

Shelby City Council Agenda
Regular Meeting
April 3, 2023 at 6:00 p.m.

City Hall Council Chamber
300 South Washington Street
Shelby, North Carolina

Welcome and Call to Order by Mayor O. Stanhope Anthony III

Invocation

Pledge of Allegiance

A. Approval of Agenda

Discussion and revision of the proposed agenda, including consent agenda; adoption of an agenda.

- 1) Motion to adopt the agenda as proposed or amended

B. Special Presentation:

1-2

- 1) National Public Safety Telecommunicators Week from April 10-16, 2023: Resolution No. 19-2023

C. Consent Agenda:

Prior to approval and adoption of the agenda, a Council Member may move an item from the Consent Agenda to the regular agenda. Items remaining on the Consent Agenda will be considered collectively through a single motion and vote.

- 1) Approval of the Minutes of the Regular Meeting of March 20, 2023 3-10
- 2) Approval of a resolution honoring Jeffrey Harold Ledford on the occasion of his retirement from employment with the City of Shelby: Resolution No. 20-2023 11-13
- 3) Approval of a resolution accepting ownership, operation and maintenance of the water and sewer infrastructure extensions for the Pinnacle Estates Subdivision: Resolution No. 21-2023 14-20

4) Palisades at Hickory Creek Underground Electric Installation Project:	21-30
a) Adoption of a project budget ordinance for the Palisades at Hickory Creek Underground Electric Installation Project: Ordinance No. 18-2023	
b) Approval of a resolution awarding the construction contract for Palisades at Hickory Creek Underground Electric Project to Williams Electric Co. of Shelby, NC: Resolution No. 22-2023	
5) Approval of Special Event Applications:	
a) Greenbrook Design, First Friday events, requested dates: Friday, May 5 th and Friday, June 2 nd , 2023	31-42
a) 7 th Inning Stretch Festival, requested date: Saturday, August 5 th , 2023	43-50
6) Management Reports:	51-78
a) Financial Summary – February 2023	
D. Unfinished Business:	79
None	
E. New Business:	
1) Approval of a resolution declaring the intent of the City Council of the City of Shelby to consider the permanent closure of a portion of Justice Place: Resolution No. 23-2023	80-86
F. City Manager’s Report	87

G. Council Announcements and Remarks 87

H. Closed Session:

- 1) To establish, or to instruct staff concerning the position to be taken by or on behalf of City Council in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease pursuant to North Carolina General Statute 143-318.11(a)(5). 88

I. Adjournment: 88

To adjourn a meeting of City Council, a majority of the Council Members must vote for a motion to adjourn.

- 1) Motion to adjourn

City of Shelby
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B. Special Presentations:

Agenda Item B-1

- 1) National Public Safety Telecommunicators Week from April 10-16, 2023:
Resolution No. 19-2023

Presenting: (Stan Anthony, Mayor)

- Resolution No. 19-2023

City Manager's Recommendation / Comments

This time is scheduled on the agenda to allow Mayor Anthony and City Council to recognize National Public Safety Telecommunicators Week. Council previously passed Resolution No. 19-2023 to recognize this very important function of City government and the outstanding employees who are there to serve our citizens 24/7/365 with high quality service. These men and women answered over 45,000 calls for service that came into the public safety access point (PSAP) last year. They did so with distinction and with an emphasis on customer service. It is vital to the delivery of service to our citizens but also important for the safety of our Police Officers on patrol. As you know the City of Shelby, Police Department, Communication Center received initial accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA) in 2014 and has since be reaccredited.

A number of our telecommunicators are expected to be present and to be recognized for their great work.

RESOLUTION NO. 19-2023

A RESOLUTION DECLARING APRIL 10-16, 2023, AS NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK AND HONOR THE MEN AND WOMEN WHO SERVE AS PUBLIC SAFETY TELECOMMUNICATORS IN OUR COMMUNIT

WHEREAS, 911 Telecommunicators are an essential and critical part of the public safety function within our city; and

WHEREAS, the prompt response of public safety agencies is critical to the protection of life and preservation of property; and

WHEREAS, the Public Safety Telecommunicators of the Shelby Police Department are responsible for receiving and processing emergency 9-1-1 calls in our community and dispatching law enforcement personnel and routing fire and medical emergency calls to the appropriate agency; and

WHEREAS, the safety of our first responders is dependent upon the quality and accuracy of information obtained from citizens who call 9-1-1; and

WHEREAS, the Public Safety Telecommunicators have contributed substantially to the safety of the citizens within our community; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their duties over the past year.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

- Section 1. Shelby City Council hereby declares the week of April 10-16, 2023, as National Public Safety Telecommunicator Week in Shelby, NC.
- Section 2. Shelby City Council joins in honoring the men and women of the Shelby Police Department 9-1-1 Communications Center whose diligence and professionalism helps to keep our community, neighborhoods, schools and businesses safe.
- Section 3. This resolution shall become effective upon its adoption and approval.

O Stanhope Anthony III
Mayor

ATTEST:

Carol Williams
City Clerk

City of Shelby
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C. Consent Agenda:

Agenda Item: C-1

- 1) Approval of the Minutes of the Regular Meeting of March 20, 2023

Consent Agenda Item: (Carol S. Williams, City Clerk)

Summary of Available Information:

Please read and offer changes as you deem necessary.

- Minutes of the Regular Meeting of March 20, 2023

City Manager's Recommendation / Comments

Approve the minutes as presented or as amended by the Mayor and City Council via the Consent Agenda.

MINUTES

Regular Meeting
City Hall Council Chamber

March 20, 2023
Monday, 6:00 p.m.

Present: Mayor O. Stanhope Anthony, III, presiding; Council Members David Causby, David White, Andrew L. Hopper, Sr., Violet Arth, Charles Webber, and Emilie Bullock.; City Manager Rick Howell, MPA, ICMA-CM, Assistant City Manager Justin S. Merritt, MPA, Assistant City Manager Ben Yarboro, Interim City Attorney Julie Hooten, City Clerk Carol Williams, Deputy City Clerk Breanna Jones, Public Information and Communication Officer Chip Nuhrah, Director of Human Resources Deborah (Deb) Jolly, Fire Chief William Hunt, EFO, Police Chief Jeffrey (Jeff) Ledford, Director of Planning and Development Services Walter (Walt) Scharer, Public Works Director Scott Black, and Jennipher H. Harrill, Social Media Manager, Blue Eyes Media Connections

Mayor Anthony called the meeting to order at 6:00 p.m. and delivered the invocation.

Mr. Webber led the Pledge of Allegiance.

A. Approval of agenda:

- 1) Motion to adopt the proposed agenda as presented.

ACTION TAKEN: Upon a motion by Ms. Arth, City Council voted unanimously to approve the agenda as presented.

B. Public Comment:

Courtney Carver who resides at 816 Kings Road, Shelby, North Carolina addressed Council about a vicious dog attack that happened on Saturday, March 11th. The dog belongs to her neighbor and has bitten two others in the neighborhood. Mrs. Carver shared her story of the incident and showed Council the bite wounds on her leg. Mrs. Carver wanted Council to be aware that the Cleveland County Animal Shelter has refused to quarantine the dog for 10 days after an attack as State laws require or label the dog as dangerous after the first biting incident. Mrs. Carver would appreciate any help with this issue. Mayor Anthony stated City staff will look into this and do what we can to help with this situation.

Marissa Cascino who resides at 814 Kings Road, Shelby, North Carolina reiterated the concerns of the vicious dog and what steps she has to take to stay safe in her own yard. Ms. Cascino has had to put one of her dogs down

due to aggressive behavior and wonders what it's going to take for the County to do the same about the dog on Kings Road. Ms. Cascino also addressed the speeding cars on Kings Road and requested a speed trap or additional signage to help with the issue.

Betty Samole who resides at 815 Kings Road, Shelby, North Carolina reiterated the concerns of the vicious dog. Ms. Samole listed the steps she has to take every day to be safe in her own yard, and how she can't even let her own dog out in her yard. Ms. Samole stated her neighborhood is in desperate need of some help with this situation.

Dwight Samole who resides at 1439 Foust Road, Shelby, North Carolina reiterated the concerns of the vicious dog. Mr. Samole states that Animal Control has said they're doing all they can do. Mr. Samole believes Animal Control is scared, and have been threatened by the dog owner, so they do not want to deal with the issue. Mr. Samole is a NC EMT and gave examples of how quickly a dog bite can become deadly.

Autumn Shong who resides at 1208 Gidney Street, Shelby, North Carolina addressed Council about the cats that show up at her house. Ms. Shong suggested a free or low cost Spay/Neuter clinic at the Animal Shelter would be helpful. Ms. Shong also addressed Council about the proposed homeless shelter on Gidney Street. Ms. Shong stated she's in favor of helping the homeless but wonders why some can't find a job when they appear to be young and able to work and there are jobs everywhere.

D. Public Hearing:

- 1) Consideration of a proposed ordinance amending the zoning map of the City of Shelby, North Carolina at 307 Buffalo Street: Ordinance No. 15-2023

Mr. Scharer presented this property located on N. DeKalb Street and Buffalo Street. Mr. Scharer stated it is currently zoned General Industrial and Neighborhood Business. Mr. Scharer stated the applicant wishes to have the entire property zoned as Neighborhood Business. Mr. Scharer concluded by stating the proposed zoning change is consistent with the Comprehensive Land Use Plan and the Planning and Zoning Board recommends this zoning amendment.

Mayor Anthony opened the public hearing at 6:20 p.m. and invited comments from the public. The public offered no comments.

Mayor Anthony closed the public hearing at 6:21 p.m.

ACTION TAKEN: Upon a motion made by Ms. Arth, City Council voted unanimously to approve Ordinance No. 15-2023 entitled, "A PROPOSED ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF SHELBY, NORTH CAROLINA AT 307 BUFFALO STREET."

2) Consideration of a proposed ordinance amending the zoning map of the City of Shelby, North Carolina at 318 Gidney Street: Ordinance No. 16-2023

Mr. Scharer presented this rezoning proposal located at 318 Gidney Street which is currently zoned Limited Industrial and R8. Mr. Scharer stated the applicant wishes to have the property zoned GB2-CZ to allow three uses: a homeless shelter, a thrift store, and a warehouse. Mr. Scharer further stated the proposed amendment is inconsistent with the Comprehensive Land Use Plan; however, the Planning and Zoning Board has recommended this amendment. Mr. Scharer further noted that the property owner contacted Mr. Scharer's staff and reported they are against the rezoning and that the applicant falsified information about the uses of the property.

Mayor Anthony opened the public hearing at 6:23 p.m.

Shonda Hoskins who resides at 115 Ashley Street, Shelby, North Carolina, spoke against the zoning amendment. Ms. Hoskins stated her experience in working with the judicial system has given her insight about the many vices that homeless people have (drug addiction, alcohol abuse, mental illness) and these issues expand out into neighborhoods. Ms. Hoskins is concerned with the number of people congregating at the back of Lowe's Hardware and they are coming into her yard and her neighbor's yard. Ms. Hoskins also addressed the false information given by the applicant and wondered if the applicant has experience with dealing with homeless people. Ms. Hoskins reminded Council that all the heating and air conditioning of the building at 318 Gidney Street has been stolen, and so how are people to be housed inside the building.

Anita Dunmeyer who resides at 311 Horseshoe Drive, Shelby, North Carolina, spoke against the zoning amendment. Ms. Dunmeyer is not insensitive to helping the homeless and has seen success with some able to obtain jobs and bank accounts. Ms. Dunmeyer's main concern was the number of single women that live in the neighborhood and fear for their safety with so many strangers roaming the streets.

Jeffrey Littlejohn who resides at 329 Deerfield Drive, Shelby, North Carolina, spoke against the zoning amendment and stated there were 31 people that have signed a petition against it as well. Mr. Littlejohn's wife came home one day, and a man was in their driveway; when asked what he was doing he behaved wildly; the police were called and located him. Mr. Littlejohn shared

other instances of homeless people roaming their streets. Mr. Littlejohn shared photos of tents in their neighborhood; a mattress on the property with someone laying on it; and the trash piled up on the side of the street for as long as two weeks sometimes. Mr. Littlejohn expressed it is no longer safe for children to ride bikes or walk in the neighborhood.

Sharon McKinney who resides at 321 Gidney Street, Shelby, North Carolina reiterated the concerns already addressed; and would appreciate any consideration given to the issue.

Martha Bynum who resides at 319 Horseshoe Drive, Shelby, North Carolina reiterated the concerns for safety in her neighborhood.

Julie Davidson who resides at 1202 Pamela Drive, Shelby, North Carolina stated there has been an increase in begging at the back entrance of Lowe's; it seems like the people are on a rotation. Ms. Davidson stated trash, tents, grocery baskets, and sheets are throughout the woods in her neighborhood. Ms. Davidson stated her concerns for safety, trash, and unwanted traffic. Ms. Davidson concluded by stating she is against the zoning amendment.

Mayor Anthony closed the public hearing at 6:38 p.m.

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to Table Ordinance No. 16-2023 entitled, "A PROPOSED ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF SHELBY, NORTH CAROLINA AT 318 GIDNEY STREET."

C. Consent Agenda:

Mayor Anthony presented the consent agenda. Mr. Webber moved to approve the consent agenda and the following items were unanimously adopted:

- 1) Approval of the Minutes of the Regular Meeting of March 6, 2023
- 2) Approval of a resolution authorizing the sale of City of Shelby owned real property identified by Parcel Numbers 26520 and 26521 through the upset bid procedure of N.C. General Statute 160A-269: Resolution No. 15-2023
- 3) Approval of a resolution authorizing the execution of a purchase and sale agreement for the real property located at 106 South Lafayette Street: Resolution No. 16-2023
- 4) Highway 74 Bypass Section D & E Natural Gas Relocation Project:

- a) Adoption of budget ordinance amendment for the City of Shelby's Highway 74 Bypass section D & E Natural Gas Line Relocation Project: Ordinance No. 17-2023
 - b) Approval of a resolution awarding the contract for the Highway 74 Bypass section D & E Natural Gas Line Relocation Project: in Shelby, North Carolina to Classic City Mechanical: Resolution No. 17-2023
- 5) Approval of resolution for the acceptance of the American Rescue Plan grant offer for the water treatment plant filter rehabilitation and sedimentation valve replacement project: Resolution No. 18-2023
- 6) Approval of a resolution declaring April 10-16, 2023, as National Public Safety Telecommunicators week and honor the men and women who serve as public safety telecommunicators in our community: Resolution No. 19-2023
- 7) Approval of Special Event Applications:
- a) Car Show and Concert at Don Gibson Theater, requested date: April 14, 2023

END OF CONSENT AGENDA

D. Unfinished Business:

None

E. New Business

- 1) Consideration of appointments to City advisory boards and commissions:
- a) Keep Shelby Beautiful

Mayor Anthony reported the terms of five incumbents, Linda Bridges, Laurie Hendrick, Charles Hamrick, Modestenia Bush and Chris Carter concluded January 2023. Two incumbents wish to continue their service (Mr. Hamrick and Ms. Bush). Mayor Anthony further stated there is a vacancy that needs to be filled as well with a term concluding in January 2024 due to Wiley Smith moving away from Shelby.

There are four applications on file in the Clerk's Office:

- Claire Mangione
- Marie Jackson
- Angela Bell
- Benjamin Cabaniss

Ms. Arth nominated Charles Hamrick and Modestenia Bush for reappointment and Claire Mangione, Marie Jackson, Angela Bell and Benjamin Cabaniss for appointment to fill the other four terms.

ACTION TAKEN: Upon a motion made by Ms. Arth, City Council voted unanimously to approve to close the nominations and accept the nominations by acclamation.

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to appoint Angela Bell to fill the vacancy concluding in 2024.

b) Airport Advisory Board

Mayor Anthony reported the terms of four incumbents, Richard Fletcher, Paul Hounshell, Jr., Eric Bester, and Billy Wright concluded February 2023. Three incumbents wish to continue their service (Mr. Hounshell, Mr. Bester, and Mr. Wright). Mayor Anthony further stated that Stephen Jones' term needs to be filled concluding in February 2024.

There are two applications on file in the Clerk's Office:

- Barry Beaver
- Bill Plowden

Mr. White nominated Paul Hounshell, Jr., Eric Bester, and Billy Wright for reappointment and Barry Beaver and Bill Plowden for appointment to fill the other two terms.

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to approve to close the nominations and accept the nominations by acclamation.

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to appoint Barry Beaver to fill the vacancy concluding in 2024.

F. City Manager's Report

None

G. Council Announcements and Remarks:

Mayor Anthony acknowledged the upcoming events and reminded Council of the CityVision conference in Concord.

Mr. Hopper acknowledged the great job Mr. White did in surprising Mr. Howell with the plaque displayed at Dragonfly Wine Market on Warren Street. Mr. Hopper stated the Council is appreciative of the hard work our City Manager has given the City for many years.

Mr. Webber shared the same sentiments as Mr. Hopper; and also acknowledged kudos to Gardner Webb Women's basketball team for making it to the NCAA.

Mr. Causby shared the same sentiments on Mr. Howell's plaque.

Mr. White is proud of many things in his life, and the plaque is one of the proudest things he's ever done.

Ms. Arth acknowledged to the audience that they were heard tonight, and she thanked them for coming to Council with their concerns.

H. Adjournment:

1) Motion to adjourn

ACTION TAKEN: Upon a motion made by Mr. White, City Council voted unanimously to adjourn the meeting at 6:56 p.m.

Respectfully submitted,

**Carol Williams
City Clerk**

**O. Stanhope Anthony, III
Mayor**

Minutes of March 20, 2023

City of Shelby
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Council Chambers

Agenda Item: C-2

- 2) Approval of a resolution honoring Jeffrey Harold Ledford on the occasion of his retirement from employment with the City of Shelby: Resolution No. 20-2023

Consent Agenda Item: (Rick Howell, City Manager)

- Memorandum dated April 3, 2023, from Brad Fraser, Interim Chief of Police to Rick Howell, City Manager and Carol Williams, City Clerk
- Resolution No. 20-2023

City Manager's Recommendation / Comments

This time is scheduled on your agenda to consider a resolution recognizing Jeffery Ledford on the occasion of his retirement from employment. In keeping with policy Resolution No. 20-2023 will recognize him for having served the City faithfully for the past 30 years as a City of Shelby Police Officer. He is to be congratulated! Chief Ledford is an exceptional leader and team member and will be greatly missed by the City management team, city employees and his fellow police officers.

As is in keeping with current policy Chief Ledford will be presented with a framed resolution, a city lapel pin and a key to the City. He will also be presented with a beautiful shadow box designed specifically recognizing his service to the City. It is customary and appropriate to recognize Jefferey Ledford for his many years of service to the City. Chief Ledford's dedication to our City, in particular, the Police Department is to be admired.

Please join me in wishing him a healthy and happy retirement. He is scheduled to attend the April 17th meeting of City Council for a formal presentation.

It is recommended that Resolution No. 20-2023 be adopted and approved via the Consent Agenda.

Shelby Police Department



**SHELBY POLICE
DEPARTMENT**

OFFICE OF
CHIEF OF POLICE



*CALEA Accredited
2001*



*CALEA Accredited
2014*



To: Rick Howell, City Manager
Carol Williams, City Clerk

From: Brad Fraser, Interim Chief of Police

Re: Chief Jeffrey H. Ledford
Shelby City Council Resolution

Date: April 3, 2023

On April 1, 2023, Chief Jeffrey H. Ledford retired from the City of Shelby after honorably serving the citizens of Shelby and the Shelby Police Department for over thirty years. Chief Ledford began his career as a law enforcement officer on August 6, 1992, and has served our community since that time with honor and distinction.

After serving as a Patrol Officer, Chief Ledford was promoted to the rank of Sergeant in August 1997. Chief Ledford served in that role until December 2001 when he was promoted to the rank of Lieutenant. In December 2002, Chief Ledford was promoted to the rank of Captain and served in that role until being appointed Shelby's sixteenth Chief of Police on August 18, 2008. Chief Ledford led various divisions and units throughout his career with the department including the Operations Division, Criminal Investigations Division, Administration Division, Patrol Unit, Community Oriented Policing Unit, and the department's Special Response Team. In addition, Chief Ledford was a certified law enforcement instructor and completed over 2,000 hours of advanced law enforcement training. Chief Ledford received many recognitions during his career including the Advanced Law Enforcement Certificate from the State of North Carolina (2003), Gardner-Webb University's Godbold School of Business Distinguished Leadership Award (2012), Region C Law Enforcement Executive of the Year (2012), and the President's Choice Award from the Cleveland County Chapter of the NAACP (2014).

Chief Ledford is being honored for his leadership, his loyalty, his commitment to protect and serve, and his dedication to the civilian community, the law enforcement community, and the City of Shelby. Chief Ledford is well-known and deeply respected by the community and his law enforcement peers. He has had a long, successful career with the Shelby Police Department and has demonstrated his dedication and his commitment to public service for over 30 years, deserving to be considered for a Shelby City Council Resolution.

