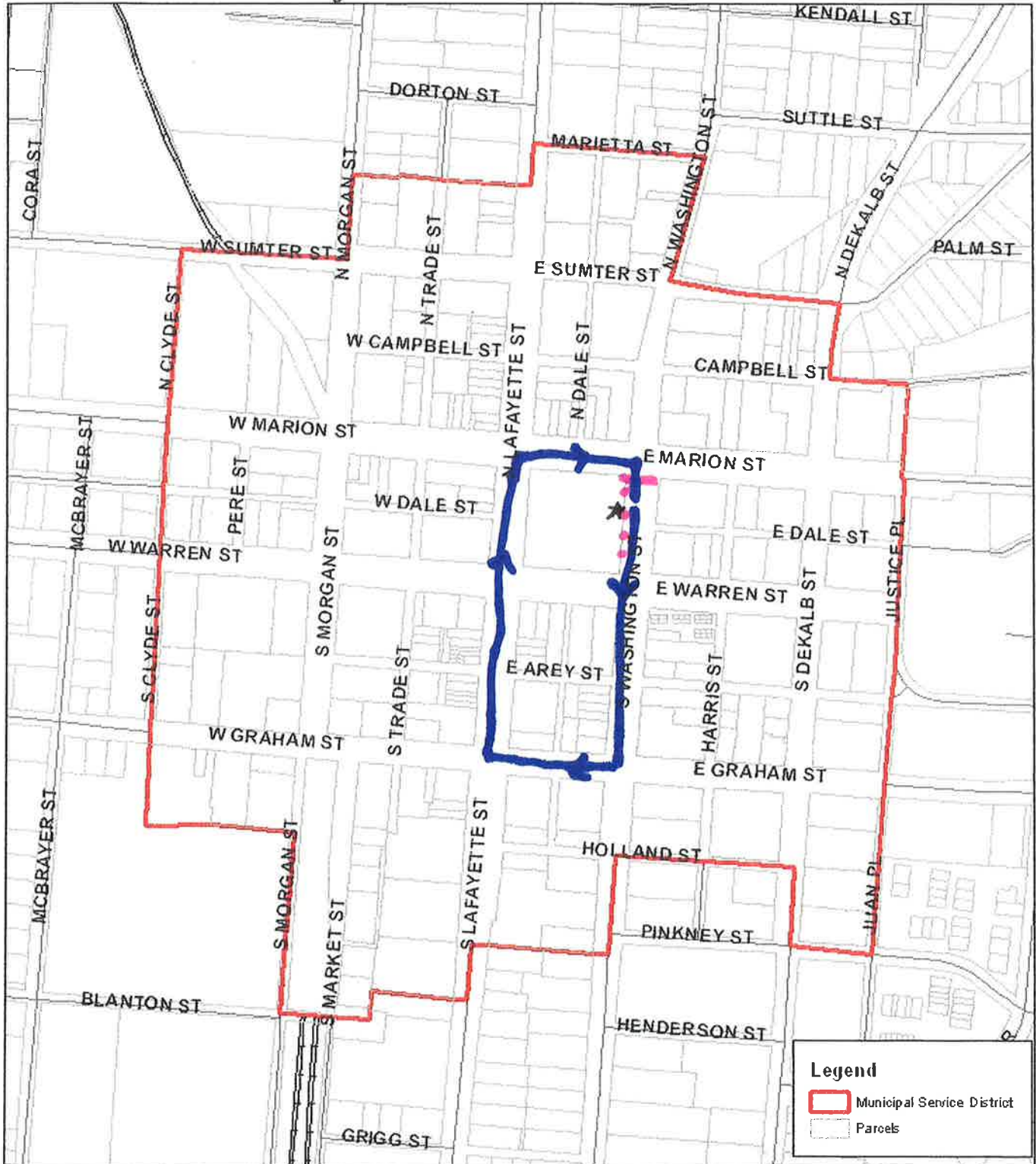
Oct 1, 2021
(DATE)



City of Shelby Municipal Service District

Carriage Rides - 2021

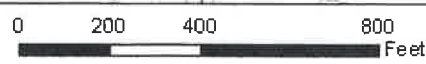
Map Information:
Datum: NAD 1983
Coordinate: State Plane
North Carolina (Meter)
Projection: Lambert Conformal Conic
US National Grid
Grid Zone Designation (GZD): 17S
100,000m Square ID: MVMU



Legend

- Municipal Service District
- Parcels

Scale 1:4,800 1 inch = 400 feet



- carriage ride route
- start/finish
- requesting 2 barricad & a road closed sign
- 15 cones requested

Uptown Shelby Association

2021 Carriage Rides SEPA addendum

Plan to Notify Businesses

- We will use our robust system for conveying updates to businesses, including email updates and a Facebook group for owners and managers.
- Our event will not be disruptive to residents.

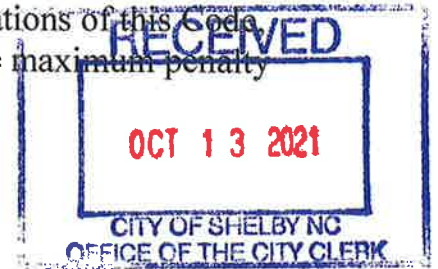
Sanitation Plan

- Uptown Shelby Association staff/volunteers will pick up trash at the start/stop site during and after the event. This event does not generate trash so there is typically little to none, so we are not requesting additional trash cans.
- The carriage ride provider will have bags on the horses to catch waste during the rides. USA staff will check the route after the event and scoop any waste that remains on the street.

COVID-19 Prevention Plan *(as requested by the Cleveland County Public Health Center)*

- We developed this plan in discussion with DeShay Oliver, Deputy Director of the Public Health Center in 2020, and have verified with her that it is sufficient to continue in 2021.
- We will operate the carriage rides by reservation only to eliminate the crowding and queuing that was typical of our prior format.
- The carriages will be reserved by a single group for their own use.
- A USA staff member will sanitize the carriage touch points between every group.
- We expect to book all our reservations in advance, which will eliminate the need for cash or card transactions on-site.

b. This section shall have no application to any ordinance, which may allow criminal sanctions for its violation. All violations of this Code which are criminal in nature, shall be subject to the maximum penalty authorized by G.S. 14-4, as amended.



**CITY OF SHELBY
SPECIAL EVENT PERMIT APPLICATION**

Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than thirty (30) days before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

1. **EVENT NAME:** Shelby Christmas Parade
2. **PURPOSE AND BRIEF DESCRIPTION OF EVENT:**
community parade to celebrate the holiday season
3. **LOCATION OF EVENT (ATTACH MAP):** Uptown Shelby - please see attached map of line-up location and route
4. **PLEASE INDICATE:**
Approximately how many people will attend the event: 4,000+
Approximately how many vehicles will be present: 200+
Approximately how many animals will be present: typically about 10 horses

If the event is a parade, please indicate the amount of street that will be needed:

Single lane _____

All lanes in travel direction _____

Whole street Lafayette St - from Grover St to Grigg St plus ~~other~~ side streets for staging (Seaboard, East, Marietta, and N. Washington)

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: Andrey Whetten Godfrey
Address: 211 S. Trade St Shelby NC 28150
Phones: 704-484-3100 919-959-5376
(Daytime) (Evening)
awhetten@uptownshelby.com
(e-mail address)

Name: TBD
Address: _____
Phones: _____
(Daytime) (Evening)

(e-mail address)

6. PLEASE LIST THE FOLLOWING:

Requested day(s) and date(s) Sunday, Dec 19
Alternate day(s) and date(s) none
Requested hours of operation, from 1:30 AM/PM to 5 AM/PM
street closure

[event:
3-5pm]

7. SANITATION: Please attach your "Plan for Clean-Up." Please check Application Instruction sheet for details. - see attached

8. AVAILABILITY OF FOOD, BEVERAGES, AND/OR ENTERTAINMENT;

If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise.

Will alcoholic beverages be served? NO
If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit.

Will food and/or no-alcoholic beverages be served? no food vendors
If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

Event notification: see attached

9. **SECURITY AND SAFETY PROCEDURES:**

Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms.

Attach a copy of your Shelby Fire & Rescue Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air-supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name: 911
Address: _____
Phones: _____

Indicate medical services that will be provided for the event.

AMBULANCE: 911
DOCTOR (S): _____
PARAMEDICS: _____

10. **CITY SERVICES/EQUIPMENT REQUESTED FOR THIS EVENT:**

- Road closures & barricades
- police support for end of parade route

11. **ANY ADDITIONAL COMMENTS:**

please see attached for our
COVID-19 Prevention Plan as
requested by the Cleveland
County Public Health Center
as stated in the attached letter

THE CITY OF SHELBY IS NOT A CO-SPONSOR OF THE EVENT.

It is understood and agreed that any permit issued pursuant to this application is issued on the condition that the answers herein given are true and correct to the best of the knowledge, information, and belief of the applicant.

Audrey Whetten Godfrey
(SIGNATURE)

Audrey Whetten 704-484-3100
(APPLICANT) (PHONE)

211 S. Trade St Shelby NC 28150
(ADDRESS)

Oct 12, 2021
(DATE)

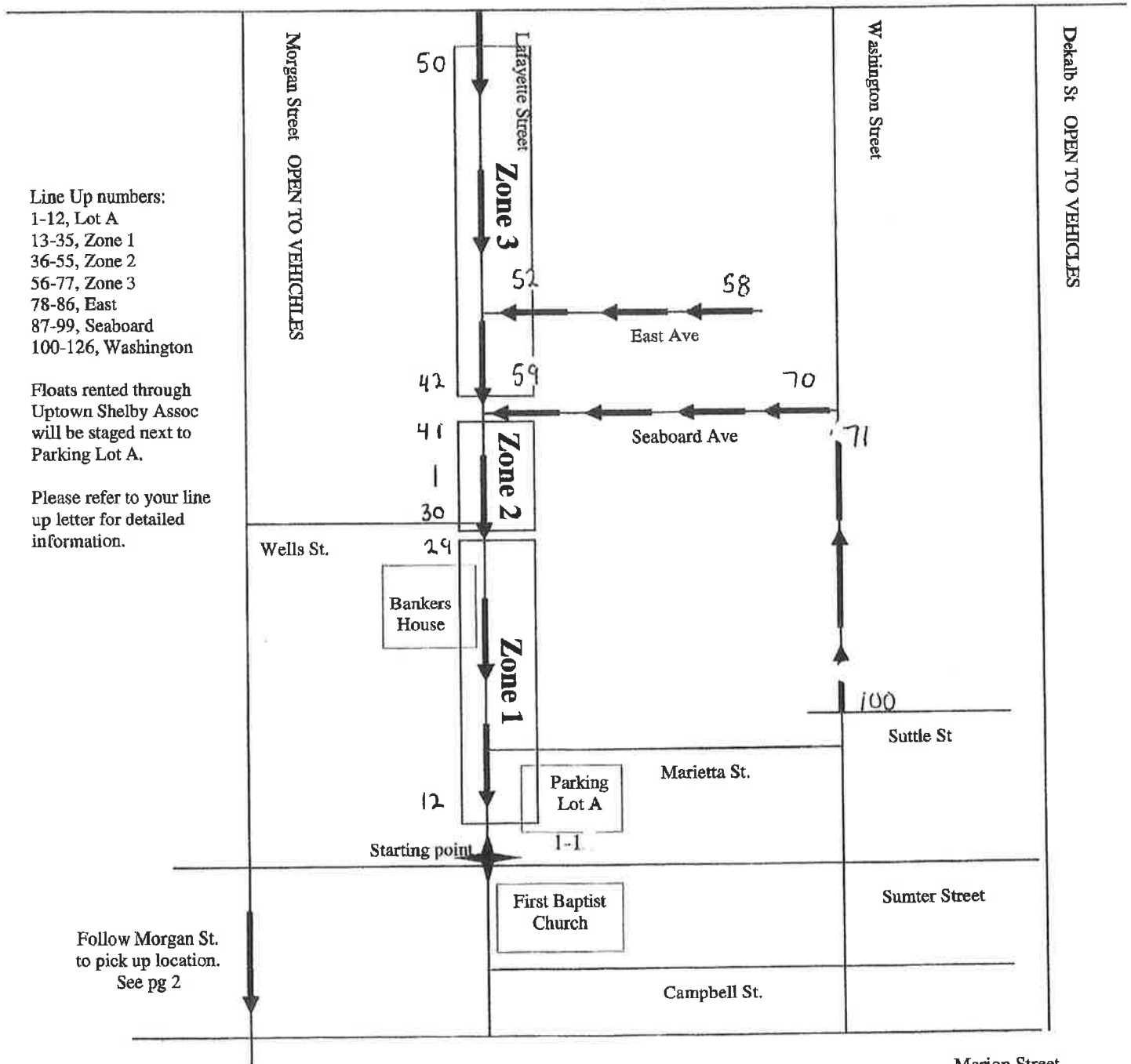
Participant Drop Off Location

If you are printing this out for a group, please write in you LINEUP NUMBER here: _____
 All participants are to be at the designated lineup number by 2:45pm. Please allow ample time to walk to your lineup area.

Please enter Parade Zone from Grover Street. Grover Street can be accessed from either Dekalb or Morgan Streets. Other roads will be closed.

Cleveland Regional Hospital

Grover Street



- Line Up numbers:
 1-12, Lot A
 13-35, Zone 1
 36-55, Zone 2
 56-77, Zone 3
 78-86, East
 87-99, Seaboard
 100-126, Washington

Floats rented through Uptown Shelby Assoc will be staged next to Parking Lot A.

Please refer to your line up letter for detailed information.

Follow Morgan St. to pick up location. See pg 2

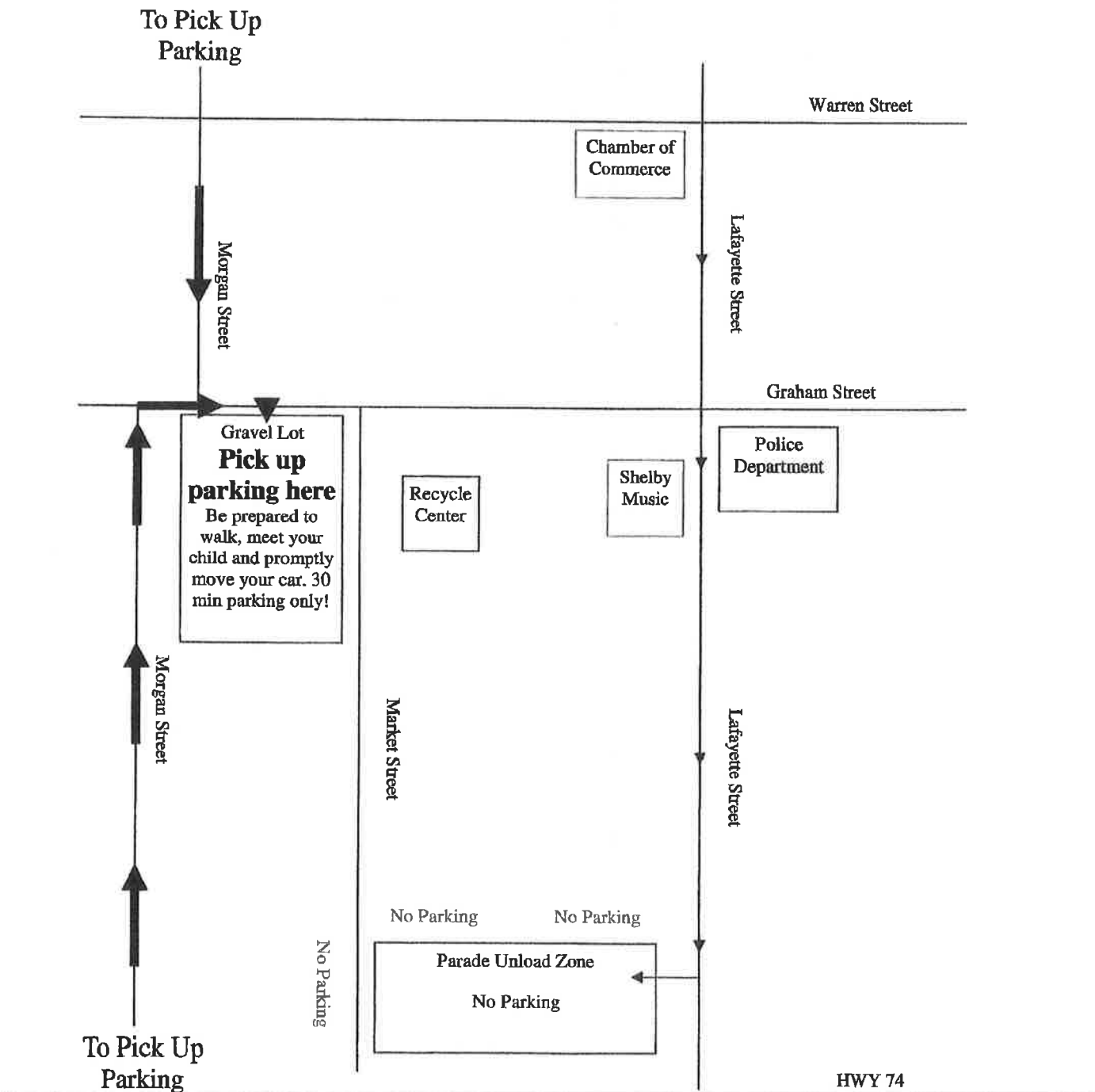
*map is not to scale

Marion Street

Participant Pick Up Location

The Shelby Christmas Parade will travel south on Lafayette Street. At the end of the parade, entries will be routed behind the old movie theatre. At that point, participants will unload floats and vehicles. Parents who wish to meet their children in the old movie theatre parking lot, can park in the gravel lot on the corner of Market Street and Graham. See map below (not to scale).

There will be a lot of traffic and congestion. Please be prepared to park, walk to meet your child and promptly move your vehicle so that other parents may do the same.



Uptown Shelby Association

2021 Christmas Parade SEPA addendum

Plan to Notify Residents & Businesses

- We have a robust system for conveying updates to businesses, including email updates and a Facebook group for owners and managers.
- We will email information to property managers with a request to convey to their residents.
- We will also use street signs to notify residents and businesses who may not receive the digital communication.

Sanitation Plan

- Uptown Shelby Association staff/volunteers will pick up trash along the parade route during and after the event.
- We stipulate that all participate participants with horses must clean up after their animals (via bags attached and/or having a designated manure scooper).

COVID-19 Prevention Plan *(as requested by the Cleveland County Public Health Center)*

How will social distancing be facilitated?

- We would include language in our parade application and marketing that encourages people to remain socially distanced in the spectator areas, in the parade staging area, and while participating in the parade.
- We would post signs along the parade staging and viewing areas that reminds people to remain 6' away from people outside of their households.
- We would not have sufficient manpower to manage or oversee this in either area during the span of the entire event (1-3 pm set-up; 3-5 pm parade).

How will hand, sneeze, and cough hygiene be facilitated?

- We are not able to provide hand sanitizer for the crowd, and most of the businesses will be closed. For the businesses that are open, we strictly do *not* encourage event attendees to use those bathrooms as it becomes a burden on the businesses. We would encourage spectators and participants to maintain good hand hygiene using their own supplies via advance marketing and signs along the route.
- We would encourage spectators and participants to wear masks via advance marketing and signs along the route, but we would not have sufficient manpower to enforce mask wearing or even to give out masks to spectators or participants. Given local behavior, we expect that most participants and most spectators would not wear masks regardless of the number of signs or inclusion in marketing.

- We would include language in our parade application and marketing that reminds participants and potential spectators to stay home if they have:
 - Recently been diagnosed with COVID-19
 - Been exposed to COVID-19 within the prior 10 days
 - Are awaiting the results of a COVID-19 test
 - Are exhibiting any symptoms or if they feel unwell

What is our medical response plan if someone begins to exhibit symptoms or feel unwell during or after the event?

