Grease Trap Cleaning & Maintenance Record

Facility Name: _____

Facility Address: _____

Please complete and return to:

Environmental Technician Telephone: 704-669-6550 EXT 1907

Post Office Box 207 Fax: 704-484-6872

Shelby, NC 28151-0207 alan.gossett@cityofshelby.com

*Grease Traps must be cleaned monthly or more often as instructed by the City of Shelby

Date	Cleaned by:	Estimated Gallons Removed	Condition of Device/ Comments	Signature of Manager

*As stated in the FOG Ordinance records should be maintained on site for a minimum of three years.

*A copy of this sheet must be sent to the City of Shelby Pretreatment Coordinator after each monthly cleaning within ten days.