Thank you.

RESOLUTION NO. 20-2023

A RESOLUTION HONORING JEFFREY HAROLD LEDFORD ON THE OCCASION OF HIS RETIREMENT FROM EMPLOYMENT WITH THE CITY OF SHELBY

WHEREAS, on the occasion of his retirement from employment on April 1, 2023, it is fitting and proper for the City Council to express its sincere appreciation to Jeffrey Harold Ledford for his loyal, dedicated, and committed service to the City of Shelby from August 6, 1992 to April 1, 2023; and,

WHEREAS, Mr. Ledford has been a loyal team member in the continuing development of the Shelby Police Department, especially for his strength, courage, and bravery exhibited in providing protection and service to the City of Shelby and to all its citizens; and,

WHEREAS, during his tenure of service, Mr. Ledford has been a loyal employee for the City of Shelby, beginning as a Patrol Officer in August 1992; receiving a promotion to Police Sergeant in August 1997, receiving a promotion to Police Lieutenant in December 2001, and receiving a promotion to Police Captain in December 2002; and finishing his career as the Chief of Police, and has been an outstanding example of the quality of employee necessary to the development of the good of the City; and Mr. Ledford previously served as an Operations Commander, as a Patrol Watch Commander, a Community Oriented Policing Unit Lieutenant, a Criminal Investigations Division Sergeant, an Administration Sergeant; and,

WHEREAS, Mr. Ledford is a successful graduate of the North Carolina Justice Academy's Management Development Program November 2001, and completed over 2,000 hours of advanced law enforcement training, having received his Law Enforcement Advanced Certificate May 2003, which is the highest certification that a Law Enforcement Officer can receive from the State of North Carolina; and, received several Shelby Police Department Merit Awards for dedication to the Agency and the Citizens of Shelby by Exhibiting the Highest Standards of Professionalism and Customer Service; and, is the 2012 recipient of Gardner-Webb University's Godbold School of Business Distinguished Leadership Award, the 2012 recipient of Region C's Law Enforcement Executive of the Year; and, is the 2014 recipient of the President's Choice Award from the Cleveland County Chapter of the NAACP; and,

WHEREAS, Mr. Ledford's commitment, leadership, laudatory work effort, and devotion to duty has helped create a winning attitude within the Shelby Police Department of the City of Shelby; and,

WHEREAS, the City of Shelby is most grateful for the devoted, community, and personal contributions Mr. Ledford has given to all the citizens, organizations, and businesses within the greater Shelby community; and,

WHEREAS, the City Council of the City of Shelby wishes to acknowledge and express its appreciation to Mr. Ledford for his dedicated and devoted duty to law enforcement service to its citizens, noting that Mr. Ledford will be missed both professionally and as a fellow co-worker.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council publicly express their sincere appreciation to Jeffrey Harold Ledford for his performance of duty to the City of Shelby and extend the very best wishes for a successful retirement.

BE IT FURTHER RESOLVED that this Resolution be entered upon the permanent Minutes of the City Council.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Shelby to be affixed this the 1st day of April 2023.

O. Stanhope Anthony III
Mayor

ATTEST:

Carol Williams
City Clerk

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

Agenda Item: C-3

- 3) Approval of a resolution accepting ownership, operation and maintenance of the water and sewer infrastructure extensions for the Pinnacle Estates Subdivision: Resolution No. 21-2023

Consent Agenda Item: (Ben Yarboro, Assistant City Manager)

- Memorandum dated March 29, 2023, from Ben Yarboro, Assistant City Manager to Rick Howell, City Manager
- Supporting Documents
- Resolution No. 21-2023

City Manager's Recommendation / Comments

Resolution No.21-2023 is presented for City Council consideration via the Consent Agenda. If approved this resolution would simply accept water and sewer infrastructure for maintenance and operation as constructed to serve Pinnacle Estates. This infrastructure was built by a contractor for the developer in accordance with City standards and has been duly inspected by City staff for compliance and permitted by NC DEQ. In summary it involved the construction of 3,000 linear feet of 8" diameter ductile iron water main and 4,200 of 8" gravity sewer main. This subdivision add approximately 75 new residential building lots to the City.

LGI Homes NC, LLC is the developer offering the described infrastructure. Their engineer has certified that the water and sewer infrastructure has been completed in accordance with City standards.

It is my recommendation that Resolution 21-2023 be adopted and approved by City Council at this time via the Consent Agenda.

Memorandum

To: Rick Howell, City Manager

From: Ben Yarboro, Assistant City Manager

RE: **Acceptance of Public Utility Infrastructure
Pinnacle Estates Subdivision Water and Sewer**

Date: March 29, 2023

Background:

Pinnacle Estates Subdivision is comprised of parcels #64319, #64320, #60932, and #64498, consisting of 25.34 acres. These parcels were subdivided to serve 92 Single Family Residential homes as recorded in Deed Book 1803, pages 618 & 643 and required both water and sewer extensions. LGI Homes NC, LLC has completed water and sewer infrastructure extensions at their expense to serve the subdivision. The water extension was approximately 3,000 feet of 8-inch ductile iron and the sewer extension was approximately 4,200 feet of 8-inch gravity sewer. This extension was designed by a Professional Engineering firm, and it was then permitted through NC DWR.

Review:

City staff was involved during the construction process and completed multiple inspections during the installation process. The water and sewer infrastructure installed to serve this subdivision has been constructed in accordance with the approved plans and specifications and City standards. Attached are copies of the as-builts and the sewer certifications from the developer's engineer Caleb Peeler, PE indicating that the construction was completed in accordance with State and Local Guidelines.

The public water and sanitary sewer extensions will be operated and maintained by the City of Shelby Utilities Department and are located within Public Right of Way and Public Utility Easements. The associated easements are recorded in Deed Book 1887 - pages 2756-2760 and Deed Book 1887 - pages 2761-2765 (attached for reference).

Recommendation:

City Staff recommends that City Council formally accept the water infrastructure (3,000 ft) and sewer infrastructure (4,200 ft) for ownership and maintenance associated with the construction of the Pinnacle Estates Subdivision.

Please let me know if additional information is required.

Pinnacle Estates

Shelby, North Carolina

Record Drawings

Project Contacts
 Primary Site Contact: Kenny Gray, Inc.
 Secondary Site Contact: Kenny Gray, Inc.
 Email: Kenny.Gray@kgray.com
 Phone: (704) 718-0807

Engineer: Gabe Peeler, PE
 Address: 211 Patton Drive
 Shelby, NC 28150
 Email: gpeeler@peeler.com
 Phone: (704) 882-4272

Project Contacts
 Primary Site Contact: Kenny Gray, Inc.
 Secondary Site Contact: Kenny Gray, Inc.
 Email: Kenny.Gray@kgray.com
 Phone: (704) 718-0807

Engineer: Gabe Peeler, PE
 Address: 211 Patton Drive
 Shelby, NC 28150
 Email: gpeeler@peeler.com
 Phone: (704) 882-4272



Vicinity Map
NTS

Sheet Index

NO.	DESCRIPTION	DATE	BY	CHK'D
0100	COVER SHEET	02/14/2023		
0101	STORM DRAINAGE SYSTEM DATA	02/14/2023		
0102	OVERALL UTILITY PLAN	02/14/2023		
0103	UTILITY PLAN PROFILE	02/14/2023		
0104	UTILITY PLAN PROFILE	02/14/2023		
0105	UTILITY PLAN PROFILE	02/14/2023		
0106	UTILITY PLAN PROFILE	02/14/2023		
0107	UTILITY PLAN PROFILE	02/14/2023		
0108	UTILITY PLAN PROFILE	02/14/2023		



Location Map
Scale: 1" = 80'

Development Data

Parcel Numbers	64438, 60302, 64020, 84418
APN	2505470002, 2505576000, 160305018, 160305043
Deed Book/Page	3, 27, Book 1, Page 10
Map	160305018, 160305043
Site Area	25.54 acres
Proposed Disturbed Area	24.0 acres
Proposed Street Length	3,375 L.F. (Concrete)
Proposed ROW Area	4.08 acres
Multi-modal Impervious Area	2,400 SQ FT
Existing Zoning	RC-OU Residential
Proposed Zoning	Single-Family Residential
Proposed Max. # of Units	32
Proposed Density	5.0 units/acre
Min. Lot Area	6,000 SQ. FT.
Min. Building Setbacks	5'
Street	15'
Corner	15'
Min. Building Height	10'
Max. Building Height	35'
Max. Lot Coverage	35%
Min. Open Space	20 mph
Max. Sign, Chute	8"
Min. R-Value	30 (ceiling)

Call 811 or 1-800-33-6689
 Click here to get a free 811 app on Google Play or Apple App Store



			RECORD DRAWINGS COVER SHEET SUBDIVISION PINNACLE ESTATES	SHEET C100 DATE: 02/14/2023 JOB NO. 0001001
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FAST TRACK SEWER ENGINEERING CERTIFICATION

PERMITTEE: LGI HOMES-NC, LLC
PERMIT #: WQ0043212
PROJECT: PINNACLE ESTATES
ISSUE DATE: FEBRUARY 21, 2022

This project shall not be considered complete nor allowed to operate in accordance with standard Condition 7 of this permit until the Division has received this Certification and all required supporting documentation. It should be submitted in a manner that documents the Division's receipt. Send the required documentation to the Regional Supervisor, Water Quality Regional Operations Section at the address noted in the page footer.

Any wastewater flow made tributary to the wastewater collection system extension prior to completion of this Certification shall be considered a violation of the permit and shall subject the Permittee to appropriate enforcement actions. The Permittee is responsible for tracking all partial certifications up until a final certification is received by the Division. A Final Certification shall be a complete set of record drawings and design calculations regardless of whether partials have been submitted.

PERMITTEE'S CERTIFICATION

I, the undersigned agent for the Permittee, hereby state that this project has been constructed pursuant to the applicable standards & requirements, the Professional Engineer below has provided applicable design/construction information to the Permittee, and the Permittee is prepared to operate & maintain the wastewater collection system permitted herein or portions thereof.

Jeff Webb - Authorized Officer
Printed Name, Title

[Signature]
Signature

2-20-2023
Date

ENGINEER'S CERTIFICATION

I, Caleb Peeler, PE, as a duly registered Professional Engineer in the State of North Carolina, having been authorized to observe (periodically, weekly, full time) the construction of the project name and location as referenced above for the above Permittee hereby state that, to the best of my abilities, due care and diligence was used in the observation of the following construction: 4,200 linear feet of 8-inch gravity sewer,; such that the construction was observed to be built within substantial compliance of this permit; 15A NCAC 02T; the Division of Water Resources' (Division) Gravity Sewer Minimum Design Criteria adopted February 12, 1996 as applicable; the Division's Minimum Design Criteria for the Fast-Track Permitting of Pump Stations and Force Mains adopted June 1, 2000 as applicable; and other supporting materials.

North Carolina Professional Engineer's Seal w/signature & date:

Final Partial (include description)

Certification Comments/Qualifiers (attach if necessary):



ROY COOPER
Governor

ELIZABETH S. BISER
Secretary

RICHARD E. ROGERS, JR.
Director



NORTH CAROLINA
Environmental Quality

February 01, 2023

LGI HOMES -NC, LLC
ATTN: JEFF WEBB
6500 CREEDMOOR RD, STE 212
RALEIGH, NC 27613

Re: **Final Approval**

Final Approval Date: February 01, 2023

PINNACLE ESTATES

Serial No.: 22-00217

Water System Name: SHELBY, CITY OF

Water System No.: NC0123010

Cleveland County

Dear Sir/Madam:

The Department received an Engineer's Certification statement and an Applicant's Certification concerning the above referenced project. The Engineer's Certification verifies that the construction of the referenced project has been completed in accordance with the engineering plans and specifications approved under Department Serial Number 22-00217. The Applicant's Certification verifies that an Operation and Maintenance Plan and Emergency Management Plan have been completed and are accessible to the operator at all times and available to the department upon request and that the system will have a certified operator as required by 15A NCAC 18C .1300.

The Department has determined that the requirements specified in 15A NCAC 18C .0303(a) and (c) have been met, and therefore, issues this **Final Approval** in accordance with Rule .0309(a).

Please contact us at (919) 707-9100 if you have any questions or need additional information.

Sincerely,

Handwritten signature of Jay Frick in cursive.

Jay Frick

Deputy Section Chief

Public Water Supply Section

Division of Water Resources

cc: CLINTON COOK, P.E., Regional Engineer
Cleveland County Health Department
PEELER ENGINEERING PLLC



North Carolina Department of Environmental Quality | Division of Water Resources
512 North Salisbury Street | 1634 Mail Service Center | Raleigh, North Carolina 27699-1634
919.707.9100

RESOLUTION NO. 21 – 2023

**A RESOLUTION ACCEPTING OWNERSHIP, OPERATION AND MAINTENANCE
OF THE WATER AND SEWER INFRASTRUCTURE EXTENSIONS FOR THE
PINNACLE ESTATES SUBDIVISION**

WHEREAS, LGI Homes NC, LLC contracted with Peeler Engineering to design an extension of the water and sanitary sewer systems to serve the new development of Pinnacle Estates Subdivision as referenced in in Deed Book 1887 - pages 2756-2760 and Deed Book 1887 - pages 2761-2765; and,

WHEREAS, plans for the extensions of the water and sanitary sewer systems to serve Pinnacle Estates Subdivision were reviewed by the City of Shelby and were submitted to and issued a permit by NC Division of Water Resources; and,

WHEREAS, LGI Homes NC, LLC. had the water and sewer lines constructed as designed and permitted in May 2023; and,

WHEREAS, City Staff completed final inspections and certify that all infrastructure was constructed to City Standards and is in satisfactory condition; and,

WHEREAS, the design engineer has certified that all water and sewer infrastructure for this subdivision have been completed in accordance with plans approved by the City and NC Division of Water Resources.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
SHELBY, NORTH CAROLINA:**

Section 1. The water and sewer extensions as denoted above are hereby accepted by the City Council of the City of Shelby for ownership, operation and maintenance.

Section 2. The City Manager of the City of Shelby or his designee are hereby authorized and instructed to cause the provision of section 1 of this resolution to be implemented and the applicable water and sewer infrastructure shall be assumed for ownership, operation and maintenance by the City of Shelby.

Section 3. This resolution shall become effective upon adoption and approval.

Adopted and approved this the 3rd day of April 2023.

O. Stanhope Anthony, III
Mayor

ATTEST:

Carol Williams
City Clerk

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

Agenda Item: C-4

- 4) Palisades at Hickory Creek Underground Electric Installation Project:
- a) Adoption of a project budget ordinance for the Palisades at Hickory Creek Underground Electric Installation Project: Ordinance No. 18-2023
 - b) Approval of a resolution awarding the construction contract for Palisades at Hickory Creek Underground Electric Project to Williams Electric Co. of Shelby, NC: Resolution No. 22-2023

Consent Agenda Item: (Ben Yarboro, Assistant City Manager)

- Memorandum dated March 28, 2023, from Ben Yarboro, Assistant City Manager to Justin Merritt, Assistant City Manager and Rick Howell, City Manager
- Supporting Documents
- Ordinance No. 18-2023
- Resolution No. 22-2023

City Manager's Recommendation / Comments

- a) Ordinance No. 18-2023 is presented for City Council consideration as a Consent Agenda item. If approved this ordinance would establish a capital project budget ordinance and appropriate \$237,100 from the Electric Fund Balance for the extension of the electric system to serve the residential multi family development on Dekalb Street known as The Palisades.
- b) Resolution No. 22-2023 is presented for City Council as a Consent Agenda item. If approved this resolution would award the bid for the described construction to Williams Electric Co. in the amount of \$237,070.

It is recommended that Ordinance No. 18-2023 and Resolution No. 22-2023 be adopted and approved at this time.

Memorandum

To: Rick Howell, City Manager
Justin Merritt, Assistant City Manager

From: Ben Yarboro, Assistant City Manager

RE: Palisades at Hickory Creek Underground Electric Installation
– Project Budget Ordinance and Construction Contract Award

Date: March 28, 2023

Background

On March 15th, 2022, Southwood Reality Company received its approval for the development of a 312-unit apartment complex on South Dekalb Street and South Morgan Street in the City of Shelby. This apartment complex was named Palisades at Hickory Creek. During the plan review process, City of Shelby Planning, Fire, and Utility departments reviewed plans to ensure development met City standards and ensure the City could provide the development with the utilities that would meet their needs.

With the City of Shelby having electric lines located on South Dekalb Street and South Morgan Street, the City ensured it could meet the developer's needs. With Southwood Reality Company selecting the City of Shelby to provide its electric service, the City of Shelby Electric Department contracted with Progressive Engineering, a professional engineering services firm, to design the electric system for Palisades at Hickory Creek. This project generally consists of, but is not limited to the following:

- 16,000 feet of 1/0 primary underground wire
- 24,000 feet of 3" conduit
- 13 transformers
- And associated appurtenances

Review

City staff advertised the Palisades at Hickory Creek Underground Electric Project on the City website, and bid packages were provided to eleven prospective bidders, on February 22, 2023. At the public bid opening on March 24, 2023, two complete bids and two no bid letters were received. The bid tabulation for these bids is attached to

www.cityofshelby.com

this memorandum and depicts the bids and the unit prices that were received. The lowest responsive bidder was Williams Electric Co from Shelby, NC. The low bid by Williams Electric Co. was a lump sum bid for the scope of work in the amount of \$237,070.00. Progressive Engineering’s cost estimate for this project was \$300,000, so the lowest bid received is 20.98% below the estimated cost. It should be noted that this bid is only for the labor associated with this project as the materials were previously ordered by the City and will be provided to the contractor.

The table below summarizes the bids that were received for this project:

<u>Company Name</u>	<u>Submitted Bid</u>
Utility Partners of America	No Bid Letter
Lee Electric Construction, LLC	No Bid Letter
Williams Electric Co.	\$237,070.00
River City Construction, Inc.	\$413,317.00

Recommendation

City Staff recommends that a Project Budget Ordinance in the amount of \$237,070.00 be established for the installation of underground electric infrastructure to serve the Palisades at Hickory Creek apartment complex.

City Staff and Progressive Engineering also recommends that the Shelby City Council approve the resolution awarding the bid for the Palisades at Hickory Creek Underground Electric Project to the lowest responsive bidder, Williams Electric Co., for the bid price of \$237,070.00.

Please advise if you have any questions or need additional information.

Attachments:

- Electric Design
- Request for Proposal dated Feb. 21, 2023
- Bid Tabulation
- Engineer’s Recommendation

City of Shelby, North Carolina

Palisades at Hickory Creek Underground Electric

Bid Date: March 24, 2023 @ 11:00 a.m.

<i>BIDDER</i>	Williams Electric	River City Construction	Utility Partners of America	Lee Electrical
<i>BID BOND</i>	5%	5%	No Bid	No Bid
<i>Addendum No. 1</i>	Yes	Yes		
<u>Overhead Installation Units</u>				
<i>Pole Units</i>	\$ 4,200.00	\$ 5,400.00		
<i>Pole Top Units</i>	\$ 3,200.00	\$ 2,300.00		
<i>Miscellaneous Units</i>	\$ 955.00	\$ 412.00		
<i>Subtotal Overhead Installation</i>	\$ 8,355.00	\$ 8,112.00		
<u>Underground Installation Units</u>				
<i>Underground Conductor Units</i>	\$ 32,000.00	\$ 72,000.00		
<i>Underground Primary Assembly</i>	\$ 4,990.00	\$ 10,000.00		
<i>Underground Transformer Units</i>	\$ 50,635.00	\$ 57,200.00		
<i>Miscellaneous Underground Assembly Units</i>	\$ 22,290.00	\$ 9,155.00		
<i>Underground Trenching Units / 1,000 ft.</i>	\$ 52,800.00	\$ 44,000.00		
<i>Underground Directional Boring</i>	\$ 39,600.00	\$ 129,600.00		
<i>Conduit Installation Units</i>	\$ 26,400.00	\$ 83,250.00		
<i>Subtotal Underground Installation</i>	\$ 228,715.00	\$ 405,205.00		
TOTAL INSTALLATION UNITS	\$ 237,070.00	\$ 413,317.00		
24	180	85		
<i>Completion Time</i>				
<i>Experience Rate Modifier</i>	0.72	0.75		



Post Office Box 207 · Shelby, NC 28151-0207

BID TAB

Project:
Palisades at Hickory Creek - Electric

Date:
3/24/2023

Company Name	Submitted Bid
Williams Electric	\$ 237,070.00
River City	\$ 413,317.00
UPA - Utility Partners of America	No Bid
Lec electric construction, LLC	No Bid

Bid Opening Attendees:

Justin Wright - City of Shelby _____

LUCA'S TOLLEY - CITY OF SHELBY _____

DAVID PASCHALL - WILLIAMS _____

Marc Kennedy - City of shelby _____

Michael Dawson - P.E.C. _____

Progressive Engineering Consultants, Inc.