We do not have sufficient manpower to monitor the thousands of spectators and participants for the on-set of COVID-19 symptoms. We would have to rely on advance marketing and signs along the staging & viewing areas to instruct people how to proceed if they begin to feel unwell or exhibit symptoms. We would identify and promote an isolation plan, but realistically I do not expect most people to adhere.

Contact tracing for nearby individuals would be nearly impossible if someone later tested positive for COVID-19.

If we learned of a positive case after the event, we would not be able to contact the spectators because there is no way to log their names and contact information. We would have to rely on publicity (press release, social media, e-newsletter) to share the news with the community. To inform participants of a positive case, the best we could do is email the point of contact listed on each application. In some cases, that person is not even at the parade and may not know the actual participants, and we would not be able to guarantee that the information is conveyed.



Cleveland County

NORTH CAROLINA

October 12, 2021

Dear Uptown Shelby Association Board of Directors,

I write to thank you for you for making the difficult decision to cancel the September Shelby Alive Concert in an effort to help prevent the transmission of COVID-19 in Cleveland County. While I recognize this decision was very challenging, I strongly encourage you to continue making decisions regarding whether to host large events and activities with the best interest of our residents' health and safety in mind.

The COVID-19 trends and transmission data over the past several weeks in Cleveland County is simply undeniable. We have averaged over fifty new COVID-19 positive cases per day over the past two weeks and are seeing that roughly 25-35% of those cases have medical system impact. The volume of those impacts is universal throughout our strained medical system from telecommunicators to emergency room physicians and nurses. In Cleveland County, approximately 12.5% of all residents being tested are resulting positive, compared to only 7.5% across the state of North Carolina.

Vaccinations continue to be the primary tool used to battle COVID-19. Cleveland County's cumulative vaccination rate is approximately 44%, compared to North Carolina at 54%. Because of the medical system impact, coupled by a low community vaccination rate, the Cleveland County Public Health Department continues to strongly recommend layered prevention strategies which includes social distancing, wearing of masks, and robust sanitation standards. Further, the Cleveland County Public Health Department also recommends limiting mass gatherings and canceling events in which capacity cannot be limited and strong measures cannot be in place to control and maintain physical distancing.

We encourage agencies who are planning to host large events or activities to develop a COVID-19 Prevention Plan prior to holding such events that clearly outlines an effective and achievable plan to prevent transmission of the virus that includes maintenance and enforcement measures for social distancing and mask wearing.

Thank you again for your commitment to Cleveland County and to working together to stop the spread of COVID-19. Please feel free to reach out should you have any questions.

Sincerely,

Tiffany Hansen, Director
Cleveland County Public Health

Public Health Center
200 SOUTH POST ROAD • SHELBY NC 28152
PHONE 980.484.5100 • FAX 980.484.5118

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

Agenda Item: B-3

- 3) Approval of a resolution honoring Eric Byron Hendrick for his service to the City of Shelby: Resolution No. 63-2021

Consent Agenda Item: (Rick Howell, City Manager)

- Resolution No. 63-2021

City Manager's Recommendation / Comments

Resolution No. 63-2021 is presented for City Council consideration at this time. This resolution honors the service of outgoing Council Member Eric Hendrick for his service to the City of Shelby. It recognizes him for having served the City faithfully as an elected member of the governing body since February 3, 2014. Mr. Hendrick was originally appointed to fill the seat vacated by Fred Harrill who was elected in November 2013 but resigned after selling his home and moving outside the city limits.

Mr. Hendrick has been a faithful servant of the people for almost 8 years always doing his best to represent the views of everyday folks. I am thankful for his support of me and Entire staff over these past several years. He will definitely be missed both personally and professionally.

It is my recommendation that Resolution No. 63-2021 be adopted and approved by City Council via the Consent Agenda at this time.

RESOLUTION NO. 63-2021

A RESOLUTION HONORING ERIC BYRON HENDRICK
FOR HIS SERVICE TO THE CITY OF SHELBY

WHEREAS, on the occasion of his retirement from Shelby City Council it is fitting and proper to express appreciation to Eric Byron Hendrick for his commitment and commendable public service to the City of Shelby, which began on February 3, 2014 and concluded on December 6, 2021; and,

WHEREAS, Mr. Hendrick made numerous contributions as a dedicated, effective member of City Council and as Mayor Pro Tempore during his terms in office; and,

WHEREAS, while serving on City Council, Mr. Hendrick participated in several endeavors which have benefitted the City and will continue to do so in the future, including:

- ★ Expanding the City's Water, Sewer, Electric, Natural Gas, and Stormwater utilities infrastructure by supporting the Uptown Shelby Water and Sewer Infrastructure Project, the Water and Wastewater Treatment Plant Upgrade Projects, along with numerous additional projects
- ★ Developing and promoting economic development opportunities by endorsing the construction of Shell Buildings No. 3 and No. 4, the expansion of Clearwater Paper Company, and providing incentives to new projects
- ★ Promoting and supporting the City's strategic growth planning efforts, which led to the Uptown Streetscape Project, First Broad River Trail, Hanna Park, Rail Corridor Acquisition, Shelby-Cleveland County Regional Airport T-Hangar Buildings, Fallen Heroes Memorial Park, along with numerous various projects, setting the City's course for future progress

WHEREAS, Mr. Hendrick's positive impact on the City will remain long after he leaves his seat on City Council; and,

WHEREAS, the City Council of the City of Shelby wishes to recognize and express its gratefulness to Mr. Hendrick for his years as a faithful public servant to our citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

SECTION 1. The Mayor and City Council publicly express their sincere appreciation to Mr. Hendrick for his exceptional public service to the City of Shelby.

SECTION 2. That this Resolution be spread upon the permanent Minutes of the City Council, and that an official copy of this Resolution be presented to Mr. Hendrick with thanks and gratitude.

Adopted and approved this 1st day of November 2021.

O. Stanhope Anthony III
Mayor

ATTEST:

Bernadette A. Parduski, NC-CMC, IIMC-MMC
City Clerk

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

Agenda Item: B-4

- 4) Approval of a resolution authorizing a lien release pursuant to North Carolina General Statute Chapter 44A-21.13: Resolution No. 64-2021

Consent Agenda Item: (Andrea Leslie-Fite, City Attorney)

- Memorandum dated October 26, 2021 from Andrea Leslie-Fite, City Attorney to Rick Howell, City Manager
- Resolution No. 64-2021

City Manager's Recommendation / Comments

Resolution No. 64-2021 is presented for City Council consideration at this time. If approved this resolution would authorize the City Attorney to execute a Release of Lien on behalf of the City. The nuisance abatement affected property located at 414 East Grove Street and a lien in the amount of \$3,829.59 was placed both on this property and another property 111 Palmer Street. The City Attorney requested authorization to negotiate payment of the lien and successfully reached an agreement in the amount of \$4,500. This amount ensures that the original cost to the City will be paid in full but also allowed the reduction of interest accrued on the outstanding lien.

It is in the City's best interest to settle this matter as it will recoup its original cost and see the property put back into productive use as a residential property. My understanding is that the prospective buyer will be reinvesting in the property to make it available.

It is my recommendation that Resolution No. 64-2021 be adopted and approved by City Council via the Consent Agenda at this time.



To: Rick Howell, City Manager

From: Andrea Leslie-Fite, City Attorney

Re: Lien Release re Parcel No. 18768

Date: October 26, 2021

Background

N.C.G.S. §160A-193 authorizes cities to summarily abate public health or safety nuisances on properties located within the city limits. It further permits cities to place liens on the land for abatement of said nuisances. N.C.G.S. §44A-24.13 authorizes the release of such liens. The City filed a nuisance abatement lien in the amount of Three Thousand Eight Hundred Twenty-Nine Dollars and Fifty-Nine Cents (\$3,829.59) for nuisance abatement at 414 East Grove Road. Under the authority of N.C.G.S. §160A-193, the nuisance abatement lien was also placed on all nonprimary residential properties owned by the owners of within Cleveland County including 111 Palmer Street, Cleveland County Parcel No. 18768 (hereinafter the “Property”).

The Property is encumbered by several liens: including, a Deed of Trust, an Internal Revenue lien, and the City of Shelby nuisance abatement lien. During the due diligence process, an interested buyer learned of the liens and sought to resolve them prior to purchasing. Subject to City Council approval, the City and buyer have negotiated a settlement in the amount of Four Thousand Five Hundred Dollars (\$4,500.00) for resolution of the nuisance abatement lien. This sum will cover all City cost and fees.

Recommendation

Staff recommends approval of the Resolution Authorizing the Release of the City of Shelby lien on 111 Palmer Street.

RESOLUTION NO. 64-2021

A RESOLUTION AUTHORIZING A LIEN RELEASE PURSUANT TO N.C.G.S. §44A-21.13

WHEREAS, the City of Shelby (“City”) is a municipal corporation organized under the laws of the State of North Carolina which is authorized under N.C.G.S. 160A-193 to summarily abate public health and safety nuisances on properties located within the city limits; and,

WHEREAS, N.C.G. S. 160A-193 further permits cities to place liens on the land for abatement of said nuisances. N.C.G.S. §44A-24.13 authorizes the release of such liens; and,

WHEREAS, Cleveland County Parcel No. 18768 (hereinafter “the Property”) is located within City of Shelby; and

WHEREAS, the City filed a nuisance abatement lien in the amount of Three Thousand Eight Hundred Twenty-Nine Dollars and Fifty-Nine Cents (\$3,829.59) which included the Property; and

WHEREAS, an interested buyer has offered to settle the nuisance lien in the amount of Four Thousand Five Hundred Dollars (\$4,500.00); and

WHEREAS, the offered sum will cover all City costs and fees; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

SECTION 1. The negotiated settlement amount of Four Thousand Five Hundred Dollars is accepted consideration for release of the nuisance abatement lien against the Property.

SECTION 2. The City Attorney is authorized to execute the Release of Lien on behalf of the City.

SECTION 3. This resolution shall become effective upon its adoption and approval.

Adopted and approved this the 1st day of November 2021.

O. Stanhope Anthony III
Mayor

ATTEST:

Bernadette A. Parduski, NC-CMC, IIMC-MMC
City Clerk

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

Agenda Item: B-5

5) Management Reports:

- a. Monthly Financial Summary – September 2021
- b. Planning and Development Monthly Summary – September 2021

Consent Agenda Item: (Rick Howell, City Manager)

- Monthly Financial and Planning and Development Summaries

City Manager's Recommendation / Comments

The above listed reports are for City Council information and are placed on the agenda to ensure documentation that they were formally presented by management during a regular meeting.

C. Unfinished Business

Shelby
NORTH CAROLINA

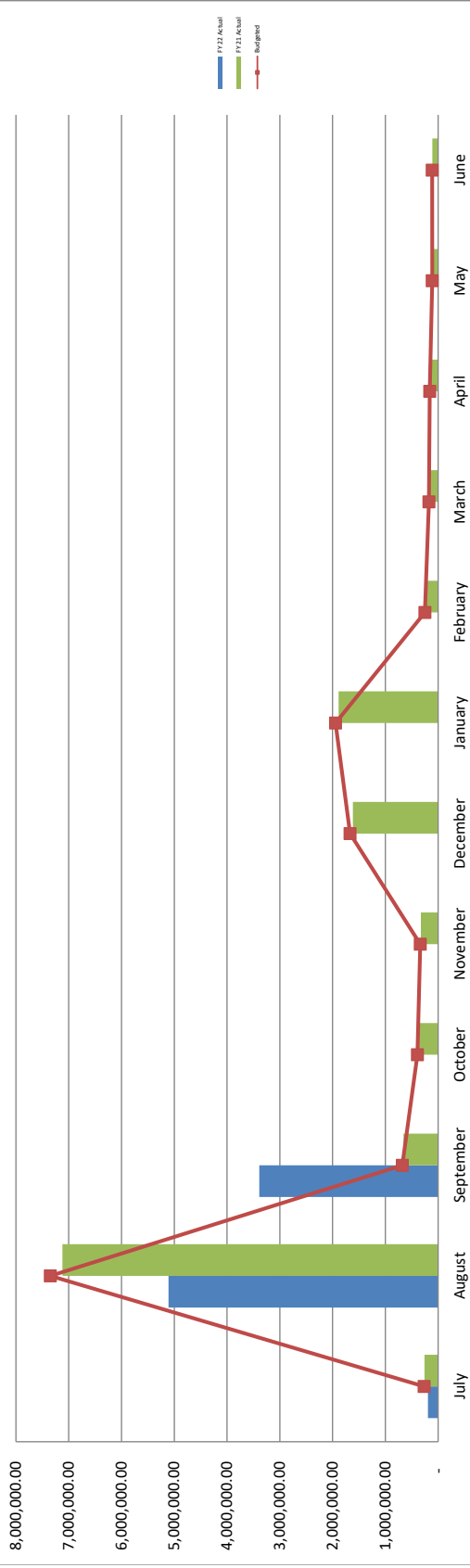


**Monthly Financial Summary
September 2021**

City of Shelby
Current Property Tax Collections
FY 2022

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budget FY 2021	266,872.03	7,347,866.86	678,339.62	391,751.34	338,537.34	1,668,045.24	1,946,211.21	251,158.11	175,779.68	159,120.20	111,682.24	115,136.13	13,450,500.00
FY 2022	192,874.52	5,110,461.99	3,390,680.59	379,651.17	328,080.81	1,616,523.72	1,886,097.88	243,400.50	170,350.31	154,205.40	108,232.67	111,579.88	13,035,049.54
% of Budget	1.43%	37.99%	25.21%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	8,694,017.10
Variance	(73,997.51)	(2,237,404.87)	2,712,340.97	(391,751.34)	(338,537.34)	(1,668,045.24)	(1,946,211.21)	(251,158.11)	(175,779.68)	(159,120.20)	(111,682.24)	(115,136.13)	(4,756,482.90)

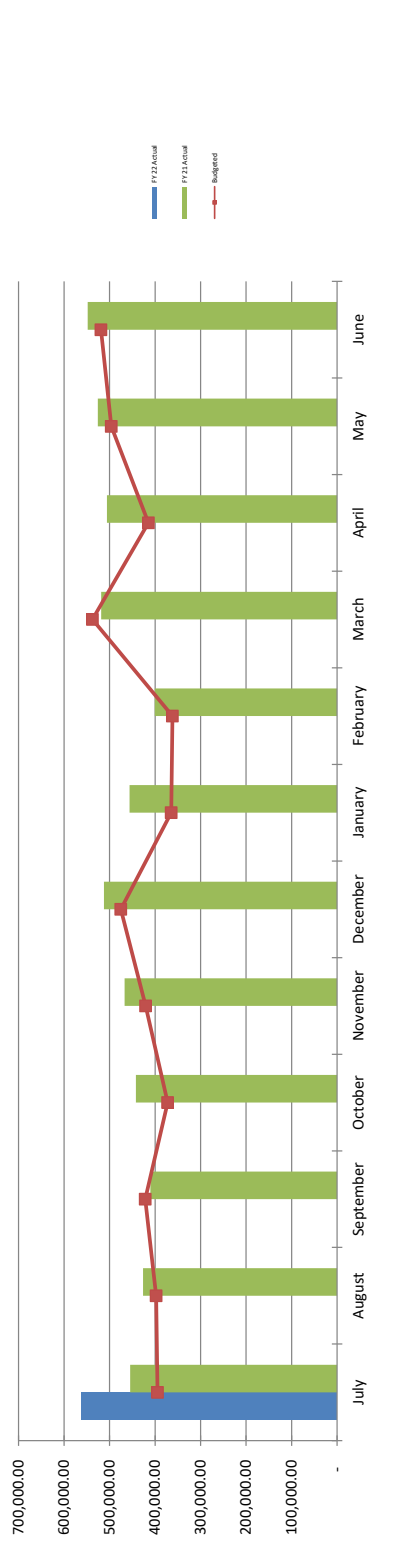
Current Property Tax Collections Budgeted and Collected



City of Shelby
Sales Tax Collections
FY 2022

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budget	394,351.82	397,446.29	421,604.76	372,123.31	420,646.68	475,132.30	364,692.02	361,742.33	537,573.72	414,801.75	496,080.53	518,804.51	5,175,000.00
FY 2021	454,615.42	426,384.38	410,452.25	442,297.17	467,100.43	512,492.21	455,885.01	400,803.20	518,480.64	505,892.93	525,880.46	548,176.57	5,668,460.67
FY 2022	561,875.17	-	-	-	-	-	-	-	-	-	-	-	561,875.17
% of Budget	10.86%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10.86%
Variance	167,523.35	(397,446.29)	(421,604.76)	(372,123.31)	(420,646.68)	(475,132.30)	(364,692.02)	(361,742.33)	(537,573.72)	(414,801.75)	(496,080.53)	(518,804.51)	(4,613,124.83)

Sales Tax Collections Budgeted and Collected



Notes:
Sales Tax Expansion to include Service Contracts: NCGS §105-164.4(a)(11), effective January 2014, has expanded the NC Sales and Use Tax to include "the sales price of a service contract".
A link to the NCDOR directive on this change is embedded here: <http://www.dor.state.nc.us/practitioner/sales/directives/SD-13-5.pdf>

Sales Tax Distribution Method: A link to a description of the individual articles of Sales Tax is embedded here: http://www.dor.state.nc.us/publications/sales/distribution_articles.pdf

City of Shelby
 Utility Sales Tax Distribution (Formerly Utility Franchise Tax)
 Last Three Years

	Third Quarter	Fourth Quarter	First Quarter	Second Quarter	Totals
Collection Period:	(July-Sept.)	(Oct.-Dec.)	(Jan.-Mar.)	(Apr.-June)	
Received in:	December	March	June	September	
FY 20	562,390.96	392,246.27	460,205.55	410,481.08	1,825,323.86
FY 21	574,782.27	445,666.24	476,587.12	451,433.94	1,948,469.57
FY 22	-	-	-	-	-
Budget	556,178.37	484,704.73	500,184.30	458,932.60	2,000,000.00
% of Budget	0.00%	0.00%	0.00%	0.00%	0.00%



Notes:

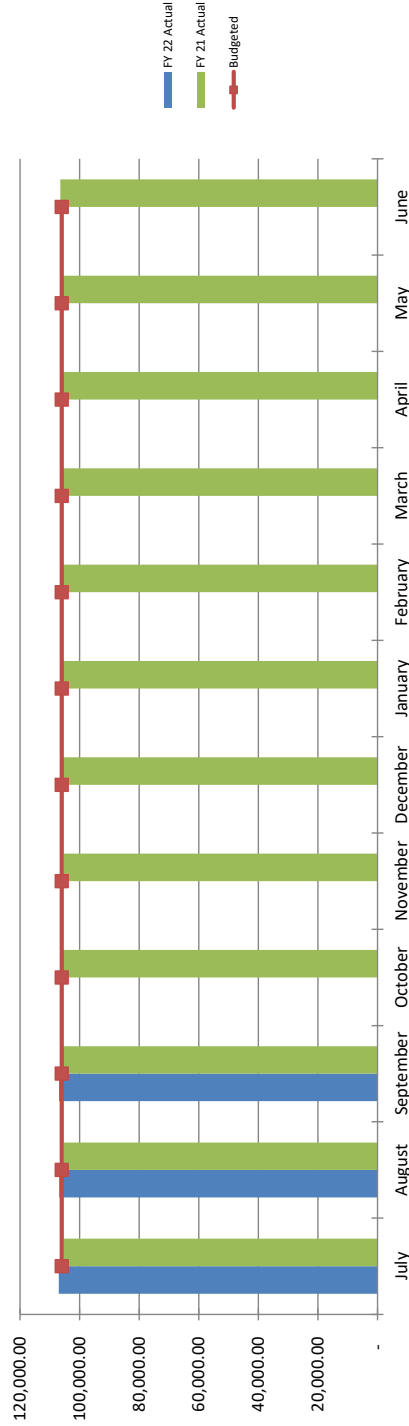
Effective July 2014, utility franchise tax was eliminated on sales of electricity and piped natural gas. A "hold harmless" provision will keep local distribution levels at the amounts received during the 2013-14 Fiscal Year.

