

## MINUTES

Regular Meeting  
City Hall Council Chamber

April 3, 2023  
Monday, 6:00 p.m.

**Present:** Mayor O. Stanhope Anthony, III, presiding; Council Members Andrew L. Hopper, Sr., David Causby, Violet Arth, David White, Charles Webber, and Emilie Bullock.; City Manager Rick Howell, MPA, ICMA-CM, Assistant City Manager Benjamin (Ben) Yarboro, Interim City Attorney John Kubis, City Clerk Carol Williams, Deputy City Clerk Breanna Jones, Public Information and Communications Officer Chip Nuhrah, Director of Human Resources Deborah (Deb) Jolly, Director of Finance Elizabeth (Beth) Beam, Interim Police Chief Brad Fraser, Fire Chief William Hunt, EFO, Public Works Director Scott Black, Director of Planning and Development Services Walt Scharer, and Jennipher H. Harrill, Social Media Manager, Blue Eyes Media Connections

**Absent:** Assistant City Manager Justin Merritt

Mayor Anthony called the meeting to order at 6:00 p.m. and delivered the invocation.

Mr. Hopper led the Pledge of Allegiance.

### A. Approval of agenda:

Mayor Anthony requested New Business item E1 be removed from the agenda.

#### 1) Motion to adopt the agenda as amended

**ACTION TAKEN:** Upon a motion by Mr. White, City Council voted unanimously to approve the agenda as amended.

### B. Special Presentation:

#### 1) National Public Safety Telecommunicators Week from April 10-16, 2023: Resolution No. 19-2023

Mayor Anthony recognized the following telecommunicators at the meeting: Amanda Walker, Lisa Browning, Katrina Hudson and Joe Thurkill. Mayor Anthony continued by stating the telecommunicators are underappreciated and the work they perform is very stressful on a daily basis. Mayor Anthony

presented and read the resolution approving the week of April 10-16, 2023 as National Public Safety Telecommunicators Week.

**C. Consent Agenda:**

Mayor Anthony presented the consent agenda. Ms. Arth moved to approve the consent agenda and the following items were unanimously adopted:

- 1) Approval of the Minutes of the Regular Meeting of March 20, 2023
- 2) Approval of a resolution honoring Jeffrey Harold Ledford on the occasion of his retirement from employment with the City of Shelby: Resolution No. 20-2023
- 3) Approval of a resolution accepting ownership, operation and maintenance of the water and sewer infrastructure extensions for the Pinnacle Estates Subdivision: Resolution No. 21-2023
- 4) Palisades at Hickory Creek Underground Electric Installation Project:
  - a) Adoption of a project budget ordinance for the Palisades at Hickory Creek Underground Electric Installation Project: Ordinance No. 18-2023
  - b) Approval of a resolution awarding the construction contract for Palisades at Hickory Creek Underground Electric Project to Williams Electric Co. of Shelby, NC: Resolution No. 22-2023
- 5) Approval of Special Event Applications:
  - a) Greenbrook Design, First Friday events, requested dates: Friday, May 5<sup>th</sup> and Friday, June 2<sup>nd</sup>, 2023
  - a) 7<sup>th</sup> Inning Stretch Festival, requested date: Saturday, August 5<sup>th</sup>, 2023
- 6) Management Reports:
  - a) Financial Summary – February 2023

**END OF CONSENT AGENDA**

**D. Unfinished Business:**

None

**E. New Business**

None

**F. City Manager's Report**

Mr. Howell updated Council on the following projects:

▪ **Carolina Harmony Trail (Rail Trail)**

- Phase IA of the Carolina Harmony Trail is under construction but has been slowed by varying weather conditions. The contractor has mobilized and is currently installing storm drainage along the trail. This bid was awarded to Piedmont Utilities Group last June. Construction was delayed due to long material order lead times. The scheduled completion date is now June 2023.
- TGS Engineering continues the design of the remainder of Phase I of the rail trail. This essentially is the section from Marion Street to Dekalb Street (exclusive of the Depot Park section). Design is scheduled to be complete by October with bids advertised thereafter. Construction on this portion would likely begin in early 2024.
- The RAISE grant was submitted to the US Department of Transportation in the last week of February. Grant awards are expected by the end of June.

▪ **Shell Building #4**

Hickory Construction has substantially completed the building. The last major component to be completed is paving of the parking areas and adding the second layer of asphalt to the truck access and truck court. Completion is expected by the end of April at the latest. A joint ribbon cutting with Cleveland County will be scheduled.

▪ **Depot Park**

Destination by Design has begun work on the engineering and architectural design for the renovation of the old depot and construction of Depot Park. Design is expected to be complete by

the end of 2023. Construction is expected to begin in March/April 2024.

- **Aquatics Center**

Construction on this project began the week of September 7<sup>th</sup>. Sossamon Construction (sub - Paddock Pools) is the contractor on this project. 60-70% of the pool deck is complete. Plastering of the pool interior will begin the week of April 17<sup>th</sup>. Fencing and diving towers will likely finish up later in May. It is expected that this project will be complete in early May prior to the traditional Memorial Day opening. The contractor will likely turn the project over to the City by May 15.