P.O. Box 690638, Charlotte, NC 28227-7011

Telephone : (704) 545-7327

Fax : (704) 545-2315

progress@pecinc.net

March 27, 2023

City of Shelby
P.O. Box 207
Shelby, NC 28151-0207
Attn: Mr. Justin Wright

Re: Award Recommendation
Palisades at Hickory Creek Underground Electric

Mr. Wright,

Requests for proposals were sent to eleven (11) electrical contractors on February 21, 2023, for the installation of the Palisades at Hickory Creek Underground Electric. Sealed bids were received, publicly opened, and read on Friday, March 24, 2023. As shown by the attached bid tabulation of two (2) bids and two (2) no-bids received, Williams Electric Company, of Shelby, North Carolina, submitted the most attractive cost proposal in the amount of \$237,070.00 with an estimated completion time of 180 days. We have reviewed the proposal and recommend the City accept this proposal as submitted.

Please notify us of your decision in order that we may prepare the necessary contract documents for execution. If you have any questions or comments, please feel free to call.

Best regards,

PROGRESSIVE ENGINEERING CONSULTANTS, INC.

Michael A. Dawson

Michael A. Dawson

Enclosures

ORDINANCE NO. 18-2023
 AN ORDINANCE ESTABLISHING A CAPITAL PROJECT ORDINANCE AND BUDGETS
 FOR THE CITY OF SHELBY'S PALISADES AT HICKORY CREEK
 UNDERGROUND ELECTRIC PROJECT

WHEREAS, in accordance with applicable provisions of the North Carolina Budget and Fiscal Control Act, the City of Shelby finds it advisable and necessary to establish a capital project ordinance and budgets for the City of Shelby's Palisades at Hickory Creek Underground Electric Project: and

WHEREAS, it is necessary for the City to establish a budget for this capital project and appropriate applicable funds needed for the administration and construction of this project in order to comply with applicable provisions of the North Carolina Local Government Budget and Fiscal Control Act; and,

WHEREAS, G.S. 159-13.2 provides that a City may undertake the construction of a capital asset such as electric system utility infrastructure, by way of a capital project ordinance providing the necessary balanced budget and funding for the life of the project;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA: The City of Shelby has identified a need to extend electric utility infrastructure to adequately serve a development known as Palisades at Hickory Creek. Accordingly, the following budget modifications are approved in accordance with the chart of accounts heretofore established for the City of Shelby.

Section 1. Appropriating Fund Balance:

Fund Balance Appropriated	63006000-39900	\$237,100
Transfer to Electric Capital Projects	630731-49631	\$237,100

Section 2. The following revenues are available and amounts are hereby appropriated:

Revenues:		
Transferred from Electric Fund	63106000-39630-63878	\$237,100
Appropriation:		
Construction	631736-53000-63878	\$237,100

Section 3. The provisions of this capital project ordinance shall be entered in the minutes of the Shelby City Council and copies filed with the City Manager as Budget Officer, the Finance Director, and the City Clerk for their direction and guidance in receiving revenues and expending the monies due thereunder.

Ordinance No. 18-2023
April 3, 2023
Page 2

Section 4. This ordinance shall become effective upon its adoption and approval.

Adopted and Approved this the 3rd day of April, 2023.

O. Stanhope Anthony, III
Mayor

ATTEST:

Carol Williams
City Clerk

APPROVED AS TO FORM:

John Kubis
Interim City Attorney

RESOLUTION NO. 22 – 2023

**A RESOLUTION AWARDING THE CONSTRUCTION CONTRACT FOR THE
PALISADES AT HICKORY CREEK
UNDERGROUND ELECTRIC INSTALLATION PROJECT**

WHEREAS, the City of Shelby operates an electric distribution system that has electric distribution lines on or near parcel numbers 49440 and 65727, located on Dekalb Street and Morgan Street; and,

WHEREAS, a developer, Southwood Realty Company, has requested that the City of Shelby provide electric service to their residential project which is currently in the construction phase and consists of a 312-unit apartment complex; and,

WHEREAS, the City of Shelby is willing to provide safe and reliable electric service to the property as allowed by law; and,

WHEREAS, the City of Shelby and Progressive Engineering Consultants, Inc. have prepared complete construction bid documents and held a public bid opening on March 24, 2023, to accept bids from licensed contractors to perform the construction related to this project; and,

WHEREAS, two (2) responsive bids and two (2) no bid letters were received from licensed contractors interested in completing this construction project; and,

WHEREAS, the apparent low bidder Williams Electric Co. of Shelby, NC in the amount of \$237,070.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

Section 1. The contract for the City of Shelby’s Palisades at Hickory Creek Subdivision Underground Electric Installation Project, as outlined in the bid specifications for this offering, is hereby awarded to Williams Electric Co. for a bid price of \$237,070.00 as stated in their official proposal for this bidding, and in accordance with the City’s official bid specifications for this project.

Section 2. The City Manager of the City of Shelby or his designee is hereby authorized and directed to execute the applicable contracts and any change orders as specified in Section 1 of this resolution.

Section 3. This resolution shall become effective upon its adoption and approval.

Adopted and Approved this the 3rd day of April, 2023.

Resolution No. 22-2023
April 3, 2023
Page 2

O. Stanhope Anthony III
Mayor

ATTEST:

Carol Williams
City Clerk

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

Agenda Item: C-5

5) Approval of Special Event Applications:

- a) Greenbrook Design, First Friday events, requested dates: Friday, May 5th and Friday, June 2nd, 2023
- b) 7th Inning Stretch Festival, requested date: Saturday, August 5th, 2023

Consent Agenda Item: (Carol Williams, City Clerk)

- Memorandums dated March 28, 2023 and March 29, 2023 from Carol Williams, City Clerk to Rick Howell, City Manager
- Event Applications

City Manager's Recommendation / Comments

These events are in keeping with special event practices of the City. It is my recommendation that this item be approved by City Council at this time via the Consent Agenda.

Memo

To: Rick Howell, City Manager

From: Carol Williams, City Clerk

Date: March 29, 2023

Re: Special Event Permit Application

BACKGROUND:

A Special Event Permit Application has been submitted for the following:

- ✓ Greenbrook Design First Friday, requested dates: May 5th and June 2nd , 2023

REVIEW:

All responding City departments have received, reviewed, and approved the referenced application.

RECOMMENDATION:

Please place the attached Special Event Permit Application on the Consent Agenda of April 3, 2023 for Council's review and approval.

ATTACHMENT:

- A. Special Event Permit Application packet received March 29, 2023

b. This section shall have no application to any ordinance, which may allow criminal sanctions for its violation. All violations of this Code, which are criminal in nature, shall be subject to the maximum penalty authorized by G.S. 14-4, as amended.



**CITY OF SHELBY
SPECIAL EVENT PERMIT APPLICATION**

Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than thirty (30) days before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

~~5-5-2020~~
5-5-2023

1. **EVENT NAME:** FIRST FRIDAY

2. **PURPOSE AND BRIEF DESCRIPTION OF EVENT:**
COMMUNITY Event Held Monthly to PROMOTE BUSINESSES IN the area (LOCAL) to PROVIDE a NETWORKING OPPORTUNITY

3. **LOCATION OF EVENT (ATTACH MAP):**
CORNER OF 112 N. Lafayette to Campbell St. FOR Attendees.
to No. DALE ST (ALLEY)

4. **PLEASE INDICATE:**
Approximately how many people will attend the event: 75-100
Approximately how many vehicles will be present: N/A (1) parked
Approximately how many animals will be present: N/A

If the event is a parade, please indicate the amount of street that will be needed:
Single lane N/A
All lanes in travel direction N/A
Whole street _____

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: STACEY WALKER Greenbrook Design
Address: 112. N Lafayette St
Phones: 704.434.0823 704.692.0550
(Daytime) (Evening)
Stacey@greenbrookdesign.com
(e-mail address)

CONTACT:
Name: Sierra McLaughlin
Address: Same as above
Phones: 704.418.0619
(Daytime) (Evening)
Sierra@greenbrookdesign.com
(e-mail address)

6. PLEASE LIST THE FOLLOWING:

Requested day(s) and date(s) 1 day 5.5.2023 Friday
Alternate day(s) and date(s) none
Requested hours of operation, from 3 AM/PM to 8 AM/PM

7. SANITATION: Please attach your "Plan for Clean-Up." Please check Application Instruction sheet for details.

8. AVAILABILITY OF FOOD, BEVERAGES, AND/OR ENTERTAINMENT;

If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise. MUSIC 5-7

Will alcoholic beverages be served? no

If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit.

Will food and/or no-alcoholic beverages be served? no

If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

9. **SECURITY AND SAFETY PROCEDURES:**

Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms.

Attach a copy of your Shelby Fire & Rescue Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air-supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name: _____

Address: _____

Phones: _____

Indicate medical services that will be provided for the event.

AMBULANCE: LOCAL _____

DOCTOR (S): LOCAL _____

PARAMEDICS: LOCAL _____

10. **CITY SERVICES/EQUIPMENT REQUESTED FOR THIS EVENT:**

BLOCK OFF CONES - STREET CLOSURE MARKERS

11. **ANY ADDITIONAL COMMENTS:** _____

We are using this alley to extend our space for cornhole so attendees can enjoy outside.

THE CITY OF SHELBY IS NOT A CO-SPONSOR OF THE EVENT.

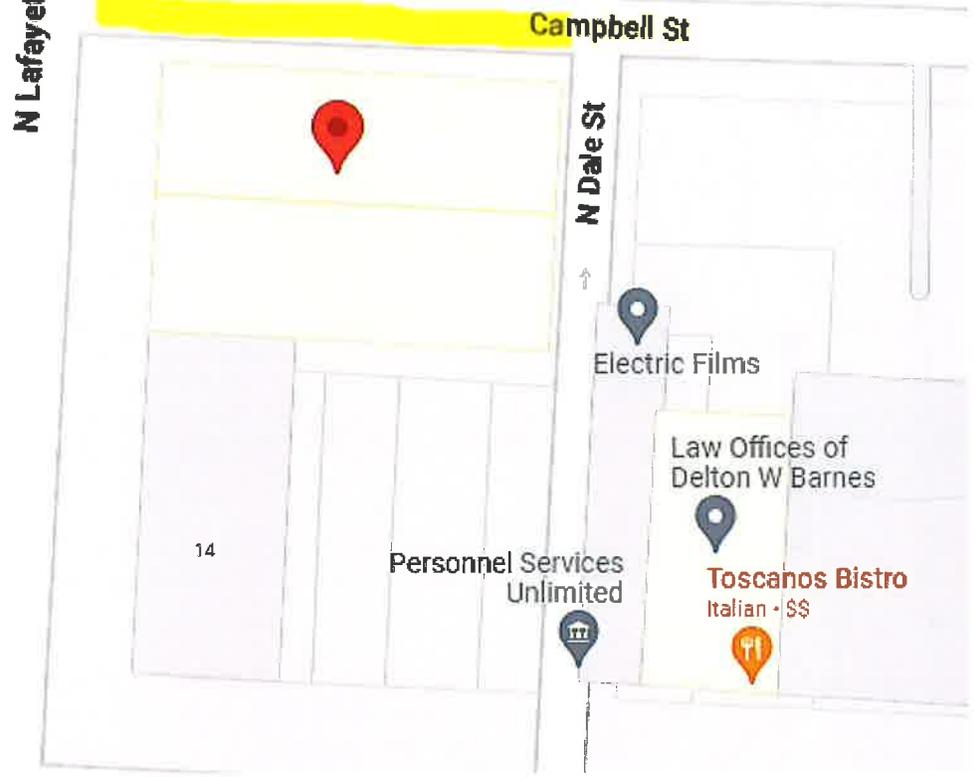
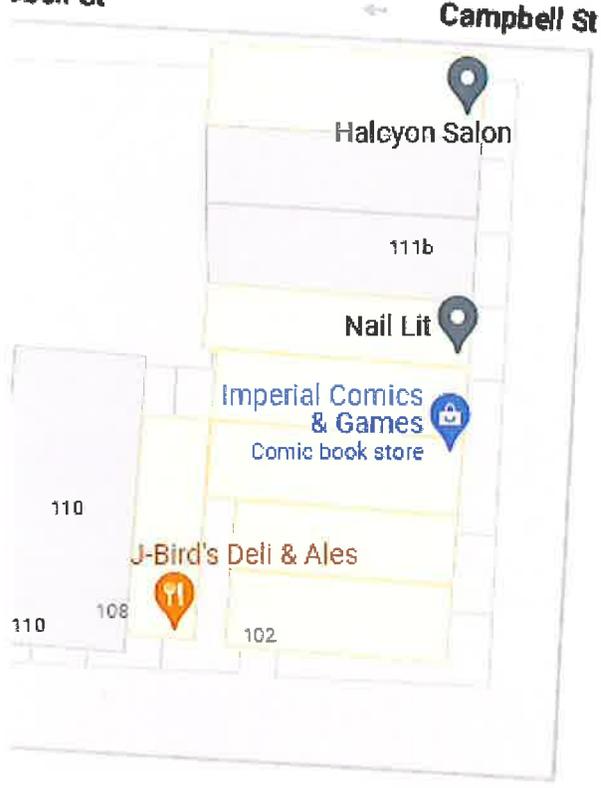
It is understood and agreed that any permit issued pursuant to this application is issued on the condition that the answers herein given are true and correct to the best of the knowledge, information, and belief of the applicant.

Stacey Walker Greenbrook Design
(SIGNATURE)

Greenbrook Design Stacey Walker 704.434.0823
(APPLICANT (PHONE))

112 N. Lafayette St. Shelby. NC 28150
(ADDRESS)

3.28.23
(DATE)



- b. This section shall have no application to any ordinance, which may allow criminal sanctions for its violation. All violations of this Code, which are criminal in nature, shall be subject to the maximum penalty authorized by G.S. 14-4, as amended.

**CITY OF SHELBY
SPECIAL EVENT PERMIT APPLICATION**

Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than thirty (30) days before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

6.2.2023

1. **EVENT NAME:** FIRST FRIDAY
2. **PURPOSE AND BRIEF DESCRIPTION OF EVENT:**
Community Event held Monthly to Promote Uptown Shelby
3. **LOCATION OF EVENT (ATTACH MAP):** 112 N Lafayette - Campbell St to N. Dale St. (Alky.)
4. **PLEASE INDICATE:**
Approximately how many people will attend the event: 75.000
Approximately how many vehicles will be present: ?
Approximately how many animals will be present: CLIFFORD'S ARMY RESCUE
- If the event is a parade, please indicate the amount of street that will be needed:
Single lane _____
All lanes in travel direction N/A
Whole street _____

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: Stacey Walker
Address: 112 N. Lafayette St. Shelby NC 28150
Phones: 704.434.0823 704.692.0550
(Daytime) (Evening)
Stacey@greenbrookdesign.com
(e-mail address)

Name: Sierra McLaughlin
Address: same as above
Phones: 704.434.0823 704.418.0619
(Daytime) (Evening)
Sierra@greenbrookdesign.com
(e-mail address)

6. PLEASE LIST THE FOLLOWING:

Requested day(s) and date(s) 1 day 5.2.2023
Alternate day(s) and date(s) none
Requested hours of operation, from 3 AM/PM to 8 AM/PM

7. SANITATION: Please attach your "Plan for Clean-Up." Please check Application Instruction sheet for details.

8. AVAILABILITY OF FOOD, BEVERAGES, AND/OR ENTERTAINMENT;

If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise. music 5-7

Will alcoholic beverages be served? no
If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit.

Will food and/or no-alcoholic beverages be served? no
If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

9. **SECURITY AND SAFETY PROCEDURES:**

Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms.

Attach a copy of your Shelby Fire & Rescue Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air-supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name: _____

Address: _____

Phones: _____

Indicate medical services that will be provided for the event.

AMBULANCE: Local _____

DOCTOR (S): Local _____

PARAMEDICS: LOCAL _____

10. **CITY SERVICES/EQUIPMENT REQUESTED FOR THIS EVENT:** BLOCK OFF/STREET CLOSURES

11. **ANY ADDITIONAL COMMENTS:**

We are using this alley to extend our space to provide an area for Cliffords Army Reserve, and Night Owl Ironworks Display -

THE CITY OF SHELBY IS NOT A CO-SPONSOR OF THE EVENT.

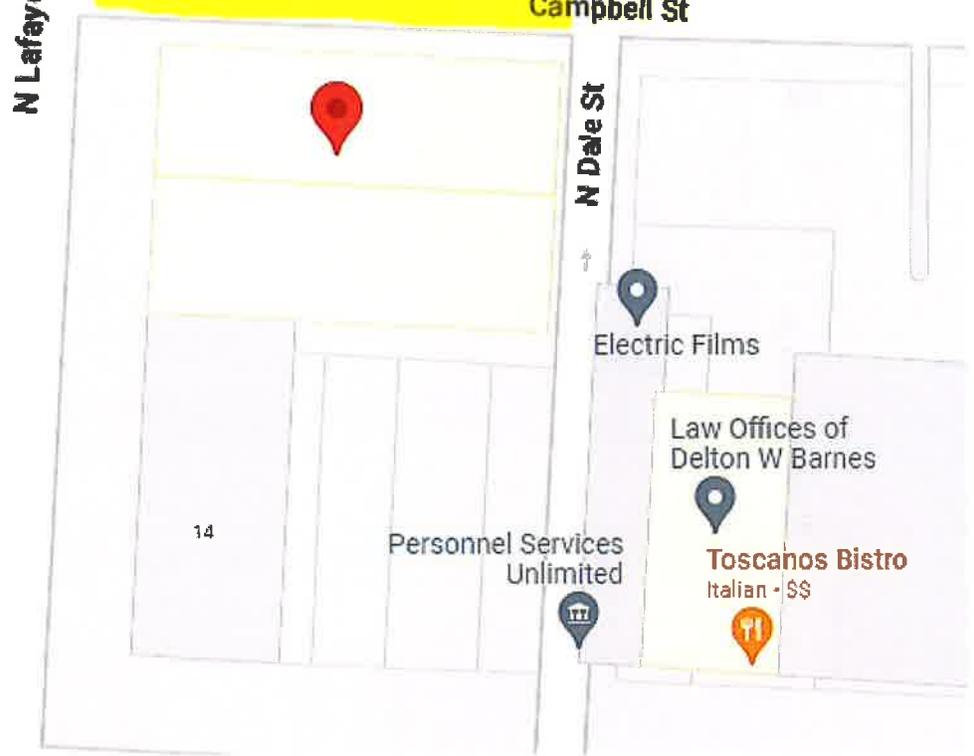
It is understood and agreed that any permit issued pursuant to this application is issued on the condition that the answers herein given are true and correct to the best of the knowledge, information, and belief of the applicant.

Stacey Walker Greenbrook Design
(SIGNATURE)

Stacey Walker Greenbrook Design 704-434-0823
(APPLICANT) (PHONE)

112 N. Lafayette St Shelby NC 28150
(ADDRESS)

3-28-23
(DATE)



Memo

To: Rick Howell, City Manager

From: Carol Williams, City Clerk

Date: March 28, 2023

Re: Special Event Permit Application

BACKGROUND:

A Special Event Permit Application has been submitted for the following:

- ✓ 7th Inning Stretch Festival, requested date: August 5, 2023

REVIEW:

All responding City departments have received, reviewed, and approved the referenced application.

RECOMMENDATION:

Please place the attached Special Event Permit Application on the Consent Agenda of April 3, 2023 for Council's review and approval.

ATTACHMENT:

- A. Special Event Permit Application packet received March 14, 2023

SPECIAL EVENT PERMIT APPLICATION



Each question must be legible and answered clearly and completely. Applications must be filed with the City Clerk not less than thirty (30) days before the date on which the event is to take place. A fee of \$20.00 will be due upon submission of the application form.

1. EVENT NAME:

_____ NC American Legion 7th Inning Stretch Festival

2. PURPOSE AND BRIEF DESCRIPTION OF EVENT:

The festival is held to celebrate the hard work of Cleveland County and to take a break prior to the ALWS activities. The event is funded by local sponsors

3. LOCATION OF EVENT (ATTACH MAP):

_____ (1) Washington from south of Marion to N of Arey St (2) Warren E of Harris St to E of Morgan St. (3) Lafayette St N of Graham to S of Marion

4. PLEASE INDICATE:

Approximately how many people will attend the event? __ est 15,000 _____

Approximately how many vehicles will be present? No vehicles permitted in the festival area until all pedestrians have been cleared.