City of Shelby
Solid Waste Fees
FY 2022

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budget	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	106,000.00	1,272,000.00
FY 2021	105,380.54	105,237.32	105,800.50	105,677.68	105,243.58	105,899.38	105,833.19	105,909.14	106,446.69	106,036.48	106,495.44	106,448.69	1,270,408.63
FY 2022	107,028.51	106,863.30	106,940.27	-	-	-	-	-	-	-	-	-	320,832.08
% of Budget	8.41%	8.40%	8.41%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	25.22%
Variance	1,028.51	863.30	940.27	(106,000.00)	(106,000.00)	(106,000.00)	(106,000.00)	(106,000.00)	(106,000.00)	(106,000.00)	(106,000.00)	(106,000.00)	(951,167.92)

Res. Accts: 7,738 7,730 - - - - -
Comm. Accts: 674 674 - - - - -

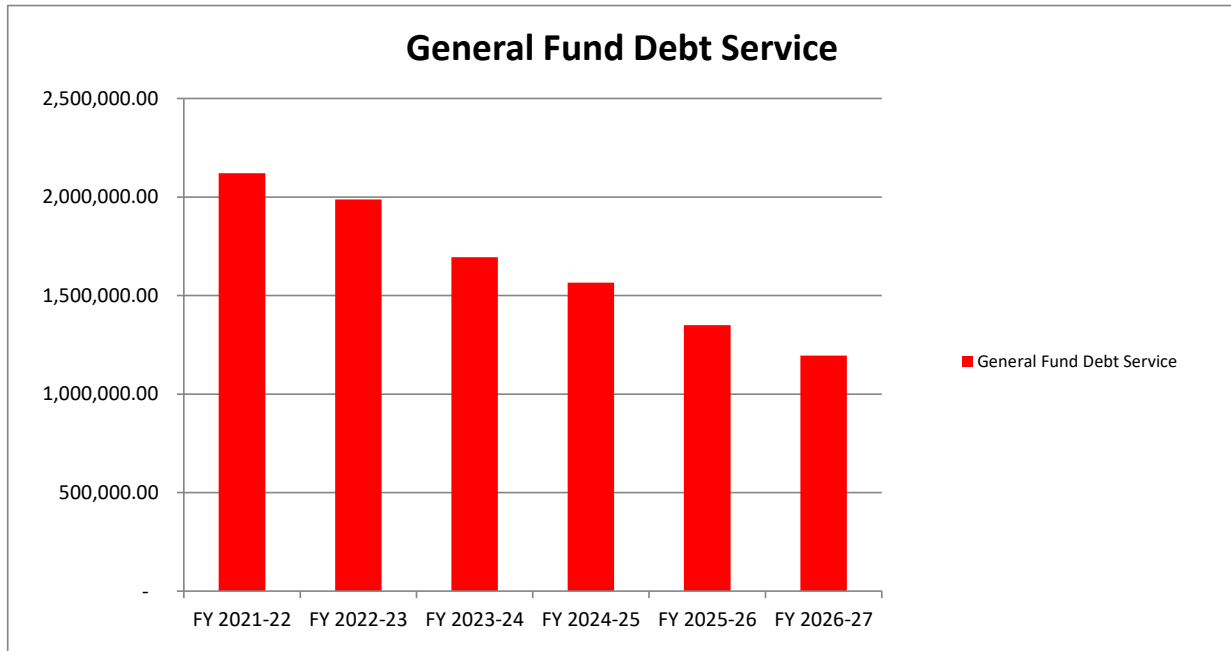
Solid Waste Fees Budgeted and Collected



DEBT SERVICE - GENERAL FUND

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
<u>Installment Purchase Contracts</u>						
Hanna Park Recreation Complex Debt Retired In 2032	673,134.00	658,606.66	644,079.33	629,552.00	615,024.66	600,497.33
NS Rail Corridor Purchase Debt Retired In 2029	650,375.00	639,222.22	628,069.44	617,100.00	605,763.89	594,611.11
FY 17 Installment Purchase Debt Retired In 2022	108,238.48	-	-	-	-	-
FY 18 Installment Purchase Debt Retired In 2023	266,389.91	266,389.91	-	-	-	-
FY 19 Installment Purchase Debt Retired In 2024	104,354.77	104,354.77	104,354.77	-	-	-
FY 20 Installment Purchase Debt Retired In 2025	189,692.00	189,692.00	189,692.00	189,692.00	-	-
FY 21 Installment Purchase Debt Retired In 2026	128,617.50	128,617.50	128,617.50	128,617.50	128,617.50	-
Total Debt Service - General Fund	2,120,801.66	1,986,883.06	1,694,813.04	1,564,961.50	1,349,406.05	1,195,108.44

Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



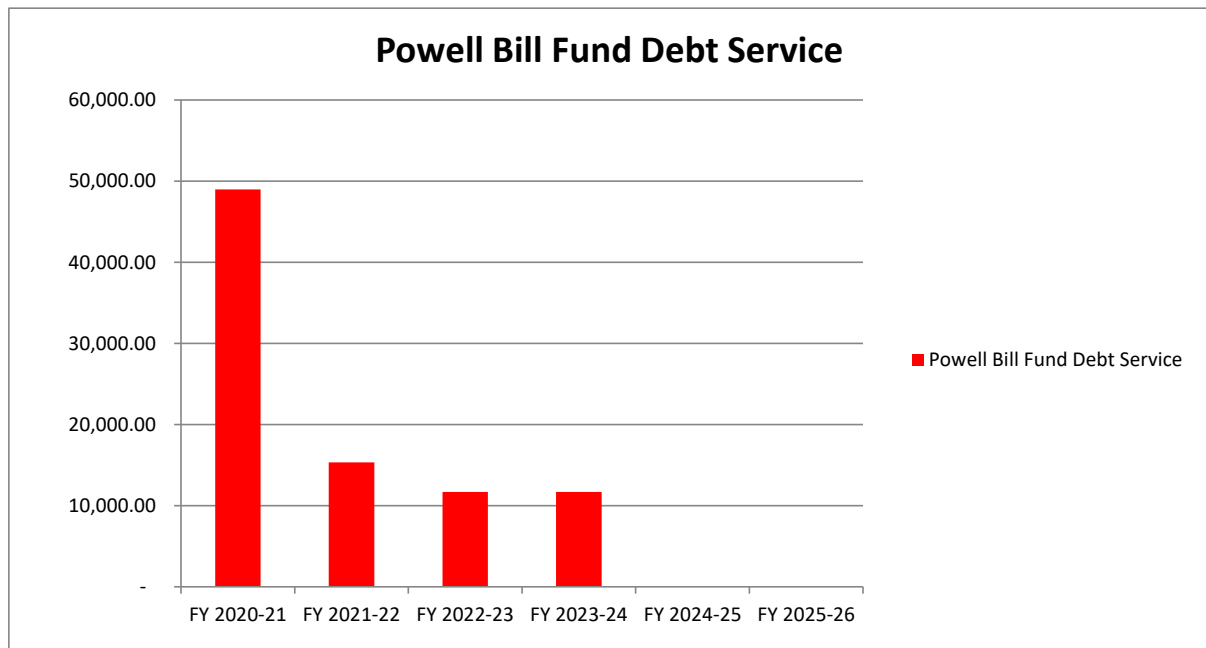
City of Shelby
 For 2022 03 (25.00% of the Fiscal Year)
 General Fund Expenditures by Division

DEPARTMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GOVERNING BOARD	85,921.00	85,921.00	22,804.58	0.00	63,116.42	26.50 %
TOTAL ADMINISTRATION	719,261.00	719,261.00	199,152.56	1,139.91	518,968.53	27.80 %
TOTAL FINANCE	656,717.00	656,717.00	318,354.85	2,154.55	336,207.60	48.80 %
TOTAL PURCHASING	77,710.00	77,764.00	25,385.96	53.59	52,324.04	32.70 %
TOTAL HUMAN RESOURCES	273,393.00	273,393.00	62,085.00	0.00	211,308.00	22.70 %
TOTAL CUSTOMER SERVICE	292,079.00	296,105.00	47,835.04	4,026.20	244,243.96	17.50 %
TOTAL INFORMATION SERVICES	329,919.00	331,621.00	119,302.15	62,088.48	150,230.37	54.70 %
TOTAL METER SERVICE	96,082.00	96,082.00	27,166.80	0.00	68,915.20	28.30 %
TOTAL GARAGE	534,715.00	534,715.00	151,421.96	0.00	383,293.04	28.30 %
TOTAL CITY HALL	452,800.00	452,800.00	44,501.03	0.00	408,298.97	9.80 %
TOTAL POLICE	7,671,563.00	7,679,007.00	2,165,679.77	27,984.47	5,485,342.72	28.60 %
TOTAL COMMUNICATION	794,100.00	794,100.00	182,758.53	0.00	611,341.47	23.00 %
TOTAL FIRE	5,626,296.00	5,729,624.00	1,374,505.17	831,001.99	3,524,116.43	38.50 %
TOTAL BUILDING INSPECTIONS	416,775.00	416,775.00	72,339.81	0.00	344,435.19	17.40 %
TOTAL STREETS	1,276,305.00	1,334,526.00	354,938.93	64,150.10	915,436.57	31.40 %
TOTAL AIRPORT	438,275.00	447,870.00	128,701.21	9,462.12	309,706.67	30.80 %
TOTAL SOLID WASTE	2,144,010.00	2,144,010.00	585,622.57	8,841.00	1,549,546.43	27.70 %
TOTAL GIS	54,989.00	87,788.00	43,773.64	36,930.00	7,084.36	91.90 %
TOTAL PLANNING SERVICES	590,950.00	591,376.00	143,962.48	425.50	446,987.52	24.40 %
TOTAL SPECIAL APPROPRIATIONS	2,948,525.00	3,016,680.00	271,850.01	0.00	2,744,829.99	9.00 %
TOTAL PARKS & RECREATION	1,717,290.00	1,727,078.00	517,519.35	78,799.56	1,130,759.09	34.50 %
TOTAL MAINTENANCE & CEMETERY	1,596,325.00	1,596,325.00	388,358.87	1,045.32	1,206,920.81	24.40 %
GRAND TOTAL	28,794,000.00	29,089,538.00	7,248,020.27	1,128,102.79	20,713,413.38	28.79 %

DEBT SERVICE - POWELL BILL FUND

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
<u>Installment Purchase Contracts</u>						
FY 17 Installment Purchase Debt Retired in 2022	33,612.66	-	-	-	-	-
FY 18 Installment Purchase Debt Retired in 2023	3,644.52	3,644.52	-	-	-	-
FY 20 Installment Purchase Debt Retired in 2025	11,703.00	11,703.00	11,703.00	11,703.00	-	-
Total Debt Service - Powell Bill Fund	48,960.18	15,347.52	11,703.00	11,703.00	-	-

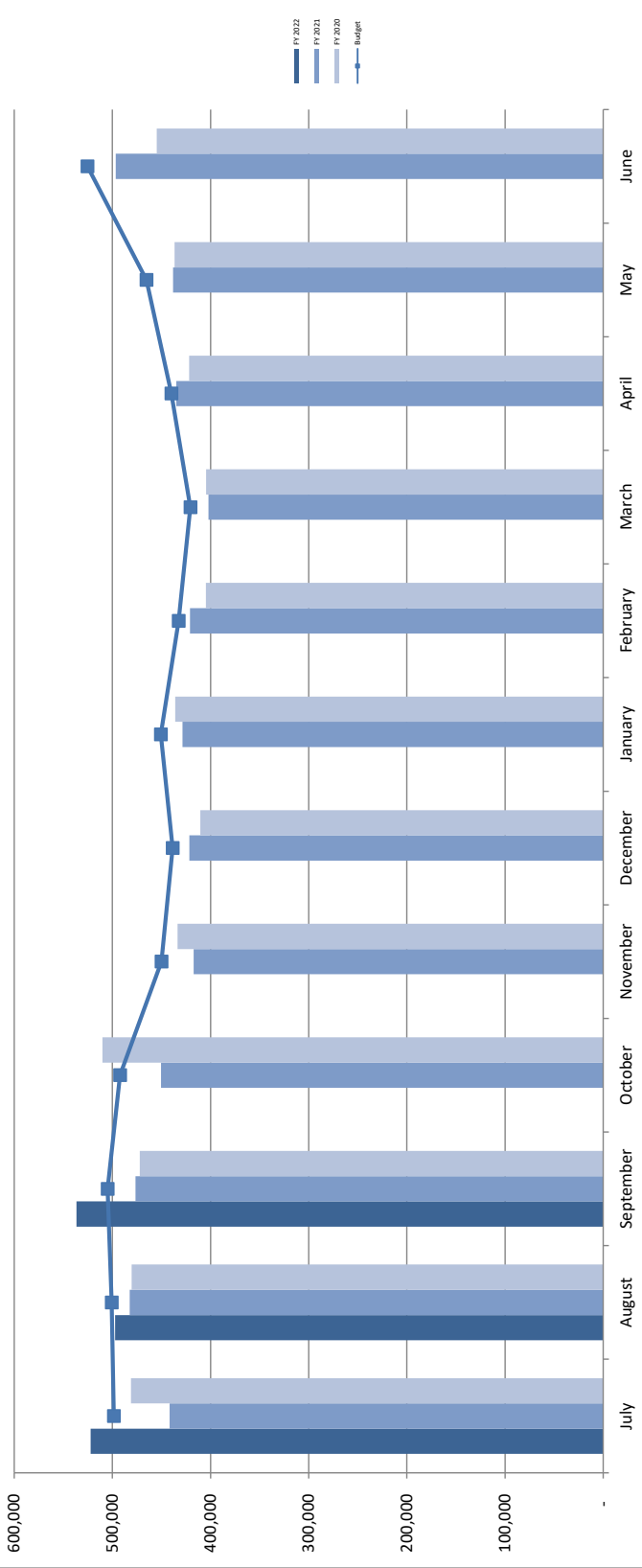
Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
Water Revenue Budget to Actual
FY 2022

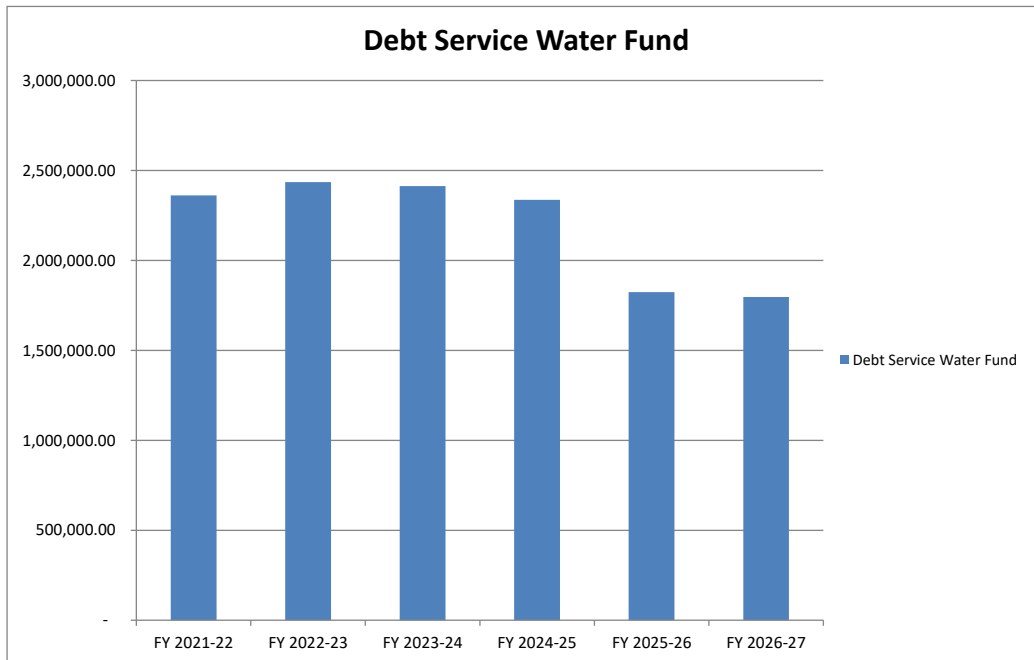
	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY 2022 Budget													
Inside Water Useage Dollars	132,961 440,558.64	135,912 448,193.27	137,516 444,341.63	130,967 435,884.36	116,874 400,113.12	114,782 392,334.71	120,220 402,926.15	110,024 382,715.01	106,297 375,154.16	114,535 392,427.58	123,558 415,062.20	147,145 467,791.58	1,490,790 4,997,502.43
Outside Water Useage Dollars	15,372 57,978.14	13,571 52,587.35	16,377 60,609.17	14,910 56,390.38	12,691 49,951.05	11,485 46,256.35	11,930 47,833.99	12,803 49,797.86	11,352 45,444.00	11,842 47,489.15	12,840 50,185.45	15,353 57,614.67	160,526 622,137.57
Totals Useage Dollars	148,333 498,536.78	149,484 500,780.62	153,893 504,950.80	145,878 492,274.74	129,565 450,064.17	126,267 438,591.06	132,150 450,760.15	122,827 432,512.88	117,649 420,598.16	126,376 439,916.74	136,398 465,247.65	162,497 525,406.25	1,651,316 5,619,640.00
FY 2022 Actual													
Inside Water Useage Dollars	147,300 465,884	132,769 437,870	156,014 478,412	- -	- -	- -	- -	- -	- -	- -	- -	- -	436,083 1,382,165.19
Outside Water Useage Dollars	15,182 56,397	16,501 59,395	16,094 58,290	- -	- -	- -	- -	- -	- -	- -	- -	- -	47,777 174,082
Totals Useage Dollars	162,482 522,281	149,270 497,265	172,108 536,702	- -	- -	- -	- -	- -	- -	- -	- -	- -	483,860 1,556,247.54
Variance													
Inside Water Useage Dollars	14,339 25,325.14	(3,143) (10,323.43)	18,498 34,069.94	(130,967) (435,884.36)	(116,874) (400,113.12)	(114,782) (392,334.71)	(120,220) (402,926.15)	(110,024) (382,715.01)	(106,297) (375,154.16)	(114,535) (392,427.58)	(123,558) (415,062.20)	(147,145) (467,791.58)	(1,054,707) (3,615,337.24)
Outside Water Useage Dollars	(190) (1,580.66)	2,930 6,807.52	(283) (2,319.17)	(14,910) (56,390.38)	(12,691) (49,951.05)	(11,485) (46,256.35)	(11,930) (47,833.99)	(12,803) (49,797.86)	(11,352) (45,444.00)	(11,842) (47,489.15)	(12,840) (50,185.45)	(15,353) (57,614.67)	(112,749) (448,055)
Totals Useage Dollars	14,149 23,744.48	(214) (3,515.91)	18,215 31,750.77	(145,878) (492,274.74)	(129,565) (450,064.17)	(126,267) (438,591.06)	(132,150) (450,760.15)	(122,827) (432,512.88)	(117,649) (420,598.16)	(126,376) (439,916.74)	(136,398) (465,247.65)	(162,497) (525,406.25)	(1,167,456) (4,063,392.46)