- **TAMP**

- Phase I of the implementation of the Transportation Asset Management Plan is nearing completion. Approximately \$2.8 million of the \$10 million street improvement bonds passed by voters last November are to be used in this phase of street resurfacing. Approximately 17 miles of streets will be resurfaced prior to the end of the summer. Approximately 12 miles have been completed thus far.
- Planning for Phase II is in process as staff continues plans for viable utility improvements prior to the start of resurfacing in March/April 2023.

- **County Home Road Replacement**

TGS Engineers was selected to design the project and work is underway. Construction on the project is anticipated for summer 2023. This time frame is in sync with the completion of the new SECU and demolition of the old structure in June.

- **Cross Town Water Main 24" Transmission Line Phase II (\$7,700,300.)  
SRP-D-ARP-0030**

This project is pending NCDWI approval for bid and award. It is anticipated a possible May/June timeframe. This project will extend the 24" diameter water main approximately 12,000 lf from the intersection of Marion Street/Morgan Street along S. Morgan Street to Graham Street to the South Tank on S. Lafayette Street and to the intersection with Forest Hill Drive/Beaumonde. Approximately 5,000 lf of sewer main in conflict with the line will also be replaced. This is the second of a multiphase project to improve water supply to the south, east and north of the uptown area. It is intended to

improve fire flow, water volume/pressure and water quality overall in the system. It is high priority. Statutory completion deadline is December 31, 2026.

- **Hickory Creek Sewer Outfall - Windsor Drive to Holly Oak Park (\$3,975,000)**

The City has received authorization to receive bids (April 13) and award a contract on this project in May. It will replace approximately 5,000 lf of existing sewer outfall with 24" diameter pipe. This project would replace an existing sewer outfall that has been plagued with Sanitary Sewer Overflows due to infiltration and inflow. It is high priority. Statutory completion deadline is December 31, 2026.

- **Randolph Road Industrial Park Sewer Project (\$1,503,042.)**

This project consists of the construction of a new sewer lift station, 2,700 lf of force main and 3,000 lf of gravity sewer to serve the Randolph Road Business Park and some of the surrounding area. This project is substantially complete. This project was funded by a grant from the NC Department of Commerce Industrial Development Fund and a required local 25% match.

- **City Hall Campus Projects**

- City Hall Roof – Canon Roofing is scheduled to mobilize on April 5<sup>th</sup>. Work will begin shortly thereafter. The contract period is for 120 days.
- City Hall Annex – This project is currently under design. It is expected to be complete by the end of July. It involves the relocation of personnel from the Planning and Development Services Department (Planning/Zoning, Code Enforcement and Building Inspections) and the Human Resources Department to the former SPD building.

- **Shelby Fire and Rescue**

- Delivery of the newest addition (2023 Pierce Fire Engine) to the Fire and Rescue fleet is expected to occur by the end of April. A final inspection has been conducted and the truck is expected to be delivered to Charlotte next week. It is expected to be put into service in early May once all the equipment and tools are installed and staff training has been completed.
- Mr. Howell asked Council to consider two dates for Budget workshops. City Council decided on Tuesday, April 18<sup>th</sup> at 2:00pm, and Wednesday, April 19<sup>th</sup> at noon.

#### **G. Council Announcements and Remarks:**

**Mayor Anthony attended the Gaston/Lincoln/Cleveland MPO meeting recently and received an update on the Marion Street/Peach Street/Cherryville Road project. According to the Division 12 Engineer Mark Stafford the project is being handled in Raleigh, to bid in July or August, 2023 with a possible start date in the fall; the project will take 18-24 months to complete.**

**Mayor Anthony apologized for his absence at the Employee Service Awards luncheon last week.**

**Mr. Hopper echoed Mayor Anthony's update about the Marion Street/Peach Street/Cherryville Road project.**

**Mr. Webber apologized for missing the Employee Service Awards luncheon last week. He also gave kudos to the telecommunicators for their hard work; stating it's a job we don't see but their work is invaluable.**

**Ms. Arth congratulated Capt. Fraser on his appointment as Interim Chief of Police.**

**Mrs. Bullock seconded Ms. Arth's congratulations to Chief Fraser. Mrs. Bullock also stated she regretted she missed the Employee Service Awards luncheon.**

#### **H. Closed Session:**

**To establish, or to instruct staff concerning the position to be taken by or on behalf of City Council in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease pursuant to North Carolina General Statute 143-318.11(a)(5).**

**ACTION TAKEN: Mr. White made a motion to enter a closed session pursuant to the appropriate North Carolina General Statute as cited. The Mayor invited all Council members present along with Mr. Howell, Mr. Kubis, Mrs. Williams, Mrs. Jones, and Mr. Yarboro to attend. The motion passed unanimously, and Council moved into closed session at 6:18 p.m.**

**City Council returned to the regular session at 6:32 p.m.**

**I. Adjournment:**

**1) Motion to adjourn**

**ACTION TAKEN:** Upon a motion made by Ms. Arth, City Council voted unanimously to adjourn the meeting at 6:37 p.m.

**Respectfully submitted,**

**Carol Williams  
City Clerk**

**O. Stanhope Anthony, III  
Mayor**

**Minutes of April 3, 2023**