Approximately how many animals will be present? Only those brought in by attendees and possible K9 demonstrations

If the event is a parade, please indicate the amount of street that will be needed:

Single lane _____

All lanes in travel direction _____

Whole street _____

5. PLEASE LIST THE FOLLOWING PARTY (IES) RESPONSIBLE FOR THE EVENT:

Name: __ Kim Davis , Dragonfly Marketing

Address: 211 S. Washington St, Shelby, NC 28150

Phones: _704-600-6599

704-473-8248

(Daytime)

(Evening)

E-mail address Kim@dragonflymarketing.cc

Name: American Legion World Series

Address: 117- A W. Warren St., Shelby, NC 28150

Phones: __704-466-3103

(Daytime)

(Evening)

judy@alws.us

E-mail address

6. PLEASE LIST THE FOLLOWING:

Requested day(s) and date(s) August 5, 2023

Alternate day(s) and date(s) _____

Requested hours of operation, from 3:00 pm – 11:00 pm

Need road closures from 12:01 am August 5 – 3:00 am August 6 around Lafayette and Warren St Intersection, others roads should be open by midnight August 5.

7. EVENT NOTIFICATION TO RESIDENTS AND BUSINESSES: As an event planner, you are responsible for notifying the neighbors and businesses in the surrounding area of your event. The City requires notifying as many businesses and residents around the event site as possible as early as possible. Please provide your plan of notification at the time you submit your permit application.

8. SANITATION: Please attach your "Plan for Clean-Up." Please check Application Instruction sheet for details.

Use the permanent trash cans in the festival area. Request additional trash cans to be delivered the day before the event. request city sanitation department to pick up trash and clear streets after 10:00pm the day of the festival. Additionally, we have a nonprofit to assist throughout the festival keeping the area clean and moving full trash cans to the staging area and pickup empty cans.

9. AVAILABILITY OF FOOD, BEVERAGES, AND/OR

ENTERTAINMENT: If there will be music, sound amplification, or any other noise impact, please describe on attached sheet, including the intended hours of the music, sound, or noise.

Music with sound systems from 3:00 pm to 10:00 pm.

Will alcoholic beverages be served? NO

If yes, attach to the application a copy of your permit from the Cleveland County Alcoholic beverage Control Board. Alcohol may not be served without a permit.

Will food and/or no-alcoholic beverages be served? Yes

If yes, attach to the application a copy of your permit from the Cleveland County Department of Health Services.

10. SECURITY AND SAFETY PROCEDURES: Attach to this application a copy of your building permit(s) if you are installing any electrical wiring on a temporary or permanent basis and/or if you are building any temporary or permanent structures such as bleachers, scaffolding, a grandstand, viewing stands, stages, or platforms.

Attach a copy of your Shelby Fire & Rescue Department Permit or permits to this application if you will use parade floats; an open flame; fireworks; or pyrotechnics; vehicle fuel; cooking facilities; enclosures (and tables within those enclosures); tents; air-supported structures; and/or any fabric shelter.

Give name, address, and phone numbers of the agency or agencies, which will provide first aid staff and equipment. Attach additional sheets if necessary.

Name: Cleveland County EMS _____

Address: 100 Justice Place and 3 units in the festival area

Phones: 911 and 704-484-4984

Indicate medical services that will be provided for the event.

AMBULANCE: _____

DOCTOR (S): _____

PARAMEDICS: _____

11. CITY SERVICES/EQUIPMENT REQUESTED FOR THIS EVENT:

Police Department (security) Electrical Department (electricity to be turned on court Square side of Marion, Warren from Washington to Trade, Lafayette St from Marion to Graham) Requesting street lights and twinkle lights be on during the event at a low level and brought to maximum strength as the concert ends. City Utilities Department for street closures, additional trash receptacles, trash pickup on Saturday. We will meet with individual Departments as needed. The Fire Department and Police Department have each year had a command station within the festival.

7th Inning Stretch Festival, ALWS, Dragonfly Marketing and volunteers will be on site during the entire event, they are responsible for contacting all department representatives prior to the event. The committee contracts for adequate portable restroom facilities. Written permission from the County to use the Court Square. Uptown Shelby residents and businesses will be left written information about the event and attempt face to face with each.

Dragonfly marketing coordinates with the Shelby Police department, Shelby Fire Department and Cleveland County Health Department to ensure proper procedures are followed.

Event Power Request Form and Pricing

To utilize the event panels for power in Uptown Shelby, this form must be submitted with event application and payment made at time of application.

Please use the map below for event panel locations, circle the event panels that you need for your event. If you have questions about the electrical requirements for your event, please contact the Electric Superintendent at 704-669-6649.

Name of Special Event: 7th Inning Stretch Festival

Authorize Event/Vendor Coordinator: Dragonfly Marketing/Kim Davis

Phone No.: 704-600-6599 Mobile No.: 704-473-8248

Email: kim@dragonflymarketing.cc and sam@dragonflymarketing.cc

Event panel (EP) cost is \$15.00 per day per event panel.

Stage panel (STG PAN) cost is \$110.00 per day per stage panel.

Full Day Rentals only

Total Number of Event Panels:

15 x \$15.00 x Number of Days 1 = \$ 225.00

Total Number of Stage Panels:

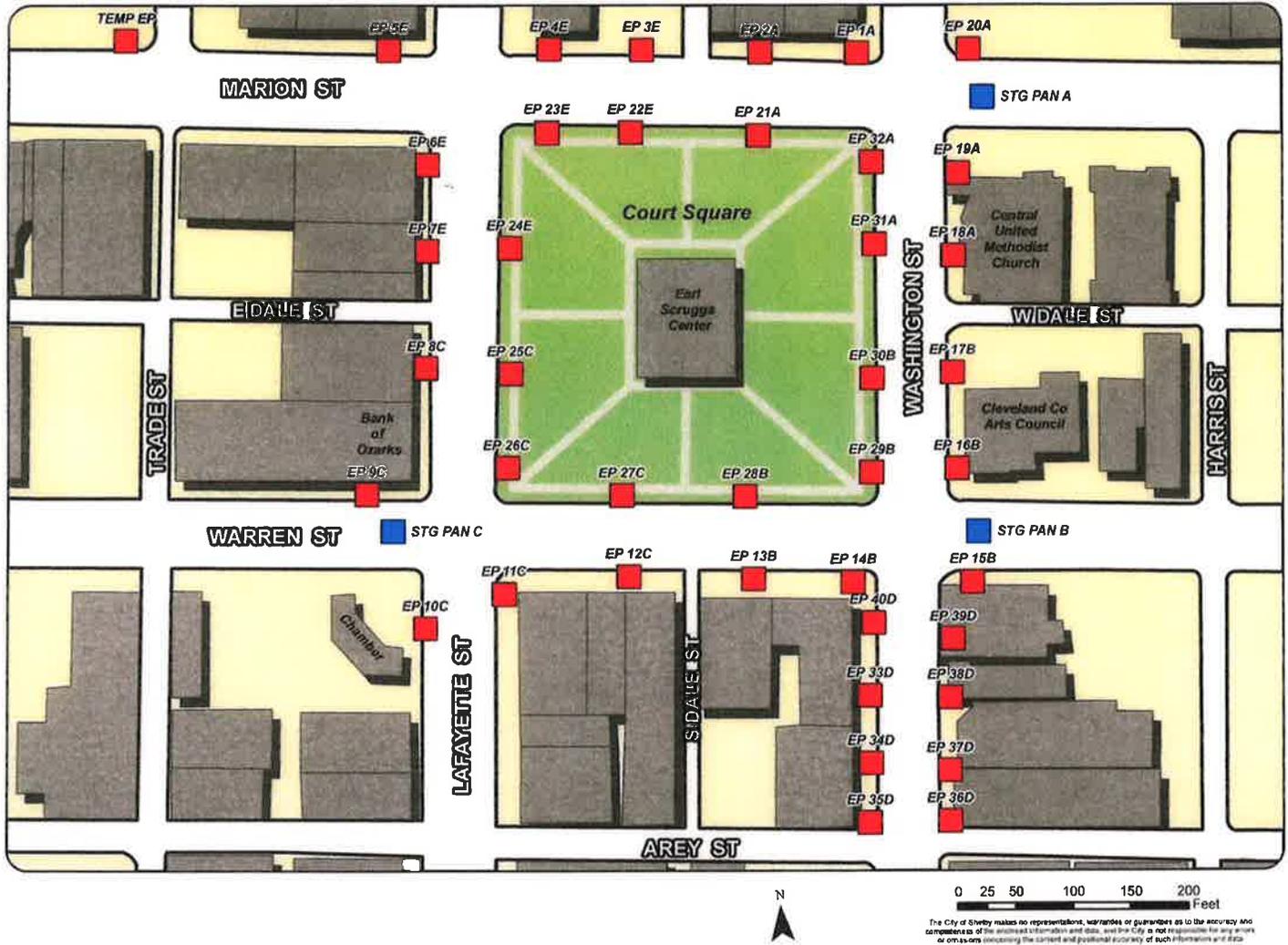
2 x \$110.00 x Number of Days 1 = \$ 220.00

paid
paid

All fees must be paid at the time of event application.

Any event panel not requested and paid for in advance and requested the day of the event will be subject to an after-hours charge.

City of Shelby Uptown Event Panels



Legend

■ Event Panel

■ Stage Panel

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

Agenda Item: C-6

6) Management Reports:

a) Financial Summary – February 2023

Consent Agenda Item: (Beth Beam, Finance Director)

➤ Monthly Financial Summary – February 2023

City Manager's Recommendation / Comments

The above listed reports are for City Council information and are placed on the agenda to ensure documentation that they were formally presented by management during a regular meeting.

Shelby
NORTH CAROLINA

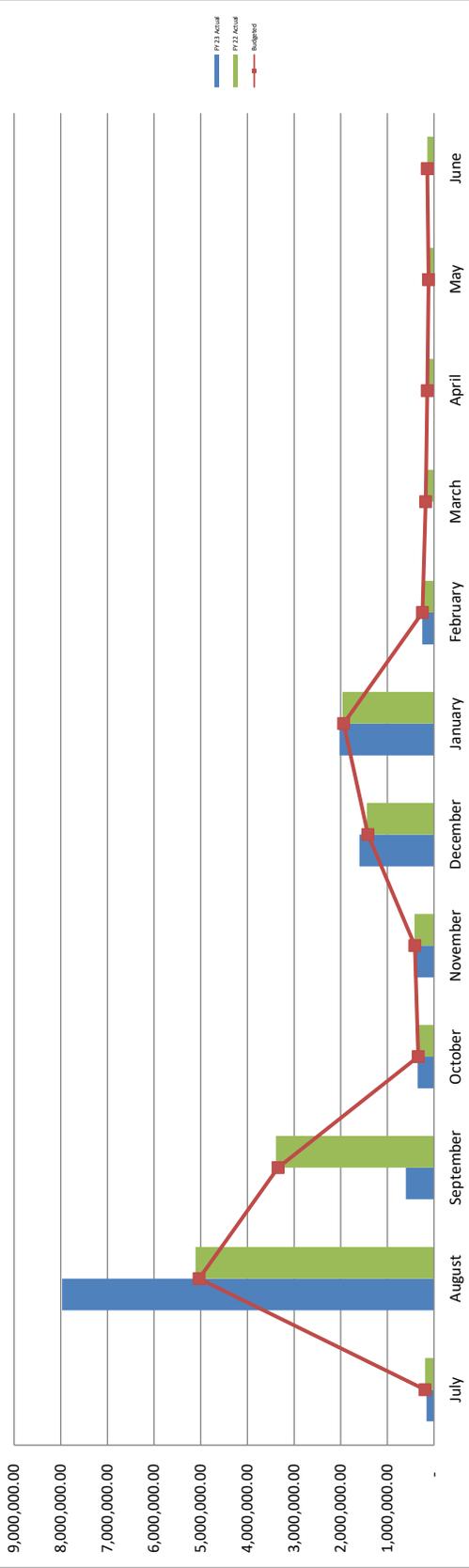


**Monthly Financial Summary
February 2023**

City of Shelby
 Current Property Tax Collections
 FY 2023

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budget	190,056.52	5,035,795.53	3,341,141.02	338,609.13	412,443.71	1,416,839.88	1,935,298.46	248,568.25	178,522.56	143,157.79	116,609.13	142,958.00	13,500,000.00
FY 2022	192,874.52	5,110,461.99	3,390,680.59	343,629.74	418,559.07	1,437,847.57	1,963,993.41	252,253.81	181,169.54	145,280.41	118,338.11	145,077.66	13,700,166.42
FY 2023	159,791.35	7,968,461.04	605,666.14	351,335.62	419,708.27	1,595,304.78	2,028,647.24	252,271.13	-	-	-	-	13,381,185.57
% of Budget	1.18%	59.03%	4.49%	2.60%	3.11%	11.82%	15.03%	1.87%	0.00%	0.00%	0.00%	0.00%	99.12%
Variance	(30,265.17)	2,932,665.51	(2,735,474.88)	12,726.49	7,264.56	178,464.90	93,348.78	3,702.88	(178,522.56)	(143,157.79)	(116,609.13)	(142,958.00)	(118,814.43)

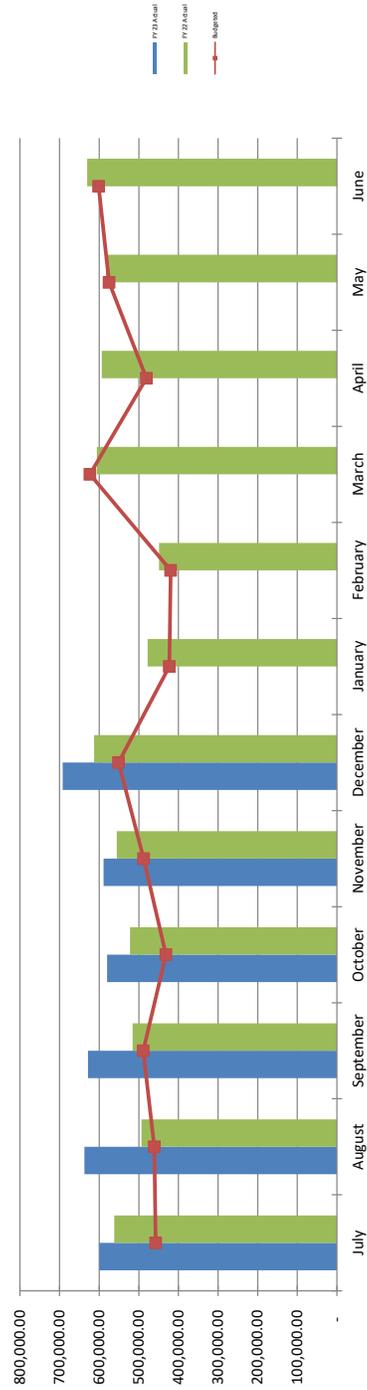
Current Property Tax Collections Budgeted and Collected



City of Shelby
Sales Tax Collections
FY 2023

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budget	457,219.50	460,807.29	488,817.11	431,447.31	487,706.29	550,878.03	422,831.32	419,411.40	623,273.87	480,929.57	575,165.84	601,512.47	6,000,000.00
FY 2022	561,875.17	493,247.25	515,682.23	522,268.85	555,802.56	612,729.17	477,791.05	448,935.70	605,975.13	593,551.22	583,186.10	630,335.55	6,601,379.98
FY 2023	599,746.02	637,258.67	628,199.97	579,827.53	588,994.10	691,881.93	-	-	-	-	-	-	3,725,908.22
% of Budget	10.00%	10.62%	10.47%	9.66%	9.82%	11.53%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	62.10%
Variance	142,526.52	176,451.38	139,382.86	148,380.22	101,287.81	141,003.90	(422,831.32)	(419,411.40)	(623,273.87)	(480,929.57)	(575,165.84)	(601,512.47)	(2,274,091.78)

Sales Tax Collections Budgeted and Collected

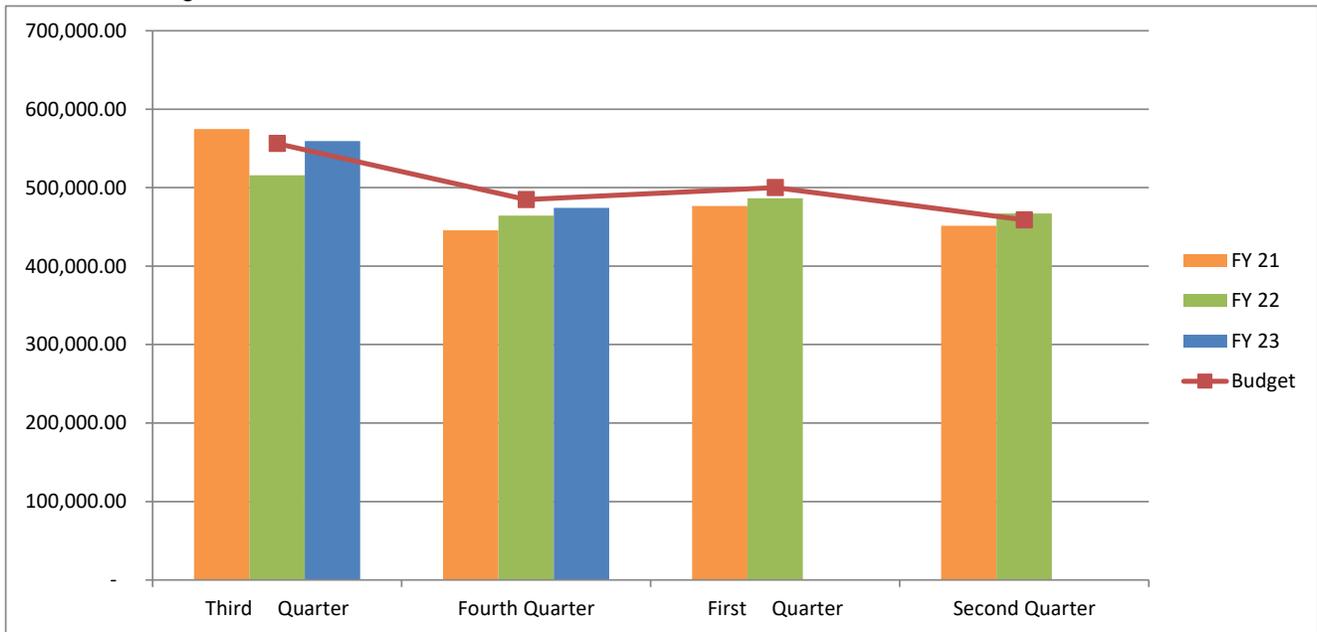


Notes:
Sales Tax Expansion to include Service Contracts: NCGS §105-164.4(a)(1), effective January 2014, has expanded the NC Sales and Use Tax to include "the sales price of a service contract".
A link to the NCDOR directive on this change is embedded here: <http://www.dor.state.nc.us/practitioner/sales/directives/SD-13-5.pdf>

Sales Tax Distribution Method: A link to a description of the individual articles of Sales Tax is embedded here: http://www.dor.state.nc.us/publications/sales/distribution_articles.pdf

City of Shelby
 Utility Sales Tax Distribution (Formerly Utility Franchise Tax)
 Last Three Years

	Third Quarter	Fourth Quarter	First Quarter	Second Quarter	Totals
Collection Period:	(July-Sept.)	(Oct.-Dec.)	(Jan.-Mar.)	(Apr.-June)	
Received in:	December	March	June	September	
FY 21	574,782.27	445,666.24	476,587.12	451,433.94	1,948,469.57
FY 22	515,722.31	464,401.65	486,627.19	466,918.19	1,933,669.34
FY 23	559,313.87	474,142.33	-	-	1,033,456.20
Budget	556,178.37	484,704.73	500,184.30	458,932.60	2,000,000.00
% of Budget	27.97%	23.71%	0.00%	0.00%	51.67%



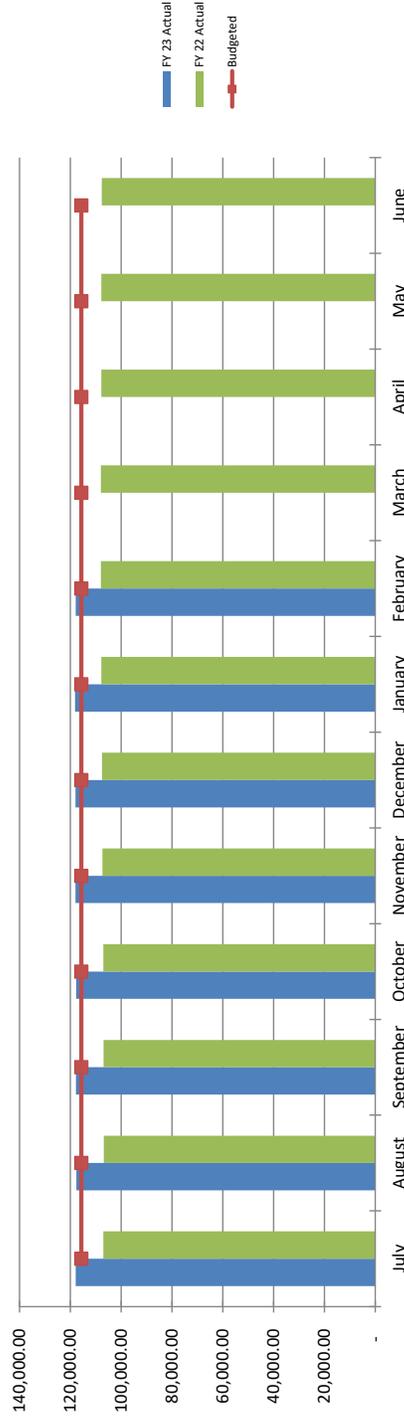
Notes:

Effective July 2014, utility franchise tax was eliminated on sales of electricity and piped natural gas. A "hold harmless" provision will keep local distribution levels at the amounts received during the 2013-14 Fiscal Year.