Water Sales In Dollars - Budget to Actual FY 2021 - 2022



DEBT SERVICE - WATER FUND	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
<u>Revenue Bonds</u>						
Series 2013A Revenue Bonds Debt Retired In 2029	324,157.13	325,250.01	324,029.73	324,717.52	325,173.82	325,173.82
Series 2010 Revenue Bonds Debt Retired In 2025	526,469.18	517,224.37	507,603.26	497,590.50	-	-
Series 2015 Revenue Bonds Debt Retired In 2030	201,100.00	201,100.00	201,100.00	201,100.00	201,100.00	201,100.00
Series 2016 Revenue Bonds Debt Retired In 2031	233,400.00	233,400.00	233,400.00	233,400.00	233,400.00	233,400.00
NCDEQ-DWI SRF Loan Debt Retired In 2040	959,805.01	1,060,171.30	1,047,604.00	1,035,036.68	1,022,469.38	1,009,902.08
<u>Installment Purchase</u>						
Uptown Infrastructure - Electric Fund Loan Debt Retired In 2038	27,250.00	27,250.00	27,250.00	27,250.00	27,250.00	27,250.00
FY 17 Installment Purchase Debt Retired In 2022	17,188.29	-	-	-	-	-
FY 19 Installment Purchase Debt Retired In 2024	54,380.79	54,380.79	54,380.79	-	-	-
FY 20 Installment Purchase Debt Retired In 2025	2,561.50	2,561.50	2,561.50	2,561.50	-	-
FY 21 Installment Purchase Debt Retired In 2026	14,465.00	14,465.00	14,465.00	14,465.00	14,465.00	-
Total Debt Service - Water Fund	2,360,776.90	2,435,802.97	2,412,394.28	2,336,121.20	1,823,858.20	1,796,825.90

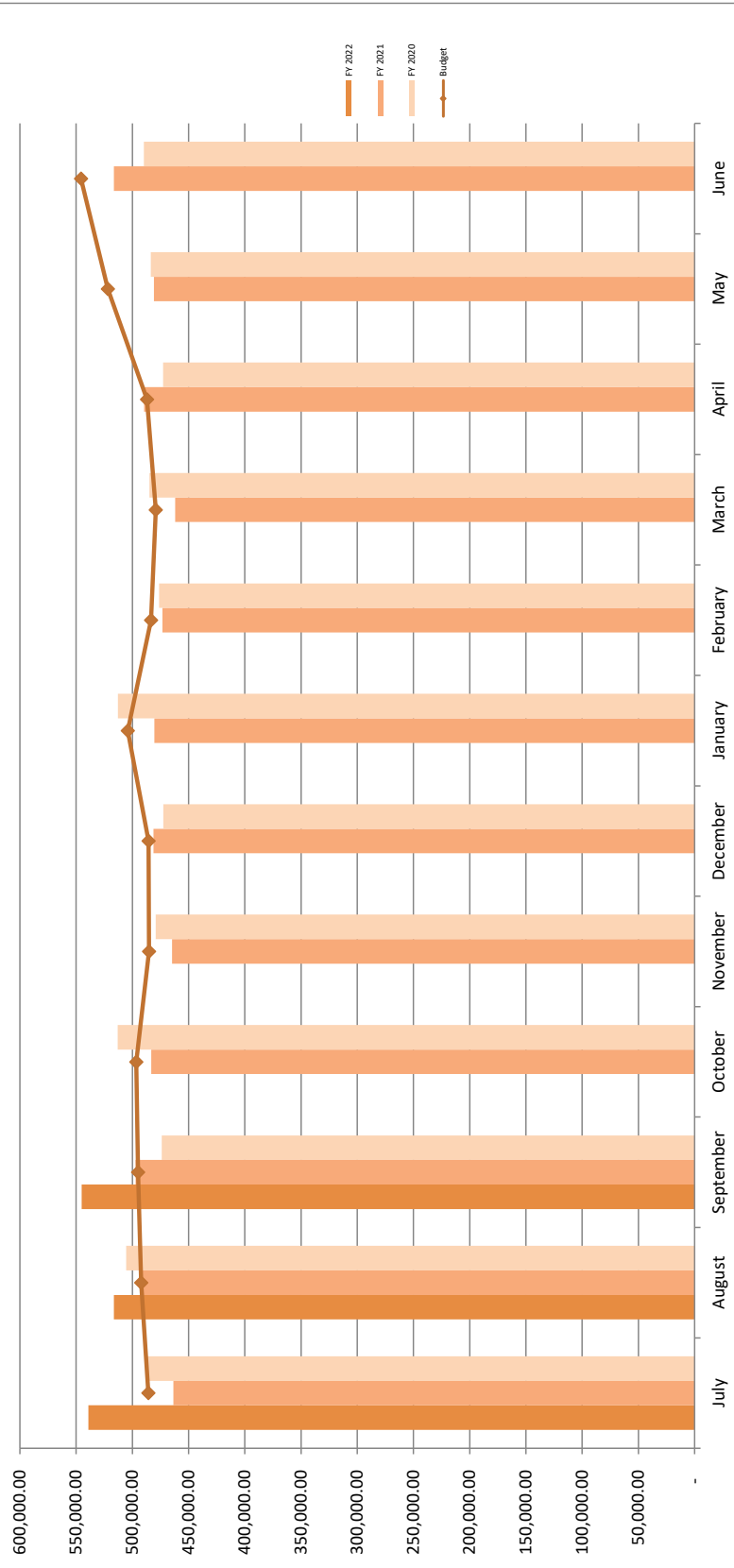
Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
Sewer Revenue Budget to Actual
FY 2022

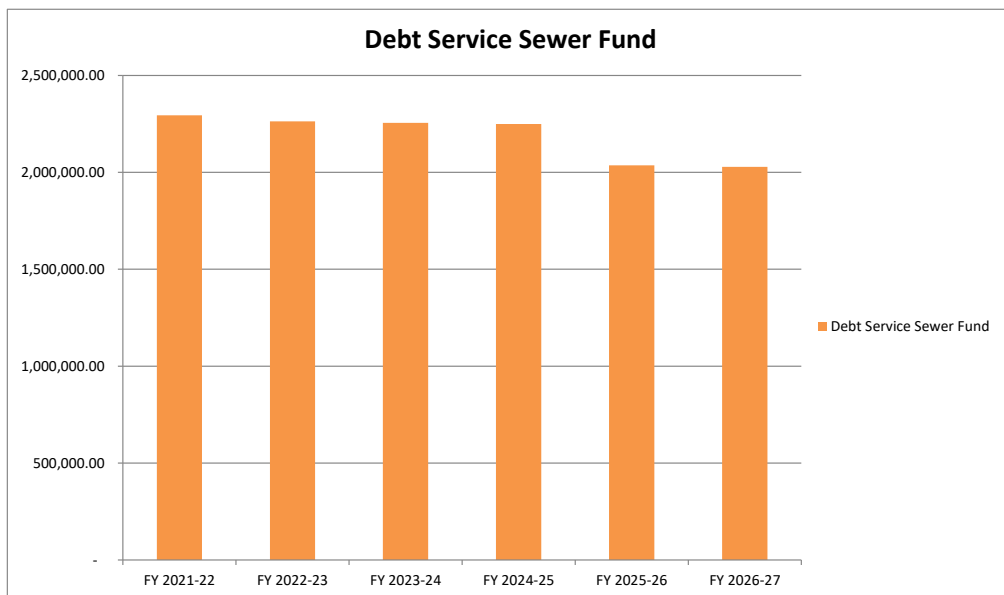
	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY 2022 Budget													
Inside Sewer													
Useage	68,512	70,250	53,846	69,057	66,689	67,452	71,487	66,675	64,185	66,827	76,924	82,341	824,244
Dollars	456,884.41	465,493.45	462,106.95	462,388.82	448,975.74	450,155.61	464,781.57	449,302.18	439,595.61	451,018.69	485,603.30	509,783.35	5,546,089.69
Outside Sewer													
Useage	2,886	2,520	3,410	3,557	3,855	3,771	4,329	3,581	4,344	3,369	3,361	3,320	42,303
Dollars	28,960.22	26,678.11	32,909.79	34,083.37	36,133.08	35,355.54	39,258.40	34,125.67	39,547.42	35,886.02	36,098.03	35,946.66	414,982.31
Totals													
Useage	71,398	72,770	57,256	72,614	70,544	71,223	75,816	70,256	68,529	70,196	80,285	85,661	866,547
Dollars	485,844.63	492,171.56	495,016.74	496,472.19	485,108.82	485,511.15	504,039.97	483,427.85	479,143.04	486,904.71	521,701.33	545,730.01	5,961,072.00
FY 2022 Actual													
Inside Sewer													
Useage	77,633	73,340	81,561	-	-	-	-	-	-	-	-	-	232,534
Dollars	501,861.04	479,112.06	505,097.81	-	-	-	-	-	-	-	-	-	1,486,070.91
Outside Sewer													
Useage	2,432	2,397	2,756	-	-	-	-	-	-	-	-	-	7,585
Dollars	37,319.18	37,327.88	39,989.26	-	-	-	-	-	-	-	-	-	114,636.32
Totals													
Useage	80,065	75,737	84,317	-	-	-	-	-	-	-	-	-	240,119
Dollars	539,180.22	516,439.94	545,087.07	-	-	-	-	-	-	-	-	-	1,600,707.23
Variance													
Inside Sewer													
Useage	9,121	3,090	27,715	(69,057)	(66,689)	(67,452)	(71,487)	(66,675)	(64,185)	(66,827)	(76,924)	(82,341)	(591,709.67)
Dollars	44,976.63	13,618.61	42,990.86	(462,388.82)	(448,975.74)	(450,155.61)	(464,781.57)	(449,302.18)	(439,595.61)	(451,018.69)	(485,603.30)	(509,783.35)	(4,060,018.78)
Outside Sewer													
Useage	(454)	(123)	(654)	(3,557)	(3,855)	(3,771)	(4,329)	(3,581)	(4,344)	(3,369)	(3,361)	(3,320)	(34,718.00)
Dollars	8,358.96	10,649.77	7,079.47	(34,083.37)	(36,133.08)	(35,355.54)	(39,258.40)	(34,125.67)	(39,547.42)	(35,886.02)	(36,098.03)	(35,946.66)	(300,345.99)
Totals													
Useage	8,667	2,967	27,061	(72,614)	(70,544)	(71,223)	(75,816)	(70,256)	(68,529)	(70,196)	(80,285)	(85,661)	(626,427.67)
Dollars	53,335.59	24,268.38	50,070.33	(496,472.19)	(485,108.82)	(485,511.15)	(504,039.97)	(483,427.85)	(479,143.04)	(486,904.71)	(521,701.33)	(545,730.01)	(4,360,364.77)

Sewer Sales in Dollars - Budget to Actual FY 2021 - 2022



DEBT SERVICE - SEWER FUND	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
<u>Revenue Bonds</u>						
Series 2013A Revenue Bonds Debt Retired In 2029	102,558.09	102,903.86	102,517.78	102,735.39	102,879.76	102,292.28
Series 2013C Revenue Bonds Debt Retired In 2028	199,458.88	198,822.47	198,081.73	197,236.66	200,137.25	198,979.17
Series 2010 Revenue Bonds Debt Retired In 2025	215,198.61	211,419.72	207,487.01	203,394.22	-	-
NC DENR-DWI SRF Loan Debt Retired in 2034	36,300.10	36,300.10	36,300.10	36,300.10	36,300.10	36,300.10
NC DENR-DWI SRF Loan Debt Retired in 2035	156,521.90	156,521.90	156,521.90	156,521.90	156,521.90	156,521.90
NC DENR-DWI SRF Loan Debt Retired in 2035	469,832.90	469,832.90	469,832.90	469,832.90	469,832.90	469,832.90
NC DENR-DWI SRF Loan Debt Retired in 2041	991,870.00	991,870.00	991,870.00	991,870.00	991,870.00	991,870.00
<u>Installment Purchase</u>						
Uptown Infrastructure - Loan from Electric Fund Debt Retired in 2038	72,750.00	72,750.00	72,750.00	72,750.00	72,750.00	72,750.00
FY 17 Installment Purchase Debt Retired In 2022	26,880.58	-	-	-	-	-
FY 18 Installment Purchase Debt Retired In 2023	2,903.26	2,903.26	-	-	-	-
FY 19 Installment Purchase Debt Retired In 2024	1,408.74	1,408.74	1,408.74	-	-	-
FY 20 Installment Purchase Debt Retired In 2025	12,525.50	12,525.50	12,525.50	12,525.50	-	-
FY 21 Installment Purchase Debt Retired In 2026	6,215.00	6,215.00	6,215.00	6,215.00	6,215.00	-
Total Debt Service - Sewer Fund	2,294,423.55	2,263,473.45	2,255,510.66	2,249,381.66	2,036,506.90	2,028,546.34

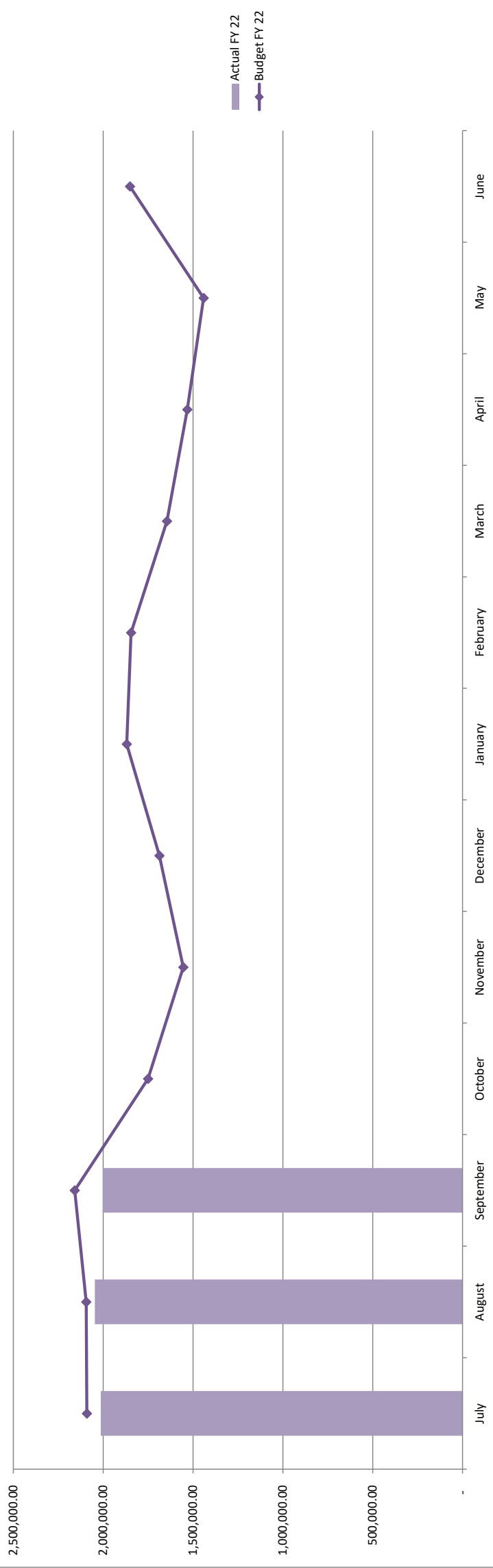
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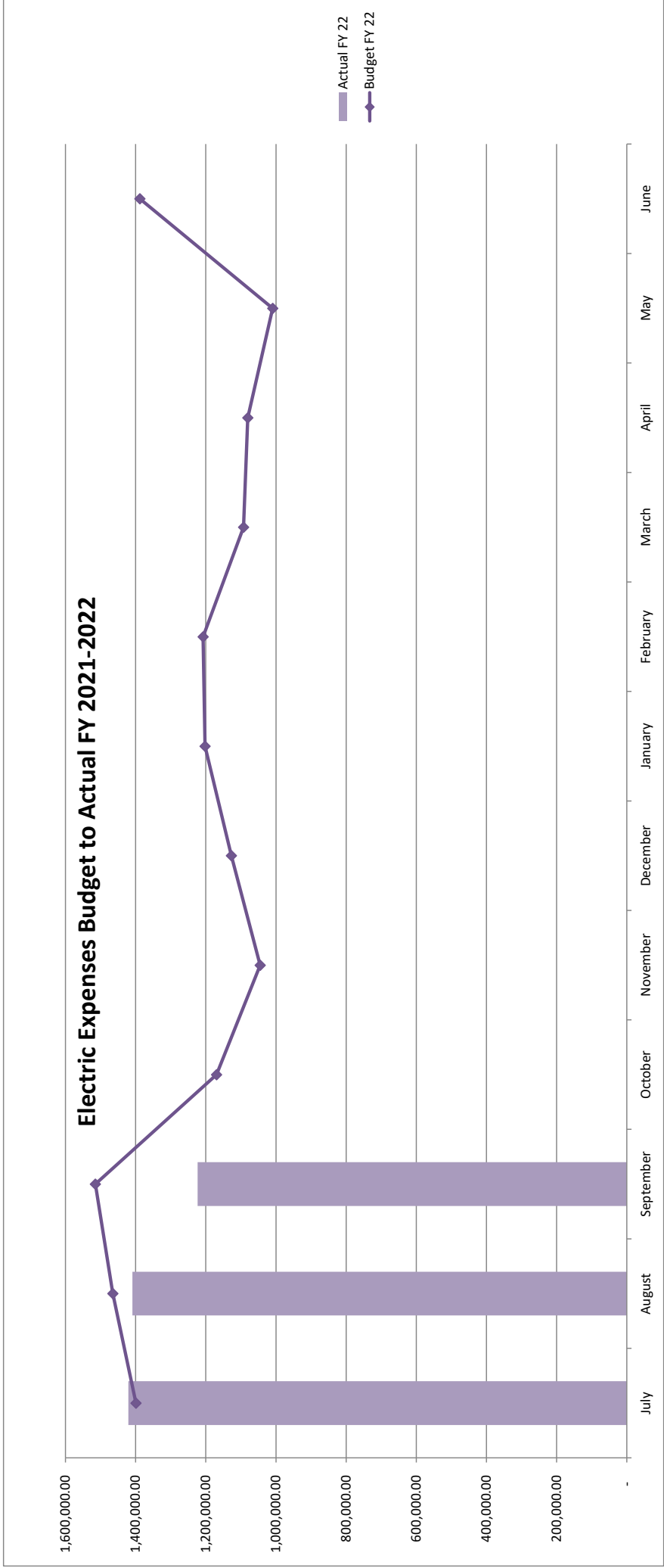
City of Shelby
Electric Revenues Budget to Actual
FY 2022

Revenues Budget FY 22	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	888,192.80	905,070.83	889,403.93	683,984.80	623,498.84	798,656.66	926,510.59	912,010.95	762,405.29	648,463.38	574,814.98	770,567.06	9,383,580.12
Commercial	1,183,523.77	1,166,811.02	1,245,221.55	1,049,869.82	916,006.21	873,253.35	927,811.46	917,660.30	868,382.85	866,482.11	850,742.92	1,055,875.44	11,921,640.80
Industrial	19,505.92	22,388.91	23,737.08	16,789.71	14,997.50	15,378.27	14,823.35	15,520.93	14,739.64	16,908.65	15,683.89	24,305.22	214,779.08
Totals	2,091,222.49	2,094,270.76	2,158,362.56	1,750,644.33	1,554,502.55	1,687,288.28	1,869,145.41	1,845,192.18	1,645,527.78	1,531,854.14	1,441,241.79	1,850,747.72	21,520,000.00
Actual FY 22	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	880,501.52	879,896.06	842,330.03	-	-	-	-	-	-	-	-	-	2,602,727.61
Commercial	1,091,518.23	1,126,015.11	1,119,148.12	-	-	-	-	-	-	-	-	-	3,336,681.46
Industrial	41,076.50	40,385.09	41,368.65	-	-	-	-	-	-	-	-	-	-
Totals	2,013,096.25	2,046,296.26	2,002,846.80	-	-	-	-	-	-	-	-	-	6,062,239.31
Revenue Variance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	(7,691.27)	(25,174.77)	(47,073.91)	(683,984.80)	(623,498.84)	(798,656.66)	(926,510.59)	(912,010.95)	(762,405.29)	(648,463.38)	(574,814.98)	(770,567.06)	(6,780,852.50)
Commercial	(92,005.55)	(40,795.92)	(126,073.42)	(1,049,869.82)	(916,006.21)	(873,253.35)	(927,811.46)	(917,660.30)	(868,382.85)	(866,482.11)	(850,742.92)	(1,055,875.44)	(8,584,959.35)
Industrial	21,570.58	17,996.18	17,631.57	(16,789.71)	(14,997.50)	(15,378.27)	(14,823.35)	(15,520.93)	(14,739.64)	(16,908.65)	(15,683.89)	(24,305.22)	(91,948.84)
Totals	(78,126.24)	(47,974.50)	(155,515.76)	(1,750,644.33)	(1,554,502.55)	(1,687,288.28)	(1,869,145.41)	(1,845,192.18)	(1,645,527.78)	(1,531,854.14)	(1,441,241.79)	(1,850,747.72)	(15,457,760.69)