City of Shelby
Solid Waste Fees
FY 2023

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budget	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	115,666.67	1,388,000.00
FY 2022	107,028.51	106,863.30	106,940.27	107,008.94	107,373.25	107,574.77	107,831.27	107,977.54	108,003.36	107,814.95	107,847.23	107,668.33	1,289,931.72
FY 2023	117,913.85	117,612.75	117,828.07	117,733.50	118,009.65	117,968.28	118,156.30	117,897.94	-	-	-	-	943,120.34
% of Budget	8.50%	8.47%	8.49%	8.48%	8.50%	8.50%	8.51%	8.49%	0.00%	0.00%	0.00%	0.00%	67.95%
Variance	2,247.18	1,946.08	2,161.40	2,066.83	2,342.98	2,301.61	2,489.63	2,231.27	(115,666.67)	(115,666.67)	(115,666.67)	(115,666.67)	(444,879.66)
Res. Accts:	7,794	7,778	7,788	7,795	7,803	7,799	7,811	7,798	-	-	-	-	-
Comm. Accts:	682	676	680	670	681	680	679	679	-	-	-	-	-

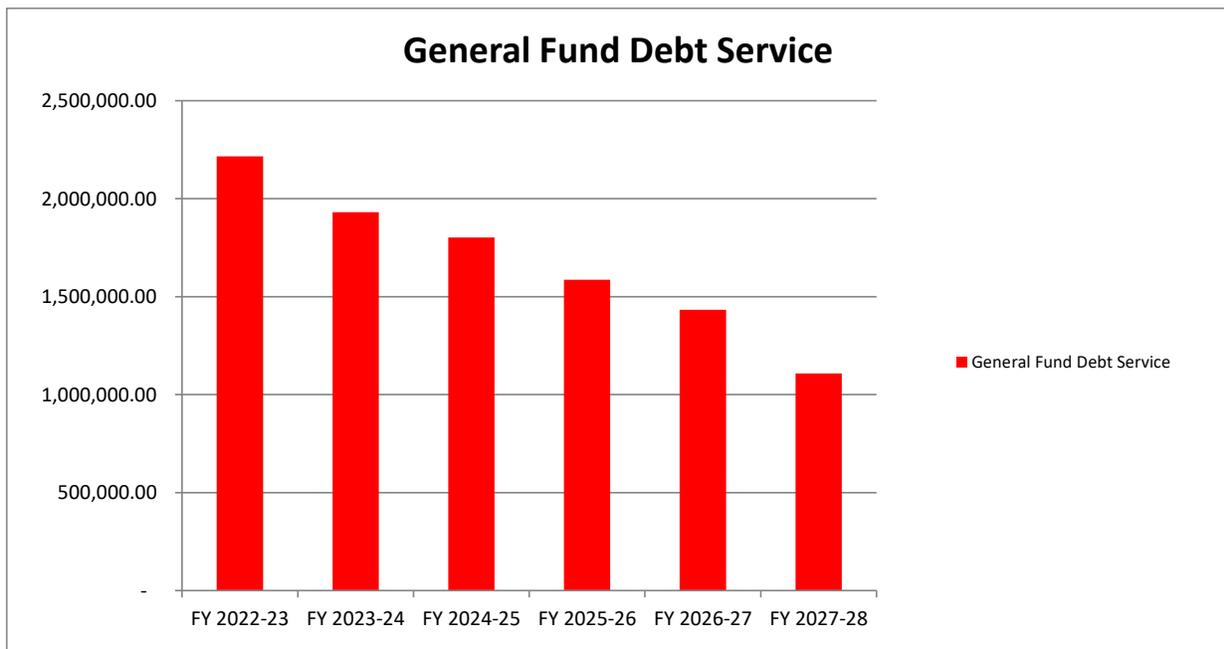
Solid Waste Fees Budgeted and Collected



DEBT SERVICE - GENERAL FUND

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
<u>General Obligation Bonds</u>						
Street & Sidewalk GO Bond (\$6mm)	555,250.00	551,250.00	540,400.00	529,600.00	518,800.00	508,000.00
Debt Retired In 2037						
<u>Installment Purchase Contracts</u>						
Hanna Park Recreation Complex	658,606.66	644,079.33	629,552.00	615,024.66	600,497.33	600,497.33
Debt Retired In 2032						
FY 18 Installment Purchase	266,389.91	-	-	-	-	-
Debt Retired In 2023						
FY 19 Installment Purchase	104,354.77	104,354.77	-	-	-	-
Debt Retired In 2024						
FY 20 Installment Purchase	189,692.00	189,692.00	189,692.00	-	-	-
Debt Retired In 2025						
FY 21 Installment Purchase	128,617.50	128,617.50	128,617.50	128,617.50	-	-
Debt Retired In 2026						
FY 22 Installment Purchase	313,175.08	313,175.08	313,175.08	313,175.08	313,175.08	-
Debt Retired In 2027						
Total Debt Service - General Fund	2,216,085.92	1,931,168.68	1,801,436.58	1,586,417.24	1,432,472.41	1,108,497.33

Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



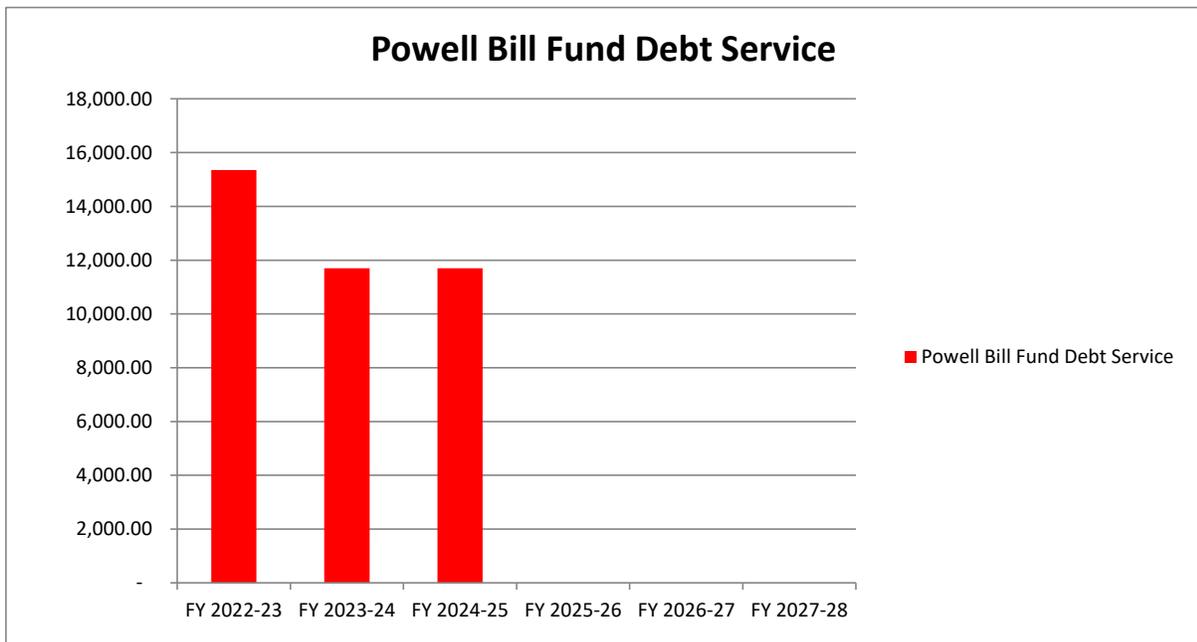
City of Shelby
 For 2023 08 (66.67% of the Fiscal Year)
 General Fund Expenditures by Division

DEPARTMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GOVERNING BOARD	59,104.00	59,104.00	38,624.75	536.94	19,942.31	66.30 %
TOTAL ADMINISTRATION	640,869.00	614,669.00	343,349.74	1,000.00	270,319.26	56.00 %
TOTAL FINANCE	777,398.00	764,598.00	547,313.00	0.00	217,285.00	71.60 %
TOTAL PURCHASING	81,240.00	80,240.00	39,787.65	0.00	40,452.35	49.60 %
TOTAL HUMAN RESOURCES	436,873.00	420,573.00	207,692.28	0.00	212,880.72	49.40 %
TOTAL CUSTOMER SERVICE	114,438.00	172,646.00	107,403.17	29,702.50	35,539.83	79.40 %
TOTAL INFORMATION SERVICES	610,864.00	616,451.00	491,082.31	6,293.31	119,074.95	80.70 %
TOTAL METER SERVICE	795.00	7,595.00	-53,880.12	55,566.00	5,909.12	22.20 %
TOTAL GARAGE	571,222.00	580,422.00	434,862.00	0.00	145,560.00	74.90 %
TOTAL CITY HALL	108,450.00	108,450.00	73,673.33	4,199.50	30,577.17	71.80 %
TOTAL POLICE	8,602,300.00	9,395,189.00	6,267,124.64	60,196.38	3,067,868.30	67.30 %
TOTAL COMMUNICATION	873,400.00	852,000.00	463,063.11	0.00	388,936.89	54.40 %
TOTAL FIRE	5,519,120.00	6,857,864.00	3,920,570.61	951,285.26	1,986,008.13	71.00 %
TOTAL BUILDING INSPECTIONS	424,050.00	430,050.00	191,305.32	0.00	238,744.68	44.50 %
TOTAL STREETS	1,334,500.00	1,282,250.00	667,635.06	2,936.40	611,678.54	52.30 %
TOTAL AIRPORT	483,850.00	485,278.00	341,170.36	2,007.46	142,100.16	70.70 %
TOTAL SOLID WASTE	2,017,910.00	2,293,017.00	1,454,176.26	223,950.60	614,890.49	73.20 %
TOTAL GIS	104,003.00	103,200.00	66,355.61	130.35	36,714.04	64.40 %
TOTAL PLANNING SERVICES	573,590.00	591,517.00	348,364.45	27,783.70	215,369.00	63.60 %
TOTAL SPECIAL APPROPRIATIONS	3,024,520.00	3,536,650.00	1,912,750.14	0.00	1,623,899.86	54.10 %
TOTAL PARKS & RECREATION	1,910,050.00	2,029,537.00	1,111,867.05	166,500.39	751,169.91	63.00 %
TOTAL MAINTENANCE & CEMETERY	1,745,725.00	1,744,297.00	874,903.04	68,605.03	800,789.05	54.10 %
GRAND TOTAL	30,014,271.00	33,025,597.00	19,849,193.76	1,600,693.82	11,575,709.76	64.94 %

DEBT SERVICE - POWELL BILL FUND

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
<u>Installment Purchase Contracts</u>						
FY 18 Installment Purchase Debt Retired in 2023	3,644.52	-	-	-	-	-
FY 20 Installment Purchase Debt Retired in 2025	11,703.00	11,703.00	11,703.00	-	-	-
Total Debt Service - Powell Bill Fund	15,347.52	11,703.00	11,703.00	-	-	-

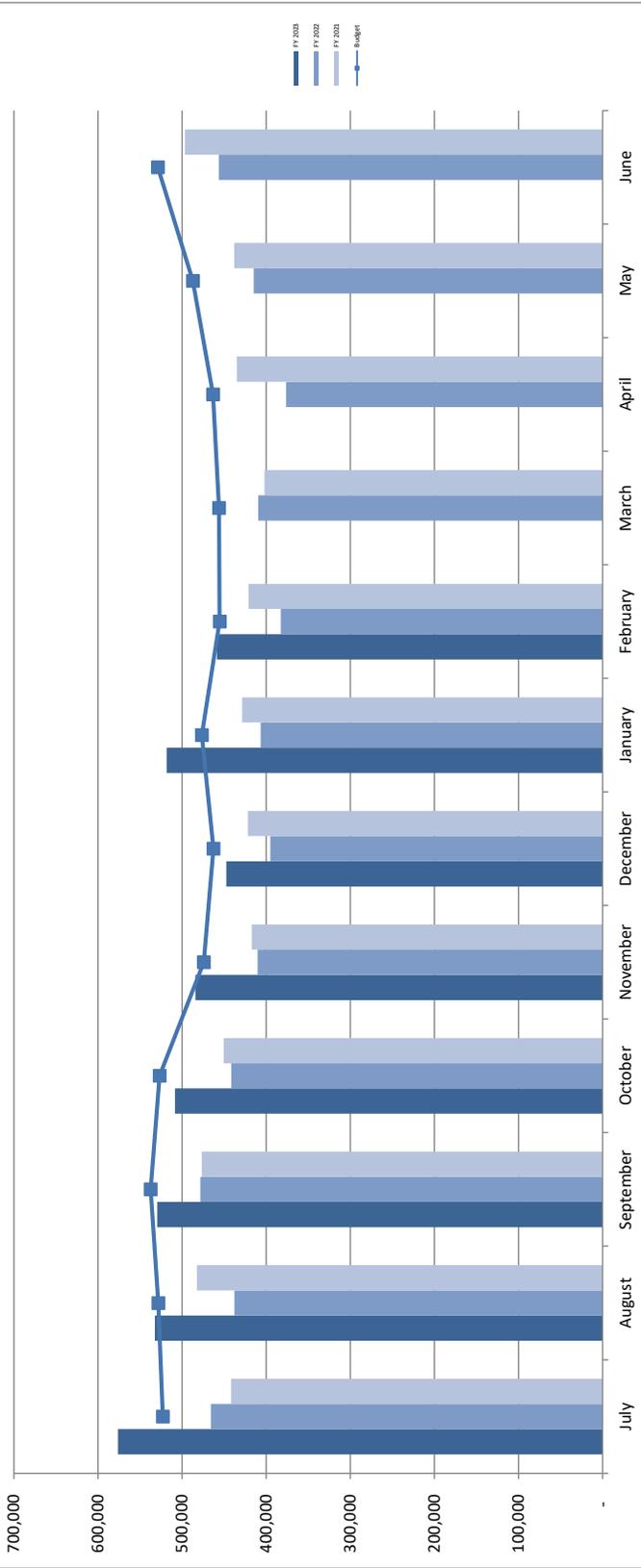
Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
Water Revenue Budget to Actual
FY 2023

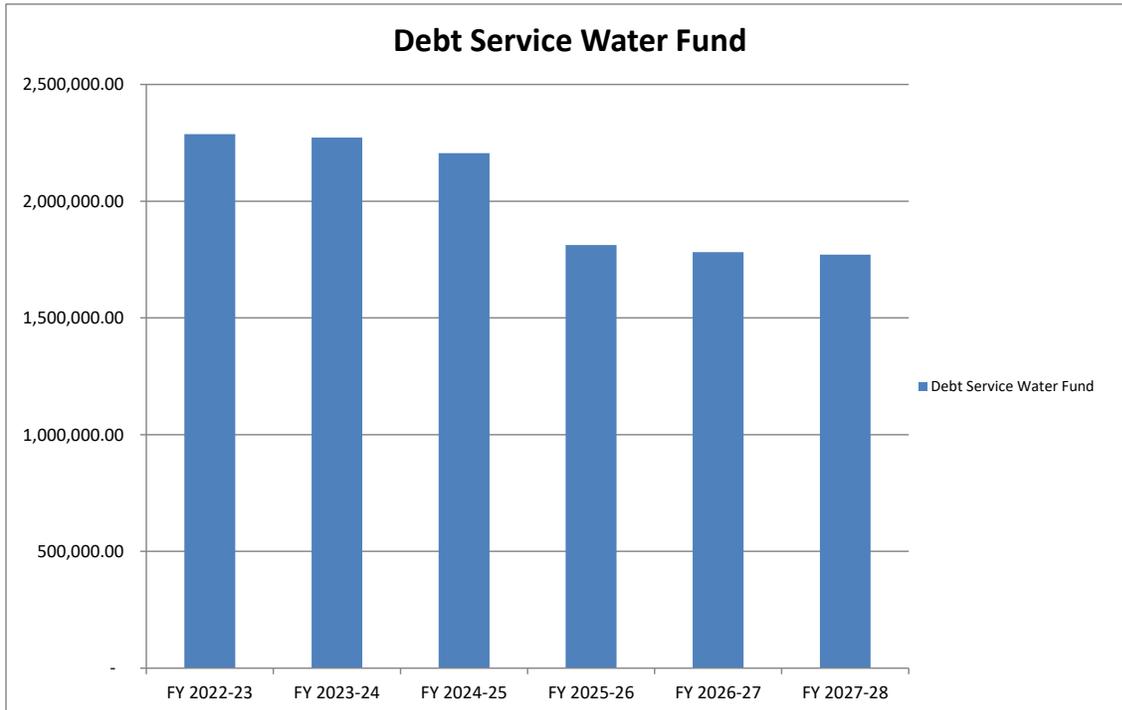
	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY 2023 Budget													
Inside Water													
Useage	138,063	139,550	144,210	139,173	121,040	117,610	125,577	113,264	116,265	118,818	125,315	139,836	1,538,722
Dollars	465,040.09	470,762.23	475,202.60	469,758.08	423,091.79	413,152.76	427,855.03	402,525.34	409,156.84	414,298.60	433,696.01	469,818.61	5,274,357.98
Outside Water													
Useage	14,699	14,709	16,371	14,577	12,668	12,132	11,645	13,328	11,310	11,779	13,365	15,220	161,804
Dollars	57,862.84	57,589.54	62,218.37	57,170.54	51,084.22	49,639.65	48,584.98	52,968.52	46,939.85	48,963.64	53,673.96	58,945.91	645,642.02
Totals													
Useage	152,762	154,259	160,581	153,750	133,709	129,742	137,223	126,592	127,575	130,597	138,680	155,056	1,700,526
Dollars	522,902.93	528,351.78	537,420.96	526,928.61	474,176.01	462,792.41	476,440.02	455,493.86	456,096.69	463,262.24	487,369.97	528,764.52	5,920,000.00
FY 2023 Actual													
Inside Water													
Useage	158,071	136,239	141,404	130,756	125,159	109,162	137,560	114,862	-	-	-	-	1,053,213
Dollars	514,688	465,712	472,398	452,442	436,158	398,990	460,061	410,971	-	-	-	-	3,611,420.08
Outside Water													
Useage	16,117	17,694	14,489	14,140	11,521	11,774	14,555	11,529	-	-	-	-	111,819
Dollars	61,638	66,735	57,207	56,073	48,053	48,401	58,357	47,729	-	-	-	-	444,193
Totals													
Useage	174,188	153,933	155,893	144,896	136,680	120,936	152,115	126,391	-	-	-	-	1,165,032
Dollars	576,325	532,447	529,605	508,515	484,211	447,391	518,418	458,700	-	-	-	-	4,055,613.03
Variance													
Inside Water													
Useage	20,008	(3,311)	(2,806)	(8,417)	4,119	(8,448)	11,983	1,598	(116,265)	(118,818)	(125,315)	(139,836)	(485,509)
Dollars	49,647.47	(5,049.78)	(2,804.35)	(17,316.09)	13,066.23	(14,162.91)	32,205.49	8,446.10	(409,156.84)	(414,298.60)	(433,696.01)	(469,818.61)	(1,662,937.90)
Outside Water													
Useage	1,418	2,985	(1,882)	(437)	(1,147)	(358)	2,910	(1,799)	(11,310)	(11,779)	(13,365)	(15,220)	(49,985)
Dollars	3,774.71	9,145.01	(5,011.22)	(1,097.44)	(3,031.22)	(1,238.35)	9,772.27	(5,239.47)	(46,939.85)	(48,963.64)	(53,673.96)	(58,945.91)	(201,449)
Totals													
Useage	21,426	(326)	(4,688)	(8,854)	2,971	(8,806)	14,892	(201)	(127,575)	(130,597)	(138,680)	(155,056)	(535,494)
Dollars	53,422.18	4,095.22	(7,815.56)	(18,413.52)	10,035.01	(15,401.26)	41,977.75	3,206.63	(456,096.69)	(463,262.24)	(487,369.97)	(528,764.52)	(1,864,386.97)

Water Sales In Dollars - Budget to Actual FY 2022 - 2023



DEBT SERVICE - WATER FUND	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
<u>Revenue Bonds</u>						
Series 2021 Refunding Revenue Bonds Debt Retired In 2031	880,052.90	878,082.07	878,287.26	499,614.47	497,103.08	500,082.76
Series 2016 Revenue Bonds Debt Retired In 2031	233,400.00	233,400.00	233,400.00	233,400.00	233,400.00	233,400.00
NCDEQ-DWI SRF Loan Debt Retired In 2040	1,060,171.30	1,047,604.00	1,035,036.68	1,022,469.38	1,009,902.08	1,009,902.08
<u>Installment Purchase</u>						
Uptown Infrastructure - Electric Fund Loan Debt Retired In 2038	27,250.00	27,250.00	27,250.00	27,250.00	27,250.00	27,250.00
FY 19 Installment Purchase Debt Retired In 2024	54,380.79	54,380.79	-	-	-	-
FY 20 Installment Purchase Debt Retired In 2025	2,561.50	2,561.50	2,561.50	-	-	-
FY 21 Installment Purchase Debt Retired In 2026	14,465.00	14,465.00	14,465.00	14,465.00	-	-
FY 22 Installment Purchase Debt Retired In 2027	14,680.83	14,680.83	14,680.83	14,680.83	14,680.83	-
Total Debt Service - Water Fund	2,286,962.32	2,272,424.19	2,205,681.27	1,811,879.68	1,782,335.99	1,770,634.84

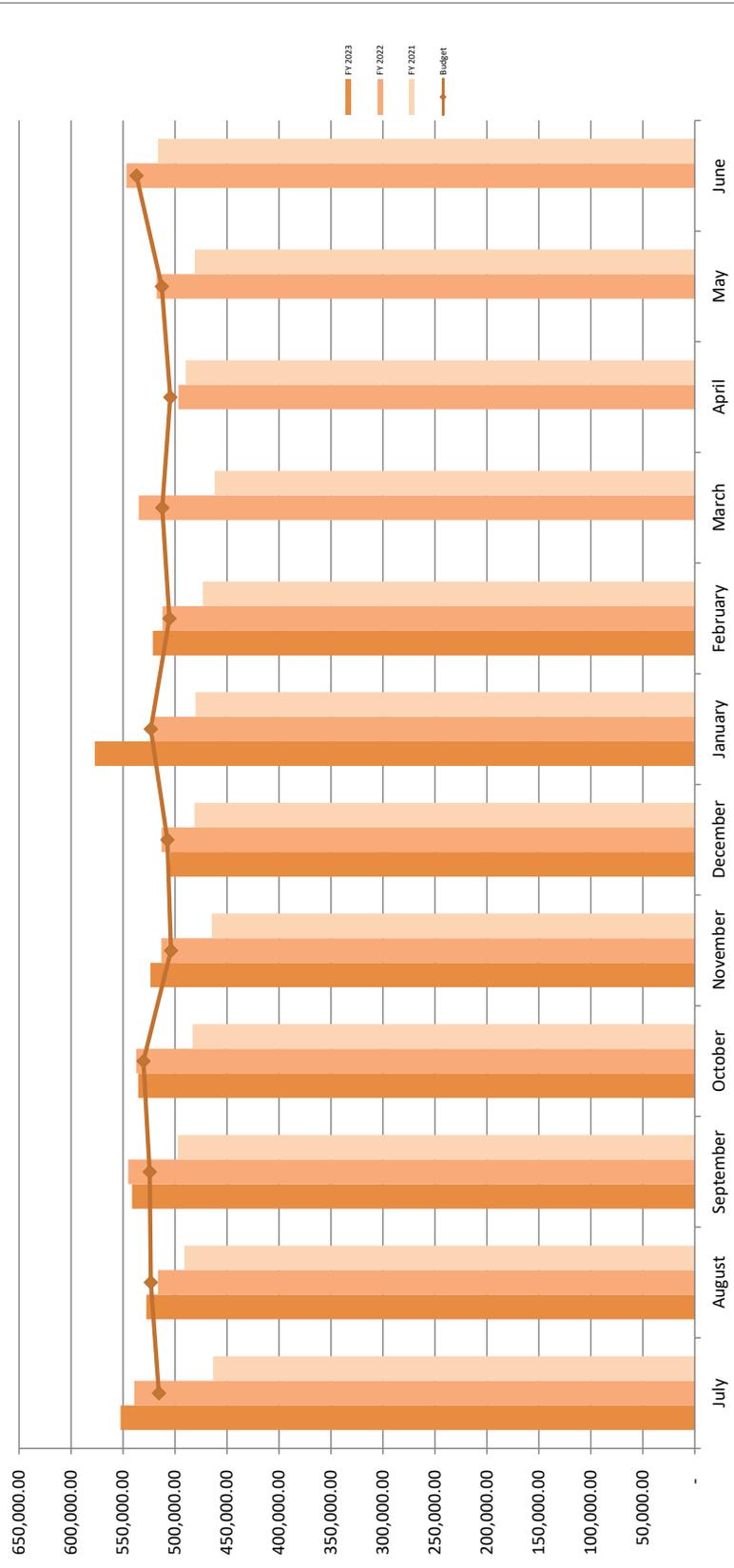
Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
Sewer Revenue Budget to Actual
FY 2023

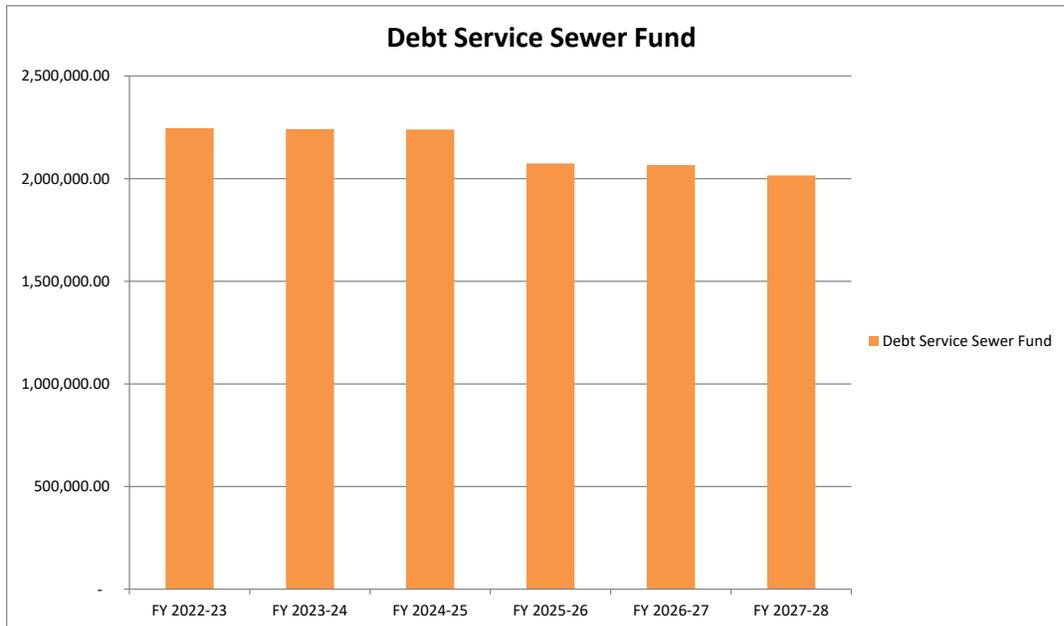
	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY 2023 Budget													
Inside Sewer													
Useage	72,710	75,039	53,846	74,627	68,777	69,769	74,616	69,023	70,431	67,589	70,657	75,988	843,072
Dollars	482,406.79	491,295.85	488,188.81	492,302.58	465,483.76	468,840.36	483,584.67	466,230.38	470,440.58	463,046.92	472,218.02	496,169.29	5,740,208.00
Outside Sewer													
Useage	2,769	2,540	3,139	3,387	3,442	3,474	3,648	3,561	3,954	3,482	3,293	3,350	40,038
Dollars	33,180.11	31,872.84	36,167.85	38,065.44	38,412.02	38,420.11	39,762.75	39,209.84	41,932.12	41,531.08	40,378.46	40,859.38	459,792.00
Totals													
Useage	75,479	77,579	56,985	78,014	72,219	73,243	78,264	72,584	74,385	71,071	73,950	79,338	883,110
Dollars	515,586.90	523,168.69	524,356.66	530,368.02	503,895.78	507,260.46	523,347.42	505,440.21	512,372.70	504,578.00	512,596.48	537,028.68	6,200,000.00
FY 2023 Actual													
Inside Sewer													
Useage	81,458	73,261	77,185	72,789	72,415	68,042	83,306	70,405	-	-	-	-	598,861
Dollars	510,316.11	485,319.06	495,651.81	485,075.16	476,155.61	460,685.01	521,336.21	472,831.11	-	-	-	-	3,907,370.08
Outside Sewer													
Useage	3,035	3,073	3,574	4,204	3,817	3,373	4,930	3,968	-	-	-	-	29,974
Dollars	41,951.65	42,181.65	45,616.78	50,333.86	47,523.41	44,101.71	55,858.33	48,482.81	-	-	-	-	376,050.20
Totals													
Useage	84,493	76,334	80,759	76,993	76,232	71,415	88,236	74,373	-	-	-	-	628,835
Dollars	552,267.76	527,500.71	541,268.59	535,409.02	523,679.02	504,786.72	577,194.54	521,313.92	-	-	-	-	4,283,420.28
Variance													
Inside Sewer													
Useage	8,748	(1,778)	23,339	(1,838)	3,638	(1,727)	8,690	1,382	(70,431)	(67,589)	(70,657)	(75,988)	(244,211.33)
Dollars	27,909.32	(5,976.79)	7,463.00	(7,227.42)	10,671.85	(8,155.35)	37,751.54	6,600.73	(470,440.58)	(463,046.92)	(472,218.02)	(496,169.29)	(1,832,837.92)
Outside Sewer													
Useage	266	533	435	817	375	(101)	1,282	407	(3,954)	(3,482)	(3,293)	(3,350)	(10,063.67)
Dollars	8,771.54	10,308.81	9,448.93	12,268.42	9,111.39	5,681.60	16,095.58	9,272.97	(41,932.12)	(41,531.08)	(40,378.46)	(40,859.38)	(83,741.80)
Totals													
Useage	9,014	(1,245)	23,774	(1,021)	4,013	(1,828)	9,972	1,789	(74,385)	(71,071)	(73,950)	(79,338)	(254,275.00)
Dollars	36,680.86	4,332.02	16,911.93	5,041.00	19,783.24	(2,473.74)	53,847.12	15,873.71	(512,372.70)	(504,578.00)	(512,596.48)	(537,028.68)	(1,916,579.72)

Sewer Sales in Dollars - Budget to Actual FY 2022 - 2023



DEBT SERVICE - SEWER FUND	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
<u>Revenue Bonds</u>						
Series 2021 Refunding Revenue Bonds Debt Retired In 2031	444,259.37	442,773.80	442,017.78	289,821.66	288,125.74	287,842.45
NC DENR-DWI SRF Loan Debt Retired in 2034	36,300.10	36,300.10	36,300.10	36,300.10	36,300.10	36,300.10
NC DENR-DWI SRF Loan Debt Retired in 2035	156,521.90	156,521.90	156,521.90	156,521.90	156,521.90	156,521.90
NC DENR-DWI SRF Loan Debt Retired in 2035	469,832.90	469,832.90	469,832.90	469,832.90	469,832.90	469,832.90
NC DENR-DWI SRF Loan Debt Retired in 2041	991,870.00	991,870.00	991,870.00	991,870.00	991,870.00	991,870.00
<u>Installment Purchase</u>						
Uptown Infrastructure - Loan from Electric Fund Debt Retired in 2038	72,750.00	72,750.00	72,750.00	72,750.00	72,750.00	72,750.00
FY 18 Installment Purchase Debt Retired In 2023	2,903.26	-	-	-	-	-
FY 19 Installment Purchase Debt Retired In 2024	1,408.74	1,408.74	-	-	-	-
FY 20 Installment Purchase Debt Retired In 2025	12,525.50	12,525.50	12,525.50	-	-	-
FY 21 Installment Purchase Debt Retired In 2026	6,215.00	6,215.00	6,215.00	6,215.00	-	-
FY 22 Installment Purchase Debt Retired In 2027	50,928.61	50,928.61	50,928.61	50,928.61	50,928.61	-
Total Debt Service - Sewer Fund	2,245,515.37	2,241,126.54	2,238,961.79	2,074,240.17	2,066,329.25	2,015,117.35

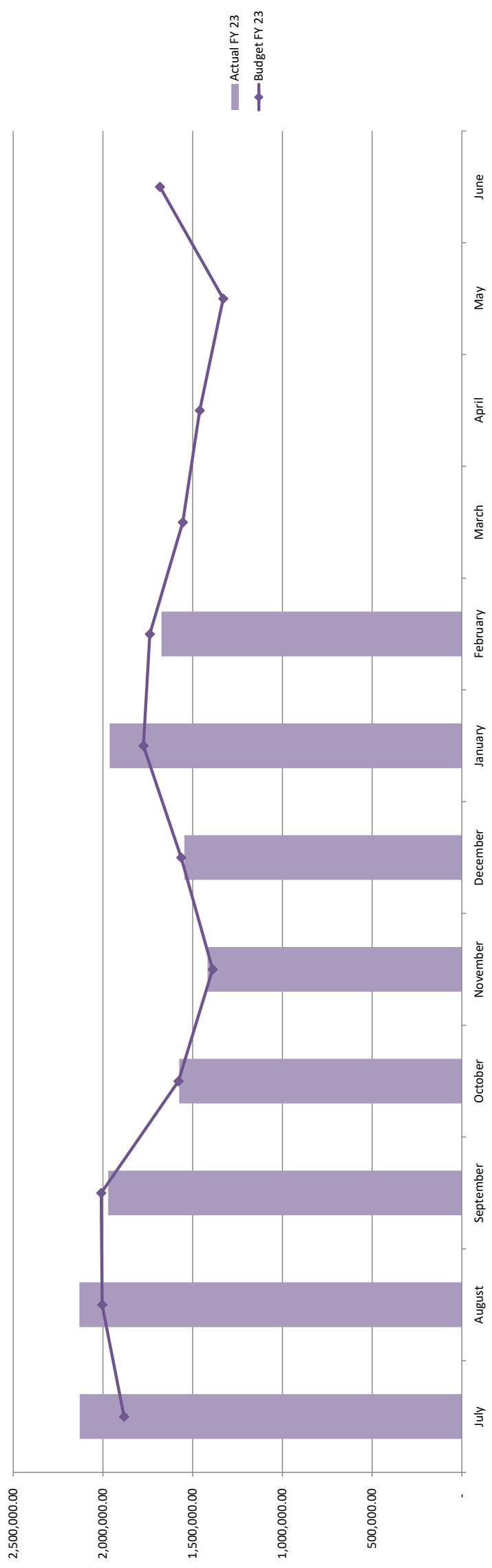
Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
Electric Revenues Budget to Actual
FY 2023

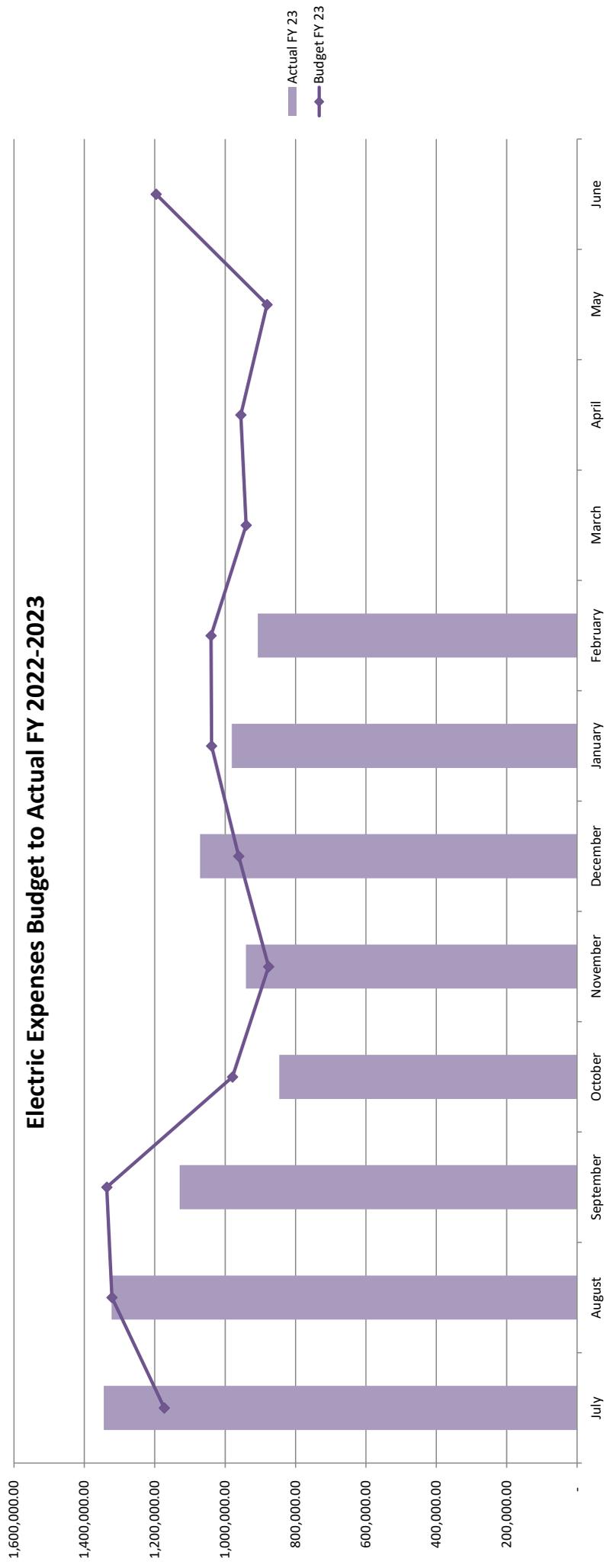
Revenues Budget FY 23	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	811,339.33	899,025.39	837,112.18	615,713.70	557,038.91	741,563.78	892,174.27	882,027.65	732,971.99	621,214.13	543,160.82	710,834.79	8,844,176.96
Commercial	1,046,961.00	1,075,685.30	1,141,157.79	943,339.89	813,224.19	804,409.32	864,398.10	838,547.68	805,015.81	817,766.73	766,146.23	940,614.89	10,857,266.92
Industrial	23,604.95	29,950.90	31,370.04	20,136.51	18,472.01	18,538.52	17,477.46	18,423.59	17,433.62	21,583.90	20,352.55	31,212.07	268,556.13
Totals	1,881,905.28	2,004,661.59	2,009,640.01	1,579,190.10	1,388,735.11	1,564,511.62	1,774,049.84	1,738,998.92	1,555,421.42	1,460,564.76	1,329,659.60	1,682,661.75	19,970,000.00
Actual FY 23	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	916,780.13	904,057.27	792,698.11	595,527.72	583,605.49	718,056.31	996,536.33	806,226.57	-	-	-	-	6,313,487.94
Commercial	1,166,935.12	1,182,234.18	1,134,027.97	945,464.53	804,873.47	802,827.30	937,514.50	840,868.58	-	-	-	-	7,814,745.64
Industrial	45,836.56	44,782.64	44,101.79	33,430.94	28,779.80	25,407.42	28,389.27	26,429.37	-	-	-	-	-
Totals	2,129,551.81	2,131,074.09	1,970,827.87	1,574,423.19	1,417,258.76	1,546,291.03	1,962,440.10	1,673,524.52	-	-	-	-	14,405,391.37
Revenue Variance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	105,440.80	5,031.88	(44,414.07)	(20,185.98)	26,566.59	(23,507.47)	104,362.06	(75,801.08)	(732,971.99)	(621,214.13)	(543,160.82)	(710,834.79)	(2,530,689.02)
Commercial	119,974.12	106,548.88	(7,129.82)	2,124.64	(8,350.73)	(1,582.02)	73,116.40	2,320.90	(805,015.81)	(817,766.73)	(766,146.23)	(940,614.89)	(3,042,521.28)
Industrial	22,231.61	14,831.74	12,731.75	13,294.43	10,307.79	6,868.90	10,911.81	8,005.78	(17,433.62)	(21,583.90)	(20,352.55)	(31,212.07)	8,601.66
Totals	247,646.53	126,412.50	(38,812.14)	(4,766.91)	28,523.65	(18,220.59)	188,390.26	(65,474.40)	(1,555,421.42)	(1,460,564.76)	(1,329,659.60)	(1,682,661.75)	(5,564,608.63)