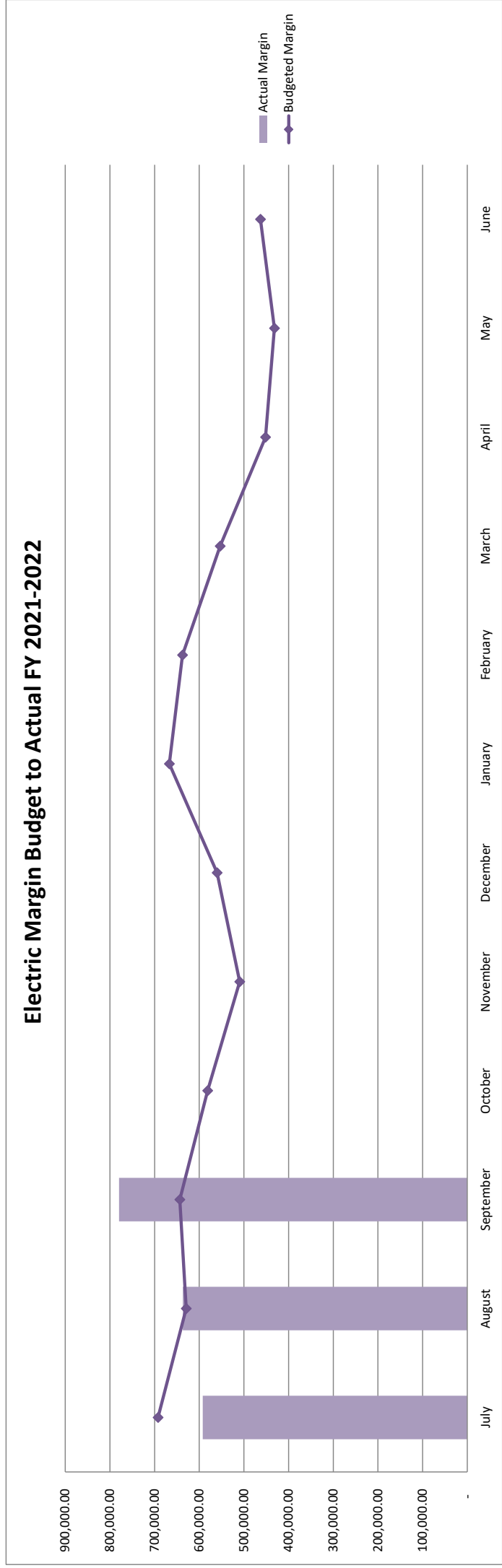
Electric Revenues Budget to Actual FY 2021-2022



Expenses													
Budget FY 22													
	July	August	September	October	November	December	January	February	March	April	May	June	Totals
NCMPA1	1,348,754.95	1,414,214.89	1,467,192.58	1,132,669.12	1,009,425.68	1,089,253.24	1,163,230.60	1,167,262.35	1,054,934.95	1,044,498.58	974,058.23	1,344,504.84	14,210,000.00
SEPA	50,123.30	50,951.57	47,498.77	36,873.99	35,749.70	37,820.86	38,817.94	40,530.13	37,260.83	35,634.69	35,409.97	43,328.26	490,000.00
Totals	1,398,878.25	1,465,166.46	1,514,691.35	1,169,543.11	1,045,175.38	1,127,074.10	1,202,048.53	1,207,792.48	1,092,195.78	1,080,133.27	1,009,468.19	1,387,833.10	14,700,000.00
Actual FY 22													
NCMPA1	1,387,577.43	1,374,262.77	1,189,126.57	-	-	-	-	-	-	-	-	-	3,950,966.77
SEPA	33,362.07	35,097.20	34,006.80	-	-	-	-	-	-	-	-	-	102,466.07
Totals	1,420,939.50	1,409,359.97	1,223,133.37	-	-	-	-	-	-	-	-	-	4,053,432.84
Expense Variance													
NCMPA1	(38,822.48)	39,952.12	278,066.01	1,132,669.12	1,009,425.68	1,089,253.24	1,163,230.60	1,167,262.35	1,054,934.95	1,044,498.58	974,058.23	1,344,504.84	10,259,033.23
SEPA	16,761.23	15,854.37	13,491.97	36,873.99	35,749.70	37,820.86	38,817.94	40,530.13	37,260.83	35,634.69	35,409.97	43,328.26	387,533.93
Totals	(22,061.25)	55,806.49	291,557.98	1,169,543.11	1,045,175.38	1,127,074.10	1,202,048.53	1,207,792.48	1,092,195.78	1,080,133.27	1,009,468.19	1,387,833.10	10,646,567.16

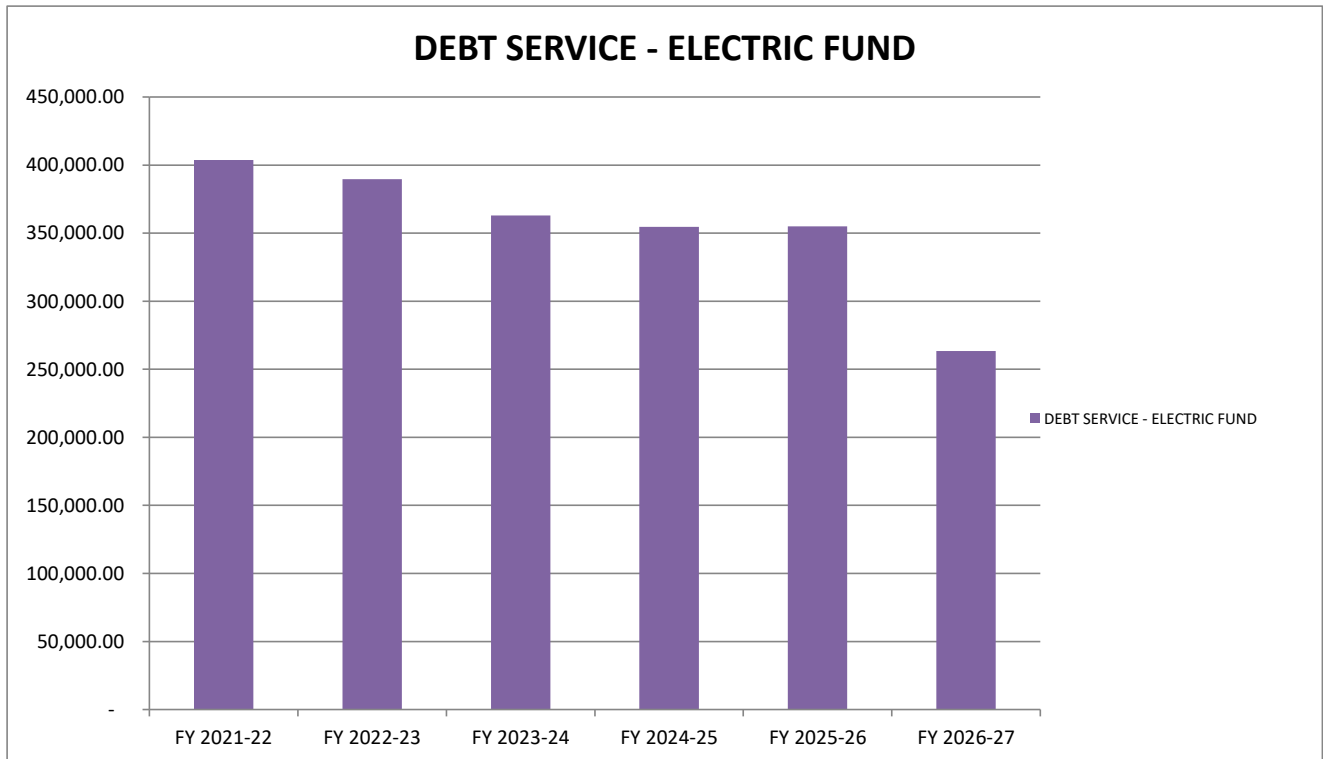


Margin	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budgeted Revenues	2,091,222.49	2,094,270.76	2,158,362.56	1,750,644.33	1,554,502.55	1,687,288.28	1,869,145.41	1,845,192.18	1,645,527.78	1,531,854.14	1,441,241.79	1,850,747.72	21,520,000.00
Budgeted Expenses	(1,398,878.25)	(1,465,166.46)	(1,514,691.35)	(1,169,543.11)	(1,045,175.38)	(1,127,074.10)	(1,202,048.53)	(1,207,792.48)	(1,092,195.78)	(1,080,133.27)	(1,009,468.19)	(1,387,833.10)	(14,700,000.00)
Budgeted Margin	692,344.24	629,104.31	643,671.22	581,101.22	509,327.17	560,214.18	667,096.88	637,399.70	553,332.00	451,720.87	431,773.60	462,914.62	6,820,000.00
Actual Revenues	2,013,096.25	2,046,296.26	2,002,846.80	-	-	-	-	-	-	-	-	-	6,062,239.31
Actual Expenses	(1,420,939.50)	(1,409,359.97)	(1,223,133.37)	-	-	-	-	-	-	-	-	-	(4,053,432.84)
Actual Margin	592,156.75	636,936.29	779,713.43	-	-	-	-	-	-	-	-	-	2,008,806.47
Margin Variance	(100,187.49)	7,831.98	136,042.21	(581,101.22)	(509,327.17)	(560,214.18)	(667,096.88)	(637,399.70)	(553,332.00)	(451,720.87)	(431,773.60)	(462,914.62)	(4,811,193.53)



DEBT SERVICE - ELECTRIC FUND		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
<u>Revenue Bonds</u>							
Series 2013A Revenue Bonds							
Total	Debt Retired In 2029	264,102.54	264,992.95	263,998.74	264,559.11	264,930.87	263,418.02
<u>Installment Purchase Contracts</u>							
FY 17 Installment Purchase							
	Debt Retired In 2022	15,039.75	-	-	-	-	-
FY 18 Installment Purchase							
	Debt Retired In 2023	25,727.86	25,727.86	-	-	-	-
FY 19 Installment Purchase							
	Debt Retired In 2024	8,921.99	8,921.99	8,921.99	-	-	-
FY 21 Installment Purchase							
	Debt Retired In 2026	89,952.50	89,952.50	89,952.50	89,952.50	89,952.50	-
Total		<u>403,744.64</u>	<u>389,595.30</u>	<u>362,873.23</u>	<u>354,511.61</u>	<u>354,883.37</u>	<u>263,418.02</u>

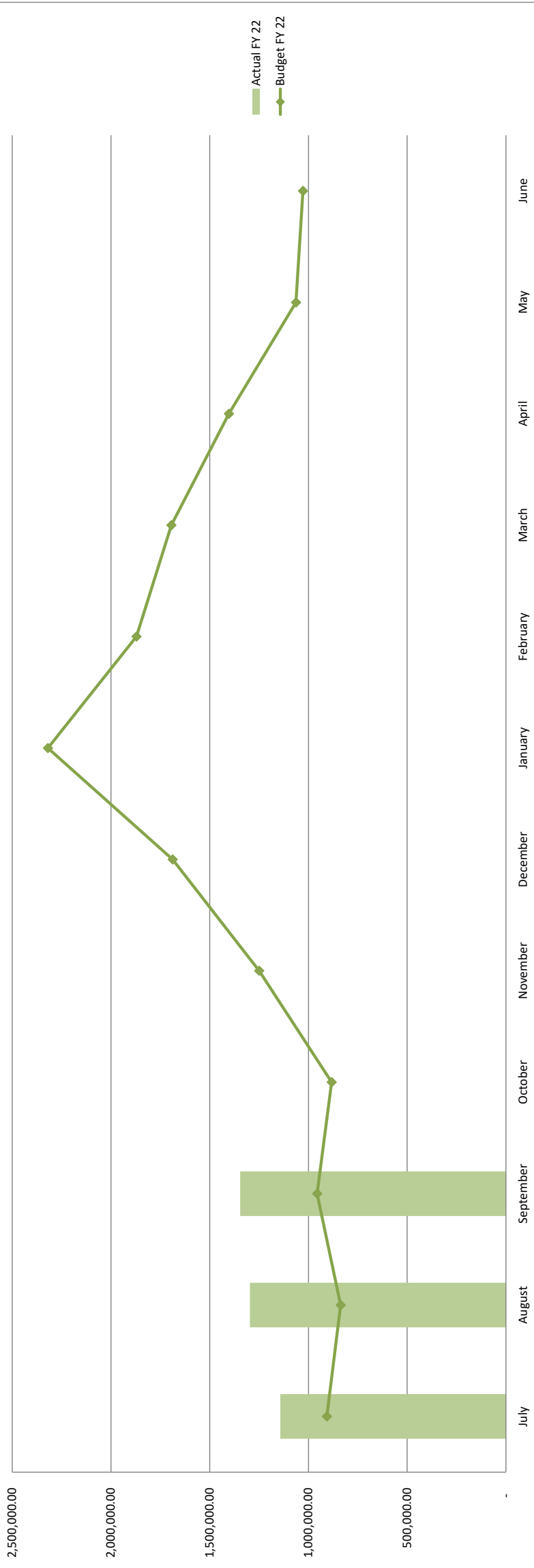
Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
Gas Revenues Budget to Actual
FY 2022

Revenues Budget FY 22	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	122,595.58	119,268.48	121,306.17	129,799.55	246,011.66	586,018.72	791,708.03	637,787.28	504,139.51	367,667.88	184,345.28	140,512.60	3,951,160.73
Commercial	127,145.91	138,085.78	150,892.43	157,303.22	224,156.33	451,584.06	652,439.46	522,669.45	421,087.18	337,776.30	160,527.02	142,379.72	3,486,046.85
High Load Factor	21,204.40	17,255.87	13,195.68	10,537.51	44,416.21	49,695.69	51,938.49	56,935.06	50,251.61	53,598.68	50,480.09	50,460.41	469,969.71
Interruptibles	53,938.27	54,429.36	51,846.13	50,373.91	65,220.45	56,126.20	53,678.30	76,814.28	52,852.17	54,901.55	51,318.41	54,642.71	676,141.74
Special lnd Class	582,378.63	507,899.21	619,077.33	535,030.86	669,816.02	544,232.23	769,537.34	577,077.07	665,601.80	588,925.46	616,872.18	640,232.84	7,316,680.97
Totals	907,262.79	836,938.70	956,317.74	883,045.05	1,249,620.66	1,687,656.91	2,319,301.61	1,871,283.13	1,693,932.27	1,402,869.87	1,063,542.98	1,028,228.29	15,900,000.00
Actual FY 22	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	126,424.43	121,787.88	125,541.02	-	-	-	-	-	-	-	-	-	373,753.33
Commercial	216,803.16	218,558.89	258,602.85	-	-	-	-	-	-	-	-	-	693,964.90
High Load Factor	45,862.44	53,682.87	67,506.54	-	-	-	-	-	-	-	-	-	167,051.85
Interruptibles	61,086.99	63,329.37	69,418.16	-	-	-	-	-	-	-	-	-	193,834.52
Special lnd Class	692,577.77	838,939.79	824,567.30	-	-	-	-	-	-	-	-	-	2,356,084.86
Totals	1,142,754.79	1,296,298.80	1,345,635.87	-	-	-	-	-	-	-	-	-	3,784,689.46
Revenue Variance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	3,828.85	2,519.40	4,234.85	(129,799.55)	(246,011.66)	(586,018.72)	(791,708.03)	(637,787.28)	(504,139.51)	(367,667.88)	(184,345.28)	(140,512.60)	(3,577,407.40)
Commercial	89,657.25	80,473.11	107,710.42	(157,303.22)	(224,156.33)	(451,584.06)	(652,439.46)	(522,669.45)	(421,087.18)	(337,776.30)	(160,527.02)	(142,379.72)	(2,792,081.95)
High Load Factor	24,658.04	36,427.00	54,310.86	(10,537.51)	(44,416.21)	(49,695.69)	(51,938.49)	(56,935.06)	(50,251.61)	(53,598.68)	(50,480.09)	(50,460.41)	(302,917.86)
Interruptibles	7,148.72	8,900.01	17,572.03	(50,373.91)	(65,220.45)	(56,126.20)	(53,678.30)	(76,814.28)	(52,852.17)	(54,901.55)	(51,318.41)	(54,642.71)	(482,307.22)
Special lnd Class	110,199.14	331,040.58	205,489.97	(535,030.86)	(669,816.02)	(544,232.23)	(769,537.34)	(577,077.07)	(665,601.80)	(588,925.46)	(616,872.18)	(640,232.84)	(4,960,596.11)
Totals	235,492.00	459,360.10	389,318.13	(883,045.05)	(1,249,620.66)	(1,687,656.91)	(2,319,301.61)	(1,871,283.13)	(1,693,932.27)	(1,402,869.87)	(1,063,542.98)	(1,028,228.29)	(12,115,310.54)

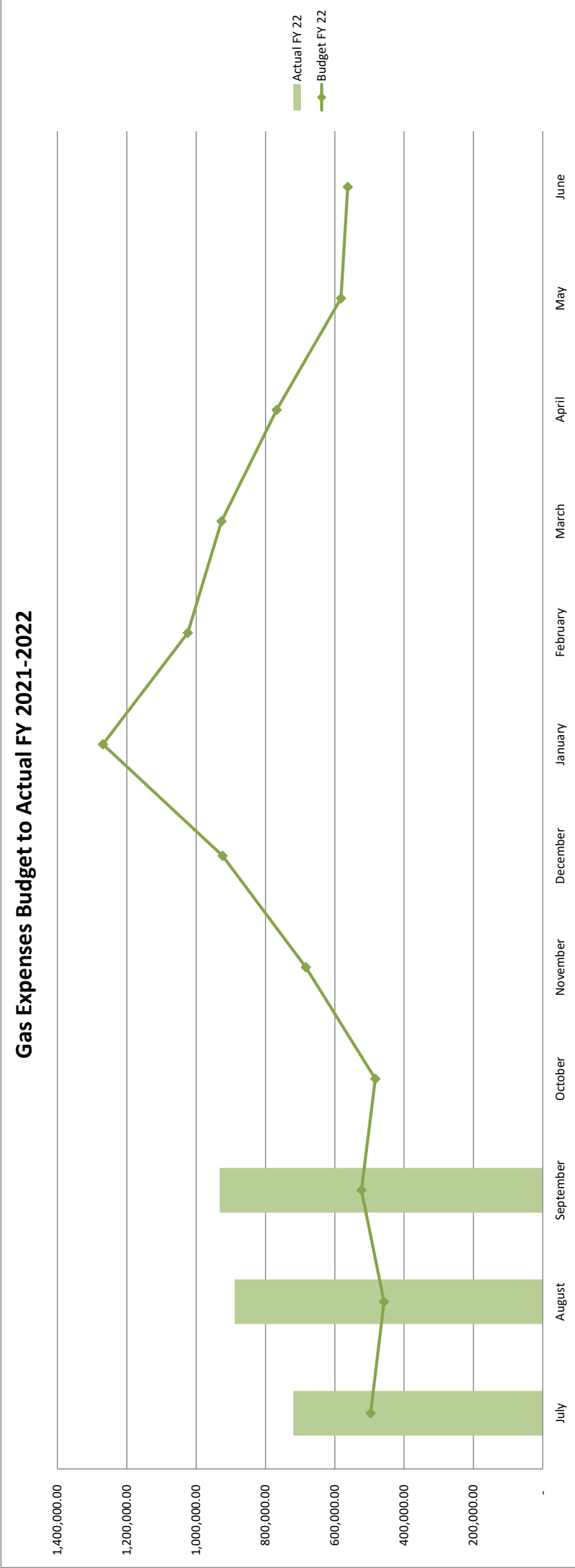
Gas Revenues Budget to Actual FY 2021-2022