Electric Revenues Budget to Actual FY 2022-2023

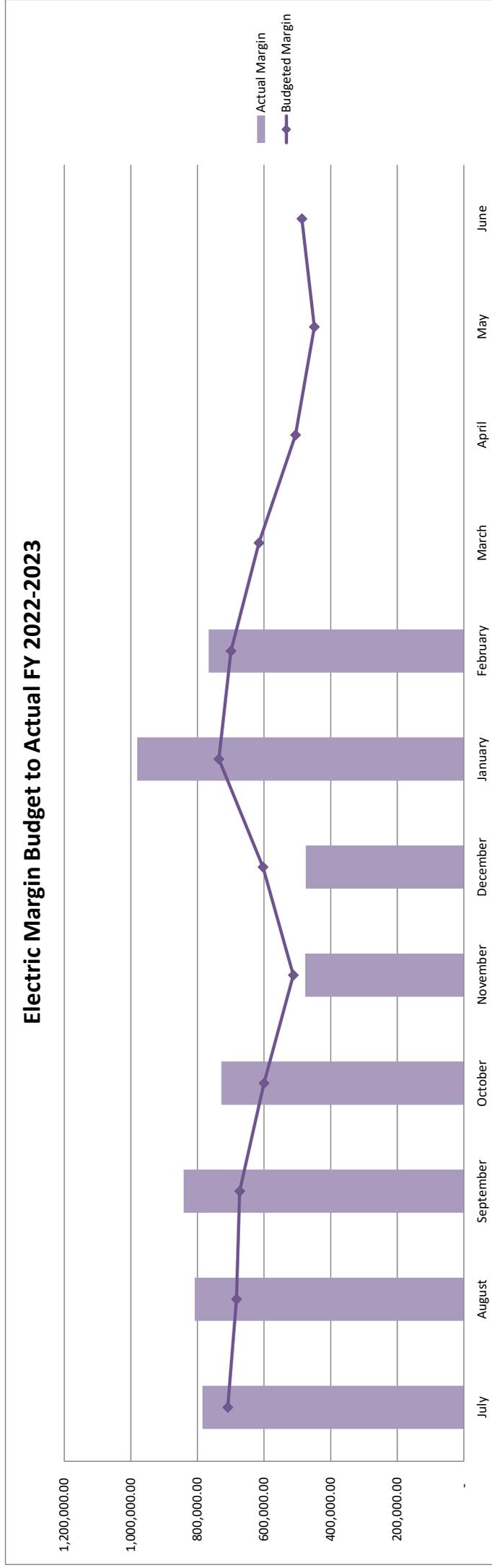


Expenses													
Budget FY 23													
	July	August	September	October	November	December	January	February	March	April	May	June	Totals
NCMPA1	1,129,897.13	1,278,019.66	1,295,677.22	947,442.76	845,871.37	928,956.34	1,005,099.12	1,005,077.89	908,369.84	924,709.24	850,361.89	1,159,231.55	12,278,714.00
SEPA	42,962.83	43,672.77	40,713.23	31,606.28	30,642.60	32,417.88	33,272.52	34,740.11	31,937.85	30,544.02	30,351.40	37,138.51	420,000.00
Totals	1,172,859.96	1,321,692.43	1,336,390.45	979,049.04	876,513.96	961,374.22	1,038,371.63	1,039,818.00	940,307.69	955,253.26	880,713.29	1,196,370.05	12,698,714.00
Actual FY 23													
NCMPA1	1,306,177.15	1,277,989.04	1,086,830.91	804,743.10	899,374.00	1,038,466.52	944,600.32	872,992.00	-	-	-	-	8,231,173.04
SEPA	38,582.69	44,802.70	42,321.09	41,420.46	41,320.96	32,885.40	36,728.03	34,153.77	-	-	-	-	312,215.10
Totals	1,344,759.84	1,322,791.74	1,129,152.00	846,163.56	940,694.96	1,071,351.92	981,328.35	907,145.77	-	-	-	-	8,543,388.14
Expense Variance													
NCMPA1	(176,280.02)	30.62	208,846.31	142,699.66	(53,502.63)	(109,510.18)	60,498.80	132,085.89	908,369.84	924,709.24	850,361.89	1,159,231.55	4,047,540.96
SEPA	4,380.14	(1,129.93)	(1,607.86)	(9,814.18)	(10,678.36)	(467.52)	(3,455.51)	586.34	31,937.85	30,544.02	30,351.40	37,138.51	107,784.90
Totals	(171,899.88)	(1,099.31)	207,238.45	132,885.48	(64,181.00)	(109,977.70)	57,043.28	132,672.23	940,307.69	955,253.26	880,713.29	1,196,370.05	4,155,325.86

Electric Expenses Budget to Actual FY 2022-2023



Margin	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budgeted Revenues	1,881,905.28	2,004,661.59	2,009,640.01	1,579,190.10	1,388,735.11	1,564,511.62	1,774,049.84	1,738,998.92	1,555,421.42	1,460,564.76	1,329,659.60	1,682,661.75	19,970,000.00
Budgeted Expenses	(1,172,859.96)	(1,321,692.43)	(1,336,390.45)	(979,049.04)	(876,513.96)	(961,374.22)	(1,038,371.63)	(1,039,818.00)	(940,307.69)	(955,253.26)	(880,713.29)	(1,196,370.05)	(12,698,714.00)
Budgeted Margin	709,045.32	682,969.16	673,249.56	600,141.06	512,221.15	603,137.39	735,678.20	699,180.91	615,113.73	505,311.51	448,946.31	486,291.70	7,271,286.00
Actual Revenues	2,129,551.81	2,131,074.09	1,970,827.87	1,574,423.19	1,417,258.76	1,546,291.03	1,962,440.10	1,673,524.52	-	-	-	-	14,405,391.37
Actual Expenses	(1,344,759.84)	(1,322,791.74)	(1,129,152.00)	(846,163.56)	(940,694.96)	(1,071,351.92)	(981,328.35)	(907,145.77)	-	-	-	-	(8,543,388.14)
Actual Margin	784,791.97	808,282.35	841,675.87	728,259.63	476,563.80	474,939.11	981,111.75	766,378.75	-	-	-	-	5,862,003.23
Margin Variance	75,746.65	125,313.19	168,426.31	128,118.57	(35,657.35)	(128,198.28)	245,433.55	67,197.84	(615,113.73)	(505,311.51)	(448,946.31)	(486,291.70)	(1,409,282.77)



DEBT SERVICE - ELECTRIC FUND FY 2022-23 FY 2023-24 FY 2024-25 FY 2025-26 FY 2026-27 FY 2027-28

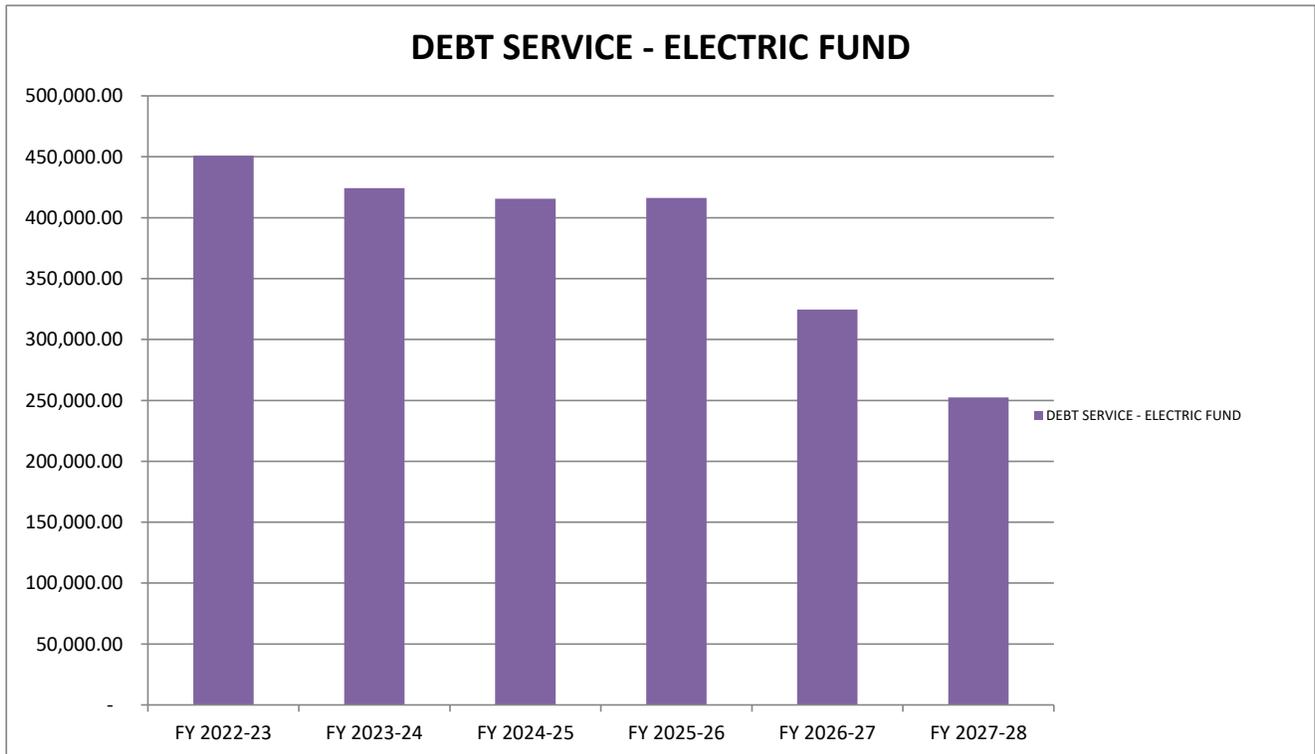
Revenue Bonds

Series 2021 Refunding Revenue Bonds						
Debt Retired In 2031	251,906.46	251,061.16	251,357.07	251,958.36	250,301.68	252,338.27

Installment Purchase Contracts

FY 18 Installment Purchase						
Debt Retired In 2023	25,727.86	-	-	-	-	-
FY 19 Installment Purchase						
Debt Retired In 2024	8,921.99	8,921.99	-	-	-	-
FY 21 Installment Purchase						
Debt Retired In 2026	89,952.50	89,952.50	89,952.50	89,952.50	-	-
FY 22 Installment Purchase						
Debt Retired In 2027	74,312.73	74,312.73	74,312.73	74,312.73	74,312.73	-
Total	<u>450,821.54</u>	<u>424,248.38</u>	<u>415,622.30</u>	<u>416,223.59</u>	<u>324,614.41</u>	<u>252,338.27</u>

Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



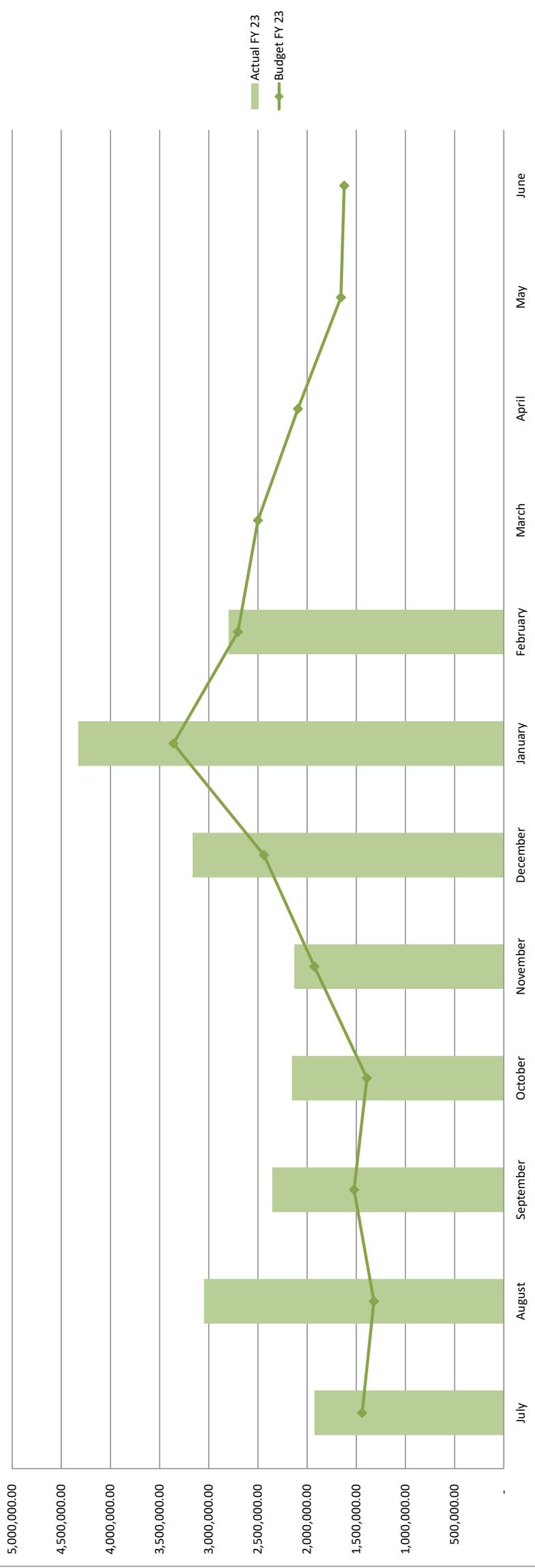
City of Shelby
Gas Revenues Budget to Actual
FY 2023

Revenues Budget FY 23	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	143,817.59	139,914.56	142,304.98	152,268.61	288,597.72	687,462.00	928,757.33	748,191.99	591,409.01	431,313.34	216,256.53	164,836.16	4,635,129.82
Commercial	187,475.43	203,606.16	222,489.45	231,942.11	330,516.37	665,856.40	962,015.78	770,671.13	620,889.05	498,047.94	236,695.57	209,937.55	5,140,142.94
High Load Factor	28,322.76	23,048.70	17,625.50	14,074.97	59,326.81	66,378.63	69,374.34	76,048.27	67,121.17	71,591.86	67,426.34	67,400.06	627,739.40
Interruptibles	86,605.91	87,394.43	83,246.67	80,882.81	104,721.13	90,118.97	86,188.49	123,336.75	84,862.03	88,152.61	82,399.34	87,737.00	1,085,646.13
Special Ind Class	994,081.66	866,950.23	1,056,723.90	913,262.16	1,143,331.48	928,968.29	1,313,549.15	985,032.25	1,136,138.08	1,005,256.67	1,052,959.85	1,092,834.96	12,489,088.70
Totals	1,440,303.35	1,320,914.08	1,522,390.51	1,392,430.66	1,926,493.51	2,438,784.29	3,359,885.09	2,703,280.39	2,500,419.34	2,094,362.42	1,655,737.64	1,622,745.73	23,977,747.00

Actual FY 23	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	147,256.99	155,189.28	162,150.49	229,574.73	380,302.68	692,648.49	1,113,727.43	792,628.73	-	-	-	-	3,673,478.82
Commercial	193,205.83	219,617.44	259,867.71	285,133.08	381,758.61	651,670.57	1,042,703.20	746,525.48	-	-	-	-	3,780,481.92
High Load Factor	31,013.69	39,924.05	40,543.33	28,989.83	26,750.14	26,289.91	32,141.92	25,629.10	-	-	-	-	251,281.97
Interruptibles	134,132.14	153,994.49	196,955.07	157,785.17	90,024.79	147,219.68	133,261.41	101,531.25	-	-	-	-	1,114,904.00
Special Ind Class	1,420,593.19	2,480,346.62	1,695,408.06	1,453,416.88	1,252,516.53	1,646,355.88	2,006,377.49	1,131,690.72	-	-	-	-	13,086,705.37
Totals	1,926,201.84	3,049,071.88	2,354,924.66	2,154,899.69	2,131,352.75	3,164,184.53	4,328,211.45	2,798,005.28	-	-	-	-	21,906,852.08

Revenue Variance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Residential	3,439.40	15,274.72	19,845.51	77,306.12	91,704.96	5,186.49	184,970.10	44,436.74	(591,409.01)	(431,313.34)	(216,256.53)	(164,836.16)	(961,651.00)
Commercial	5,730.40	16,011.28	37,378.26	53,190.97	51,242.24	(14,185.83)	80,687.42	(24,145.65)	(620,889.05)	(498,047.94)	(236,695.57)	(209,937.55)	(1,359,661.02)
High Load Factor	2,690.93	16,875.35	22,917.83	14,914.86	(32,576.67)	(40,088.72)	(37,232.42)	(50,419.17)	(67,121.17)	(71,591.86)	(67,426.34)	(67,400.06)	(376,457.43)
Interruptibles	47,526.23	66,600.06	113,708.40	76,902.36	(14,696.34)	57,100.71	47,072.92	(21,805.50)	(84,862.03)	(88,152.61)	(82,399.34)	(87,737.00)	29,257.87
Special Ind Class	426,511.53	1,613,396.39	638,684.16	540,154.72	109,185.05	717,387.59	692,828.34	146,658.47	(1,136,138.08)	(1,005,256.67)	(1,052,959.85)	(1,092,834.96)	597,616.67
Totals	485,898.49	1,728,157.80	832,534.15	762,469.03	204,859.24	725,400.24	968,326.36	94,724.89	(2,500,419.34)	(2,094,362.42)	(1,655,737.64)	(1,622,745.73)	(2,070,894.92)

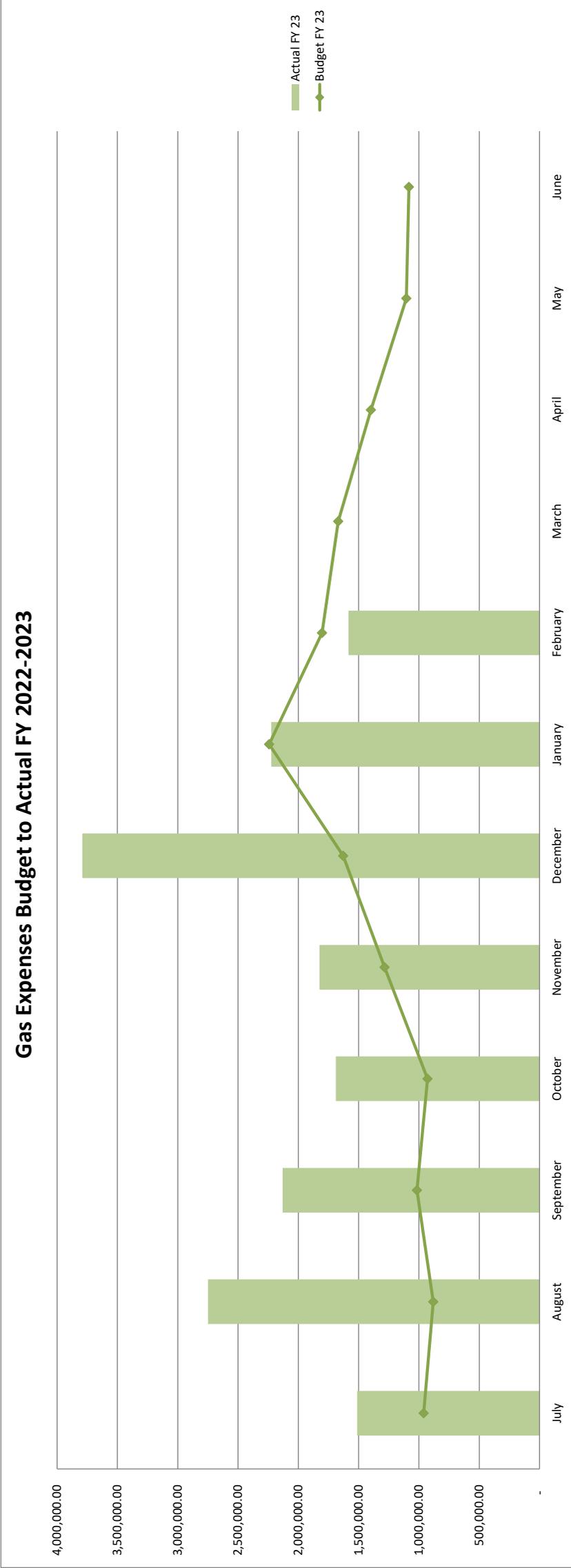
Gas Revenues Budget to Actual FY 2022-2023