Expenses Budget FY 22	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	496,426.81	457,947.59	523,268.20	483,175.60	683,754.70	923,434.91	1,269,051.83	1,023,909.64	926,868.60	767,608.04	581,938.61	562,615.48	8,700,000.00

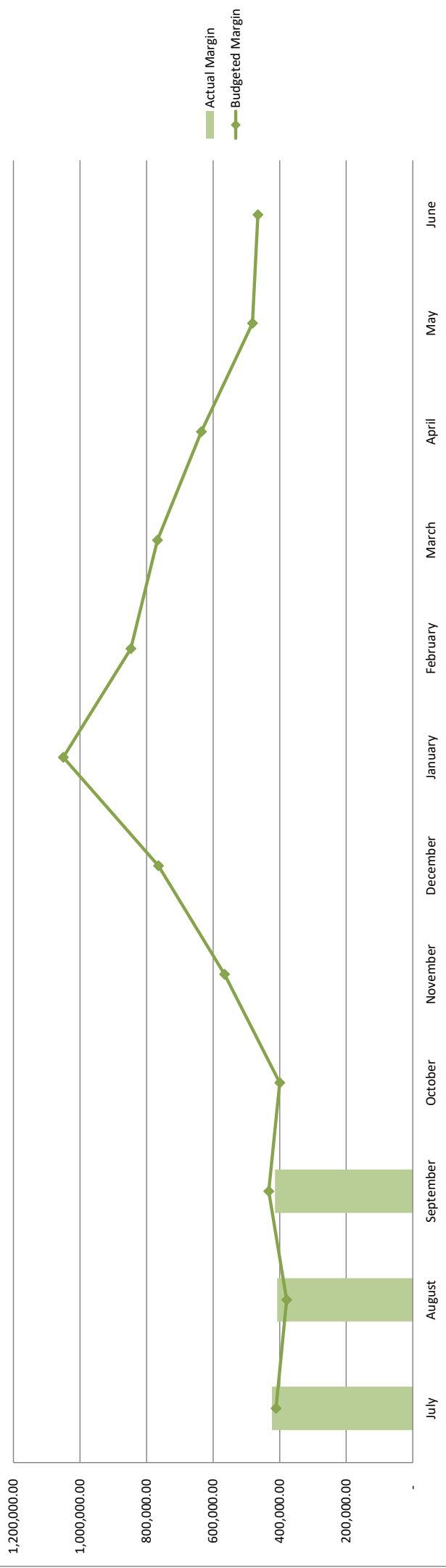
Actual FY 22 719,330.94 888,896.75 931,759.06 - - - - - - - - - - 2,539,986.75

Expense Variance (222,904.13) (430,949.16) (408,490.86) 483,175.60 683,754.70 923,434.91 1,269,051.83 1,023,909.64 926,868.60 767,608.04 581,938.61 562,615.48 6,160,013.25



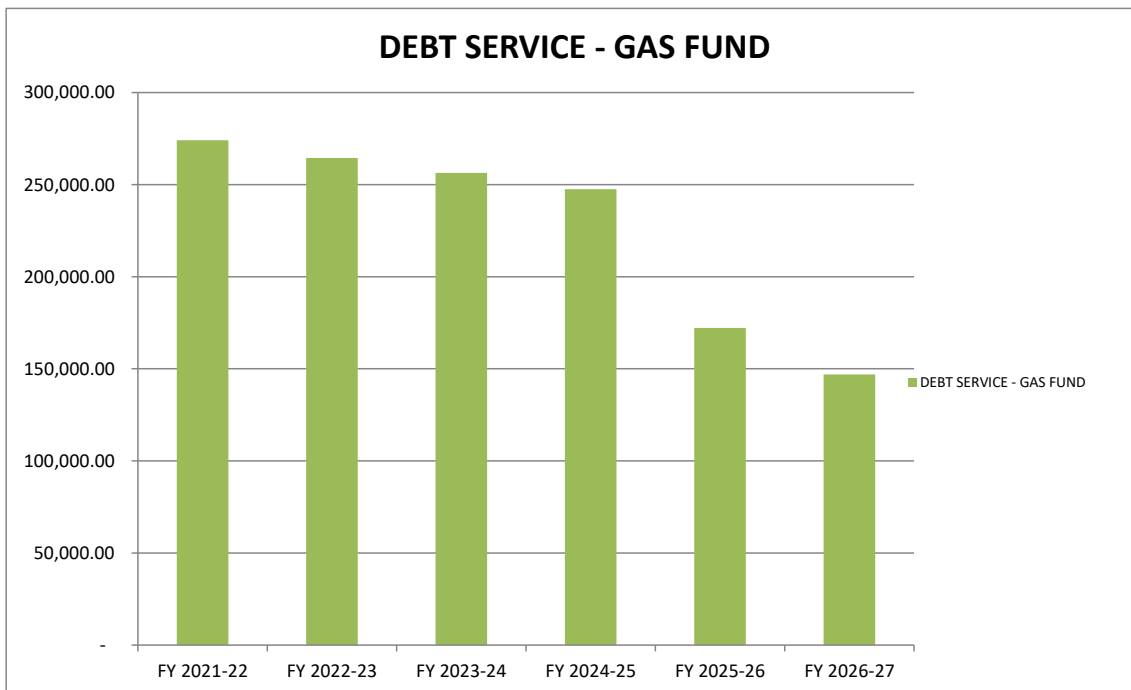
Margin	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budgeted Revenues	907,262.79	836,938.70	956,317.74	883,045.05	1,249,620.66	1,687,656.91	2,319,301.61	1,871,283.13	1,693,932.27	1,402,869.87	1,063,542.98	1,028,228.29	15,900,000.00
Budgeted Expenses	496,426.81	457,947.59	523,268.20	483,175.60	683,754.70	923,434.91	1,269,051.83	1,023,909.64	926,868.60	767,608.04	581,938.61	562,615.48	8,700,000.00
Budgeted Margin	410,835.98	378,991.11	433,049.54	399,869.46	565,865.96	764,222.00	1,050,249.79	847,373.49	767,063.67	635,261.83	481,604.37	465,612.81	7,200,000.00
Actual Revenues	1,142,754.79	1,296,298.80	1,345,635.87	-	-	-	-	-	-	-	-	-	3,784,689.46
Actual Expenses	719,330.94	888,896.75	931,759.06	-	-	-	-	-	-	-	-	-	2,539,986.75
Actual Margin	423,423.85	407,402.05	413,876.81	-	-	-	-	-	-	-	-	-	1,244,702.71
Margin Variance	12,587.87	28,410.94	(19,172.73)	(399,869.46)	(565,865.96)	(764,222.00)	(1,050,249.79)	(847,373.49)	(767,063.67)	(635,261.83)	(481,604.37)	(465,612.81)	(5,955,297.29)

Gas Margin Budget to Actual FY 2021-2022



DEBT SERVICE - GAS FUND	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
<u>Revenue Bonds</u>						
Series 2013A Revenue Bonds Debt Retired In 2029	87,777.24	88,073.18	87,742.75	87,928.99	88,052.55	87,549.74
Series 2013C Revenue Bonds Debt Retired In 2028	59,578.63	59,388.53	59,167.27	58,914.85	59,781.26	59,435.34
Series 2010 Revenue Bonds Debt Retired In 2025	61,073.28	59,999.82	58,883.96	57,722.44	-	-
<u>Installment Purchase Contracts</u>						
FY 17 Installment Purchase Debt Retired In 2022	8,761.25	-	-	-	-	-
FY 18 Installment Purchase Debt Retired In 2023	6,424.24	6,424.24	-	-	-	-
FY 19 Installment Purchase Debt Retired In 2024	7,621.62	7,621.62	7,621.62	-	-	-
FY 20 Installment Purchase Debt Retired In 2025	18,518.00	18,518.00	18,518.00	18,518.00	-	-
FY 21 Installment Purchase Debt Retired In 2026	24,392.50	24,392.50	24,392.50	24,392.50	24,392.50	-
Total Debt Service - Gas Fund	274,146.76	264,417.89	256,326.09	247,476.77	172,226.30	146,985.07

Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
 For 2022 03 (25.00% of the Fiscal Year)
 Utility Funds Expenditures by Department

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL WATER ADMINISTRATION	3,242,898.00	5,515.00	3,248,413.00	218,155.28	5,514.85	3,024,742.72	6.9 %
TOTAL WATER LINES OPERATIONS	843,190.00	49,669.00	892,859.00	169,701.90	50,918.80	672,238.10	24.7 %
TOTAL WATER PLANT OPERATIONS	1,953,083.00	145,552.00	2,098,635.00	491,276.12	218,690.91	1,388,668.28	33.8 %
TOTAL WATER	6,039,171.00	200,736.00	6,239,907.00	879,133.30	275,124.56	5,085,649.10	18.5 %
TOTAL SEWER ADMINISTRATION	3,024,004.00	33,578.00	3,057,582.00	215,058.02	5,514.85	2,837,008.98	7.2 %
TOTAL SEWER LINES OPERATIONS	1,008,340.00	198,466.00	1,206,806.00	229,890.93	196,808.34	780,106.69	35.4 %
TOTAL SEWER PLANT OPERATIONS	2,366,300.00	69,710.00	2,436,010.00	527,444.93	264,506.19	1,644,059.24	32.5 %
TOTAL SEWER	6,398,644.00	301,754.00	6,700,398.00	972,393.88	466,829.38	5,261,174.91	21.5 %
TOTAL ELECTRIC ADMINISTRATION	2,560,638.00	17,067.00	2,577,705.00	551,307.42	17,067.35	2,009,330.58	22.0 %
TOTAL ELECTRIC PURCHASE	16,220,000.00	0.00	16,220,000.00	4,500,364.59	0.00	11,719,635.41	27.7 %
TOTAL ELECTRIC LINES	3,258,817.00	339,485.00	3,598,302.00	753,530.20	354,494.96	2,490,277.15	30.8 %
TOTAL ELECTRIC	22,039,455.00	356,552.00	22,396,007.00	5,805,202.21	371,562.31	16,219,243.14	27.6 %
TOTAL NATURAL GAS ADMINISTRATION	4,541,910.00	476,401.00	5,018,311.00	1,383,294.06	6,581.23	3,628,435.94	27.7 %
TOTAL NATURAL GAS PURCHASE	9,370,000.00	0.00	9,370,000.00	2,273,468.93	0.00	7,096,531.07	24.3 %
TOTAL NATURAL GAS LINES	2,213,690.00	278,915.00	2,492,605.00	373,776.24	322,241.12	1,796,587.89	27.9 %
TOTAL NATURAL GAS	16,125,600.00	755,316.00	16,880,916.00	4,030,539.23	328,822.35	12,521,554.90	25.8 %

City of Shelby
Weather Variances
Fiscal Year to Date at September 30, 2021

Month	Average Rain*	Actual Rain	Variance	Average CDD**	Actual CDD	Variance	Average HDD**	Actual HDD	Variance
July	4.30	8.30	4.00	388	460	72	0	0	0
August	4.40	3.60	(0.80)	563	474	-89	0	0	0
September	3.80	1.50	(2.30)	256	203	-53	5	8	3
October	3.80	0.00	(3.80)	109	0	-109	129	0	-129
November	3.40	0.00	(3.40)	0	0	0	460	0	-460
December	4.00	0.00	(4.00)	1	0	-1	564	0	-564
January	3.90	0.00	(3.90)	0	0	0	810	0	-810
February	3.90	0.00	(3.90)	0	0	0	586	0	-586
March	4.70	0.00	(4.70)	24	0	-24	464	0	-464
April	3.30	0.00	(3.30)	23	0	-23	223	0	-223
May	4.40	0.00	(4.40)	116	0	-116	51	0	-51
June	4.30	0.00	(4.30)	337	0	-337	0	0	0
Totals	48.20	13.40	(34.80)	1,817	1,137	(680)	3,292	8	(3,284)

Heating Degree Days: This is a value which gives an indication of the need to heat a building in a given climate. The number of heating degrees in a day is defined as the difference between a reference value of 65°F and the average outside temperature for that day.

Cooling Degree Days: This is a value which gives an indication of the need to cool a building in a given climate. The number of cooling degrees in a day is defined as the difference between a reference value of 65°F and the average outside temperature for that day.

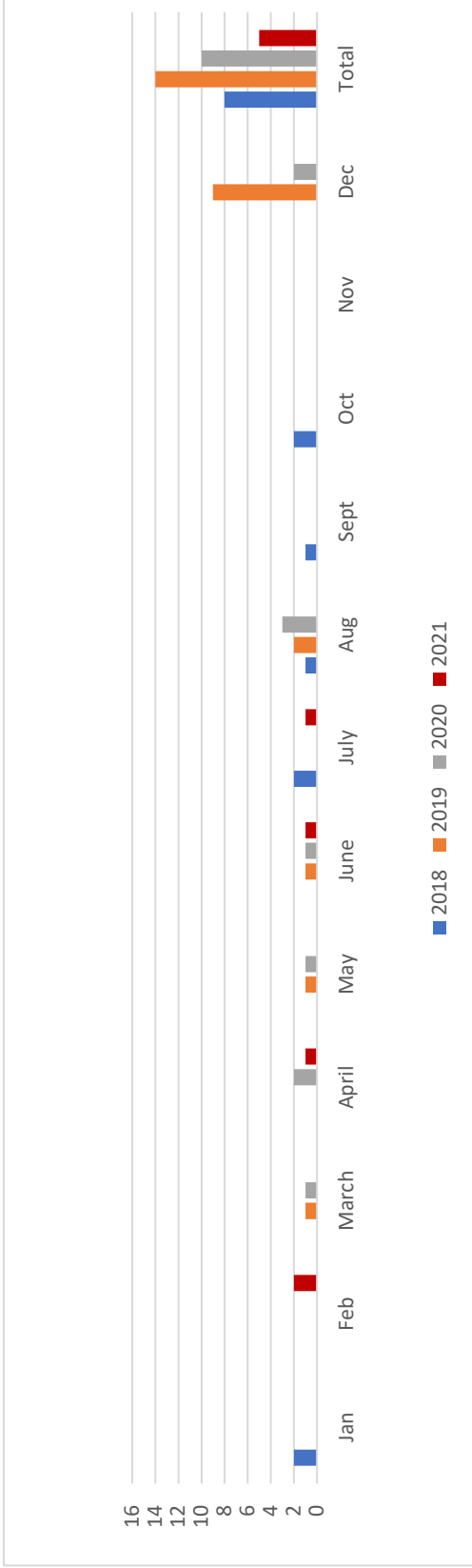
* Source www.weather.com

** Source www.climate.fizber.com



Planning and Development Monthly Summary
September 2021

NEW Commercial Building Permits Issued



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2018	2	0	0	0	0	0	2	1	1	2	0	0	8
2019	0	0	1	0	1	1	0	2	0	0	0	9	14
2020	0	0	1	2	1	1	0	3	0	0	0	2	10
2021	0	2	0	1	0	1	1	0	0	0	0	5	5

2021 Valuations

Jan \$	\$0.00	Apr \$	\$3,223,000.00	Jul \$	\$0.00	Oct \$	\$0.00
Feb \$	\$7,150,000.00	May \$	\$0.00	Aug \$	\$0.00	Nov \$	\$0
Mar \$	\$0.00	Jun \$	\$0.00	Sep \$	\$0.00	Dec \$	\$0

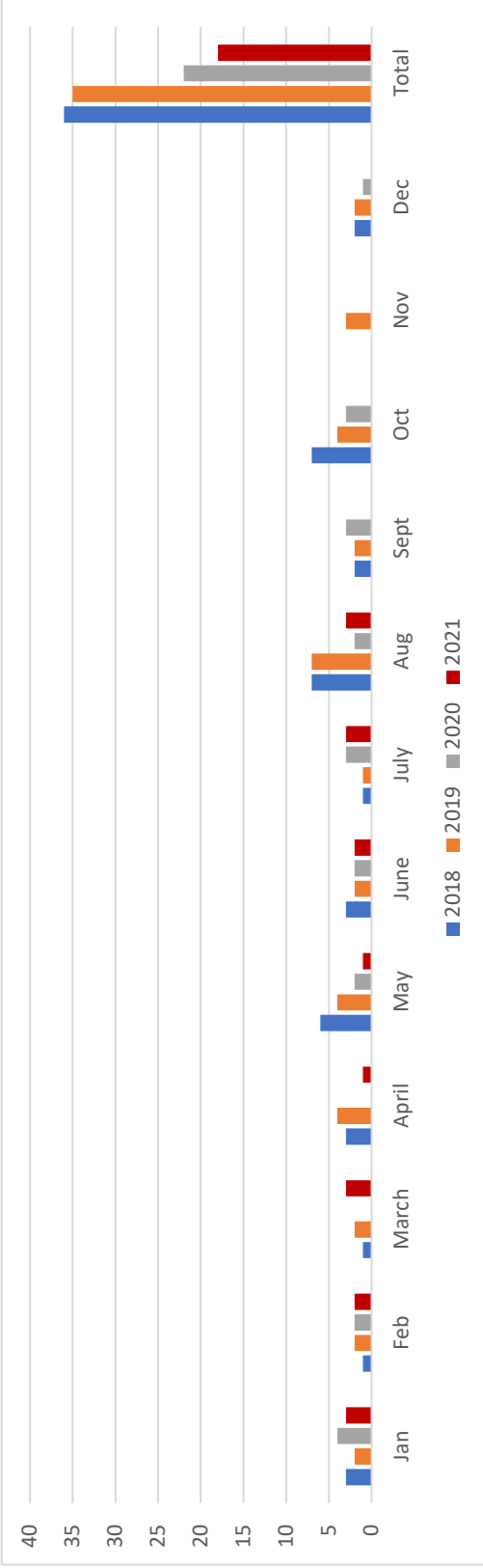
February Permits for AMES Copper Smelting Plant and CCC Ballfields

April Permit for Solar Farm

June Permit for AMES Copper Smelting Plant (refer to building permits/valuation from February 2021)

July Permit for AMES Copper Smelting Plant (refer to building permits/valuation from February 2021)

Commercial Renovation/Addition Building Permits Issued



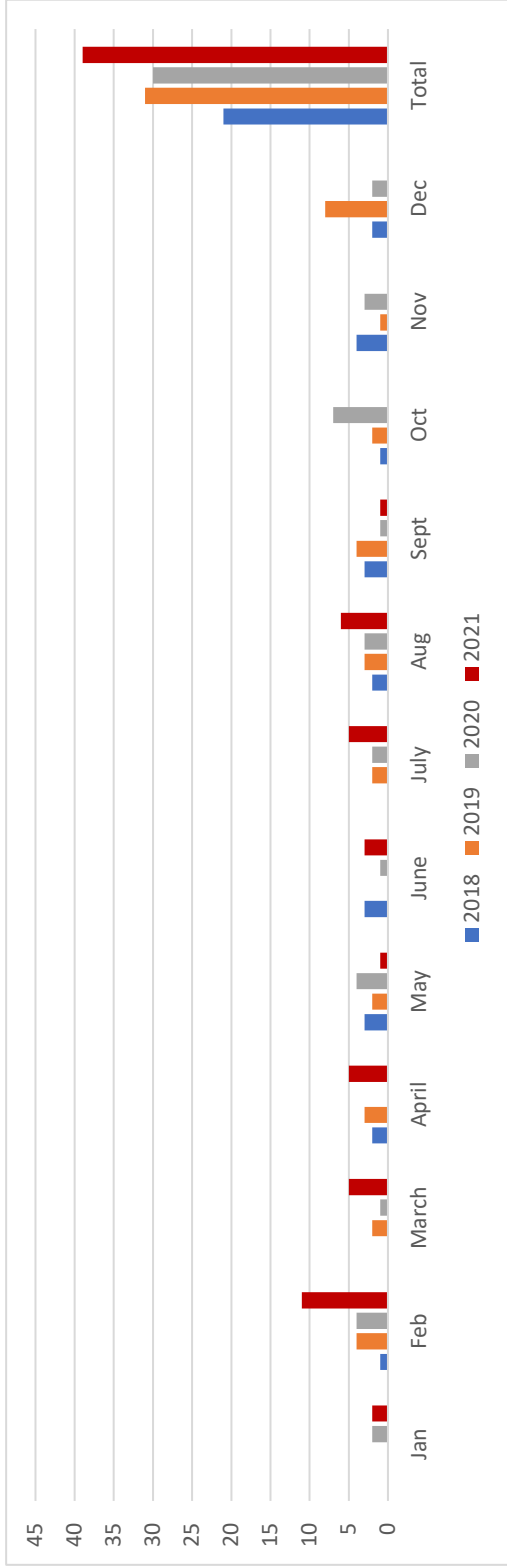
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2018	3	1	1	3	6	3	1	7	2	7	0	2	36
2019	2	2	2	4	4	2	1	7	2	4	3	2	35
2020	4	2	0	0	2	2	3	2	3	3	0	1	22
2021	3	2	3	1	1	2	3	3	0				18

2021 Valuations

Jan \$	\$983,000.00	Apr \$	\$65,000.00	Jul \$	\$2,764,235.00	Oct \$	\$0.00
Feb \$	\$270,000.00	May \$	\$161,000.00	Aug \$	\$66,639.00	Nov \$	\$0.00
Mar \$	\$360,500.00	Jun \$	\$146,000.00	Sep \$	\$0.00	Dec \$	\$0.00

- January Permits for Farm Bureau and Clearwater
- February Permits for Atrium and Hospice Offices
- March Permits for Homeless Shelter and IzziQ
- April Permit for Uptown 66 Auto Repair Shop
- May Permit for Atrium Health
- June Permit for ABC store and Shelby Creekside
- July Permits for Atrium Health, Verizon and UPS
- August Permits for Mangum and Associates, E. Marion St Apartments, Don Ramon's Mexican Restaurant

NEW Single Family Building Permits Issued



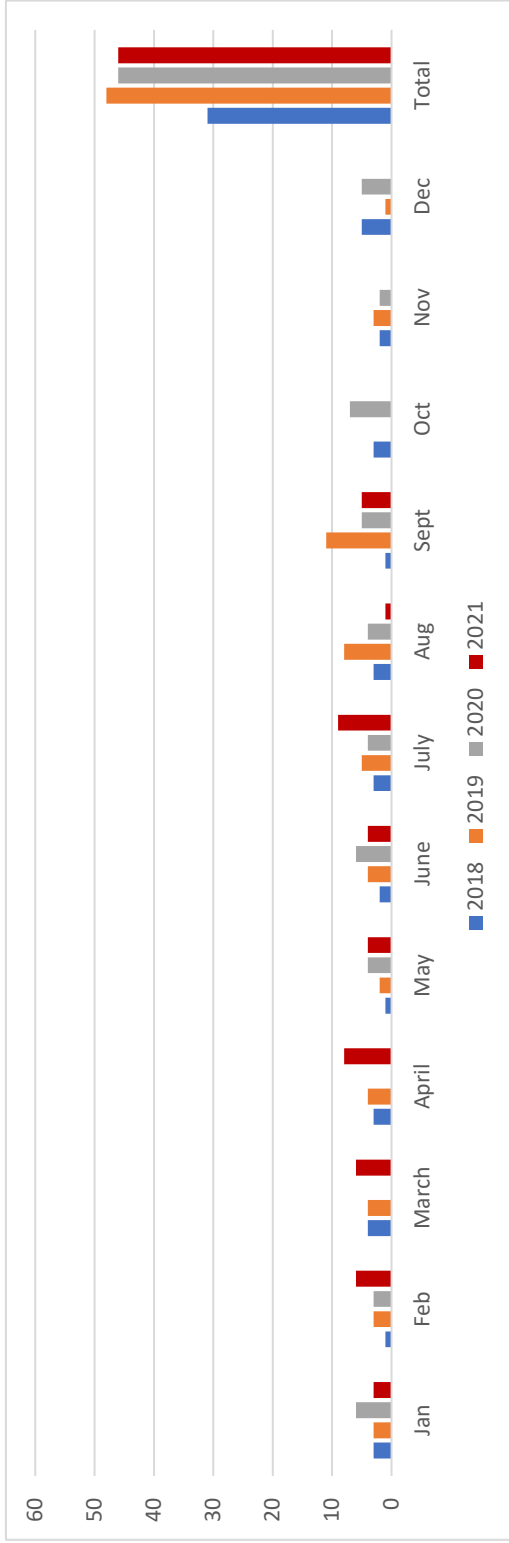
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2018	0	1	0	2	3	3	0	2	3	1	4	2	21
2019	0	4	2	3	2	0	2	3	4	2	1	8	31
2020	2	4	1	0	4	1	2	3	1	7	3	2	30
2021	2	11	5	5	1	3	5	6	1	1	1	2	39

2021 Valuations

Jan \$	\$375,000.00	Apr \$	\$829,000.00	Jul \$	\$740,000.00	Oct \$	\$0.00
Feb \$	\$2,237,000.00	May \$	\$12,000.00	Aug \$	\$1,410,997.00	Nov \$	\$0.00
Mar \$	\$1,660,000.00	Jun \$	\$880,000.00	Sep \$	\$255,000.00	Dec \$	\$0.00

Details provided on attached report.

Single Family Renovation and Addition Building Permits Issued



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2018	3	1	4	3	1	2	3	3	1	3	2	5	31
2019	3	3	4	4	2	4	5	8	11	0	3	1	48
2020	6	3	0	0	4	6	4	4	5	7	2	5	46
2021	3	6	6	8	4	4	9	1	5	5	5	5	46

2021 Valuations

Jan \$	\$53,500.00	Apr \$	\$194,662.00	Jul \$	\$182,620.00	Oct \$	\$0.00
Feb \$	\$217,000.00	May \$	\$151,045.00	Aug \$	\$12,000.00	Nov \$	\$0.00
Mar \$	\$371,178.00	Jun \$	\$507,434.00	Sep \$	\$363,818.00	Dec \$	\$0.00

Details provided on attached report.

PERMIT LISTING REPORT BY ISSUED DATE (09/01/2021 TO 09/30/2021)

Permit Type	Permit Number	Owner	Contractor	Work Class	Valuation	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Amount			
Building Commercial	B-007192-2021			Sign	\$0.00	43609	1528 S Lafayette St Shelby, NC	0.00	08/30/2021	09/01/2021	02/28/2022		\$60.00 \$60.00 \$120.00			
	B-007222-2021			Sign	\$0.00	18250	110 Mill St Shelby, NC	0.00	09/08/2021	09/10/2021	03/09/2022		\$120.00 \$100.00 \$220.00			
	B-007279-2021			Sign	\$0.00	20250	116 Lee St Shelby, NC	0.00	09/17/2021	09/20/2021	10/03/2022	10/01/2021	\$25.00 \$25.00			
TOTAL VALUATION FOR BUILDING COMMERCIAL:								\$0.00	TOTAL SQ FT FOR BUILDING COMMERCIAL:				0.00	TOTAL FEES FOR BUILDING COMMERCIAL:		\$365.00
Building Residential	B-007190-2021	WALTER S PRICE		Accessory Structure	\$5,000.00	23831	4015 Hillview Cir Shelby, NC	1,000.00	08/30/2021	09/01/2021	02/28/2022		\$200.00 \$200.00			
	B-007204-2021	Melissa Bailey	Rossini Construction Co	Accessory Structure	\$8,000.00	46225	1153-B County Home Rd Shelby, NC	196.00	09/01/2021	09/10/2021	10/04/2022		\$125.00 \$125.00			
	B-007276-2021	Ashley Jennings	Experience Capital, LLC	New	\$255,000.00	3521	2043 Green Oak Dr Shelby, NC	1,958.00	09/17/2021	09/17/2021	03/16/2022		\$10.00 \$1,020.00 \$1,030.00			
	B-007106-2021	Laura Muana	Jimmy Jones Quality HVAC	Renovation	\$17,914.00	19693	706 Kings Rd Shelby, NC	1,200.00	07/30/2021	09/09/2021	09/12/2022		\$460.00 \$460.00			
	B-007220-2021	Curtis Degree	American Restoration	Renovation	\$220,000.00	71145	1008 Cumberland Dr Shelby, NC	1,700.00	09/08/2021	09/14/2021	03/14/2022		\$610.00 \$10.00 \$620.00			
	B-007254-2021	Lattimore Property Solutions LLC	Experience Capital, LLC	Renovation	\$91,000.00	19483	712 W Elm St Shelby, NC	1,300.00	09/14/2021	09/17/2021	03/16/2022		\$10.00 \$490.00 \$500.00			
	B-007277-2021	ALAE LLC		Renovation	\$25,400.00	19399	402 Franklin Ave Shelby, NC	333.00	09/17/2021	09/24/2021	03/23/2022		\$200.00			

Permit Type	Permit Number	Owner	Contractor	Work Class	Valuation	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Amount
													\$200.00
	B-007278-2021	GEMMA L THOMPSON		Renovation	\$9,504.00	18562	411 Miles Rd Shelby, NC	25.00	09/17/2021	09/27/2021	03/28/2022		\$108.00
	B-007218-2021	Tommy Tedder	Rossini Construction Co	Swimming Pool	\$40,000.00	21179	805 Forest Hill Dr Shelby, NC	450.00	09/07/2021	09/13/2021	03/14/2022		\$125.00
					TOTAL VALUATION FOR BUILDING RESIDENTIAL:		TOTAL SQ FT FOR BUILDING RESIDENTIAL:	8,162.00	TOTAL FEES FOR BUILDING RESIDENTIAL:				\$3,368.00
GRAND TOTALS					VALUATION:		SQ FT:	8,162.00	FEES:				\$3,733.00

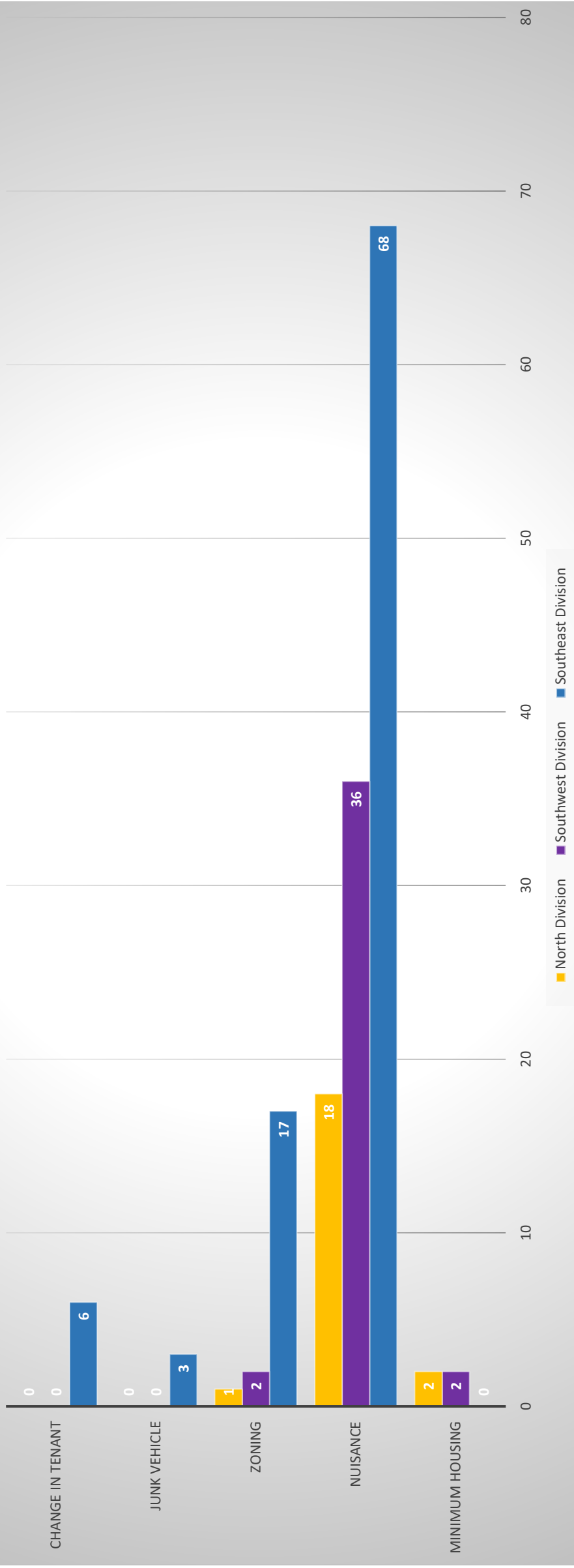
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TOTAL VALUATION FOR BUILDING COMMERCIAL:								\$0.00	TOTAL SQ FT FOR BUILDING COMMERCIAL:				0.00	TOTAL FEES FOR BUILDING COMMERCIAL:		\$365.00
Building Residential	B-007190-2021	WALTER S PRICE		Accessory Structure	\$5,000.00	23831	4015 Hillview Cir Shelby, NC	1,000.00	08/30/2021	09/01/2021	02/28/2022		\$200.00 \$200.00			
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	B-007276-2021	Ashley Jennings	Experience Capital, LLC	New	\$255,000.00	3521	2043 Green Oak Dr Shelby, NC	1,958.00	09/17/2021	09/17/2021	03/16/2022		\$10.00 \$1,020.00 \$1,030.00			
	B-007106-2021	Laura Muana	Jimmy Jones Quality HVAC	Renovation	\$17,914.00	19693	706 Kings Rd Shelby, NC	1,200.00	07/30/2021	09/09/2021	09/12/2022		\$460.00 \$460.00			
	B-007220-2021	Curtis Degree	American Restoration	Renovation	\$220,000.00	71145	1008 Cumberland Dr Shelby, NC	1,700.00	09/08/2021	09/14/2021	03/14/2022		\$610.00 \$10.00 \$620.00			
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Permit Type	Permit Number	Owner	Contractor	Work Class	Valuation	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Amount
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					TOTAL VALUATION FOR BUILDING RESIDENTIAL:		TOTAL SQ FT FOR BUILDING RESIDENTIAL:	8,162.00	TOTAL FEES FOR BUILDING RESIDENTIAL:				\$3,368.00
GRAND TOTALS					VALUATION:		SQ FT:	8,162.00	FEES:				\$3,733.00

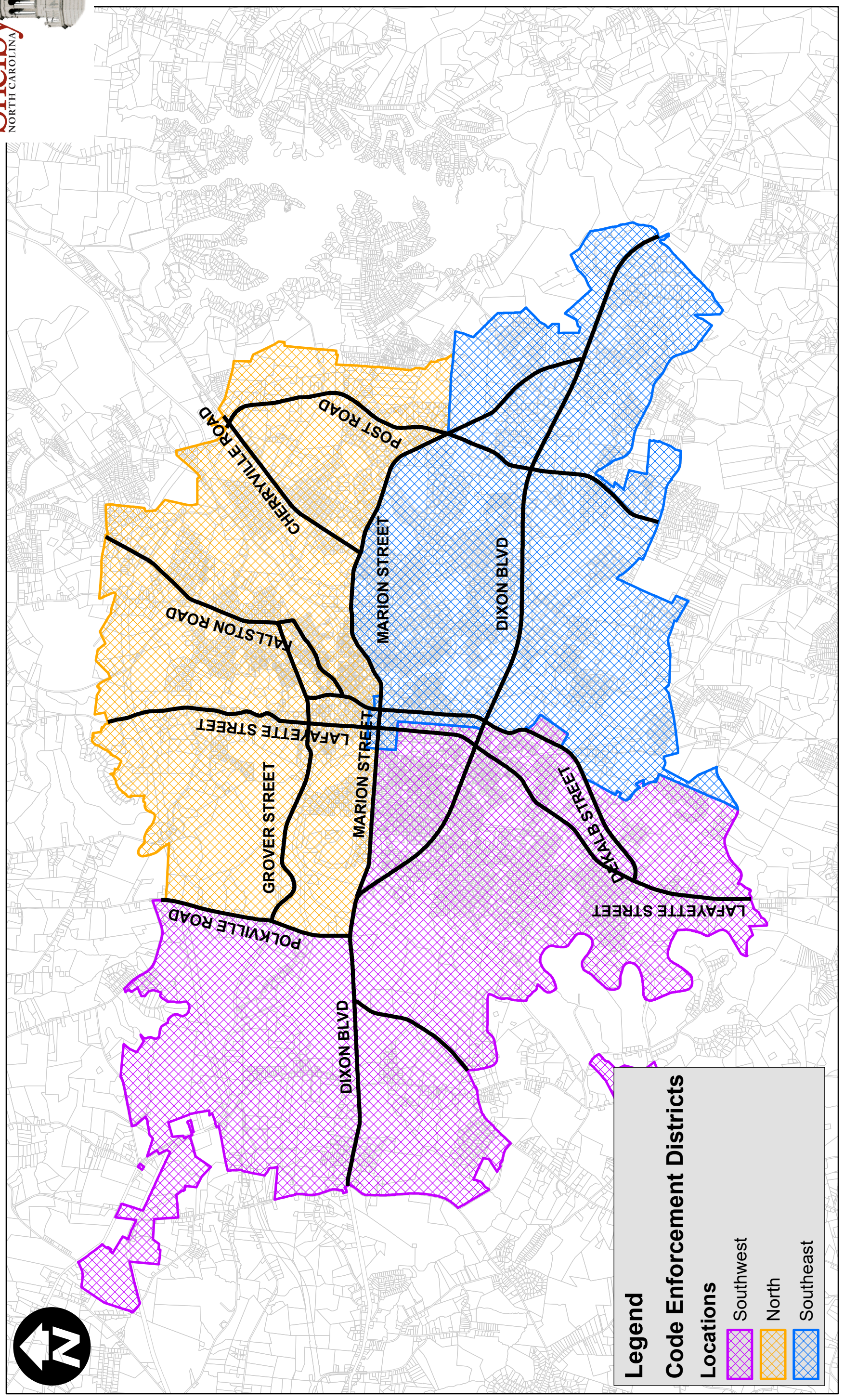
Division	Minimum Housing	Nuisance	Zoning	Junk Vehicle	Change in Tenant
Southeast Division	0	68	17	3	6
Southwest Division	2	36	2	0	0
North Division	2	18	1	0	0

Code Enforcement Cases Started in August 2021





City of Shelby Code Enforcement Districts

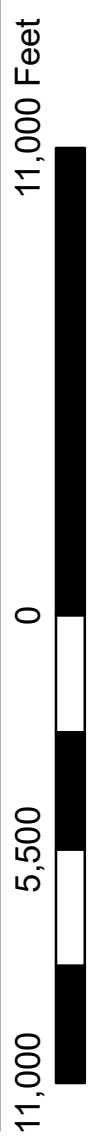


Legend

Code Enforcement Districts

Locations

- Southwest
- North
- Southeast



1 in = 1 miles

Planning Report September 2021

Commercial Site Plan Reviews

- 715 Polkville Road Cleveland County Water Operations Center

Residential Site Plan Reviews

- 200-10 Blackhawk Drive

Subdivision Reviews

- None

Zoning Map Change Requests

- 325-5 West Dixon Boulevard

Zoning Text Changes

- Greenways
- Storage Container Conversion

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

C. Unfinished Business

None

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

D. New Business

New Business Item D-1

- 1) Consideration of a resolution authorizing the execution of an Interlocal Agreement for sewer connection with Cleveland County Water: Resolution No. 65-2021

New Business Item: (David Hux, Director of Water Resources)

- Memorandum dated October 26, 2021 from David Hux, Director of Water Resources to Rick Howell, City Manager
- Proposed Sewer Connection
- Interlocal Agreement
- Resolution No. 65-2021

City Manager's Recommendation / Comments

Resolution No. 65-2021 is presented for City Council consideration at this time. If approved this resolution would essentially authorize the City to enter into an agreement with Cleveland County Water allowing connection of its new operations center to City sewer service without annexation. The new CCW operations center will be located on NC Hwy 226 just south of the interchange with the new US Hwy 74 on approximately 18 acres. (Cleveland County tax parcel #28311)

It should be noted that this agreement would allow connection to the existing 8" sewer force main beyond the last air release valve. It should also be noted that the City can fully serve this proposed facility with services. Current City policy requires voluntary annexation when properties are to be served by sewer. However, CCW is seeking a US Department of Agriculture Rural Development loan for the project and current USDA-RD requirements do not allow it to be located in a municipality over 20,000 population. If voluntarily annexed then CCW would not be eligible for the loan. After a careful review and discussion with staff it is recommended for approval by City Council.