Expenses Budget FY 23	July	August	September	October	November	December	January	February	March	April	May	June	Totals
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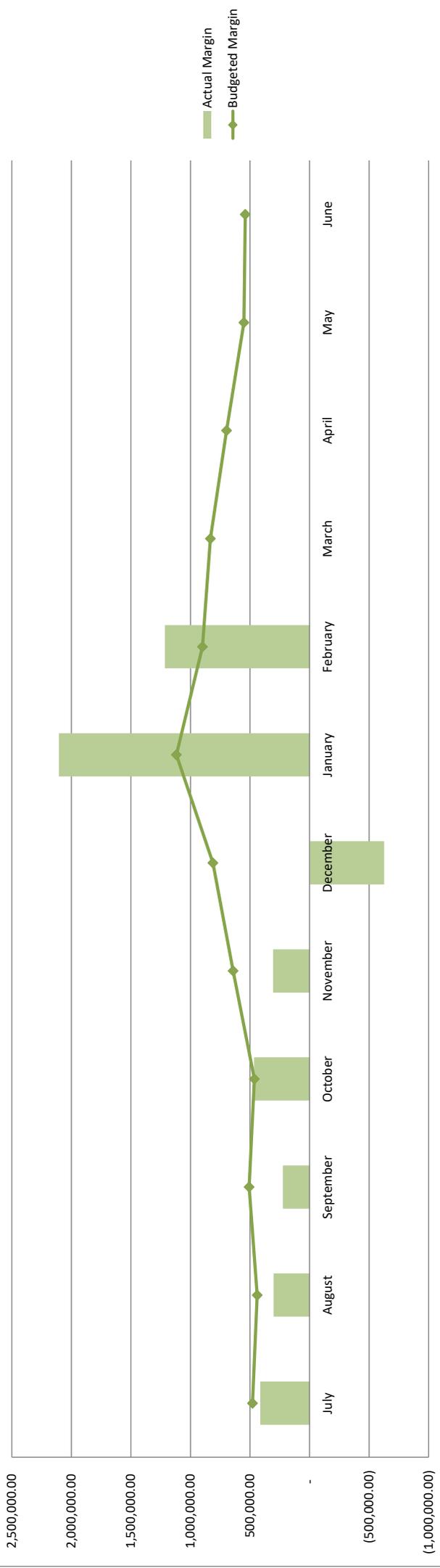
	961,093.37	881,426.65	1,015,868.93	929,148.62	1,285,520.95	1,627,365.10	2,242,002.20	1,803,859.48	1,668,493.26	1,397,537.42	1,104,849.52	1,082,834.50	16,000,000.00
Actual FY 23	1,512,881.58	2,747,763.73	2,130,815.63	1,689,287.21	1,824,855.55	3,790,075.50	2,224,132.80	1,583,419.43	-	-	-	-	17,503,231.43

Expense Variance	(551,788.21)	(1,866,337.08)	(1,114,946.70)	(760,138.59)	(539,334.60)	(2,162,710.40)	17,869.40	220,440.05	1,668,493.26	1,397,537.42	1,104,849.52	1,082,834.50	(1,503,231.43)
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Margin	July	August	September	October	November	December	January	February	March	April	May	June	Totals
Budgeted Revenues	1,440,303.35	1,320,914.08	1,522,390.51	1,392,430.66	1,926,493.51	2,438,784.29	3,359,885.09	2,703,280.39	2,500,419.34	2,094,362.42	1,655,737.64	1,622,745.73	23,977,747.00
Budgeted Expenses	961,093.37	881,426.65	1,015,868.93	929,148.62	1,285,520.95	1,627,365.10	2,242,002.20	1,803,859.48	1,668,493.26	1,397,537.42	1,104,849.52	1,082,834.50	16,000,000.00
Budgeted Margin	479,209.98	439,487.43	506,521.58	463,282.04	640,972.56	811,419.19	1,117,882.89	899,420.91	831,926.07	696,825.00	550,888.12	539,911.23	7,977,747.00
Actual Revenues	1,926,201.84	3,049,071.88	2,354,924.66	2,154,899.69	2,131,352.75	3,164,184.53	4,328,211.45	2,798,005.28	-	-	-	-	21,906,852.08
Actual Expenses	1,512,881.58	2,747,763.73	2,130,815.63	1,689,287.21	1,824,855.55	3,790,075.50	2,224,132.80	1,583,419.43	-	-	-	-	17,503,231.43
Actual Margin	413,320.26	301,308.15	224,109.03	465,612.48	306,497.20	(625,890.97)	2,104,078.65	1,214,585.85	-	-	-	-	4,403,620.65
Margin Variance	(65,889.72)	(138,179.28)	(282,412.55)	2,330.44	(334,475.36)	(1,437,310.16)	986,195.76	315,164.94	(831,926.07)	(696,825.00)	(550,888.12)	(539,911.23)	(3,574,126.35)

Gas Margin Budget to Actual FY 2022-2023



DEBT SERVICE - GAS FUND **FY 2022-23** **FY 2023-24** **FY 2024-25** **FY 2025-26** **FY 2026-27** **FY 2027-28**

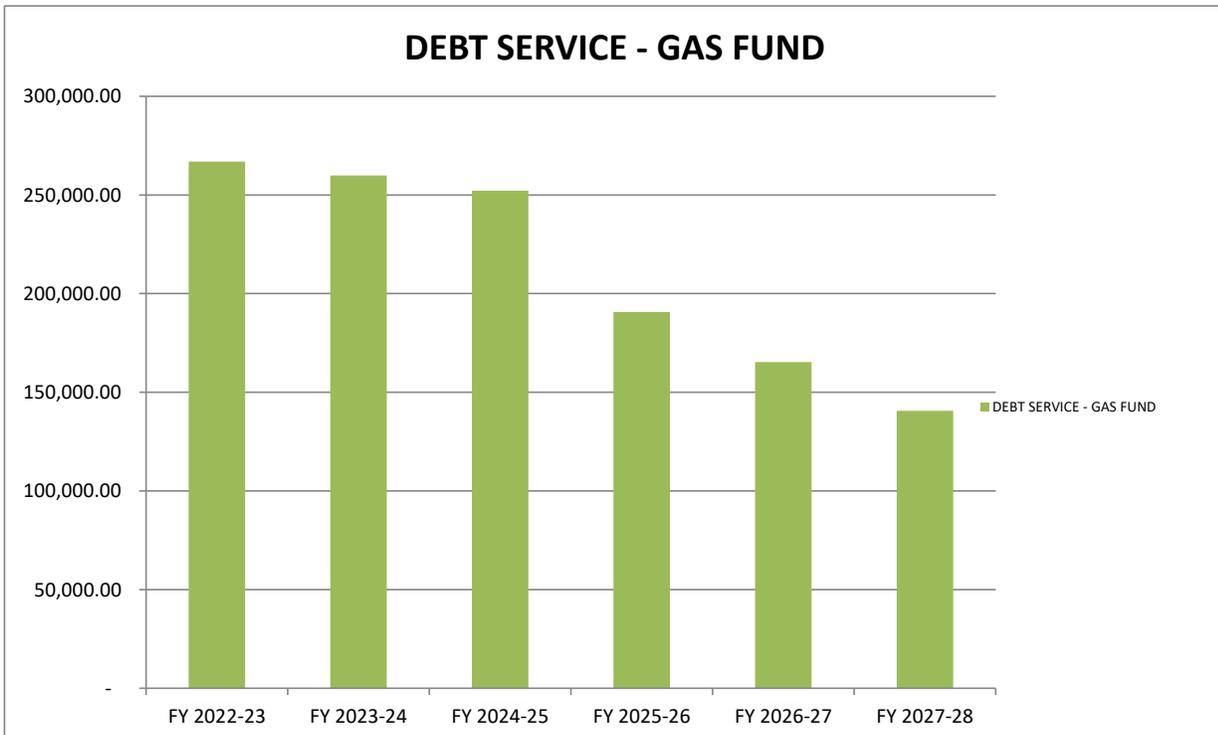
Revenue Bonds

Series 2021 Refunding Revenue Bonds						
Debt Retired In 2031	184,888.28	184,264.97	184,141.90	141,085.52	140,220.49	140,576.52

Installment Purchase Contracts

FY 18 Installment Purchase						
Debt Retired In 2023	6,424.24	-	-	-	-	-
FY 19 Installment Purchase						
Debt Retired In 2024	7,621.62	7,621.62	-	-	-	-
FY 20 Installment Purchase						
Debt Retired In 2025	18,518.00	18,518.00	18,518.00	-	-	-
FY 21 Installment Purchase						
Debt Retired In 2026	24,392.50	24,392.50	24,392.50	24,392.50	-	-
FY 22 Installment Purchase						
Debt Retired In 2027	25,105.65	25,105.65	25,105.65	25,105.65	25,105.65	-
Total Debt Service - Gas Fund	<u>266,950.29</u>	<u>259,902.74</u>	<u>252,158.05</u>	<u>190,583.67</u>	<u>165,326.14</u>	<u>140,576.52</u>

Installment Purchase Contracts are 59-month borrowings for purchase of items such as vehicles and capital equipment.



City of Shelby
 For 2023 08 (66.67% of the Fiscal Year)
 Utility Funds Expenditures by Department

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL WATER ADMINISTRATION	3,205,592.00	33,015.00	3,238,607.00	1,398,840.56	8,514.85	1,831,251.44	43.5 %
TOTAL WATER LINES OPERATIONS	1,003,420.00	14,508.00	1,017,928.00	534,612.90	40,380.41	442,934.69	56.5 %
TOTAL WATER PLANT OPERATIONS	2,161,505.00	98,745.00	2,260,250.00	1,420,032.02	102,143.82	738,073.66	67.3 %
TOTAL WATER	6,370,517.00	146,268.00	6,516,785.00	3,353,485.48	151,039.08	3,012,259.79	53.8 %
TOTAL SEWER ADMINISTRATION	2,990,308.00	44,015.00	3,034,323.00	863,554.47	4,014.85	2,166,753.53	28.6 %
TOTAL SEWER LINES OPERATIONS	1,187,660.00	18,148.00	1,205,808.00	588,919.90	199,581.63	417,306.43	65.4 %
TOTAL SEWER PLANT OPERATIONS	2,443,132.00	135,776.00	2,578,908.00	1,597,395.90	232,060.18	749,451.76	70.9 %
TOTAL SEWER	6,621,100.00	197,939.00	6,819,039.00	3,049,870.27	435,656.66	3,333,511.72	51.1 %
TOTAL ELECTRIC ADMINISTRATION	2,854,131.00	4,015.00	2,858,146.00	1,638,497.90	32,714.85	1,186,933.10	58.5 %
TOTAL ELECTRIC PURCHASE	14,125,474.00	0.00	14,125,474.00	9,448,276.77	0.00	4,677,197.23	66.9 %
TOTAL ELECTRIC LINES	3,826,395.00	586,478.00	4,412,873.00	1,949,434.45	993,365.58	1,470,072.68	66.7 %
TOTAL ELECTRIC	20,806,000.00	590,493.00	21,396,493.00	13,036,209.12	1,026,080.43	7,334,203.01	65.7 %
TOTAL NATURAL GAS ADMINISTRATION	4,487,212.00	2,643,310.00	7,130,522.00	5,159,575.18	54,945.93	1,916,000.74	73.1 %
TOTAL NATURAL GAS PURCHASE	17,010,000.00	0.00	17,010,000.00	16,537,222.29	0.00	472,777.71	97.2 %
TOTAL NATURAL GAS LINES	2,657,535.00	203,514.00	2,861,049.00	1,214,498.60	368,494.43	1,278,056.00	55.3 %
TOTAL NATURAL GAS	24,154,747.00	2,846,824.00	27,001,571.00	22,911,296.07	423,440.36	3,666,834.45	86.4 %

City of Shelby
Weather Variances
Fiscal Year to Date at February 28, 2023

Month	Average Rain*	Actual Rain	Variance	Average CDD**	Actual CDD	Variance	Average HDD**	Actual HDD	Variance
July	4.30	5.00	0.70	388	523	135	0	0	0
August	4.40	5.80	1.40	563	427	-136	0	0	0
September	3.80	3.80	-	256	218	-38	5	23	18
October	3.80	2.50	(1.30)	109	6	-103	129	205	76
November	3.40	6.70	3.30	0	23	23	460	358	-102
December	4.00	5.40	1.40	1	0	-1	564	704	140
January	3.90	7.40	3.50	0	0	0	810	537	-273
February	3.90	3.40	(0.50)	0	11	11	586	343	-243
March	4.70	0.00	(4.70)	24	0	-24	464	0	-464
April	3.30	0.00	(3.30)	23	0	-23	223	0	-223
May	4.40	0.00	(4.40)	116	0	-116	51	0	-51
June	4.30	0.00	(4.30)	337	0	-337	0	0	0
Totals	48.20	40.00	(8.20)	1,817	1,208	(609)	3,292	2,170	(1,122)

Heating Degree Days: This is a value which gives an indication of the need to heat a building in a given climate. The number of heating degrees in a day is defined as the difference between a reference value of 65°F and the average outside temperature for that day.

Cooling Degree Days: This is a value which gives an indication of the need to cool a building in a given climate. The number of cooling degrees in a day is defined as the difference between a reference value of 65°F and the average outside temperature for that day.

* Source www.weather.com

** Source www.climate.fizber.com

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

Agenda Item: D

Unfinished Business

None

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

E. New Business

Agenda Item: E-1

- 1) Approval of a resolution declaring the intent of the City Council of the City of Shelby to consider the permanent closure of a portion of Justice Place:
Resolution No. 23-2023

New Business Item: (Walter Scharer, Planning Director)

- Memorandum dated March 24, 2023 from Walter Scharer, Planning Director to Rick Howell, City Manager
- Petition to Close Street or Alley
- Proposed Street ROW Closure
- Final Plat for Cleveland County Justice Place Right of Way Abandonment
- Resolution No. 23-2023

City Manager's Recommendation / Comments

Resolution No. 23-2023 is presented for City Council consideration at this time as a new business item. If approved this resolution, simply states the City's intent to close the noted streets and provides notice to the public of this intent. All affected property owners will receive notice either by newspaper publication, certified mail and posted public notice. This action is initiated at the request of the Cleveland County an adjoining property owner.

It is my recommendation that Resolution No. 23-2023 be adopted and approved by City Council at this time.



Memorandum

To: Rick Howell – City Manager
From: Walter Scharer – Planning Director
Date: March 24, 2023
Subject: Request to close a portion of Justice Place

Executive Summary of issue – Background

The property owners adjacent to Justice Place have petitioned the City to close a portion of the right-of-way. A location map showing this site is attached.

Review and Comments

This request is part of the proposed Cleveland County Justice Center project.

Pursuant to North Carolina General Statute 160A-299, the City may close a street or alley after passing a resolution of intent that establishes a public hearing for said closing. The public hearing for this street closing, as established by the resolution of intent, is scheduled for May 1, 2023.

Recommendation

Please place this item on the agenda for the April 3, 2023 City Council meeting.

Attachments: Right-of-Way Closure Request, Location Map, Plat, and Resolution of Intent

Petition to Close Street or Alley

Pursuant to North Carolina General Statute 160A-299, we the owners of property adjacent to the street/alley described below do hereby petition the City of Shelby to permanently close the said street/alley.

Name of Street/Alley: Justice Place

From: Juan Place To: Patton Drive

Further description if needed: _____

Cleveland County owns all property adjacent
to road closure.

Property Owners' Signature
(Print name beside signature)

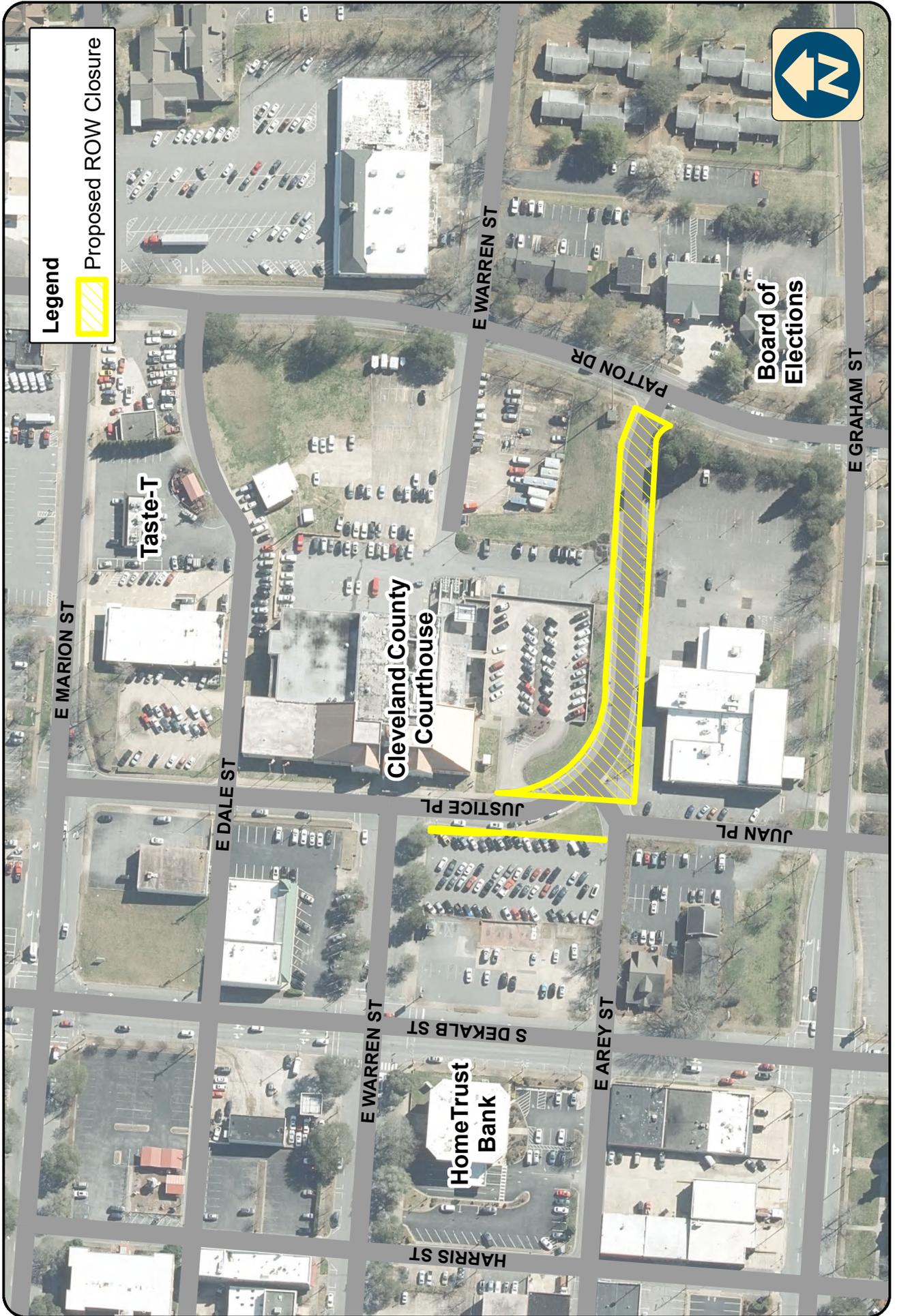
Owners' Mailing Address

Kerri Melton - Kemi Melton
Assistant County Manager

PO BOX 1210
Shelby, NC 28152



Proposed Street ROW Closure Justice Place



Date: 3/27/2023

Scale 1:1,800 1 inch = 150 feet 0 75 150 300 Feet

RESOLUTION NO. 23– 2023

A RESOLUTION DECLARING THE INTENT OF THE CITY COUNCIL OF THE CITY OF SHELBY TO CONSIDER THE PERMANENT CLOSURE OF A PORTION OF JUSTICE PLACE

WHEREAS, North Carolina General Statute 160A-299 authorizes the City Council of the City of Shelby to permanently close public streets and alleys within its jurisdiction; and,

WHEREAS, the City has received a request and petition from abutting property owners to permanently close a portion of Justice Place; and,

WHEREAS, the City Council considers it advisable to conduct a public hearing for the purpose of giving consideration to this proposal;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, NORTH CAROLINA:

Section 1. That a public hearing on the matter will be held at 6:00 PM, on the 1st day of May 2023 in the Council Chamber at the City Hall in Shelby, North Carolina to consider an order closing a portion of Justice Place.

Section 2. The City Clerk is hereby directed to publish this Resolution of Intent once a week for four (4) successive weeks prior to the public hearing in *The Shelby Star*.

Section 3. The City Clerk is further directed to transmit by certified mail, return receipt requested, to each owner of property abutting on said street a copy of this Resolution of Intent and shall cause a notice of the Public Hearing to be prominently posted in at least two places along the subject street.

Section 4. This Resolution of Intent shall become effective upon its adoption and approval.

Adopted and Approved this 3rd day of April 2023.

O. Stanhope Anthony, III
Mayor

ATTEST:

Carol Williams
City Clerk

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

Agenda Item F

City Manager's Report

I will report to Mayor and Council on a number of ongoing projects and issues. The projects and issues reported upon are intended to be for your information and do not necessarily require action by Council.

Agenda Item: G

Council Announcements and Remarks

City of Shelby
Agenda Item Summary
April 3, 2023
Council Chambers

Agenda Item: H

Closed Session

- 1) To establish, or to instruct staff concerning the position to be taken by or on behalf of City Council in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease pursuant to North Carolina General Statute 143-318.11(a)(5).

I. Adjournment:

To adjourn a meeting of City Council, a majority of the Council members must vote for a motion to adjourn.

- 1) Motion to adjourn