It is my recommendation that Resolution No. 65-2021 be adopted and approved by City Council at this time.

Memorandum

To: Rick Howell, City Manager

From: David Hux, Director of Water Resources *DHux*

RE: **Council Agenda Resolution - November 1, 2021**
Cleveland County Water - Sewer Connection Agreement - 715 Polkville Road

Date: October 26, 2021

Background

Cleveland County Water (CCW) has purchased a tract of land (Parcel 28311) at 715 Polkville Road, between Grover Street and the new Highway 74 By-pass, with plans in place to build a new operations center for relocation from the existing location in Lawndale. This Polkville Road location is currently located within the extraterritorial jurisdiction (ETJ) of the City; however, gravity sewer is not available without a major extension to the Brushy Creek Outfall from the Wal-mart Liftstation. The extension of the Brushy Creek Sewer is not a feasible option at this juncture due to cost and current limited benefit. CCW has requested the ability to connect to the force main located along Highway 226 (Polkville Road) with a small private pump system until a gravity sewer extension is completed.

Review

The City is not a proponent of "private/public" forcemain connections due the potential risk involved with such connections and the fact that some of these requests have been typically outside the jurisdiction of the City. These private connections also present some risks, including the failure of owners to maintain these private systems. Staff has reviewed this request and has considered it in efforts to serve another governmental entity and because it is located within the ETJ.

Based upon the projected flow amounts and the ability to permit such connection through the State of North Carolina Division of Water Quality, the City has reviewed and agrees to allow this connection with the stipulation that CCW agrees to an interlocal agreement with the City. With this agreement, CCW would bear all responsibility of design, construction, and operations/maintenance of this private connection in accordance with City and State guidelines.

City staff and administration/legal worked with CCW to develop an agreement that is amenable to both parties. This agreement is attached.

Recommendation

Staff has reviewed the design and demands of the existing City maintained pumping system and sewer flow projections for the proposed CCW Operations Center. Based upon this review, Staff does not foresee any issues with this proposed connection. Staff recommends proceeding with council authorization for execution of the attached Interlocal Agreement, authorizing the connection and stipulations of the proposed Cleveland County Water Operations Center to the City maintained forcemain.

Please let me know if additional information is required.

Proposed Sewer Connection for Cleveland County Water Property on Polkville Road



NORTH CAROLINA

CLEVELAND COUNTY

**INTERLOCAL AGREEMENT FOR CONNECTION TO SANITARY
SEWER FORCE MAIN ALONG NC HIGHWAY 226**

This Agreement entered into this the _____ of _____, 2021, by and between the CITY OF SHELBY, a North Carolina Municipal Corporation organized under the laws of the State of North Carolina, Party of the First Part, hereinafter referred to as "the City of Shelby", and CLEVELAND COUNTY WATER, a Sanitary District organized under the laws of the State of North Carolina, Party of the Second Part, hereinafter referred to as "CCW".

WITNESSETH:

WHEREAS, the City of Shelby owns and operates a sanitary sewer system and has a force sewer main located along North Carolina Highway 226 (Polkville Road) located just outside the corporate limits of the City of Shelby; and

WHEREAS, CCW owns tax parcel 28311 located at 715 Polkville Road, Shelby, NC 28150 and is in the process of constructing a new Centrally Located Operations Center at this location; and,

WHEREAS, CCW desires to receive municipal sewer service from Shelby and Shelby is ready, willing and able to provide municipal sewer service to the CCW facility under certain terms and conditions; and,

WHEREAS, it serves the mutual benefit and convenience of Shelby and CCW to enter into this Agreement to better utilize the assets and abilities of each party for their mutual benefit and for the public good; and

WHEREAS CCW has by its corporate authorities made application to the City of Shelby's corporate authorities for a connection to the City of Shelby's Sewer Force Main located along North Carolina Highway 226 (Polkville Road); and

NOW, THEREFORE, in consideration of the mutual benefits provided for each Party, Shelby agrees to allow CCW to connect to the force main to receive municipal sewer service and both parties agree as follows:

1. OBLIGATIONS OF SHELBY

- A. The City of Shelby will allow CCW to connect to the sanitary sewer force main at one location along NC Highway 226 for the benefit and use of transporting sanitary sewerage into the City's sanitary sewer collection system. This connection will only be allowed to serve CCW.
- B. The City of Shelby will review and approve CCW's plans, and specifications of the pumping system and connection methods designed by a duly license North Carolina Professional Engineer in accordance with the North Carolina Fast-Track Permitting Process.
- C. The City of Shelby will cooperate fully and assist CCW by whatever means may be necessary or available in the execution of each party's duties and obligations under this Agreement.

2. OBLIGATIONS OF CCW

- A. CCW will manage, oversee, and direct, by hiring duly licensed Professional Engineers in the State of North Carolina, all aspects of design and permitting of the pumping system and connection to the City's force main.
- B. CCW shall be solely responsible for the design and construction at CCW expense of the pumping system and connecting lines to the Shelby's force main; including but not limited to providing, making and keeping in repair all connection lines to points of connection with the City of Shelby sewer system. If at any time the connections which CCW utilizes prove unsatisfactory to the City of Shelby through its Director of Water and Sewer Services, or be put out of repair, CCW shall replace said connections. Should CCW fail to repair or replace said connections after having been notified by the City, then the City may repair or replace the connections it deems necessary and such repairs or replacements shall be charged to and paid by CCW.
- C. CCW shall be solely responsible upon completion of construction and for the life of the pumping system, all operation and maintenance costs in accordance with standard practice and Shelby shall bear no responsibility now or in the future for any operation and maintenance expenses associated with the pumping system and connecting lines leading up to Shelby's force main. If conditions and design of the forcemain change, CCW will be responsible for all costs associated with CCW pump system upgrades for the discharge of sewer into the forcemain.
- D. CCW agrees to pay the City of Shelby all sanitary sewer connection fees and rates established by the City of Shelby (Shelby Fees and Rates Schedule) which become due in accordance with CCW's installation/connection/use of the sewer system.
- E. CCW agrees to comply with any and all sanitary regulations and present and future rules, regulations and instructions of the City of Shelby's Water Resources Department. CCW further agrees that the City of Shelby's duly authorized engineers, inspectors, and personnel in collaboration with the representatives of CCW, shall be allowed to make inspections and require tests concerning the sewer system connections. CCW further agrees to make such changes as in the judgment or opinion of the Director of Water Resources for the City of Shelby regarding the design and operation/maintenance of the pumping system. The aforementioned changes would be made in conjunction with sound engineering practices or upon the recommendation of a licensed professional engineer. If after written notification of connection issues, CCW fails, neglects, or refuses to make prompt and proper changes to abate connection issues; the City may discontinue the service under this Agreement until

such time as CCW makes changes or correction to the said connections as may be required by the City.

- F. It is understood that Shelby has a long-range project planned and referenced as the "Brushy Creek Outfall Project". In the future event Shelby elects to construct said outfall project, CCW agrees that it will provide to Shelby, at no expense to Shelby, the necessary easements if required across tax parcel 28311 to accommodate construction of said project.
- G. Provided the Brushy Creek Outfall project is constructed in the future, Shelby will provide one properly sized tap to the outfall, for the benefit and use of CCW at no expense to CCW, and CCW shall abandon the existing pumping system and connection to the force main at CCW expense and connect to the gravity outfall.

3. NON-TRANSFERABLE

CCW further agrees not to sell, lease, or give any interest in or right of privilege to utilize its sewer system to any other municipality, person, or corporation. CCW further agrees not to permit any connection to be made to its sewer system to serve residents, without first securing a permit in writing from the City of Shelby and making payments and deposits for it as required by City Council.

4. AMENDMENTS

This Agreement contains the entire agreement and understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements, understandings, inducements, and conditions, express or implied, oral, or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

5. TERM

This Agreement shall commence on the day in which it is signed by the final Party and exist for the life of the pumping system and connection to the force main. If any party shall seek to terminate this Agreement, they shall do so only after having given the other parties ninety (90) days written notice, said notice to be given by certified mail return receipt requested to the address of the parties as stated herein.

6. ENTIRE AGREEMENT

This document including any Exhibits contains the entire agreement of the parties and there are no verbal terms or other written terms or provisions hereof which are not contained in this document. The paragraph headings or titles herein are for convenience only and constitute no part of the terms of this agreement.

7. NOTICES

All notices provided for herein and all documents and payments exchanged between the parties shall be provided to as follows:

City of Shelby
Attn: City Manager
PO Box 207
Shelby, NC 28151

Cleveland County Water
Attn: General Manager
PO Box 788
Lawndale, NC 28090

8. FORCE MAJEURE

The term "force majeure" as used in this contract shall mean acts of God and any event or effect that cannot reasonably be anticipated or controlled. In any case in which by reason of "force majeure" either party is rendered unable wholly or in part to carry out its obligations to the other party. The obligation of the party giving such notice, in so far as it is affected by "force majeure" shall be suspended during the continuance of the inability claimed, but no longer.

9. NON-APPROPRIATIONS CLAUSE

The City of Shelby reserves the right to cancel the Agreement at the end of each fiscal year if CCW does not budget sufficient funds to satisfy obligations under this Agreement.

10. BEST EFFORTS CLAUSE

CCW staff responsible for the management of this Agreement shall use best efforts to obtain an appropriation in the full amount required under the Agreement, including the submission of budget requests each year that are sufficient to cover CCW's payment obligations for the next fiscal year.

11. LIABILITY AND IDEMNIFICATION

Nothing contained in this agreement shall be construed to impose upon Shelby any responsibility for or liability arising from the operations of the pumping system and sanitary sewer connection to the force main, other than those responsibilities and obligations contained in Paragraph 1 (Obligations of Shelby) of this agreement. In the event that any third party shall attempt to hold Shelby or its public officials, employees, contractors, heirs or assigns responsible in any way for the pumping system and lines to the connecting force main in any manner, including, but not limited to, legal action, CCW hereby agrees to hold Shelby harmless and indemnify it for any costs or liabilities associated therewith, including, but not limited to, judgments, court costs, and attorney fees. Additionally, CCW hereby agrees to hold Shelby public officials, employees, contractors, heirs or assigns harmless and indemnify it for any costs or liabilities associated therewith, including, but not limited to, judgments, court costs, and attorney fees, arising from the services rendered by or on behalf of CCW pursuant to this agreement.

12. CITY OF SHELBY AUTHORITY

The authority of the officials of the City of Shelby to execute this Agreement is evidenced by the authority given on _____ in Resolution No. _____.

13. CCW AUTHORITY

The authority of the officials of the Cleveland County Water to execute this Agreement is evidenced by the authority given on _____ in Resolution No. _____.

IN WITNESS WHEREOF, the City of Shelby has caused this agreement to be executed in duplicate originals by its Mayor and attested by its Clerk. Each party with its Corporate Seal hereto affixed on the date and year so indicated.

CITY OF SHELBY

_____ Date _____
O. Stanhope Anthony
Mayor

ATTEST:

_____ Date: _____
Bernadette A. Parduski
Clerk

(Seal)

Pre-Audit Statement: This instrument has been pre-audited in the manner required by the Local Budget and Fiscal Control Act.

_____ Date: _____
Beth Beam
Chief Finance Officer

APPROVED AS TO FORM

_____ Date: _____
Andrea Leslie-Fite
City Attorney

IN WITNESS WHEREOF, Cleveland County Water has caused this agreement to be executed in duplicate by its Chairman of the Board of Commissioners and Secretary. Each party with its Corporate Seal hereto affixed on the date and year so indicated.

CLEVELAND COUNTY WATER

_____ Date _____
Donald O. Melton
Chairman

ATTEST:

_____ Date: _____
Bill Cameron
Secretary

(Seal)

Pre-Audit Statement: This instrument has been pre-audited in the manner required by the Local Budget and Fiscal Control Act.

_____ Date: _____
Ginger Fern
Chief Finance Officer

APPROVED AS TO FORM

_____ Date: _____
Timothy K. Moore
Cleveland County Water Attorney

RESOLUTION NO. 65-2021

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT
FOR SEWER CONNECTION WITH CLEVELAND COUNTY WATER

WHEREAS, the City of Shelby is a municipal corporation organized under the laws of the state of North Carolina; and

WHEREAS the City of Shelby operates and maintain water and sewer services under the authority of the North Carolina General Statutes; and

WHEREAS, Cleveland County Water is a water authority organized under the laws of the state of North Carolina; and

WHEREAS, Cleveland County water owns Cleveland County Parcel No. 28311 (also identified as 715 Polkville Road) which is located within the City of Shelby's extraterritorial jurisdiction (ETJ); and

WHEREAS, Cleveland County Water requested the ability to connect to the City's force-main located along Highway 226 due to the infeasibility of connection along Brushy Creek; and

WHEREAS, the City is not a proponent of private/public force-main connections due to various risks; and

WHEREAS, the proposed connection is to be distinguished from private connections as it will serve another public entity with quality sewer services and is uniquely positioned to serve property with the City of Shelby's Extraterritorial Jurisdiction (ETJ); and

WHEREAS, the proposed connection has been reviewed by City staff for flow and the ability to issue permits though the State of North Carolina Division of Water Quality and it qualifies for connection; and

WHEREAS, the proposed interlocal agreement sets forth the duties and responsibilities for Cleveland County Water concerning bearing responsibility for design, construction, and operational maintenance of this private connection in accordance with City and state guidelines; and

WHEREAS, N.C. Gen. Stat. §160A-461 authorizes any unit of local government in the State of North Carolina and one or more other units to enter into contracts or agreements in order to execute and undertaking; and

WHEREAS, such agreements shall be ratified by resolution of each governing board and spread upon the minutes of each unit; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

Section 1. The City Council of the City of Shelby hereby authorizes the City of Shelby to enter into agreement with Cleveland County Water for Sewer Connection.

Resolution No. 65-2021
November 1, 2021
Page 2

Section 2. The Mayor is authorized to execute all applicable agreements as specified in Section 1 of this resolution.

Section 3. This resolution shall become effective upon its adoption and approval.

Adopted and approved this the 1st day of November 2021.

O. Stanhope Anthony III
Mayor

ATTEST:

Bernadette A. Parduski, NC-CMC, IIMC-MMC
City Clerk

City of Shelby
Agenda Item Summary
November 1, 2021
Don Gibson Theater

New Business Item D-2

- 2) Consideration of a resolution adopting the City of Shelby Standard Details:
Resolution No. 66-2021

New Business Item: (Ben Yarboro, Director of Engineering Services)

- Memorandum dated October 27, 2021 from Ben Yarboro, Director of Engineering Services to Rick Howell, City Manager
- City of Shelby Standard Details, Engineering Department
- Resolution No. 66-2021

City Manager's Recommendation / Comments

Resolution No. 66-2021 is presented for City Council consideration at this time. If approved this resolution would adopt the referenced document "City of Shelby Standard Details" for use by management and staff in implementing City policy and ordinances. These "Details" set forth the guidelines and requirements for the design and construction of projects, especially facilities that are publicly owned or are proposed to be publicly dedicated, within the city's jurisdiction.

These "Details" will apply to both the City and anyone developing within the city limits. They ensure quality and consistency for the construction of facilities that ultimately serve the public.

It is my recommendation that Resolution No. 66-2021 be adopted and approved by City Council at this time.

Memorandum

To: Rick Howell, City Manager

From: Ben Yarboro, Director of Engineering Services

RE: City of Shelby Standard Details

Date: October 27, 2021

Background

The City of Shelby maintains a set of Standard Details that set forth the general guidelines and requirements for design and construction of projects within the city limits and ETJ. The purpose of these standards is to establish a level of quality and consistency in construction. These Standard Details, combined with inspections of construction projects, increase the longevity and function of development in Shelby.

The Standard Details must be periodically updated to reflect changes in construction practices, materials, and applicable regulations. The City's existing Standard Details were adopted by City Council on November 2, 2009 via Resolution No. 71-2009 and replaced previous Standard Details that were adopted in April 2000. In 2017, City staff began reviewing the existing Standard Details and identifying changes that were necessary. The City's Civil Engineer, Justin Wright, worked closely with the other City Departments over the last several months to develop these proposed Standard Details and ensure that they met their needs and provided as much guidance as possible for our Citizens, developers, contractors, engineers and architects.

The proposed Standard Details include details that address the following areas of construction:

- Engineering
- Stormwater
- Water
- Sewer
- Natural Gas
- Electric

It is important to note that these updated Standard Details will better assist developers in the preparation of design plans allowing for a more efficient design and review process.

Recommendation

City staff recommends approval of the resolution adopting the City of Shelby Standard Details in an effort to maintain a high level of quality and consistency of construction in Shelby.

Please advise if you have any questions or need additional information.

Attachment

Proposed City of Shelby Standard Details - 2021

RESOLUTION NO. 66-2021

A RESOLUTION ADOPTING THE CITY OF SHELBY STANDARD DETAILS

WHEREAS, the existing City of Shelby Standard Details were adopted by the City of Shelby in November 2009,

WHEREAS, the City of Shelby Engineering Department and the City Council of the City of Shelby desire to maintain an updated set of Standard Details to ensure quality and consistency in the construction of infrastructure improvements; and

WHEREAS, the City desires to replace the current City of Shelby Standard Details with an updated version of the City of Shelby Standard Details.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

Section 1. The “City of Shelby Standard Details” dated as November 1, 2021 and on file in the City Engineer’s Office are hereby adopted as the official Standard Details of the City of Shelby.

Section 2. The City Engineer shall periodically make recommendations to the City Manager regarding updates to the “City of Shelby Standard Details” in accord with modern technical applications and/or permitted changes based on industry standards. The City Manager shall bring substantial changes within these standard details to the attention of the City Council for consideration and action as he deems necessary.

Section 3. This resolution shall become effective upon adoption and approval.

Adopted and approved this the 1st day of November 2021.

O. Stanhope Anthony III
Mayor

ATTEST:

Bernadette A. Parduski, NC-CMC, IIMC-MMC
City Clerk

City of Shelby
Agenda Item Summary
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Agenda Item: E

City Manager's Report

I will report to Mayor and Council on a number of ongoing projects and issues. The projects and issues reported upon are intended to be for your information and do not necessarily require action by Council.

Agenda Item: F

Council Announcements and Remarks

City of Shelby
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G. Closed Session:

- 1) To approve the Minutes and General Account of the Closed Session of March 2, 2020
- 2) To approve the Minutes and General Account of the Closed Session of April 19, 2021
- 3) To approve the Minutes and General Account of the Closed Session of June 21, 2021
- 4) To establish or instruct staff concerning the position to be taken by or on behalf of City Council in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease pursuant to North Carolina General Statute 143-318.11(a) (5)

H. Adjournment:

To adjourn a meeting of City Council, a majority of the Council members must vote for a motion to adjourn.

- 1) Motion to adjourn